



U.S. Department of Housing and Urban Development

Community Planning and Development

Youth Homelessness Demonstration Program

FR-6500-N-35

06/28/2022

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Program Office:

Community Planning and Development

Funding Opportunity Title:

Youth Homelessness Demonstration Program

Funding Opportunity Number:

FR-6500-N-35

Assistance Listing Number:

14.276

Due Date for Applications:

06/28/2022

Overview

The U.S. Department of Housing and Urban Development (HUD) issues this Notice of Funding Opportunity (NOFO) to invite applications from eligible applicants for the program and purpose described within this NOFO. Prospective applicants should carefully read all instructions in all sections to avoid sending an incomplete or ineligible application. HUD funding is highly competitive. Failure to respond accurately to any submission requirement could result in an incomplete or noncompetitive proposal.

During the selection process HUD is prohibited from disclosing 1) information regarding any applicant's relative standing, 2) the amount of assistance requested by an applicant, and 3) any information contained in the application. Prior to the application deadline, HUD may not disclose the identity of any applicant or the number of applicants that have applied for assistance.

For Further Information Regarding this NOFO: Please direct questions regarding the specific requirements of this NOFO to the office contact identified in Section VII.

Paperwork Reduction Act Statement. The information collection requirements in this notice have been approved by OMB under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to a collection of information unless the collection displays a valid OMB control number. Each NOFO will identify its applicable OMB control number unless its collection of information is excluded from these requirements under 5 CFR part 1320.

OMB Approval Number(s):

2506-0210

I. FUNDING OPPORTUNITY DESCRIPTION.**A. Program Description.**

- **Purpose**

The goal of the Youth Homelessness Demonstration Program (YHDP) is to support selected communities in the development and implementation of a coordinated community approach to preventing and ending youth homelessness and sharing that experience with and mobilizing communities around the country toward the same end. The population to be served by

this demonstration program is youth experiencing homelessness, including unaccompanied and pregnant or parenting youth. The demonstration has seven primary objectives:

- **Build national momentum.** Motivate state and local homelessness stakeholders and youth services providers, including Runaway and Homeless Youth providers across the country to prevent and end youth homelessness by forming new partnerships, addressing system barriers, conducting needs assessments, testing promising strategies, and evaluating their outcomes;
- **Promote equity in the delivery and outcomes of homeless assistance.** Executive Order 13985 calls on agencies to advance equity through identifying and addressing barriers to equal opportunity that communities may face due to government policies and programs. Similarly, HUD expects YHDP recipients to promote equity throughout the community's youth homeless response system for youth who are disproportionately more likely to experience homelessness, such as Black, Indigenous, Hispanic (non-white), and LGBTQ youth. Awarded communities will promote equity throughout their youth homeless response system and all YHDP projects will measure and demonstrate equitable delivery and outcomes. This includes identifying barriers that led to any disparities in subpopulations being served and taking steps to eliminate these barriers in the community's youth homeless response system.
- **Highlight the importance of youth leadership:** Demonstrate effective models of strong leadership and agency by youth with lived experience in the community. Create replicable best practices of youth leadership for other communities.
- **Evaluate the coordinated community approach.** Evaluate coordinated community approaches to preventing and ending youth homelessness, including local and state partnerships across sectors and other planning operations;
- **Expand capacity.** Expand community capacity to serve youth experiencing homelessness (particularly by using a Housing First approach), pilot new models of assistance, and determine what array of interventions is necessary to serve the target population in their community;
- **Evaluate performance measures.** Evaluate the use of performance measurement strategies designed to better measure youth outcomes and the connection between youth program outcomes and youth performance measures on overall system performance for the Continuum of Care (CoC); and
- **Establish a framework for Federal program and TA collaboration.** Determine the most effective way for Federal resources to interact within a state or local system to support a coordinated community approach to preventing and ending youth homelessness.

To meet these objectives, HUD will award approximately \$72,000,000 in YHDP under this NOFO through funding appropriated for fiscal year (FY) 2021 on December 27, 2020, through the Consolidated Appropriations Act, 2021 (Public Law 116-260) ("FY 2021 Appropriations Act). The FY 2021 Appropriations Act appropriated this funding to HUD "to implement projects to demonstrate how a comprehensive approach to serving homeless youth, age 24 and under ... can dramatically reduce youth homelessness."

The FY 2021 Appropriations Act appropriated funds for HUD to select up to 25 communities, with a priority for communities with substantial rural populations in up to eight locations. This NOFO outlines the methodology HUD will follow to determine award amounts and to alert each community selected of the amount of money available to them through the YHDP. Subject to HUD's right to select lower scoring community selection applications under Section III.F.a, HUD will use the community scores under this NOFO along with the formula in Section II.C of this NOFO to select communities. The CoC's Collaborative Applicant is responsible for submitting the community selection application for this NOFO.

Technical assistance will be available to selected communities to assist them in analyzing community strengths and needs, developing a coordinated community plan (CCP), implementing the plan, and then engaging in a process of continuous quality improvement.

HUD will share outcomes and make resources publicly available as quickly as possible to accelerate efforts to prevent and end youth homelessness nationally. In addition, HUD, and to the extent possible, its Federal partners, will work to accelerate HUD's learning related to youth and the concepts of:

- Housing First;
- Assessment and prioritization;
- Coordinated entry;
- Risk and protective factors for youth homelessness;
- Diversion from child welfare and systems of justice;
- Success in education and employment;
- Serving victims of violence, including trafficking;
- LGBTQ youth, youth under the age of 18, and pregnant and parenting youth; and
- System performance measures

HUD recognizes that there are promising strategies concerning these concepts but limited evidence to support replication of best practices. Given the importance of advancing our understanding in this topic area, HUD is very interested in communities that will commit to focusing attention on these issues.

After the application submission deadline, HUD will take several months to assess the applications and select communities. Award amount for communities is outlined in Section II.C.

Once HUD announces the selected communities, communities will have a total of 6 months to submit a coordinated community plan. Communities may request up to a 3-month extension of this deadline by emailing youthdemo@hud.gov. See Section III.F.b and Appendix B of this NOFO for further information.

During plan development, Collaborative Applicants or their designee may apply for planning projects to support the selected community's planning efforts. After the CCP is approved,

applicants may apply for projects up to the total amount made available to the community under the YHDP. Communities will be expected to fully participate in any evaluation activities conducted by HUD beginning no earlier than the announcement of community selection.

All awards and projects funded under this NOFO are subject to the following provisions of 24 CFR part 578, as may be amended from time to time, except where they conflict with the NOFO requirements, activities that the Recipient will implement and are authorized pursuant to I.C.1.a. or b. of Appendix A of this NOFO, waivers issued by HUD, or with the proviso that Grant funds may only be used to serve homeless youth, age twenty-four (24) and younger: 24 CFR 578.3, 578.15, 578.23(a), 578.25, 578.29, 578.37, 578.43, 578.45, 578.47, 578.49, 578.51, 578.53, 578.55, 578.57, 578.59, 578.61, 578.63, 578.73(c), 578.75, 578.77, 578.79, 578.81, 578.83, 578.85, 578.87, 578.89, 578.89, 578.91, 578.93, except in 578.93(c)(2), recipients must provide such information to the jurisdiction in which the project is located, 578.95, 578.97, 578.99, 578.103(a)(3) - (18) and (b) – (e), 578.107 and 578.109. The requirements of 2 CFR 200.306, as may be amended from time to time, with the exception of 200.306(b)(5) apply. Grants for planning costs are subject to 24 CFR 578.7(c) and (d) and 578.39(b) and (c), as may be amended from time to time, but Grant funds may only be used for costs of planning related to preventing and ending youth homelessness in the Community. Federal fair housing and nondiscrimination requirements cannot be waived.

Notwithstanding the previous paragraph, if an applicant organization that is responsible for paying YAB members for work performed as YAB duties wishes to submit a project for local YHDP selection, the applicant or collaborative applicant must comply with the conflict of interest exception request requirements found at 24 CFR 578.95(d)(2)(i)(A) but not 24 CFR 578.95(d)(2)(i)(B).

- **Changes from Previous NOFO.**

The FY 2021 YHDP NOFO has been updated from the FY 2019/FY2020 NOFO in several ways.

- Tribes and Tribally Designated Housing Entities are eligible applicants for YHDP funding. In December 2020, Congress passed the FY 2021 Appropriations Act which amended the McKinney-Vento Act, allowing Tribes and Tribally Designated Housing Entities (TDHEs) to apply for CoC program funding, form their own CoCs, and making “formula areas,” as that term is defined in the Indian Housing Block Grant program at 24 CFR 1000.302, eligible to be added to the geographic areas of existing CoCs or to become newly formed CoCs. To align with this change, HUD is choosing to allow Tribes and TDHEs to apply for and be designated as YHDP communities or YHDP project recipients, as well as allowing projects to be sited on Tribes’ formula areas, including trust lands and reservations.
- HUD removed the Point in Time (PIT) count as a component of the funding formula because HUD waived the unsheltered count in 2021 and these counts may be outdated.
- HUD modified the process for determining funding levels to address ties in application scores.

- HUD updated rating criteria for clarity and to emphasize youth voice and leadership in the YHDP.
- HUD allows YHDP grants to have an initial grant term of 30 months to allow for grant start-up activities and hiring.

- **Definitions.**

a. Standard Definitions

Affirmatively Furthering Fair Housing (AFFH). Affirmatively Furthering Fair Housing (AFFH) means taking meaningful actions, in addition to combating discrimination to overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics. Specifically, affirmatively furthering fair housing means taking meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunities, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws. The duty to affirmatively further fair housing extends to all program participant’s activities and programs relating to housing and urban development.

Assistance Listing number refers to the publicly available listing of Federal assistance programs managed and administered by the General Services Administration, formerly known as the Catalog of Federal Domestic Assistance (CFDA). Assistance Listing is a unique number assigned to identify a Federal Assistance Listings, formerly known as the CFDA

Authorized Organization Representative (AOR) is the person authorized to submit applications on behalf of the organization via Grants.gov. The AOR is authorized by the E-Biz point of contact in the System for Award Management. The AOR is listed in item 21 on the SF-424.

Consolidated Plan is a document developed by states and local jurisdictions. This plan is completed by engaging in a participatory process to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions with funding from formula grant programs. (See 24 CFR part 91 for HUD’s requirements regarding the Consolidated Plan and related Action Plan).

Contract means, for the purpose of Federal financial assistance, a legal instrument by which a recipient or subrecipient purchases property or services needed to carry out the project or program under a federal award. For additional information on contractor and subrecipient determinations, see 2 CFR 200.331.

Contractor means an entity that receives a contract as defined above and in 2 CFR 200.1.

Deficiency is information missing or omitted within a submitted application. Examples of deficiencies include missing documents, information on a form, or some other type of unsatisfied information requirement. Depending on specific criteria, deficiencies may be either Curable or Non-Curable.

- *Curable Deficiencies* may be corrected by the applicant with timely action. To be curable the deficiency must:
- Not be a threshold requirement, except for documentation of applicant eligibility;
- Not influence how an applicant is ranked or scored versus other applicants; and
- Be remedied within the time frame specified in the notice of deficiency.

Non-Curable Deficiencies cannot be corrected by an applicant after the submission deadline. Non-curable deficiencies are deficiencies that, if corrected, would change an applicant's score or rank versus other applicants. Non-curable deficiencies may result in an application being marked ineligible, or otherwise adversely affect an application's score and final determination.

DUNS Number is the nine-digit Dun and Bradstreet Data Universal Number System identification number assigned to a business or organization by Dun & Bradstreet and provides a means of identifying business entities on a location-specific basis. OMB removed duplicate recipients based on recipient Data Universal Number System (DUNS) numbers, from Dun & Bradstreet (D&B). All, all Federal financial assistance recipients are required to register for DUNS numbers.

E-Business Point of Contact (E-Biz POC) A user registered as an organization applicant who is responsible for the administration and management of grant activities for his or her organization. The E-Biz POC is likely to be an organization's chief financial officer or authorizing official. The E-Biz POC authorizes representatives of their organization to apply on behalf of the organization (see Standard AOR and Expanded AOR). There can only be one E-Biz POC per DUNS Number.)

Eligibility requirements are mandatory requirements for an application to be eligible for funding.

Number.

Federal Financial Assistance means assistance that entities received or administer in the form of:

- 1) Grant;
2. Cooperative agreements (which does not include a cooperative research and development agreement pursuant to the Federal Technology Transfer Act of 1986, as amended (15 U.S.C. 3710a));
3. Loans;
4. Loan guarantees;
5. Subsidies;
6. Insurance;
7. Food commodities;
8. Direct appropriations;
9. Assessed and voluntary contributions; and
10. Any other financial assistance transaction that authorizes the non-Federal entity's expenditure of Federal funds.
11. Federal financial assistance does not include amounts received as reimbursement for services rendered to individuals as described in section 200.502(h) and (i). (2 CFR 200.1)

Federal award, has the meaning, depending on the context, in either paragraph (1) or (2) of this definition:

(1)(i) The Federal financial assistance that a recipient receives directly from a Federal awarding agency or a subrecipient receives indirectly from a pass-through entity, as described in 2 CFR §200.101; or

ii. The cost-reimbursement contract under the Federal Acquisition Regulations that a non-Federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 CFR §200.101.

2. The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (2) of the definitions of Federal financial assistance in 2 CFR §200.1, and this NOFO, or the cost-reimbursement contract awarded under the Federal Acquisition Regulations.
3. Federal award does not include other contracts that a Federal agency uses to buy goods or services from a contractor or a contract to operate Federal Government owned, contractor operated facilities (GOCOs).
4. See also definitions of Federal financial assistance, grant agreement, and cooperative agreement in 2 CFR 200.1.

Grants.gov is the website serving as the Federal government’s central portal for searching and applying for Federal financial assistance throughout the Federal government. Registration onGrants.gov is required for submission of applications to prospective agencies unless otherwise specified in this NOFO.

Historically Black Colleges and Universities (HBCUs) The Higher Education Act of 1965, as amended, defines an HBCU as: “...any historically black college or university that was established prior to 1964, whose principal mission was, and is, the education of black Americans, and that is accredited by a nationally recognized accrediting agency or association determined by the Secretary [of Education] to be a reliable authority as to the quality of training offered or is, according to such an agency or association, making reasonable progress toward accreditation.” HBCUs offer all students, regardless of race, an opportunity to develop their skills and talents.

Non-Federal Entity (NFE) means a state, local government, Indian tribe, Institution of Higher Education (IHE), or non-profit organization that carries out a federal award as a recipient or subrecipient.

Point of Contact (POC) is the person who may be contacted with questions about the application submitted by the AOR. The POC is listed in item 8F on the SF-424.

Recipient means an entity, usually but not limited to non-Federal entities, that receives a federal award directly from HUD. The term recipient does not include subrecipients or individuals that are beneficiaries of the award.

Small business is defined as a privately-owned corporation, partnership, or sole proprietorship that has fewer employees and less annual revenue than a corporation or regular-sized business. The definition of “small”—in terms of being able to apply for government support and qualify for preferential tax policy—varies by country and industry. The U.S. Small Business Administration defines a small business according to a set of standards based on specific

industries. **See 13 CFR Part 121. Subaward** means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

Subrecipient means an entity, usually but not limited to non-Federal entities, that receives a subaward from a pass-through entity to carry out part of a federal award but does not include an individual that is a beneficiary of such award. A subrecipient may also be a recipient of other federal awards directly from a federal awarding agency.

System for Award Management (SAM) is the Federal Repository into which an entity must provide information required for the conduct of business as a recipient. Registration with SAM is required for submission of applications via Grants.gov. You can access the website at <https://www.sam.gov/SAM/>. There is no cost to use SAM.

Threshold Requirements are an eligibility requirement that must be met for an application to be reviewed. Threshold requirements are not curable, except for documentation of applicant eligibility and are listed in Section III.D Threshold Eligibility Requirements. Similarly, there are eligibility requirements under Section III.E, Statutory and Regulatory Requirements Affecting Eligibility.

Unique Entity Identifier means the identifier assigned by SAM to uniquely identify business entities.

- Program Definitions.

a. Collaborative Applicant - The eligible entity that has been designated by the CoC during the most recent CoC Program Registration Process to apply for a grant on behalf of the CoC, including those formed by Tribes and TDHEs. The Collaborative Applicant must be the "Applicant" for each community applying for participation in the demonstration. In cases where the CoC needed to change the Collaborative Applicant and that change was approved after this NOFO was published but before the deadline for submissions, that approved replacement Collaborative Applicant is the eligible applicant for community selection applications under this NOFO.

b. Community - Self-organized network of people in a defined geographic area with common agenda, cause, or interest, who collaborate by sharing ideas, information, and other resources. The community must be within a geographic boundary of a single CoC. A community can include Tribal "formula areas," as defined in the Indian Housing Block Grant program at 24 CFR 1000.302, which includes trust lands and reservations, as part of or the entirety of the community.

c. Continuum of Care (CoC) - the group organized to carry out the responsibilities required under 24 CFR Part 578 and that is composed of representatives of organizations, including non-profit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing providers, law enforcement, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons; to the extent these groups are represented within the geographic area and are available to participate.

d. Housing First - a model of assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold). Transitional housing and supportive service only projects can be considered to be using a Housing First model for the purposes of this NOFO if they operate with low-barriers, work to quickly move people into permanent housing, do not require participation in supportive services, and, for transitional housing projects, do not require any preconditions for moving into the transitional housing (e.g., sobriety or minimum income threshold).

e. Formula Area- This term has the same meaning as in the IHBG Program at 24 CFR 1000.302, as may be amended from time to time.

f. Project Applicant - an eligible applicant, as outlined in Section III.A of this NOFO, that is designated by the Collaborative Applicant or its designee to apply for assistance under the YHDP.

g. Public Child Welfare Agency - the governmental entity that has care, custody and responsibility for children in foster care and is responsible for the provision of services and support to youth who have left foster care after age 18 to age 21.

h. Reservation: For purposes of this NOFO, reservations are a type of formula area as specifically delineated under HUD's IHBG program at 24 CFR 1000.302.

i. Rural - a geographic area consisting of a county or group of counties, trust land(s), or reservation(s) designated by the applicant in which:

- the population in the CoC has more people residing in rural areas than either suburban or urban areas, based on data from the Census Bureau. Applicants qualifying under this element of the rural definition must designate the entire CoC's geographic area as the geographic area of the community in IV.B.1 of this NOFO; or
- the population across the designated counties included in the geographic area, which does not encompass the entire CoC, has more people residing in rural areas than either suburban or urban areas, based on data from the Census Bureau; or
- the designated geographical area is located in a state that has a population density of less than 30 persons per square mile (as reported in the most recent decennial census), and at least 1.25 percent of the total acreage of such State is under Federal jurisdiction, provided that no metropolitan city in such State is the sole beneficiary of the grant amounts awarded under this NOFO.

j. Trauma Informed Care (TIC) Model - An approach that recognizes the widespread impact of trauma and understands potential paths for recovery, recognizes the signs and symptoms of trauma in clients, families, staff and others involved with the system, responds by fully integrating knowledge about trauma into policies, procedures, and practices and seeks to actively resist re-traumatization. TIC models generally include a focus on the following: Safety; Trustworthiness and Transparency; Peer Support; Collaboration and Mutuality; Empowerment; Voice and Choice; and Cultural, Historical, and Gender Issues.

k. Tribal Resolution – For purposes of this Notice, this term has the same meaning as in 24 CFR 1003.4: "...the formal manner in which the tribal government expresses its legislative will in accordance with its organic documents. In the absence of such organic documents, a written expression adopted pursuant to tribal practices will be acceptable.

l. Trust Land - For purposes of this NOFO, trust lands are a type of formula area as delineated

under HUD's IHBG program at 24 CFR 1000.302

m. Unified Funding Agency (UFA) - an eligible applicant selected by the CoC to apply for a grant for the entire Continuum, which has the capacity to carry out the duties in 24 CFR 578.11(b), which is approved by HUD and to which HUD awards a grant.

n. Youth - Persons aged 24 and younger (has not reached their 25th birthday).

- Unaccompanied Youth - persons who are age 24 or younger, who are not part of a family with children.
- Pregnant or Parenting Youth – Individual heads of households who are age 24 or younger who are pregnant or who are the parents or legal guardians of one or more children who are present with or sleeping in the same place as that youth parent.
- Transition Age Youth- persons between age 18 and 24.

o. Youth Action Board (YAB)- A group of at least 3 youth with voting power on policy decisions of the CoC, particularly on policies that relate to preventing and ending youth homelessness. At least two-thirds of the YAB members must be age 24 or younger and have lived experience of homelessness and should be representative of the youth population experiencing homelessness in the community. The YAB must be a formal committee within the CoC. Youth who are members of the YAB may also be members of a Youth Tribal Council, if one exists. Additionally, a tribe may create a subset of its youth tribal council that specifically addresses the needs of youth experiencing and at-risk of homelessness to serve as the YAB or part of the YAB.

B. Authority.

The funds announced in this NOFO were provided and authorized by the Consolidated Appropriations Act, 2021 (Public Law 116-260), approved December 27, 2020.

II. Award Information.

A. Available Funds

Funding of approximately **\$72,000,000** is available through this NOFO. Additional funds may become available for award under this NOFO, because of HUD's efforts to recapture funds, use carryover funds, or because of the availability of additional appropriated funds. Use of these funds might be subject to statutory constraints or other requirements. All awards are subject to the funding restrictions contained in this NOFO.

B. Number of Awards.

HUD expects to make approximately 25 awards from the funds available under this NOFO.

A Collaborative Applicant can apply on behalf of more than one community; however, HUD will not select more than one community within a CoC's geographic area.

HUD will consider applications from Collaborative Applicants applying for a geographic area that was not included in previous YHDP competitions. Any area that was included in previous YHDP awards may not be included in the application for such areas.

HUD intends to award approximately \$72,000,000.

C. Minimum/Maximum Award Information

For each community selected under this competition, HUD will make a minimum of \$1 million available for total YHDP funding. This total funding may be split among any number of projects in the community. For example, YHDP funding within a selected community may be used for one project or split among 10 projects.

HUD will use the following process to select communities and determine the total funding to be made available in each community under this NOFO.

HUD will rank community applications in order of responses to the rating factors outlined in Section V.A.1 of this NOFO. If two or more communities receive the same score, HUD will rank the applications according to the score on Youth Collaboration Rating Factor.

HUD will use a formula, outlined below, to determine each selected community's maximum total funding in order to scale awards to estimated community need. The formula uses the following factors:

- Youth in Poverty: Number of people age 12-24 who are in poverty in the geographic area (# of youth in poverty, using data from the American Community Survey);
- FMR: The 2-bedroom Fair Market Rent (FMR) in the geographic area, and if there is more than one FMR for the geographic area, HUD will calculate a population weighted average (FMR).

HUD will select 16 community applications, which will be the 16 highest scoring community applications unless HUD exercises its right to select lower scoring community selection applications as provided in Section III.F.a, apply the formula, then select further communities and rerun the formula for all selected communities as explained below.

1. For each selected community, HUD will multiply Youth in Poverty by the FMR for the geographic area listed in the community application. This is called the community's "formula factor."
2. For each selected community, HUD will divide the community's formula factor by the sum of the formula factors for all communities selected. This is called the "community ratio."
3. HUD will allocate an initial formula amount of \$1 million to each selected community.
4. For each selected community, HUD will multiply its community ratio by the total YHDP funding remaining after step 3, then add the resulting amount to the community's initial formula amount in step 3 to come up with the community's new formula amount.
5. HUD will calculate the ratio of the formula amount for each selected community to the sum of formula factor (see step 1) for all selected communities.

If no ratio calculated in step 5 is less than 0.09, then HUD will select the next highest-scoring community from the eligible applicant pool ((unless HUD exercises its right to select a lower scoring community selection application as provided in Section III.F.a) and repeat steps 1 through 5 for all selected communities. HUD will repeat this process (selecting the next highest-scoring community or lower scoring community as provided in Section III.F.a and redoing steps 1 through 5 for all selected communities), until any ratio calculated in step 5 is less than 0.09 or 25 communities are selected and receive formula amounts. Once a selected community falls below a ratio of .09 or 25 communities are selected and receive formula amounts, HUD will stop selecting communities. The purpose of this step is to ensure that each selected community receives enough funding to have a substantial impact. It does this by setting a minimum level of funding, adjusted for the size of selected communities and level of need.

Estimated Total Funding:

\$72,000,000

Minimum Award Amount:

\$1,000,000

Per Project Period

Maximum Award Amount:

\$15,000,000

Per Project Period

D. Period of Performance

Project Applicants within selected communities may apply for projects designed to implement the CCP to prevent and end youth homelessness immediately following the approval of the CCP and up until 11:59:59 PM EDT, July 1, 2023, or until the community ceases to participate or the available funds have been depleted (whichever is earlier). During plan development, Collaborative Applicants or their designee may apply for planning projects to support the selected community's planning efforts. Public Law No: 116-260 requires HUD to obligate YHDP funds by September 30, 2023. The period of performance and budget period for each award will be determined as provided below. HUD may amend the grant agreement to extend this period of performance and/or budget period. However, in no case will HUD authorize expenditures or drawdown of funds beyond the date HUD's FY 2021 YHDP account must be closed under applicable law or for administrative purposes (approximately September 20, 2028). Project Applicants must plan accordingly and only submit applications that can start operations in a timely manner with sufficient time to complete the post award process and the awarded grant term.

Projects will be for an initial 2-year grant term; however, HUD will allow projects to request a longer initial grant term not to exceed 30 months. HUD has determined that most projects normally take approximately 3 to 6 months to begin fully operating a project (e.g., hiring staff, developing partnerships with landowners if leasing or renting). Therefore, a project may request up to a 30-month grant term that will allow for the additional start-up process. The grant term may be extended consistent with 2 CFR 200.308 and 2 CFR 200.309.

Collaborative applicants within selected communities may apply for more than one planning project over the course of the YHDP. All projects except planning projects may be eligible for 1-year renewal terms after the initial grant term expires beginning with the next CoC Program Competition as further explained in Section I.C.1 of Appendix A. If a community cannot successfully complete the development of a CCP or must otherwise withdraw from the demonstration, **the funding HUD has made available but did not obligate to projects in that community will be made available to the other selected communities or other communities HUD selects as provided in Section II.C subject to HUD's right to select lower scoring community selection applications under Section III.F.a, provided that sufficient funds are available.**

Estimated Project Start Date:

10/04/2022

Estimated Project End Date:

10/04/2024

Length of Project Periods:

24-month project period and budget period

Other

Length of Periods Explanation of Other:

HUD will award projects for an initial term of 24-30 months. All grants besides planning grants may be renewed for 1-year grant terms under the CoC Program as explained in Section I.C.1 of Appendix A.

E. Type of Funding Instrument.

Funding Instrument Type:

G (Grant)

III. Eligibility Information.

A. Eligible Applicants.

00 (State governments)

01 (County governments)

02 (City or township governments)

04 (Special district governments)

25 (Others (see text field entitled "Additional Information on Eligibility" for clarification))

Additional Information on Eligibility

(25) Other

Indian Tribes and tribally designated housing entities as defined in Section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103)

Nonprofits, as demonstrated by criteria at 24 CFR 5.109(l)(1) through 24 CFR 5.109(l)(5).

Community Selection application:

Available to Collaborative Applicants designated by CoCs registered through the most recent CoC Program Registration process. The Collaborative Applicant can apply for any community located within its CoC's geographic area. The Collaborative Applicant can also apply for multiple communities located within its CoC's geographic area; however, HUD will not select more than one community within a CoC's geographic area.

Project application:

Project Applicants that are designated during the application process by the Collaborative Applicant or its designee are eligible to apply for grant funds. The Collaborative Applicant may apply for projects under this Demonstration as well. The Collaborative Applicants that are not Unified Funding Agencies (UFAs) may also designate an eligible applicant to be the recipient of the planning grant. UFAs must apply for and be recipient of all grants for their community. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds.

For a dedicated HMIS grant, the project application must either be from the UFA (when there is a UFA for the community) or the HMIS Lead (when there is no UFA for the community) that will be the grant recipient.

To be considered for funding, Project Applicants must provide completed information required by HUD, submit a letter of support from the YAB for the project(s), and the project must be selected for funding by the CoC as indicated by a letter of support from the Collaborative Applicant or its designee.

This NOFO is for community selection only. Applications for funding individual projects will occur after communities have been selected. Requirements for applying for projects are detailed in Appendix A.

See Section IV of this NOFO for community selection application submission requirements.

B. Ineligible Applicants.

Ineligible Applicants. HUD will not consider an application from an ineligible applicant. HUD will only score applications for community selection that are completed by a CoC's Collaborative Applicant.

C. Cost Sharing or Matching.

This Program requires cost sharing or matching as described below.

This NOFO requires a Project Applicant to leverage resources through cost sharing or matching as described in the regulation at 24 CFR 578.73, except as otherwise provided in Appendix A.

D. Threshold Eligibility Requirements.

Applicants who fail to meet any of the following threshold eligibility requirements will be deemed ineligible. Applications from ineligible applicants will not be evaluated.

1. Resolution of Civil Rights Matters. Outstanding civil rights matters must be resolved before the application deadline. Applicants, who after review are confirmed to have civil rights matters

unresolved at the application deadline, will be deemed ineligible. Their applications will receive no further review, will not be rated and ranked, and they will not receive funding.

- a. Applicants having any of the charges, cause determinations, lawsuits, or letters of findings referenced in subparagraphs (1) – (5) that have not been resolved to HUD’s satisfaction before or on the application deadline date are ineligible for funding. Such matters include:
 1. Charges from HUD concerning a systemic violation of the Fair Housing Act or receipt of a cause determination from a substantially equivalent state or local fair housing agency concerning a systemic violation of a substantially equivalent state or local fair housing law proscribing discrimination because of race, color, religion, sex, national origin, disability or familial status;
 2. Status as a defendant in a Fair Housing Act lawsuit filed by the United States alleging a pattern or practice of discrimination or denial of rights to a group of persons raising an issue of general public importance under 42 U.S.C. 3614(a);
 3. Status as a defendant in any other lawsuit filed or joined by the Department of Justice, or in which the Department of Justice has intervened, or filed an amicus brief or statement of interest, alleging a pattern or practice or systemic violation of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Americans with Disabilities Act or a claim under the False Claims Act related to fair housing, non-discrimination, or civil rights generally including an alleged failure to affirmatively further fair housing;
 4. Receipt of a letter of findings identifying systemic non-compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974; or the Americans with Disabilities Act; or
 5. Receipt of a cause determination from a substantially equivalent state or local fair housing agency concerning a systemic violation of provisions of a state or local law prohibiting discrimination in housing based on sexual orientation, gender identity, or lawful source of income.
- b. HUD will determine if actions to resolve the charge, cause determination, lawsuit, or letter of findings taken before the application deadline date will resolve the matter. Examples of actions that may be sufficient to resolve the matter include, but are not limited to:
 1. Current compliance with a voluntary compliance agreement signed by all the parties;
 2. Current compliance with a HUD-approved conciliation agreement signed by all the parties;
 3. Current compliance with a conciliation agreement signed by all the parties and approved by the state governmental or local administrative agency with jurisdiction over the matter;
 4. Current compliance with a consent order or consent decree;
 5. Current compliance with a final judicial ruling or administrative ruling or decision; or
 6. Dismissal of charges.

2. Timely Submission of Applications. Applications submitted after the deadline stated within this NOFO that do not meet the requirements of the grace period policy will be marked late. Late applications are ineligible and will not be considered for funding. See Section IV. D. Application Submission Dates and Times.

E. Statutory and Regulatory Requirements Affecting Eligibility.

Eligibility Requirements for Applicants of HUD's Grants Programs

The following requirements affect applicant eligibility. Detailed information on each requirement is posted on [HUD's Funding Opportunities Page](#).

- Active Prime and Sub Recipient registration with SAM.gov
- Outstanding Delinquent Federal Debts
- Debarments or Suspensions, or both
- Pre-selection Review of Performance
- Sufficiency of Financial Management System
- False Statements
- Mandatory Disclosure Requirement
- Prohibition Against Lobbying Activities
- Equal Participation of Faith-Based Organizations in HUD Programs and Activities
- In addition, each applicant under this NOFO must have the necessary processes and systems in place to comply with the Award Term in Appendix A of 24 CFR part 170 if the applicant receives an award, unless an exception applies as provided in 2 CFR 170.110.

F. Program-Specific Requirements.

a. Identifying a Target Community Area

Applicants have the option of identifying the entire geographic area of the CoC as the demonstration community or designating a smaller area that includes a single community or group of communities within the CoC's geographic area as the YHDP community. In addition, the CoC can designate the application as a rural community application, competing for the prioritization of up to 8 rural communities. If an applicant decides to submit two applications, one for the rural communities within the CoC and one for the non-rural areas or the entire CoC, HUD will consider both applications independently but will only select one community per CoC.

HUD has determined that geographic diversity is an appropriate consideration in selecting communities for the YHDP. To this end, HUD reserves the right to select lower scoring community selection applications in order to fund eligible communities with the highest total score in each of the 10 HUD regions.

Applicants are required to respond to the questions listed in Section V.A.1 regarding their proposed geographic area for the YHDP. Eligibility as a Rural Community will be determined based on the geographic areas designated by the community in Section IV.B.1; number of youth experiencing poverty will be verified using Federal census data. HUD will consider applications from CoCs that were awarded for less than the total area of the CoC in any previous

YHDP competitions, provided that none of the geographic area was covered in the previously awarded application.

Applicants that propose to claim a reservation or trust land geographic area and to locate a project on a reservation or trust land must include a tribal resolution from the tribe authorizing the applicant to do so. Tribes do not need to include a tribal resolution to claim their own reservation or trust land or to site a project on their own reservation or trust land.

b. Develop a coordinated community plan

Selected communities are required to develop a CCP to prevent and end youth homelessness. Communities selected for funding under this Notice will have a total of 6 months to submit a CCP. Communities may request up to a 3-month extension of this deadline by sending an email to youthdemo@hud.gov. The planning process is expected to lay the groundwork for implementation and provide a framework for the various projects for which the Project Applicants will apply. The plan submission will also impact the availability of funding for selected communities, as HUD will only allow planning project applications until a CCP is approved by HUD.

HUD will only approve of a CCP that meets threshold criteria, including whether the plan addresses the mandatory structural components below:

Mandatory Structural Components of a CCP

A CCP must include the following structural components:

- A statement of need concerning at-risk and homeless unaccompanied and pregnant or parenting youth in the geographic area;
- A list of partners, and a description of their involvement in the development of the CCP;
- A shared vision, list of goals, objectives, and action steps;
- A list of new projects;
- A governance structure;
- A signature page that includes signatures of official representatives of at least the following systems:
 - The Continuum of Care
 - Youth Action Board
 - Public Child Welfare Agencies
 - Local Government Agency
 - Tribal Government (if any)
 - Runaway and Homeless Youth Program Providers (if any)

More information on the required components of the CCP can be found in Appendix B.

Plan Submission and HUD Review

The CCP must be submitted electronically to YouthDemo@hud.gov no later than 6 months after announcement of the selected communities, unless an extension is granted, in which case the

CCP must be submitted electronically no later than the deadline as extended. HUD will review each plan and provide feedback within 2 weeks of submission. All community plans must be compliant with all relevant Federal requirements, including fair housing and civil rights requirements. HUD reserves the right to reject a plan and require resubmission if the plan does not meet the requirements described above.

Release of Full Funding

Prior to HUD approval of the CCP, HUD will only consider project applications for planning projects using their awarded YHDP funds. Once a plan is approved by HUD, Project Applicants within the selected communities may submit project applications for all projects listed under their CCP. See Appendix A for further details on project applications for planning and non-planning projects.

Communities must submit a plan to HUD by deadlines discussed above. If HUD does not receive the CCP in that timeframe, the selected community will lose access to all its remaining funding. Funding that has already been obligated for projects will continue to be available for those projects only.

c. Displacement, relocation and acquisition

Applicants are reminded that the CoC program regulations at 24 CFR 578.83 include unique requirements addressing displacement, relocation, and acquisition. In addition to these program specific requirements, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (URA) may apply. The URA generally applies when there is acquisition, rehabilitation or demolition for a Federally funded program or project.

G. Criteria for Beneficiaries.

NA

IV. Application and Submission Information.

A. Obtaining an Application Package.

Instructions for Applicants.

You must download both the Application Instructions and the Application Package from Grants.gov. You must verify that the Assistance Listing Number and Assistance Listing Description on the first page of the Application Package, and the Funding Opportunity Title and the Funding Opportunity Number match the Program and NOFO to which you are applying. The Application Package contains the portable document forms (PDFs) available on Grants.gov, such as the SF-424 Family. The Instruction Download contains official copies of the NOFO and forms necessary for a complete application. The Instruction Download may include Microsoft Word, Microsoft Excel, and additional documents.

An applicant demonstrating good cause may request a waiver from the requirement for electronic submission, for example, a lack of available Internet access in the geographic area in which your business offices are located. Lack of SAM registration or valid DUNS/UEI is not good cause. If you cannot submit your application electronically, you must ask in writing for a waiver of the electronic grant submission requirements. HUD will not grant a waiver if the Applicant fails to submit to HUD in writing or via email a request for waiver at least 15 calendar days before the

application deadline. If HUD grants a waiver, a paper application must be received before the deadline for this NOFO. To request a waiver, you must contact:

Name:

Nili Soni

Email:

youthdemo@hud.gov

HUD Organization:

SNAPS

Street:

451 7th Street SW

City:

Washington DC

State:

DC DISTRICT OF COLUMBIA

Zip:

20410

Applicants requesting a waiver should submit their waiver requests via e-mail to Youthdemo@hud.gov.

The subject line should contain the name of the applicant and 'Request for Waiver of Electronic Submission for Youth Demo'.

B. Content and Form of Application Submission.

You must verify that boxes 11, 12, and 13 on the SF-424 match the NOFO for which you are applying. If they do not match, you have downloaded the wrong Application Instruction and Application Package.

Submission of an application that is otherwise sufficient, under the wrong Assistance Listing and Funding Opportunity Number is non-Curable unless otherwise stated under the Threshold requirements section.

1. Content.

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
Application for Federal Assistance (SF424)	Submission is required for all applicants by the application due date.	Required for all applications.
Disclosure of Lobbying Activities (SFLLL), if applicable	HUD will provide instructions to	If any funds have been paid or will be paid to any person for

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
	grantees on how the form is to be submitted.	influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the applicant shall complete and submit the SF-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Applicants must furnish an executed copy of the Certification Regarding Lobbying prior to award.
Acknowledgment of Application Receipt (HUD2993), if applicable	This form is applicable only to applications submitted on paper, following receipt of a waiver of electronic submission	This form is not required but is available for applicants who want confirmation that their hard-copy application was received by HUD. The form must be submitted with the application, in accordance with the application submission instructions included in the waiver of electronic submission.

Additionally, your complete application must include the following narratives and non-form attachments.

- Applicants are required to respond to the following questions regarding their proposed geographic area for the YHDP. Applicants must indicate:
 - Whether you are requesting participation as a rural community in the YHDP through this application.
 - The geographic area that the application covers. If the application covers a geographic area smaller than an entire CoC, the application must list all counties covered by the application and a justification for the decision to apply for a geographic area smaller than an entire CoC.

- Tribal Resolution: A tribal resolution from the tribe authorizing the applicant to include the reservation or trust land in a community, if required under III.F.a.
- Narrative: Responses to the rating factors in Section V.A.1
- Letter of Support: Youth Action Board letter of support as described in Section V.A.1 under Youth Collaboration - please name the attachment "Youth Action Board Letter of Support"
- Letter of Support: Public Child Welfare Agency (PCWA) letter of support as described in Section V.A.1 under Collaboration - please name the attachment "PCWA Letter of Support"
- The HUD Applicant Recipient Disclosure Report (Form HUD-2880), which can be found here: <http://portal.hud.gov/hudportal/documents/huddoc?id=2880.pdf>. The form should be completed and sent with the application via grants.gov.

2. Format and Form.

Narratives and other attachments to your application must follow the following format guidelines.

25 Pages maximum length of narratives

Other

The application will be comprised of narrative exhibits and required attachments. The narratives will respond to thresholds, rating factors, and other criteria in the NOFO as indicated below. **Applicants should number their narrative responses to correspond to the numbering in Section V.A.1.** The narrative will be a maximum of 25 pages and needs to comply with the following format:

- Double-space your narrative exhibit pages. Single-spaced pages will be counted as two pages;
- Format pages to accommodate 8-1/2 x 11-inch paper;
- All margins should be approximately one inch. If any margin is smaller than 1/2 inch, the page will be counted as two pages;
- Use 12-point, Times New Roman font;
- Any pages marked as sub-pages (e.g., with numbers and letters such as 25A, 25B, 25C), will be treated as separate pages;
- If a Section is not applicable, indicate "N/A" so that there is a clear indication to HUD (do not just leave the Section blank);
- No more than one page of text may be placed on one sheet of paper; i.e., you may not shrink pages to get two or more on a page. Shrunken pages, or pages where a minimized/reduced font are used, will be counted as multiple pages;
- Do not format your narrative exhibits in columns. Pages with text in columns will be counted as two pages;

- Any tables included in the narrative exhibits of the application must also be double spaced or they will be counted twice; and
- All pages should be numbered. HUD recommends that applicants consecutively number the pages of the Attachments Section to ensure proper assembly of their application if printed.

Attachments will not count toward the 25-page maximum.

There is no minimum length required for narratives. However, HUD will review only the first 25 pages of narrative (not including required attachments). **Any narrative responses to the rating factors after 25 pages will not be considered for scoring for this competition.**

C. System for Award Management (SAM) and Unique Entity Identifier (UEI) Dun and Bradstreet Universal Numbering System (DUNS) Number.

1. SAM Registration Requirement.

Applicants must be registered with <https://www.sam.gov/> before submitting their application. Applicants must maintain current information in SAM on immediate and highest-level owner and subsidiaries, as well as on all predecessors that have been awarded a federal contract or grant within the last three years, if applicable. Information in SAM must be current for all times during which the applicant has an active Federal award or an application or plan under consideration by HUD.

2. UEI/DUNS Number Requirement.

Applicants must provide a valid UEI/DUNS number, registered and active at [/www.sam.gov/](https://www.sam.gov/) in the application. DUNS numbers may be obtained for free from Dun & Bradstreet.

3. Requirement to Register with Grants.gov.

Anyone planning to submit applications on behalf of an organization must register at grants.gov and be approved by the E-Biz POC in SAM to submit applications for the organization. Registration for SAM and grants.gov is a multi-step process and can take four (4) weeks or longer to complete if data issues arise. Applicants without a valid registration cannot apply through grants.gov. Complete registration instructions and guidance are provided on grants.gov.

D. Application Submission Dates and Times.

Application Due Date Explanation

The application deadline is 11:59:59 PM Eastern Standard time on

06/28/2022

Submit your application to Grants.gov unless a waiver has been issued allowing you to submit a paper application. Instructions for submitting your paper application will be contained in the waiver of electronic submission.

"Received by Grants.gov" means the applicant received a confirmation of receipt and an application tracking number from Grants.gov. Grants.gov then assigns an application tracking number and date-and timestamps each application upon successful receipt by the Grants.gov system. A submission attempt not resulting in confirmation of receipt and an application tracking number is not considered received by Grants.gov. Applications received by Grants.gov must be validated by Grants.gov to be received by HUD.

Applications received by Grants.gov must be validated by Grants.gov to be received by HUD.

"Validated by Grants.gov" means the application has been accepted and was not rejected with errors. You can track the status of your application by logging into Grants.gov, selecting "Applicants" from the top navigation, and selecting "Track my application" from the dropdown list. If the application status is "rejected with errors," you must correct the error(s) and resubmit the application before the 24-hour grace period ends. Applications in "rejected with errors" status after the 24-hour grace period expires will not be received by HUD. Visit Grants.gov for a complete description of processing steps after applying.

HUD strongly recommends you submit your applications at least **48 hours before the deadline** and during regular business hours to allow enough time to correct errors or overcome other problems.

Grants.gov Customer Support. Grants.gov provides customer support information on its website at <https://www.grants.gov/web/grants/support.html>. Applicants having difficulty accessing the application and instructions or having technical problems can receive customer support from Grants.gov by calling (800) 518-GRANTS (this is a toll-free number) or by sending an email to support@grants.gov. The customer support center is open 24 hours a day, seven days per week, except Federal holidays. The phone number above may also be reached by individuals who are deaf or hard of hearing, or who have speech disabilities, through the Federal Relay Service's teletype service at (800)-877-8339.

You can verify the contents of your submitted application to confirm Grants.gov received everything you intended to submit. To verify the contents of your submitted application:

- Log in to Grants.gov.
- Click the Check Application Status link, which appears under the Grant Applications heading in the Applicant Center page. This will take you to the Check Application Status page.
- Enter search criteria and a date range to narrow your search results.
- Click the Search button. To review your search results in Microsoft Excel, click the Export Data button.
- Review the Status column, to view more detailed submission information, click the Details link in the Actions column.
- To download the submitted application, click the Download link in the Actions column.

Please make note of the Grants.gov tracking number as it will be needed by the Grants.gov Help Desk if you seek their assistance.

HUD may extend the application deadline for any program if Grants.gov is offline or not available to applicants for at least 24 hours immediately prior to the deadline date, or the system

is down for 24 hours or longer and impacts the ability of applicants to cure a submission deficiency within the grace period.

HUD may also extend the application deadline upon request if there is a presidentially declared disaster in the applicant's area.

If these events occur, HUD will post a notice on its website establishing the new, extended deadline for the affected applicants. HUD will also include the fact of the extension in the program's NOFO required to be published in the Federal Register.

In determining whether to grant a request for an extension based on a presidentially declared disaster, HUD will consider the totality of the circumstances including the date of an applicant's extension request (how closely it followed the basis for the extension), whether other applicants in the geographic area are similarly affected by the disaster, and how quickly power or services are restored to enable the applicant to submit its application.

PLEASE NOTE: Busy servers, slow processing, large file sizes, improper registration or password issues are not valid circumstances to extend the deadline dates or the grace period.

1. Amending or resubmitting an Application.

Before the submission deadline, you may amend a validated application through Grants.gov by resubmitting a revised application containing the new or changed material. The resubmitted application must be received and validated by Grants.gov by the applicable deadline.

If HUD receives an original and a revised application for a single proposal, HUD will evaluate only the last submission received by Grants.gov before the deadline.

2. Grace Period for Grants.gov Submissions.

If your application is received by Grants.gov before the deadline, but is rejected with errors, you have a grace period of 24 hours after the application deadline to submit a corrected, received, and validated application through Grants.gov. The date and time stamp on the Grants.gov system determines the application receipt time. Any application submitted during the grace period not received and validated by Grants.gov will not be considered for funding. There is no grace period for paper applications.

3. Late Applications.

An application received after the NOFO deadline date that does not meet the Grace Period requirements will be marked late and will not be reviewed by HUD for funding consideration. Improper or expired registration and password issues are not sufficient cause to allow HUD to accept applications after the deadline date.

4. Corrections to Deficient Applications.

HUD will not consider information from applicants after the application deadline except for curable deficiencies.

HUD will uniformly notify applicants of each curable deficiency. See curable deficiency in the definitions section (a. Standard Definitions). Examples of curable (correctable) deficiencies include inconsistencies in the funding request and failure to submit required certifications. These examples are non-exhaustive.

When HUD identifies a curable deficiency, HUD will notify the authorized organization representative identified on the SF-424 Application for Federal Assistance via email. This email is the official notification of a curable deficiency.

Applicants must email corrections of Curable Deficiencies to applicationsupport@hud.gov within the time limits specified in the notification. The time allowed to correct deficiencies will be no less than 48 hours and no more than 14 calendar days from the date of the email notification. The start of the cure period will be the date stamp on the email sent from HUD. If the deficiency cure deadline date falls on a Saturday, Sunday, Federal holiday, or on a day when HUD's Headquarters are closed, then the applicant's correction must be received on the next business day HUD Headquarters offices in Washington, DC are open.

The subject line of the email sent to applicationsupport@hud.gov must state: Technical Cure and include the Grants.gov application tracking number or the GrantSolutions application number (e.g., Subject: Technical Cure - GRANT123456 or Technical Cure - XXXXXXXXXXXXX). If this information is not included, HUD cannot match the response with the application under review and the application may be rejected due to the deficiency.

Corrections to a paper application must be sent in accordance with and to the address indicated in the notification of deficiency. HUD will treat a paper application submitted in accordance with a waiver of electronic application containing the wrong UEI/DUNS number as having a curable deficiency. Failure to correct the deficiency and meet the requirement to have a UEI/DUNS number and active registration in SAM will render the application ineligible for funding.

5. **Authoritative Versions of HUD NOFOs.** The version of these NOFOs as posted on Grants.gov are the official documents HUD uses to solicit applications.
6. **Exemptions.** Parties that believe the requirements of the NOFO would impose a substantial burden on the exercise of their religion should seek an exemption under the Religious Freedom Restoration Act (RFRA).

E. Intergovernmental Review.

This program is not subject to Executive Order 12372, Intergovernmental Review of Federal Programs.

F. Funding Restrictions.

NA

Indirect Cost Rate.

Normal indirect cost rules under 2 CFR part 200, subpart E apply. If you intend to charge indirect costs to your award, your application must clearly state the rate and distribution base you intend to use. If you have a Federally negotiated indirect cost rate, your application must also include a letter or other documentation from the cognizant agency showing the approved rate. Successful applicants whose rate changes after the application deadline must submit the new rate and documentation to assure the award agreement incorporates the applicable rate.

Applicants other than state and local governments. If you have a Federally negotiated indirect cost rate, your application must clearly state the approved rate and distribution base and must

include a letter or other documentation from the cognizant agency showing the approved rate. If your organization does not have a current negotiated rate (including provisional) rate and elects to use the de minimis rate, your application must clearly state you intend to use the de minimis rate of 10% of Modified Total Direct Costs (MTDC). As described in 2 CFR 200.403, costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. Once elected, the de minimis rate must be applied consistently for all Federal awards until the organization chooses to negotiate a rate, which the organization may apply to do at any time. Documentation of the decision to use the de minimis rate must be retained on file for audit.

State and local governments. If your department or agency unit has a Federally negotiated indirect cost rate, your application must include that rate, the applicable distribution base, and a letter or other documentation from the cognizant agency showing the negotiated rate. If your department or agency unit receives more than \$35 million in direct Federal funding per year, you may not claim indirect costs until you receive a negotiated rate from your cognizant agency for indirect costs as provided in Appendix VII to 2 CFR Part 200.

If your department or agency unit receives no more than \$35 million in direct Federal funding per year and your department or agency unit has developed and maintains an indirect cost rate proposal and supporting documentation for audit in accordance with 2 CFR Part 200, Appendix VII, you may use the rate and distribution base specified in that indirect cost rate proposal. Alternatively, if your department or agency unit receives no more than \$35 million in direct Federal funding per year and does not have a current negotiated rate (including provisional) rate, you may elect to use the de minimis rate of 10% of MTDC. As described in 2 CFR 200.403, costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. Once elected, the de minimis rate must be applied consistently for all Federal awards until you choose to negotiate for a rate, which you may apply to do at any time. Documentation of the decision to use the de minimis rate must be retained on file for audit.

G. Other Submission Requirements.

Application, Assurances, Certifications and Disclosures.

Standard Form 424 (SF-424) Application for Federal Assistance Programs is the government-wide form required to apply for Application for Federal Assistance Programs, discretionary Federal grants, and other forms of financial assistance programs. Applicants for this Federal assistance program must submit all required forms in the SF-424 Family of forms, including SF-424B (Assurances of Non construction Programs) or SF-424D (Assurances for Construction Programs). Applications receiving funds for both non-construction programs and construction programs must submit both the SF-424B and SF-424D.

By signing the forms in the SF-424 either through electronic submission or in paper copy submission (for those granted a waiver), the applicant and the signing authorized organization representative affirm that they have reviewed the certifications and assurances associated with the application for Federal assistance and (1) are aware the submission of the SF-424 is an assertion that the relevant certifications and assurances are established and (2) acknowledge that

the truthfulness of the certifications and assurances are material representations upon which HUD will rely when making an award to the applicant. If it is later determined the signing authorized organization representative to the application made a false certification or assurance, caused the submission of a false certification or assurance, or did not have the authority to make a legally binding commitment for the applicant, the applicant and the individual who signed the application may be subject to administrative, civil, or criminal action. Additionally, HUD may terminate the award to the applicant organization or pursue other available remedies. Each applicant is responsible for including the correct certifications and assurances with its application submission, including those applicable to all applicants, those applicable only to Federally recognized Indian tribes, or Alaskan native villages and those applicable to applicants other than federally recognized Indian tribes or Alaskan native villages.

Assurances.

By submitting your application, you provide assurances that, if selected to receive an award, you will comply with U.S. statutory and other requirements, including, but not limited to civil rights requirements. Upon receipt of an award, you, and any recipients and subrecipients of the award are also required to submit assurances of compliance with federal civil rights requirements. *See, e.g.,* Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975; *see also* 24 C.F.R. §§ 1.5; 3.115; 8.50; and 146.25. HUD accepts these assurances in the form of the SF-424B and SF-424D, which also require compliance with all general federal nondiscrimination requirements in the administration of the grant.

The Department's **Applicant Disclosure Report form 2880** is required for each applicant that applies for assistance, within the jurisdiction of the HUD, to a state or to a unit of general local government for a specific project or activity must disclose this information whenever the dollar threshold is met. This information must be kept updated during the application review process and while the assistance is being provided.

Section 102 of the Department of Housing and Urban Development Reform Act of 1989 (HUD Reform Act) requires the Department to ensure greater accountability and integrity in the provision of assistance administered by the Department. One feature of the statute requires certain disclosures by applicants seeking assistance from HUD, assistance from states and units of local government, and other assistance to be used with respect to the activities to be carried out with the assistance. The disclosure includes the financial interests of persons in the activities, and the sources of funds to be made available for the activities, and the proposed uses of the funds.

Affirmatively Furthering Fair Housing. With some exceptions for federally recognized Indian tribes and their instrumentalities, the application must discuss how the applicant will carry out the proposed activities in a manner that affirmatively furthers fair housing in compliance with the Fair Housing Act and its implementing regulations. Applicants may propose activities that are consistent with their jurisdiction's Analysis of Impediments (AI), an Assessment of Fair Housing (AFH), or other means of fair housing planning that meaningfully supports their AFFH certification.

If the applicant will carry out proposed activities in a jurisdiction with an accepted Assessment of Fair Housing (AFH), the proposed activities should be consistent with the AFH's fair housing

goals and with fair housing strategies specified in the jurisdiction’s Consolidated Plan or Public Housing Agency Plan

For purposes of this NOFO, this requirement is satisfied by the narrative answer submitted in response to V.A.1. Applicants should not prepare a separate narrative regarding AFFH.

V. Application Review Information.

A. Review Criteria.

1. Rating Factors.

1. Rating Factors.

Points are assigned for five rating factors: Leadership Capacity, Community Need, Collaboration, Youth Collaboration, and Data and Evaluation Capacity. Applications will be evaluated based on responses to all narratives. The table below outlines the selection criteria by rating factor with the points that may be awarded for each out of a possible 100 total points.

Rating Factor	Points
Leadership Capacity	15
Community Need	20
Collaboration	15
Youth Collaboration	30
Data and Evaluation Capacity	20
Total	100
Rural Bonus	10

Leadership Capacity

Maximum Points: 15

HUD will award up to 15 points to applicants that demonstrate they have the necessary leadership in place to effectively manage the development of a CCP to prevent and end youth homelessness. Applicants must:

1. Describe how the CoC addressed challenges for youth at-risk-of or experiencing homelessness resulting from the outbreak of COVID-19. Examples can include working with school liaisons to identify youth who are disconnected from schools; specific outreach and strategies to youth providers; and dedicating housing resources to youth.
2. Describe one initiative outside of applying for grant funds and related to youth homelessness that has been designed or implemented by the Youth Action Board or youth in the community. Examples could include designing a youth count, developing or improving a drop-in center or creating a peer partnership program.

3. Demonstrate how the YAB decision-making process is integrated into the larger CoC and how recommendations or decisions from the YAB are implemented.
4. Demonstrate how the CoC structure will support the lead agency. The applicant must clearly identify the names of committees (and approximate number of members) within the CoC that will be involved in the planning and implementation of a coordinated community approach to prevent and end youth homelessness, each current committee objective, and current youth-relevant task(s).
5. Describe the CoC's current written plan or strategy to prevent and end youth homelessness. If a part of a plan to prevent and end all forms of homelessness, to get maximum points under this criterion, there must be a dedicated Section or set of youth-specific strategies and objectives. The narrative should include the organizations or agencies that helped to develop, signed or adopted the plan.
6. Describe two youth-specific strategies to address youth homelessness in the plan described in question 5.
7. Define what authentic youth collaboration means to your community.
8. Describe how the CoC prioritizes authentic youth collaboration through the Youth Action Board or through youth participation in committee meetings or planning and feedback events.
9. Describe how youth are prepared, debriefed, and otherwise supported for participation in committee meetings and other planning and feedback events.

Community Need

Maximum Points: 20

HUD will award up to 20 points to applicants that can demonstrate high need in the community based on the number and needs of the community's youth experiencing homelessness.

Applicants must:

1. Describe the most recent youth homelessness needs assessment conducted by the CoC. The narrative must include the following:
 - 1a. The name of the lead and partnering agencies or organizations involved in the assessment.
 - 1b. How youth were involved in designing or executing the needs assessment.
 - 1c. A description of disparities identified through the assessment, including race, gender, LBGTQ+ status, system involvement, and health disparities, such as HIV/AIDS.
 - 1d. An explanation of the key findings from the youth homelessness needs assessment, including the number and types of youth-appropriate housing units and the number of youths experiencing homelessness.

If no needs assessment was conducted in the previous 5 years, write "none."

2. Describe at least one youth-focused intervention that is not currently operating in the community that the community wishes to pursue OR one intervention that could be improved and capacity increased. Include in your response the barriers that currently prevent you from

implementing or improving the intervention.

3. Identify and discuss factors that are currently contributing to youth homelessness in the community, including how your community identified which factors are most prominent. To be considered for maximum points under this Rating Factor, your response must describe factors at the community level and not how individual factors are identified on a case-by-case basis.

4. Provide a description and assessment of the disparity in your community's homeless response system, including in the relative number of applications for housing and other services, approved applications, and program outcomes for populations that have a higher incidence of homelessness or that have been underserved historically by homeless housing assistance programs in the community (e.g. Black people, Indigenous people, people of color, former foster youth, justice-involved youth, individuals with disabilities). If identified, how will your community address the disparities, consistent with fair housing and civil rights requirements? If you have not conducted such an assessment, what are your plans to assess the rates of homelessness, outreach activities, applications for housing assistance, or rates of housing placement from the homeless response system for populations that have a higher incidence of homelessness?

5. Describe how your community is addressing needs of transgender, gender non-conforming, and non-binary youths to ensure privacy, respect, safety, and access in projects, such as shelters, outreach activities, and permanent housing.

Collaboration

Maximum Points: 15

HUD will award up to 15 points to applicants that can demonstrate strong current community-wide partnerships that are working to prevent and end youth homelessness. Applicants must:

1. Indicate whether the Coordinated Entry Process incorporates youth. If the Coordinated Entry Process incorporates youth, the Collaborative Applicant must answer Questions 1a-1c; if the Coordinated Entry Process does not incorporate youth, the Collaborative Applicant does not need to answer Questions 1a-1c.

1a. Indicate whether there is a separate coordinated entry access point for youth or, if access points are designed for all persons presenting for assistance, describe what youth-specific policies and procedures the CoC has adopted to ensure that access points are appropriate for youth.

1b. Describe how youth are prioritized within the coordinated entry process, including factors used to prioritize youth or subpopulations of youth.

1c. Describe the extent to which all other youth homelessness and at-risk providers and other stakeholders providing services to homeless and at-risk youth (including LGBTQ+ resource centers, PCWAs and other mainstream resource providers) are integrated into the coordinated entry process.

2. Describe how the CoC works with education providers in the community. To receive full points, this response should include a specific initiative or effort that the CoC and at least one

educational partner (K-12 schools, local technical college or university) has collaborated with regarding youth and young adult homelessness.

3. What other youth leadership bodies exist in your community and how does that group engage on youth homelessness?

4. Describe how your CoC assesses and provides information about connections to health insurance coverage and available health services including sexually transmitted infections prevention and treatment; mental and physical health supports; and substance abuse treatment.

5. How does the CoC work with each of the following institutions to ensure that participants in the programs are not released into homelessness?

- Child welfare (Foster Care)
- Justice system (juvenile and adult)
- Institutions of mental and physical health

6. Attach a letter of support for the application from the PCWA that indicates a commitment to participate in the creation of the CCP.

Youth Collaboration

Maximum Points: 30

HUD will award up to 30 points to applicants that demonstrate how voices of Youth with lived experience of homelessness are a crucial component to addressing and ending youth homelessness. In order to be successful, responses to this Section should clearly be written by Youth Action Board (YAB) members and applicants must consider how youth with lived experience will be integrated into system and program design and implementation. Applicants must:

1. Describe the mission and vision of the YAB.

2. Describe the structure and work of the YAB:

2a. How long has the YAB been in existence?

2b. How many members does the YAB have? If attendance at meetings extends beyond membership, state the attendance at the most recent three meetings.

2c. How often does the YAB meet?

2d. Describe the decision-making structure of the YAB.

2e. What training and other preparation are YAB members provided on the CoC structure, CoC rules, housing types, and other issues surrounding homelessness?

3. Is the membership of the YAB reflective of the population of youth and young adults experiencing homelessness in the community?

3a. Provide data indicating the prevalence of youth of color, LGBTQ+, and gender non-conforming youth in the general population of youth experiencing homelessness.

3b. Describe how members of the YAB are recruited to ensure represents the population, including racial, ethnic, and gender identities of youth experiencing homelessness in your community.

4. Describe how YAB members are or will be compensated for their time and expertise. Please indicate if compensation for YAB members is based on a salary or regular hourly rate and the salary or rate paid.

5. If compensation is not provided, how are youth incentivized to participate in the YAB or other aspects of the youth homelessness system? These may include professional development opportunities, access to other resources, etc.

6. From a youth perspective, what are the biggest challenges to integrating youth voice into community decision-making structures? To receive full points, this response should be written by a youth or include quotes from youth regarding the challenges to integrating youth voice.

7. From a youth perspective, what are the biggest challenges/barriers to sustaining a Youth Action Board? To receive full points, this response should be written by a youth or include quotes from youth regarding the challenges to sustain a Youth Action Board.

8. From a youth perspective, identify the biggest areas of risk in the current youth homelessness system (for example, aging out of foster care or transitioning from an institution) and how the community is working to address these risks.

9. From a youth perspective, if selected as a YHDP community, how would your community define success?

10. Attach a letter of support for the application from the YAB, signed by all members of the YAB.

Data and Evaluation Capacity

Maximum Points: 20

HUD will award up to 20 points to applicants that can demonstrate the existence of a functioning Homeless Management Information System (HMIS) that facilitates the collection of information on homelessness using residential and other homeless services and effective performance measures. The applicant must:

1. Indicate the percentage of all types of homeless beds, excluding beds provided by victim service providers, that currently participates in HMIS.

2. Indicate the percentage of all types of youth beds, excluding beds provided by victim service providers, that are covered in HMIS, regardless of funding source.

3. Describe how the CoC actively recruits new homeless projects to HMIS for youth-dedicated projects.

4. Describe how the CoC supports the transition of new homeless projects to HMIS, including financial resources, technical resources, and training.

5. In addition to gathering youth data in HMIS, indicate whether the CoC gathers youth data from other sources (i.e., education, juvenile justice, child welfare). If the CoC does gather youth data from other sources, please describe the data collected, the system(s) the data are collected from and the system(s) in which the data are stored.

6. Describe how the CoC monitors the performance of its youth providers. The description should include:

- Monitoring criteria
- Frequency of monitoring
- Process by which the CoC provides feedback regarding monitoring to providers
- How the CoC support providers with identified issues to improve their performance
- How youth are involved in the monitoring of projects

7. Demonstrate how the CoC has used data to develop a strategy to prevent and end youth homelessness. These data can be related to the composition of the local population of youth experiencing homelessness or the effectiveness of various interventions for serving homeless youth.

8. Describe how youth are currently brought into evaluation and quality improvement conversations in your community, either at the project or system level.

9. If selected as a YHDP community, how would stakeholders define and measure success?

Rural Bonus

Maximum Points: 10

The FY 2021 Appropriations Act provides that HUD award the funds announced in this NOFO to for projects in up to 25 communities with a priority for communities with substantial rural populations in up to eight locations. In order to give priority to up to eight communities with substantial rural populations, HUD will award 10 bonus points to the eight highest ranking applications where the Collaborative Applicant indicates in the application that it is requesting participation as a rural community and the geographic area covered by the application meets the rural definition found in Section I.A. of this NOFO.

2. Other Factors.

This program does not offer points for Section 3.

Preference Points

This program does not offer preference points.

Promise Zones

This program does not offer Promise Zone preference points.

B. Review and Selection Process.

1. Past Performance

In evaluating applications for funding, HUD will consider an applicant's past performance in managing funds. Items HUD will consider include, but are not limited to:

HUD may reduce scores based on the past performance review, as specified under V.A. Review Criteria. Whenever possible, HUD will obtain past performance information. If this review results in an adverse finding related to integrity of performance, HUD reserves the right to take any of the remedies provided in Section III E., Statutory and Regulatory Requirements Affecting Eligibility, "Pre-selection Review of Performance" document link above.

2. Assessing Applicant Risk.

In evaluating risks posed by applicants, HUD may use a risk-based approach and may consider any items such as the following:

- Financial stability;
- Quality of management systems and ability to meet the management standards prescribed in this part;
- History of performance. The applicant's record in managing Federal awards, if it is a prior recipient of Federal awards, including timeliness of compliance with applicable reporting requirements, failing to make significant progress in a timely manner, failing to meet planned activities in a timely manner, conformance to the terms and conditions of previous Federal awards, and if applicable, the extent to which any previously awarded amounts will be expended prior to future awards;
- Reports and findings from audits performed under Subpart F—Audit Requirements of this part or the reports and findings of any other available audits; and
- The applicant's ability to effectively implement statutory, regulatory, or other requirements imposed on non-Federal entities.

3. Integrity. HUD evaluates the integrity of the applicant as reflected in government-wide websites, information in HUD's files, the Federal Do Not Pay portal, public information and information received during HUD's Name Check Review process.

4. Review Process. HUD staff, who may be assisted by staff from other Federal agencies with experience related to youth experiencing homelessness, coordinated community approaches to preventing and ending youth homelessness, and/or evidence-based interventions, will review applications in two phases:

Phase 1: Threshold Eligibility Requirements. The application will be reviewed to determine whether it meets the threshold eligibility requirements in Section III.D of this NOFO. Applicants who fail to meet all of the threshold eligibility requirements will be deemed ineligible. Applications from ineligible applicants will not be evaluated.

Phase 2: Application Scoring. If the applicant meets all threshold requirements, the application will be reviewed and scored using the selection criteria outlined in Section V.A.1 of this NOFO. After individual reviewers assign a score, each application will be paneled with an additional reviewer for a final score. Notwithstanding V.B.1, HUD will not adjust scores based on past performance review or take any remedies in response to adverse findings related to integrity of performance.

5. Selection Process

Ranked Order and Selection of Applicants. Once final scores have been assigned, applications will be listed in ranked order and applicants will be selected in ranked order, except as provided in Section III.F.a where HUD reserves the right to select lower scoring community selection applications. The amount awarded to applications will be determined according to the formula described in Section II.C and the factors described in Section V.A.1 of this NOFO.

6. Funding Decisions. Funding decisions will be made on project applications as described in Appendix A. In determining the amount that will be available to a selected community, HUD will take into consideration the amount of funds available, and the final score assigned to the application. HUD will select the highest-ranking Project Applications for funding as indicated in VI.A.b., however, HUD reserves the right to select lower scoring community selection applications.

VI. Award Administration Information.

A. Award Notices.

Following the evaluation process, HUD will notify successful applicants of their selection for funding. HUD will also notify other applicants, whose applications were received by the deadline, but have not been chosen for award. Notifications will be sent by email to the person listed as the AOR in item 21 of the SF-424.

HUD may impose special conditions on an award as provided under 2 CFR 200.208:

- Based on HUD's review of the applicant's risk under 2 CFR 200.206;
- When the applicant or recipient has a history of failure to comply with the general or specific terms and conditions of a Federal award;
- When the applicant or recipient fails to meet expected performance goals contained in a Federal award; or
- When the applicant or recipient is not otherwise responsible.

Adjustments to Funding. To ensure the fair distribution of funds and enable the purposes or requirements of a specific program to be met, HUD reserves the right to fund less than the amount requested in an application.

a. HUD will fund no portion of an application that:

- (1) Is not eligible for funding under applicable statutory or regulatory requirements;
- (2) Does not meet the requirements of this notice; or
- (3) Duplicates other funded programs or activities from prior year awards or other selected applicants.

b. If funds are available after funding the highest-ranking application, HUD may fund all or part of another eligible fundable application. If an applicant turns down an award offer, or if HUD and an applicant do not finalize the terms and conditions of the award in a timely manner, HUD may withdraw the award offer and make an offer of funding to another eligible application.

- c. If funds remain after all selections have been made, remaining funds may be made available within the current FY for other competitions within the program area, or be held for future competitions, or be used as otherwise provided by authorizing statute or appropriation.
- d. If, after announcement of awards made under the current NOFO, additional funds become available either through the current appropriations, a supplemental appropriation, other appropriations or recapture of funds, HUD may use the additional funds to provide additional funding to an applicant awarded less than the requested amount of funds to make the full award, and/or to fund additional applicants that were eligible to receive an award but for which there were no funds available.

Funding Errors. If HUD commits an error that when corrected would cause selection of an applicant during the funding round of a Program NOFO, HUD may select that applicant for funding, subject to the availability of funds. If funding is not available to award in the current fiscal year, HUD may make an award to this applicant during the next fiscal year, if funding is available.

B. Administrative, National and Department Policy Requirements and Terms for HUD Recipients Financial Assistance Awards

For this NOFO, the following [Administrative, National and Department Policy Requirements and Terms for HUD Financial Assistance Awards](#) apply.

1. Unless otherwise specified, these non-discrimination and equal opportunity authorities and other requirements apply to all NOFOs. Please read the following requirements carefully as the requirements are different among HUD's programs.
 - Compliance with Fair Housing and Civil Rights Laws, Which Encompass the Fair Housing Act and Related Authorities (cf. 24 CFR 5.105(a)).
 - Affirmatively Furthering Fair Housing.
 - Economic Opportunities for Low-and Very Low-income Persons (Section 3). See 24 CFR part 75.
 - Improving Access to Services for Persons with Limited English Proficiency (LEP) See https://www.hud.gov/program_offices/fair_housing_equal_opp/limited_english_proficiency.
 - Accessible Technology. See <https://www.hud.gov/sites/dfiles/OCIO/documents/s508103017.pdf>
2. Equal Access Requirements. See 24 CFR 5.105(a)(2)
3. Ensuring the Participation of Small Disadvantaged Business, and Women-Owned Business.
4. Equal Participation of Faith-Based Organizations in HUD Programs and Activities.
5. Uniform Relocation Act – Real Property Acquisition and Relocation Requirements. See 49 CFR part 24.
6. Participation in HUD-Sponsored Program Evaluation.
7. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
8. Drug-Free Workplace.
9. Safeguarding Resident/Client Files.
10. Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L.109-282) (Transparency Act), as amended.
11. Eminent Domain.
12. Accessibility for Persons with Disabilities. See

https://www.hud.gov/program_offices/fair_housing_equal_opp/disability_overview

13. Violence Against Women Act. See 24 CFR part 5, subpart L and applicable program regulations.

14. Conducting Business in Accordance with Ethical Standards/Code of Conduct.

15. Environmental Requirements, which include compliance with environmental justice requirements under Executive Order 12898 and 14008.

Environmental Review

Compliance with 24 CFR part 50 or 58 procedures is explained below:

See Appendix A, Section II.D.4. Environmental Requirements, for information on the environmental review procedures required during the project evaluation process.

Prohibition on Surveillance

2 CFR 200.216 Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment

Lead Based Paint Requirements.

When providing housing assistance funding for purchase, lease, support services, operation, or work that may disturb painted surfaces, of pre-1978 housing, you must comply with the lead-based paint evaluation and hazard reduction requirements of HUD's lead-based paint rules (Lead Disclosure; and Lead Safe Housing (24 CFR part 35)), and EPA's lead-based paint rules (e.g., Repair, Renovation and Painting; Pre-Renovation Education; and Lead Training and Certification (40 CFR part 745)).

When providing education or counseling on buying or renting housing that may include pre-1978 housing under your grant you must inform clients of their rights under the Lead Disclosure Rule (24 CFR part 35, subpart A), and, if the focus of the education or counseling is on rental or purchase of HUD-assisted pre-1978 housing, the Lead Safe Housing Rule (subparts B, R, and, as applicable, F - M).

C. Reporting.

HUD requires recipients to submit performance and financial reports under OMB guidance and program instructions.

1. Recipient Integrity and Performance Matters. Applicants should be aware that if the total Federal share of your federal award includes more than \$ 500,000 over the period of performance, the award will be subject to post award reporting requirements reflected in Appendix XII to Part 200 Award Terms and Conditions for Recipient Integrity and Performance Matters.

In addition to the reporting requirements in 2 CFR part 200, the recipient must collect and report data on its use of YHDP funds awarded to Project Applicants in selected communities in an Annual Performance Report (APR), a quarterly report of key project metrics, and any additional reports, as and when required by HUD. This includes all projects awarded to the selected communities under the YHPD.

Please direct questions regarding specific reporting requirements to the point of contact listed in

Section VII. Agency Contact(s), below.

2. Race, Ethnicity and Other Data Reporting. HUD requires recipients that provide HUD- funded program benefits to individuals or families to report data on the race, color, religion, sex, national origin, age, disability, and family characteristics of persons and households who are applicants for, participants in, or beneficiaries or potential beneficiaries of HUD programs in order to carry out the Department’s responsibilities under the Fair Housing Act, Executive Order 11063, Title VI of the Civil Rights Act of 1964, and Section 562 of the Housing and Community Development Act of 1987.

3. Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282) as amended (FFATA). FFATA requires information on federal awards be made available to the public via a single, searchable website, which is www.USASpending.gov. Accordingly, each award HUD makes under this NOFO will be subject to the requirements provided by the Award Term in Appendix A to 2 CFR Part 170, “REPORTING SUBAWARD AND EXECUTIVE COMPENSATION INFORMATION,” unless the Federal funding for the award (including funding that may be added through amendments) is not expected to equal or exceed \$30,000. Requirements under this Award Term include filing subaward information in the Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS.gov) by the end of the month following the month in which the recipient awards any sub-grant equal to or greater than \$30,000.

4. Program-Specific Reporting Requirements

D. Debriefing.

For a period of at least 120 days, beginning 30 days after the public announcement of awards under this NOFO, HUD will provide a debriefing related to their application to requesting applicants. A request for debriefing must be made in writing or by email by the authorized organization representative whose signature appears on the SF-424 or by his or her successor in office and be submitted to the POC in Section VII Agency Contact(s), below. Information provided during a debriefing may include the final score the applicant received for each rating factor, final evaluator comments for each rating factor, and the final assessment indicating the basis upon which funding was approved or denied.

VII. Agency Contact(s).

HUD staff will be available to provide clarification on the content of this NOFO. Questions regarding specific program requirements for this NOFO should be directed to the POC listed below.

Name:

Caroline Crouse

Phone:

612-843-6451

Email:

youthdemo@hud.gov

Persons with hearing or speech impairments may access this number via TTY by calling the toll-free Federal Relay Service at 800-877-8339. Please note that HUD staff cannot assist applicants in preparing their applications.

VIII. Other Information.

1. National Environmental Policy Act.

A Finding of No Significant Impact (FONSI) with respect to the environment has been made for this NOFO in accordance with HUD regulations at 24 CFR part 50, which implement section 102(2)(C) of the National Environmental Policy Act of 1969 (42 U.S.C. 4332(2)(C)).

The FONSI is available for inspection at [HUD's Funding Opportunities](#) web page.

2. Web Resources.

- [Affirmatively Furthering Fair Housing](#)
- [Code of Conduct list](#)
- [Assistance Listing \(formerly CFDA\)](#)
- [Dun & Bradstreet/Unique Entity Identifier](#)
- [Equal Participation of Faith-Based Organizations](#)
- [Federal Awardee Performance and Integrity Information System](#)
- [FFATA Subaward Reporting System](#)
- [Grants.gov](#)
- [HBCUs](#)
- [Healthy Homes Strategic Plan](#)
- [Healthy Housing Reference Manual](#)
- [HUD's Strategic Plan](#)
- [HUD Grants](#)
- [Limited English Proficiency](#)
- [NOFO Webcasts](#)
- [Procurement of Recovered Materials](#)
- [Promise Zones](#)
- [Section 3 Business Registry](#)
- [State Point of Contact List](#)
- [System for Award Management \(SAM\)](#)
- [Uniform Relocation Assistance and Real Property Acquisition Act of 1970 \(URA\)](#)
- [USA Spending](#)

3. Program Relevant Web Resources

APPENDIX

Appendix A: Project Selection Process

This Appendix establishes the funding criteria for projects under the Youth Homelessness Demonstration Program (YHDP). HUD is making approximately \$72 million in Fiscal Year (FY) 2021 funds to demonstrate how a coordinated community approach to serving homeless youth, age 24 and younger, can dramatically reduce homelessness.

I. Overview

A. Program Description. As discussed in further detail in the full text of the YHDP NOFO, the YHDP was funded by Congress to implement projects that demonstrate how a comprehensive approach to serving homeless youth, age 24 and younger, can dramatically reduce homelessness. This includes a variety of approaches, eligible activities and types of projects. This Appendix provides information to Project Applicants in selected communities about how they can apply for projects to support their community's Coordinated Community Plan (CCP) (as described in Section III.F.b. of the YHDP NOFO).

While this Appendix is the primary source of information for Project Applicants, Project Applicants should read the full YHDP NOFO in its entirety in conjunction with the Continuum of Care (CoC) Program interim rule (24 CFR part 578). All projects awarded through the YHDP must be administered in accordance with CoC Program requirements, except as otherwise provided in the YHDP NOFO including section I.A., this appendix, or as specifically authorized by HUD waiver. However, HUD will not waive any regulations pertaining to fair housing, civil rights, or environmental requirements. HUD strongly encourages Project Applicants to review Notices and HUD guidance provided in relation to the CoC Program.

B. Overview of Application Process.

1. *Community Selection Process.* To be awarded projects under the YHDP, the community must have been selected by HUD to participate in the YHDP. See the main text of the YHDP NOFO for more information about how to apply to be a selected community.
2. *Project Selection Process.* All project applications must be submitted through *e-snaps* following the process outlined in this Appendix.

C. Highlights.

1. *Program Flexibility.* YHDP projects may choose to take advantage of the special YHDP activities and other options listed at I.C.1. The following options would not meet CoC program requirements but may be used to carry out YHDP projects. As authorized by the FY 2021 Appropriations Act, projects that use these options (and other YHDP projects) can be renewed with available FY 2021 or prior FY funding for the CoC program. If similar authorization appears in future acts, projects that use these options (and other YHDP projects) could also be renewed with CoC program funding provided under those acts. As stated in I.C.9 of this Appendix, however, HUD will not renew any planning projects.

- a. The following YHDP activities may be exercised by YHDP recipients with notice to the Deputy Assistant Secretary for Special Needs, subject to requirements governing grant agreement amendments at 24 CFR 578.105:
- (1) YHDP housing projects may have leases for a minimum term of 1 month under rental assistance budget line items.
 - (2) YHDP recipients may use leasing, sponsor-based rental assistance, and project-based rental assistance in Rapid Rehousing projects.
 - (3) Up to 10 percent of the total YHDP funding made available to the community may be used for planning grants. As outlined in I.C.9 of this Appendix, planning grants are nonrenewable.
 - (4) In addition to the eligible costs listed in 24 CFR 578.59(a), YHDP recipients may use project administrative funds to support costs associated with involving youth with lived experience in project implementation, execution, and improvement.
 - (5) Recipients of YHDP funds can use project administrative funds to attend conferences and trainings that are not HUD-sponsored or HUD-approved, provided that the subject matter is relevant to youth homelessness.
 - (6) YHDP recipients may employ youth who are receiving services, including housing, from the recipient organization. Recipients that utilize this special YHDP activity must maintain documentation that discloses the nature of work that the youth does, and that the youth is not in a position that creates a conflict of interest.
 - (7) YHDP recipients may use habitability standards in 24 CFR 576.403(c) rather than Housing Quality Standards in 24 CFR 578.75 for short or medium term (up to 24 months) housing assistance. Recipients implementing this special YHDP activity must keep documentation of which standards are applied to the units and proof that the units complied with the standards before assistance is provided for every unit funded by YHDP.
 - (8) YHDP recipients may provide moving expenses more than one-time to a program participant.
 - (9) YHDP recipients may provide payments of up to \$500 per month for families that provide housing under a host home and kinship care model in order to offset the increased costs associated with having youth housed in the unit.
 - (10) YHDP grant funds may be used for the following if they are necessary to assist program participants to obtain and maintain housing. Recipients and subrecipients must maintain records establishing how it was determined paying the costs was necessary for the program participant to obtain and

retain housing and must also conduct an annual assessment of the needs of the program participants and adjust costs accordingly.

- (a) Security deposits for units in an amount not to exceed 2 months of rent;
- (b) The costs to pay for any damage to housing due to the action of a program participant, which may be paid while the youth continues to reside in the unit. The total costs paid for damage per program participant may not exceed the cost of two-months' rent.
- (c) The costs of providing household cleaning supplies to clients.
- (d) Housing start-up expenses for program participants, including furniture, pots and pans, linens, toiletries, and other household goods, not to exceed \$300 in value per program participant.
- (e) The one-time cost of purchasing a cellular phone and service for program participant use, if necessary for the participant to obtain or maintain housing
- (f) The cost of internet in a program participant's unit.
- (g) Payment of rental arrears consisting of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.
- (h) Payment of utility arrears of up to 6 months per service.
- (i) Up to three months of utilities for a program participant, based on the utility costs schedule for the unit size and location.
- (j) In addition to transportation costs eligible in 24 CFR 578.53(e)(15), a recipient may pay gas and mileage costs for a program participant's personal vehicle for trips to and from medical care, employment, childcare, or other services eligible under this section.
- (k) Legal fees, including court fees, bail bonds, and required courses and equipment.
- (l) Program participant's past driving fines and fees that are blocking a young person from being able to obtain or renew a driver's license and impacting their ability to obtain or maintain housing. Additionally, recipients may pay for program participants costs for insurance and registration for personal vehicles, if the personal vehicle is necessary to reach medical care, employment, childcare, or other services eligible under this section.

b. Under the conditions specified below, YHDP recipients may make use of the following built-in exceptions to this NOFO's requirements, subject to approval by the Deputy Assistant Secretary for Special Needs and requirements governing grant agreement amendments at 24 CFR 578.105:

- (1)** A recipient may provide up to 36 months of Rapid Rehousing rental assistance to a program participant if the recipient demonstrates (1) the method it will use to determine which youth need rental assistance beyond 24 months and (2) the services and resources that will be offered to ensure youth are able to sustain their housing at the end of the 36 months of assistance.
- (2)** YHDP recipients may continue providing supportive services to program participants for up to 24 months after the program participant exits homelessness, transitional housing or after the end of housing assistance if the recipient demonstrates: 1) the proposed length of extended services to be provided; 2) the method it will use to determine whether services are still necessary; and 3) how those services will result in self-sufficiency and ensure stable housing for the YHDP program participant.

YHDP recipients may continue providing supportive services to program participants for up to 36 months after the program participant exits homelessness, if the services are in connection with housing assistance, such as the Foster Youth to Independence initiative, or if the recipient can demonstrate that extended supportive services ensures continuity of case workers for program participants.

- (3)** Recipients will not be required to meet the 25% match requirement if the applicant is able to show it has taken reasonable steps to maximize resources available for youth experiencing homelessness in the community.
- (4)** Rental assistance may be combined with leasing or operating funds in the same building, provided that the recipient submits a project plan that includes safeguards to ensure that no part of the project would receive a double subsidy.
- (5)** YHDP recipients may provide payments of up to \$1000 per month for families that provide housing under a host home and kinship care model, provided that the recipient can show that the additional cost is necessary to recruit hosts to the program.
- (6)** In addition to the specific activities authorized above or in 24 CFR part 578, other innovative activities to reduce youth homelessness may be carried out using YHDP funds, provided that the recipient can demonstrate that the activity meets the following criteria:

- a) The activity is supported by both the Youth Action Board and the Continuum of Care, as evidenced by letters of support from each organization;
- b) That activity will be testing or likely to achieve a positive outcome in at least one of the four core outcomes for youth experiencing homelessness (stable housing, permanent connections, education/employment, and well-being);¹
- c) The activity is cost effective; and
- d) The activity is not in conflict with fair housing, civil rights, or environmental regulations.

In order to receive any of the exceptions listed in I.C.1(b), Project Applicants must submit a request to the Deputy Assistant Secretary for Special Needs at the time of or prior to the project application submission. Project Applicants (or recipients) may also request any of the exceptions listed in I.C.1(b) after projects are approved; however, the recipient cannot make use of the exception until notified that HUD has received and approved the request. In addition to HUD approval, if a grant amendment is required by 24 CFR 578.105, the recipient cannot make use of any requested exceptions until HUD has signed the grant amendment. Requests should be emailed to the Deputy Assistant Secretary for Special Needs at youthdemo@hud.gov and, if made prior to or at the time of project application submission, the request should also be attached to the project application. Project applicants can obtain a copy of the McKinney Vento Homeless Assistance Act (“the Act”) and 24 CFR part 578 on HUD.gov.

2. *Coordinated Community Plan.* HUD’s central requirement of the YHDP is that each selected community will develop a community plan to prevent and end youth homelessness. More information is provided in Appendix B of the YHDP NOFO on the community plan; however, for purposes of the project application, it is required that all projects submitted are consistent with the community plan.
3. *CoC Involvement.* In addition to the involvement described in the full text of the YHDP NOFO, as it relates particularly to the project applications, HUD requires each CoC to implement a thorough review and oversight process at the local level for project applications submitted to HUD as part of the YHDP for projects proposed in their geographic area. Youth receiving services or assistance, either previously or currently, from one or more YHDP project applicants may participate in YHDP project selection. HUD requires Collaborative Applicants or its designee to closely review information provided in each project application to ensure that:
 - a. All proposed program participants will be eligible for the program component type selected;
 - b. The proposed activities are eligible under 24 CFR part 578, except as otherwise stated in this Appendix;

¹ https://www.usich.gov/resources/uploads/asset_library/USICH_Youth_Framework_FINAL_02_13_131.pdf

- c. All proposed activities meet the criteria stated in II and III of this Appendix;
 - d. Each project narrative is fully responsive to the question being asked and that it meets all the criteria for that question as required by the YHDP NOFO;
 - e. The data provided in various parts of the project application are consistent and accurate; and
 - f. All required attachments correspond to the attachments list in this Appendix, and the attachments contain accurate and complete information.
4. *Youth Action Board Approval.* It is important to HUD that youth, including homeless and formerly homeless youth, are involved in every step of the implementation of the YHDP at the local level, and it is for this reason that HUD is requiring selected communities to have a Youth Action Board. For purposes of the project applications, HUD requires that the Youth Action Board have an opportunity to review all project applications thoroughly and that any input will be implemented to the extent that it is feasible within statutory and regulatory guidelines. Youth receiving services or assistance, either previously or currently, from one or more YHDP project applicants may participate in YHDP project selection. Additionally, HUD requires that the Youth Action Board submit a letter of support for all projects submitted to HUD for review and consideration.
 5. *Serving Households Who Are Homeless Under Other Federal Laws.* Project Applicants may request that up to 10 percent of the funding awarded to their selected community under this demonstration be approved to serve households with children and youth who do not meet paragraph 1, 2 or 4 of the homeless definition at 24 CFR 576.2 but are homeless under another Federal statute in paragraph 3 of the definition of homeless at 24 CFR 576.2. The decision to request to serve this population must be reflected and supported in the CCP and must show that the grant funds to serve such persons is an equal or greater priority than serving persons defined as homeless under paragraphs 1, 2, or 4 of the homeless definition.
 6. *Serving Households Who Lack 3rd Party Documentation or Live in Unsafe Situations.* Youth aged 24 and under must not be required to provide third-party documentation that they meet the homeless definition in 24 CFR 578.3 as a condition for receiving services funded under the YHDP NOFO. Additionally, any youth-serving provider funded under the YHDP NOFO may serve unaccompanied youth aged 24 and under and families headed by youth aged 24 and under who are living in unsafe situations. HUD interprets “youth-serving provider” as a private nonprofit organization whose primary mission is to provide services to youth aged 24 and under and families headed by youth aged 24 and under. HUD interprets “living in unsafe situations” as having an unsafe primary nighttime residence and no safe alternative to that residence. These requirements supersede any conflicting requirements under the YHDP NOFO, this appendix, the Act, or the CoC Program rule.
 7. *Project Types.* Project Applicants can apply for all projects permitted under the CoC Program so long as the projects meet the threshold criteria in III of this Appendix.

8. *Project geography*: Planning grants may be used for planning activities, including developing the CCP, that extend to the entire geographic area of the CoC, even if the selected YHDP community does not cover the entire geographic area of the CoC. For all other projects funded by YHDP, funding must only be used to serve youth and young adults experiencing homelessness in the geographic area identified in the YHDP application.
 9. *Grant terms*. Projects awarded under YHDP will have an initial term of 24-30 months unless extended. All grants besides planning may be renewed for a 1-year grant term under the CoC program as outlined in section I.C. of this Appendix.
 10. *Fair Market Rent (FMR)*. Funds awarded for rental assistance will be awarded using the most recent FMRs published at the time of each award.
 11. *Resubmitting Previously Rejected Projects*. There is nothing in this Appendix that prohibits a Project Applicant from resubmitting a project application that has been previously rejected or not funded by HUD in the YHDP competition. However, the Project Applicant should carefully review the reasons that HUD rejected the project and make necessary revisions to ensure that the project passes the quality and threshold review, including that the project meets all requirements laid out in this appendix and the YHDP NOFO. Applicants must submit all project applications, including resubmitted project applications, by the application deadline (see Section VI.A. of this Appendix).
- D. Definitions and Concepts.** The definitions contained in this section include terms that are important for all Project Applicants to understand in order to complete all parts of the Project Application in *e-snaps*.

1. Definitions from 24 CFR 578.3

- a. *Centralized or coordinated assessment system*
- b. *Collaborative applicant*
- c. *Continuum of Care*
- d. *Eligible applicant*
- e. *Homeless*
- f. *Homeless Management Information System (HMIS)*
- g. *Permanent Housing*
- h. *Permanent Supportive Housing (PSH)*
- i. *Private Nonprofit Organization*
- j. *Recipient*
- k. *Subrecipient*
- l. *Transitional Housing*

m. *Unified Funding Agency (UFA)*

2. **YHDP Project Selection Process Definitions.** The following terms are not found in 24 CFR part 578 but are used in this YHDP NOFO and Appendix to define concepts that specifically apply to the project selection process for the YHDP.

- a. *Coordinated community plan.* The plan developed by a selected community includes the components outlined in Appendix B and addresses the issues identified in Section III.F.b. of the YHDP NOFO.
- b. *Congregate Living.* Independent living in separate rooms or units, with opportunities to share activities of daily living with other residents, as one chooses.
- c. *Crisis Residential Transitional Housing.* A form of transitional housing that is short-term, low-barrier, utilizes a congregate living setting, and provides access to the following supportive services in particular: family engagement and unification, case management, emergency triage services and other supportive services whose purpose is to move youth rapidly into stable housing.
- d. *Host Home and Kinship Care.* A model in which a family agrees to permit a youth to reside with them. Recognizing that the addition of another person in the home may increase costs to the family, HUD will entertain applications that propose to house youth with families and to subsidize the additional costs attributable to housing the youth. The residence is in a community-based setting. The family could be related to the youth and the length of stay may be time-limited or without time limits.
- e. *Housing First.* A model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold). Transitional housing and supportive service only projects can be considered to be using a Housing First model for the purposes of this NOFO if they operate with low-barriers, work to quickly move people into permanent housing, do not require participation in supportive services, and, for transitional housing projects, do not require any preconditions for moving into the transitional housing (e.g., sobriety or minimum income threshold).
- f. *Joint TH and PH-RRH Component Project.* The Joint TH and PH-RRH component project combines two existing program components—transitional housing and permanent housing-rapid rehousing—in a single project to serve individuals and families experiencing homelessness.
- g. *Positive Youth Development (PYD) Model.* Defined by the Federal Interagency Working Group on Youth Programs as an intentional, pro-social approach that engages youth in a manner that is productive and constructive; recognizes, utilizes, and enhances youths’ strengths; and promotes positive outcomes for young people by providing opportunities, fostering positive

relationships and furnishing the support needed to build on their leadership strengths. PYD programs are generally focused on the following six youth outcomes: Confidence; Character; Connection; Competence; Caring; and Contribution. See the page entitled “Positive Youth Development” at: <http://youth.gov/youth-topics/positive-youth-development>.

- h.** *Program Participant.* A person assisted under a YHDP project.
- i.** *Project.* A group of eligible activities, identified as a project in an application to HUD for YHDP funds and includes a structure (or structures) that is (are) acquired, rehabilitated, constructed, or leased with assistance provided under this part or with respect to which HUD provides rental assistance or annual payments for operating costs, or supportive services.
- j.** *Selected Community.* A community that is selected by HUD to participate in the YHDP.
- k.** *Shared Housing.* A model of housing assistance where rental assistance is provided for a youth to reside with a family or another unrelated person. The youth leases from the property owner and shares the unit with the family or unrelated person. The unit may be a house or an apartment.

 - YHDP rental assistance cannot be provided to a youth to reside in a unit occupied by an immediate family member. For this Demonstration “immediate family member” is defined to mean parents, grandparents, and legal guardians.
 - YHDP rental assistance cannot be provided to a youth in a shared housing unit if the landlord is an immediate family member of the youth.
 - YHDP rental assistance may only be provided to a youth if the youth can enter into a valid, binding, and enforceable lease under applicable state or local law. This includes a legally appointed guardian executing a lease on behalf of a youth or an emancipated youth entering into a lease.
- l.** *Trauma Informed Care (TIC) Model.* An approach that recognizes the widespread impact of trauma and understands potential paths for recovery, recognizes the signs and symptoms of trauma in clients, families, staff, and others involved with the system, responds by fully integrating knowledge about trauma into policies, procedures, and practices and seeks to actively resist re-traumatization. TIC models generally include a focus on the following: Safety; Trustworthiness and Transparency; Peer Support; Collaboration and Mutuality; Empowerment; Voice and Choice; and Cultural, Historical, and Gender Issues.

II. Eligibility Information

- A. Eligible Applicants.** Eligible Applicants for YHDP project funding (Project Applicants) are outlined in section III.A of the YHDP NOFO. To be considered for funding, Project Applicants must complete the information required by HUD, receive the approval of the YAB for their project(s) through a letter of support, and receive the approval of the CoC to apply for funding, as indicated by a letter of support from the Collaborative Applicant or its designee.

All subrecipients must also meet the eligibility standards as described above. HUD will review project subrecipient eligibility as part of the threshold review process. Project Applicants are required to submit documentation of their subrecipients' eligibility with the application.

Collaborative Applicants that are not UFAs may designate an Eligible Applicant to apply for and be the recipient of a planning grant. UFAs must apply for and be the recipient of all grants for their Community.

For a dedicated HMIS grant, the application must either be from the UFA (when there is a UFA for the Community) or the HMIS Lead (when there is no UFA for the Community) that will be the grant recipient.

- B. Matching.** Provisions at 24 CFR 578.73 apply to grants unless the recipient receives approval for build-in exception outlined at I.C.1.b.3.
- C. Program Income.** The recipient may choose to use program income as a source of match. If program income is used as a source of match, the project applicant must describe this in the project application.

D. Other Project Eligibility Requirements

1. *Grant Terms.* All grants for projects will be for an initial 2-year grant term, unless the applicant requests an initial grant term of up to 30-month. The grant term may be extended consistent with 2 CFR 200.308 and 2 CFR 200.309.
2. *Eligible Program Participants.*
 - a. Funds awarded under the YHDP must only be used to serve youth aged 24 or younger, including unaccompanied and pregnant or parenting youth, including as necessary to reunite youth aged 24 or younger with family members; and
 - b. All youth must initially qualify as homeless under paragraph (1), (2), or (4) of the homeless definition in 24 CFR 578.3, except as stated in I.C.5 and I.C.6 of this Appendix.
3. *Eligible Components and Costs.* Since the purpose of the YHDP is to demonstrate how a comprehensive approach to serving homeless youth can dramatically reduce homelessness, HUD will also allow selected communities to apply for projects that are not eligible through the CoC Program Competition in order to implement their CCP to prevent and end youth homelessness consistent with the requirements in I.C.1 of this Appendix or as specifically authorized by HUD waiver. The project application must demonstrate to HUD's satisfaction why the program design should

be tested. All projects funded under YHDP are subject to requirements outlined in section I of this Appendix, including the requirement in I.C.1 for projects taking advantage of the special YHDP activities and other options listed there.

In addition to grants for Planning projects, Project Applicants may apply for the following new projects:

- a. Eligible costs listed in 24 CFR 578.43 through 578.63 when used to establish and operate projects under the following program components established at 24 CFR 578.37:

- (1) *Permanent housing*, including PSH and RRH
- (2) *Transitional housing*, including Crisis Residential transitional housing
- (3) *HMIS*
- (4) *Supportive Service Only (SSO)*, including, but not limited to, projects dedicated to coordinated entry, housing search and placement services, case management, drop-in centers, legal services, or street outreach;

In addition to funding projects that use these components, Collaborative Applicants may apply for Joint TH and PH-RRH component projects.

- b. Projects or activities that are fundable under the Demonstration include:

- (1) *Host Homes and Kinship care*. YHDP funds may be used to subsidize the increased costs to the family that are attributable to housing the youth. An example of eligible costs would be additional food or transportation costs, which are eligible supportive services under 24 CFR 578.53(e)(7) or 24 CFR 578.53(e)(15). The project application must describe how the costs will be determined by the project applicant.

- (2) *Shared housing*. YHDP funds may be used to provide tenant-based rental assistance for a youth to reside with a family or another unrelated person. All CoC requirements that apply to rental assistance would apply to rental assistance provided in shared housing. These requirements include the following:

- i. There must be a rental assistance agreement between the recipient or the subrecipient and the owner;
- ii. The housing meets CoC housing quality standards, or habitability standards if permitted under I.C.1.a.7 of this appendix;
- iii. The rental assistance is provided in accordance with applicable written standards;

- iv. Rental assistance is not provided to a program participant who is receiving project-based rental assistance or operating assistance, through other public sources; and
- v. The shared housing must meet the rent reasonableness standards.

FMR will be adjusted to the youth's pro-rata share of the FMR for the shared housing unit size. For example, in the case of a single youth who will occupy one bedroom in a 4-bedroom house, the FMR used would be the youth's pro-rata share of the 4-bedroom FMR (i.e. $\frac{1}{4}$ of the 4-bedroom FMR).

- 4. Environmental Requirements. Notwithstanding provisions at 24 CFR 578.31 and 24 CFR 578.99(a) of the CoC Program interim rule, and in accordance with Section 100261(3) of MAP-21 (Pub. L. 112-141, 126 Stat. 405), activities under the YHPD NOFO are subject to environmental review by a responsible entity under HUD regulations at 24 CFR part 58.
 - a. Additionally, HUD has clarified two requirements for projects categorized as Categorically Excluded from review under the National Environmental Policy Act and not subject to the laws and authorities at 58.5 (CENST):
 - i. All scattered-site projects, where participants choose their own unit and are not restricted to units within a pre-determined specific project site or sites, are categorized in 24 CFR 58.35(b)(1) as CENST. This includes both tenant-based rental assistance and scattered-site leasing projects where the program participant chooses their unit. Previous guidance included only tenant-based rental assistance as eligible CENST projects.
 - ii. The exempt or CENST format is only required for each project, not each unit. Previous guidance instructed recipients to complete and exemption or CENST form for each unit.
 - b. For activities under a grant to a Project Grant Recipient other than a responsible entity (a State, Tribe, or unit of general local government) that generally would be subject to review under part 58, HUD may make a finding in accordance with 24 CFR 58.11(d) and may itself perform the environmental review under the provisions of 24 CFR part 50 if the Project Grant Recipient objects in writing to the responsible entity's performing the review under 24 CFR part 58.
 - c. Irrespective of whether the responsible entity, in accordance with 24 CFR part 58, or HUD, in accordance with 24 CFR part 50, performs the environmental review, the Project Grant Recipient must supply all available, relevant information necessary for the responsible entity (or HUD, if applicable) to perform for each property any required environmental review. The Project

Grant Recipient also must carry out mitigating measures required by the responsible entity (or HUD, if applicable) or select alternative property.

- d. The Project Grant Recipient, its project partners, and their contractors are prohibited from acquiring, rehabilitating, converting, leasing, repairing, disposing of, demolishing, or constructing property for a project under the YHPD NOFO, or committing or expending HUD or local funds for such eligible activities under this NOFO, until the responsible entity (as defined by 24 CFR 58.2(a)(7)) has completed the environmental review procedures required by 24 CFR part 58 and the environmental certification and Request for Release of Funds (RROF) have been approved, if applicable, or HUD has performed an environmental review under 24 CFR part 50 and the Project Grant Recipient has received HUD approval of the property. HUD will not release grant funds if the recipient or any other party commits grant funds (i.e., incurs any costs or expenditures to be paid or reimbursed with such funds) before the recipient submits and HUD approves its RROF, where such submission is required.

III. Threshold Criteria.

HUD will only select projects for funding that pass the following threshold criteria. If a project does not originally pass threshold criteria and is rejected by HUD, the Project Applicant may resubmit the project application to HUD; however, the Project Applicant and the selected community should review the project carefully prior to resubmitting and address all deficiencies.

- A. Ineligible Applicants.** HUD will not consider an application from an ineligible Project Applicant. All project applications for grants, including planning grants, in communities with a UFA must be from the UFA. For a dedicated HMIS grant, the application must either be from the UFA (when there is a UFA for the Community) or the HMIS Lead (when there is no UFA for the Community) that will be the grant recipient.
- B. DUNS Number Requirement.** All Project Applicants seeking funding under the YHDP NOFO must have a DUNS number and include the number in the Standard Form 424 (SF-424). The SF-424 must be submitted along with the project application in *e-snaps*.
- C. Active Registration in SAM.** All Project Applicants seeking funding under the YHDP NOFO must have an active SAM registration. HUD will not issue a grant agreement for awarded funds to a Project Applicant until it verifies that its SAM registration is active.
- D. Project Eligibility Threshold.** HUD will review all projects to determine if they meet the following eligibility threshold requirements on a pass/fail standard. If HUD determines that the applicable standards are not met for a project, the project will be rejected. However, there is nothing to prohibit a project that has been rejected from addressing the deficient project application and resubmitting it to HUD, with the approval of the Collaborative Applicant or its designee, for consideration. HUD requires that the Youth Action Board, and the Collaborative Applicant or its designee, submit updated letters of support for all projects

submitted to HUD, including those resubmitted after rejection. A determination that a project meets the project eligibility threshold is not a determination by HUD that a recipient is in compliance with applicable fair housing and civil rights requirements.

1. Project Applicants and potential subrecipients must meet the criteria for Eligible Applicants outlined in section III.A of the YHDP NOFO and provide evidence of eligibility required in the project application (e.g., nonprofit documentation).
 2. Project Applicants and subrecipients must demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and to administer Federal funds. Demonstrating capacity may include a description of the Project Applicant or subrecipients experience with similar projects and with successful administration of CoC Program funds or other Federal funds.
 3. The population to be served must meet the criteria for “Eligible Program Participants” in II.D.2 of this appendix.
 4. The project must be cost effective, including costs of construction, operations, and supportive services with such costs not deviating substantially from the norm in that locale for the type of structure or kind of activity.
 5. Project Applicants, for anything other than SSO grants for coordinated entry and for Planning costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database.
 6. Dedicated HMIS grants may only be used for recipient costs of implementing or expanding youth specific HMIS system components (e.g., adding youth-specific data standards, evaluating this program, or to develop YHDP specific reports) or to add youth organizations to the HMIS.
 7. SSO grants specifically for coordinated entry process may only be used to implement the youth specific component of a community’s coordinated entry process.
 8. Grants for planning funds may only be used for the costs of activities that are described in 24 CFR 578.39 and are specific to preventing and ending youth homelessness (e.g., developing youth specific guidance for the 2021 PIT Count or developing the Youth Action Board).
 9. Projects providing supportive services or housing assistance to program participants must incorporate Positive Youth Development (PYD) and Trauma Informed Care (TIC) models of housing and service delivery.
- E. Project Quality Threshold.** HUD will review all project applications to determine if they meet the following project quality threshold requirements. As specified below, not all the criteria in paragraphs E.2 through E.6 must be shown for conditional selection of a project. If awarded, however, each project must meet all the criteria that applies to its project type. A determination that a project meets the project quality threshold is not a determination by HUD that a recipient is in compliance with applicable fair housing and civil rights

requirements. HUD will reject projects that do not meet the minimum point requirements described in this section.

- 1.** All projects must meet the following criteria related to project eligibility, capacity, timeliness, and performance:
 - a.** Project Applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for any existing grant(s), as applicable, that are funded under the CoC Program, as evidenced by timely reimbursement of subrecipients (as applicable), quarterly drawdowns, and timely resolution of monitoring findings; and
 - b.** Project Applicants must demonstrate that they will be able to meet all timeliness standards established at 24 CFR 578.85.
- 2.** Joint transitional housing-rapid rehousing (TH-RRH) projects must meet the 7 criteria below if awarded YHDP funds but will pass threshold if they receive at least 5 out of the 7 points available. All other housing projects (i.e., permanent housing, transitional housing) must meet the first 5 criteria below if awarded YHDP funds but will pass threshold if they receive at least 3 out of the 5 points for those criteria.
 - a.** The type, scale, and location of the housing fits the needs of the program participants (1 point);
 - b.** The type and scale of the supportive services fits the needs of the program participants—this includes all supportive services regardless of funding source (1 point);
 - c.** The proposed project has a specific plan to coordinate and integrate with other mainstream health, social services, and employment programs and ensure that program participants are assisted to obtain benefits from the mainstream programs for which they may be eligible (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education)(1 point);
 - d.** Program participants are assisted to obtain and remain in housing in a manner that fits their needs (1 point);
 - e.** 100 percent of the proposed program participants meet the criteria for “Eligible Program Participants” in II.D.2 of this appendix (1 point);
 - f.** The proposed project has enough rapid re-housing slots to ensure that at any given time a program participant may move from transitional housing to permanent housing. This may be demonstrated by identifying a budget that has twice as many resources for the rapid re-housing portion of the project than the TH portion, by having twice as many RRH units at a point in time as TH units, or by demonstrating that the budget and units are appropriate for the population being served by the project (1 point; only for TH-RRH projects); and

<https://www.hudexchange.info/resources/documents/HMIS-Data-Standards-Manual.pdf> (1 point);

- c. The HMIS un-duplicates client records (1 point); and
 - d. The HMIS produces all HUD required reports, and provides data as needed for HUD reporting (e.g., APR, quarterly reports, data for CAPER/ESG reporting) and HHS/RHY reporting as applicable (1 point).
6. Projects for Planning funds must meet the 4 criteria below if awarded YHDP funds but will pass threshold if they receive at least 3 out of 4 points using the following criteria:
- a. The CoC conducts meetings that are inclusive and open to all members, including youth (1 point);
 - b. The CoC has CoC-wide planning committees, subcommittees, or workgroups that are tasked with specifically addressing the needs of youth experiencing homelessness in the CoC's geographic area and that recommend or set policy priorities for the CoC (1 point);
 - c. The proposed planning activities that will be carried out with grant funds are described at 24 CFR 578.39 and specific to preventing and ending youth homelessness (1 point); and
 - d. The funds requested will improve the ability to evaluate the CoC's success at preventing and ending youth homelessness in the selected community (1 point).

F. Resolution of Outstanding Civil Rights Matters.

Outstanding civil rights matters must be resolved before the application submission deadline. Project applicants, who after review are confirmed to have civil rights matters unresolved at the application submission deadline, will be deemed ineligible. Their applications will receive no further review, will not be rated and ranked, and will not receive funding.

- a. Project applicants having any of the charges, cause determinations, lawsuits, or letters of findings referenced in subparagraphs (1) – (5) that have not been resolved to HUD's satisfaction before or on the application submission deadline date are ineligible for funding. Such matters include:
 - i. Charges from HUD concerning a systemic violation of the Fair Housing Act or receipt of a cause determination from a substantially equivalent state or local fair housing agency concerning a systemic violation of a substantially equivalent state or local fair housing law proscribing discrimination because of race, color, religion, sex, national origin, disability, or familial status;
 - ii. Status as a defendant in a Fair Housing Act lawsuit filed by the Department of Justice alleging a pattern or practice of discrimination or denial of rights to a group of persons raising an issue of general public importance under 42 U.S.C. 3614(a);

- iii. Status as a defendant in any other lawsuit filed or joined by the Department of Justice, or in which the Department of Justice has intervened, or filed an amicus brief or statement of interest, alleging a pattern or practice or systemic violation of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of Page 30 of 92 1973, Section 109 of the Housing and Community Development Act of 1974, the Americans with Disabilities Act or a claim under the False Claims Act related to fair housing, non-discrimination, or civil rights generally including an alleged failure to affirmatively further fair housing;
 - iv. Receipt of a letter of findings identifying systemic non-compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974; or the Americans with Disabilities Act; or
 - v. Receipt of a cause determination from a substantially equivalent state or local fair housing agency concerning a systemic violation of provisions of a state or local law prohibiting discrimination in housing based on sexual orientation, gender identity, or lawful source of income.
- b. HUD will determine if actions to resolve the charge, cause determination, lawsuit, or letter of findings taken before the application submission deadline date will resolve the matter. Examples of actions that may be sufficient to resolve the matter include, but are not limited to:
- i. Current compliance with voluntary compliance agreement signed by all parties;
 - ii. Current compliance with a HUD-approved conciliation agreement signed by all the parties;
 - iii. Current compliance with conciliation agreement signed by all parties and approved by the state governmental or local administrative agency with jurisdiction over the matter;
 - iv. Current compliance with a consent order or consent decree;
 - v. Current compliance with a final judicial ruling or administrative ruling or decision; or
 - vi. Dismissal of charges.

G. Obligation Deadlines. All YHDP funds must be obligated by September 30, 2023.

IV. Other Requirements.

Select Applicable Requirements: The full text of the requirements is available to the applicant in the document, [General Administrative Requirements and Terms for HUD Financial Assistance Awards](#), on HUD's website. Please click to read the detailed description of each applicable requirement.

- Compliance with Non-discrimination and Related Requirements. Unless otherwise specified, these non-discrimination and equal opportunity authorities and other requirements apply to all NOFOs.
 - Compliance with Fair Housing and Civil Rights Laws, which Encompass the Fair Housing Act and Related Authorities (24 CFR 5.105(a)).

- Improving Access to Services for Persons with Limited English Proficiency (LEP).
- Economic Opportunities for Low-and Very Low-income Persons (Section 3).
- Accessible Technology.
- Affirmatively Furthering Fair Housing.
- Equal Access to Housing Regardless of Sexual Orientation or Gender Identity.
- Participation in HUD-Sponsored Program Evaluation.
- OMB Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- Drug-Free Workplace.
- Safeguarding Resident/Client Files.
- Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L.109-282) (Transparency Act), as amended.
- Accessibility for Persons with Disabilities.
- Violence Against Women Act.
- Conducting Business in accordance with Ethical Standards/Code of Conduct.

V. Application and Submission Information

A. Application Package. The submission summary in *e-snaps* provides the list of elements required to complete each type of project application. A Project Applicant will not be able to submit a project application to HUD until all required parts are completed. Once available, the project application can be accessed at <https://esnaps.hud.gov/>.

B. Content and Form of Submission. YABs and Collaborative Applicants or their designee must approve all project applications submitted to HUD for projects that will be located and operate in the geographic areas of their respective CoCs, as demonstrated through letters of support. Each project application must also include the following parts, all of which must be submitted through *e-snaps* or uploaded attachment:

1. Project application charts, narratives, and attachments;
2. SF-424 Application for Federal Assistance;
3. A tribal resolution authorizing the applicant to operate the project on the reservation or trust land, if required under Section III.F.a. of the YHDP NOFO.
4. The SF-424 Supplement, Survey on Ensuring Equal Opportunities for Application is for private nonprofit organization applicants only and completion/submission of this survey is voluntary;
5. Document of Applicant and Subrecipient Eligibility—all Project Applicants must attach documentation of eligibility—subrecipient eligibility must also be attached to the project application;
6. Applicant Certifications:
 - a. Form HUD-2880, Applicant/Recipient Disclosure/Update Report. The HUD-2880 must include the correct amount of HUD assistance requested;

- b. SF-LLL, Disclosure of Lobbying of Activities (if applicable);
- c. Applicant Code of Conduct. The Code must be attached in *e-snaps* or on file with HUD at https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/conductgrants;
- d. Form HUD-50070, Certification for a Drug-Free Workplace dated no earlier than January 1, 2019;

YHDP project applicants are not required to submit Form HUD 2991 Certification of Consistency with the Consolidated Plan.

VI. Submission Dates and Times

- A. **Application Period.** The application period begins for planning projects on the date HUD announces selection of the community for YHDP funding and for all other projects on the date HUD approves the selected community’s CCP. The application period ends at 11:59 PM EDT, July 1, 2023 for Project Applicants within communities selected to receive funding. HUD will reject any projects that are submitted outside the application period.
- B. **Exporting Project Application for Applicant Records.** HUD strongly encourages Project Applicants to use the “Export to PDF” functionality of *e-snaps* to print a hard copy of all submission documents for their records. This can be completed prior to or after submission.

VII. Other Submission Requirements

Waiver of Electronic Submission Requirements.

- A. The regulatory framework of HUD’s electronic submission requirement is the final rule established in 24 CFR 5.1005. Project Applicants seeking a waiver of the electronic submission requirement must request a waiver in accordance with 24 CFR 5.1005. HUD regulations allow for a waiver of the electronic submission requirement for good cause. Similar to the CoC Program Competition, HUD is defining good cause for the YHDP Competition as follows:
 1. there are no computers that could be used by the Project Applicants or the Collaborative Applicant that are newer than 5 years old anywhere within the selected community’s geographic area; or
 2. there are no computers that could be used by Project Applicants or the Collaborative Applicant anywhere within the selected community’s geographic area; or
 3. there is no internet access that could be used by Project Applicants or the Collaborative Applicant anywhere within the selected community’s geographic area.
- B. To request a waiver of HUD’s electronic submission requirement, the Collaborative Applicant should address written notification to Norm Suchar, Director, Office of Special Needs Assistance Programs (SNAPs), and submit the request to YouthDemo@hud.gov.

- C. If HUD grants the waiver, its response will include instructions on how and where the paper project application must be submitted. HUD will not extend the application deadline for Project Applicants that are granted a waiver of the electronic submission requirement. Therefore, Project Applicants seeking a waiver of the electronic submission requirement should submit their waiver request with sufficient time to allow HUD to process and respond to the request. For this reason, HUD strongly recommends that if a Project Applicant finds it cannot submit its project application electronically and must seek a waiver of the electronic grant submission requirement, it should submit the waiver request to SNAPs at YouthDemo@hud.gov no later than 30 days after the opening of the project application portion of the competition. To expedite the receipt and review of each request, Project Applicants may fax their written requests to Norm Suchar, at (202) 401-0053. If HUD does not have sufficient time to process the waiver request, HUD will not grant a waiver. Finally, HUD will not consider paper applications received without a prior approved waiver or after the established deadline.

VIII. Award Administration Information

A. Award Notices

1. **Conditional Selection.** HUD will notify conditionally selected Project Applicants in writing. HUD may subsequently request conditionally selected applicants to submit additional project information—which may include documentation to show the project is financially feasible; documentation of firm commitments for match; documentation showing community control; information necessary for HUD to perform an environmental review, where HUD determines to conduct the environmental review in accordance with 24 CFR 58.11(d); a copy of the organization’s Code of Conduct; and such other documentation as specified by HUD in writing to the Project Applicant, that confirms or clarifies information provided in the project application. HUD will require the submission of the additional project information no later than 30 days after the date of the letter for such information, except as otherwise provided in 24 CFR 578.21(c). In the event that a community must withdraw from the demonstration, HUD will reallocate the remaining balance to the other selected communities or to alternative communities if appropriate communities can be identified and sufficient funds are available.

B. Administrative and National Policy Requirements

Participation in a HUD-Sponsored Program Evaluation. As a condition of the receipt of an award funded under the YHDP NOFO, all recipients will be required to cooperate with all HUD staff, contractors, or selected recipients performing research or evaluation studies funded by HUD.

C. Reporting

1. In accordance with program regulations at 24 CFR 578.103, Project Applicants must maintain records and within the time frame required, make any reports that HUD may require, including those pertaining to race, color, national origin, religion, familial status, sex, and disability. Recipients may report this data as part of their APR submission to HUD. Also, recipients who expend \$750,000 or more in 1 year in

Federal awards are reminded they must have a single or program-specific audit for that year in accordance with the provisions of 2 CFR part 200, subpart F.

2. *Section 3 Reporting Regulations.* In accordance with 24 CFR 135.3(a)(2), the Section 3 requirements apply to housing and community development assistance that is used for housing rehabilitation, housing construction and other public constructions. Recipients of YHDP project funds must submit Form HUD-60002 to the Office of Fair Housing and Equal Opportunity (FHEO), if applicable, at the time they submit their APR to the Office of Special Needs Assistance Programs. This form must be completed electronically at www.hud.gov/section3.
 3. Award notices may also include requirements for sub-award reporting in compliance with the requirements of the Federal Financial Assistance Accountability and Transparency Act of 2006 (Pub. L. 109-282) (Transparency Act).
 4. *Agency Contacts.* HUD staff will be available to provide general clarification on the content of the YHDP NOFO. Until HUD has selected the selected communities that will be participating in the YHDP, HUD staff is prohibited from assisting any Project Applicant in preparing the project application(s). However, once the selected communities have been selected by HUD, HUD staff and technical assistance providers may assist Project Applicants in preparing their project application(s) in *e-snaps*.
- A. Assigned Technical Assistance Provider.** Each selected community will be assigned technical assistance providers. Communities and Project Applicants should use their assigned technical assistance provider to advise them how to design and implement the CCP as well as to design and implement projects that support the CCP.
- B. Training and Resources.** Project Applicants that need assistance completing the applications or understanding the program requirements under the YHDP NOFO may access training materials developed by technical assistance providers at www.hudexchange.info/homelessness-assistance/. For program resources please visit HUD.gov.
- C. Technical Support.** All potential Project Applicants that require information and technical support concerning the YHDP NOFO and the project applications may submit questions to HUD at [youthdemo@hud.gov]. Technical support will be made equally available to all potential Project Applicants.

Appendix B: Requirements of the Coordinated Community Plan

This Appendix establishes the detailed requirements for the Coordinated Community Plan (CCP) under the Youth Homelessness Demonstration Program (YHDP). Under this Notice of Funding Availability, HUD is making approximately \$72 million available in FY 2021 funds to implement projects to demonstrate how a comprehensive approach to serving homeless youth, age 24 and under, in up to 25 communities with a priority for communities with substantial rural populations in up to eight locations, can dramatically reduce youth homelessness. The purpose of these funds is to demonstrate how a coordinated community approach to serving homeless youth, age 24 and younger, can dramatically reduce homelessness.

I. Required Coordinated Community Plan Components

- A. Statement of need: A statement of need concerning at risk, homeless, and unsheltered unaccompanied and pregnant or parenting youth in the geographic area. This statement of need must include data on special populations including race, gender, sexual identity, and sexual orientation;
- B. Stakeholders: A list of partners, and a description of their involvement that includes representation from a number of stakeholder groups:
 - o Youth Action Board
 - o Public Child Welfare Agencies
 - o CoC and ESG Program Recipients
 - o Local and State Government
 - o Tribal governments and/or Tribally Designated Housing Entities
 - o Runaway and Homeless Youth Program Providers
 - o Health, Mental Health, and Substance Abuse Agencies
 - o Juvenile and Adult Corrections and Probation
 - o Local and State Law Enforcement and Judges
 - o HIV/AIDS serving organizations
 - o Public Housing Authorities
 - o Affordable Housing Providers
 - o Early Childhood Development and Child Care Providers
 - o Local and State Educational Agencies
 - o Institutions of Higher Education
 - o Non-Profit Youth Organizations
 - o Landlords
 - o Privately Funded Homeless Organizations
 - o Local Advocacy, Research, and Philanthropic Organizations
 - o Community Development Corporations
 - o Organizations that are led by or serve culturally specific (Black, Latino, Indigenous, people with disabilities, LGBTQ, etc) communities
- C. Information and descriptions of each of the following plan components:
 - o A shared mission, vision, list of goals, objectives, and actions steps, including which partners are responsible for each action step;

- A list of new projects, to be funded by HUD and other sources that will support the implementation of the coordinated community plan;
 - To receive funding for a project under this NOFO, communities must demonstrate that the degree to which a project improves the CoC's system performance is a factor in how CoCs' evaluate and rank YHDP project applications. The CCP must describe how the community will meet this requirement.
- A governance structure, including an organizational chart and decision-making process. This chart must indicate how decisions are made and the decision-making power of the YAB;
- A signature page that includes the signatures of official representatives of *at least* the following systems:
 - The Continuum of Care
 - Public Child Welfare Agency
 - Local Government Agency
 - Tribal Government (if any)
 - Youth Action Board
 - Runaway and Homeless Youth Providers (if any)

II. Principles to be addressed in the Coordinated Community Plan: HUD expects the following principles to be integrated in the Coordinated Community Plan, such as in the action steps or the project listings:

- *U.S. Interagency Council on Homelessness (USICH) Youth Framework and the Four Core Outcomes.* USICH coordinates the federal response to homelessness and creating a national partnership at every level of government and with the private sector to reduce and end homelessness. The coordinated community plan must demonstrate a commitment to the principles of the USICH Youth Framework to End Youth Homelessness published in 2012 and to its four core outcomes:
 - Stable housing includes a safe and reliable place to call home;
 - Permanent connections include ongoing attachments to families, communities, schools, and other positive social networks;
 - Education/employment includes high performance in and completion of educational and training activities, especially for younger youth, and starting and maintaining adequate and stable employment, particularly for older youth; and
 - Social-emotional well-being includes the development of key competencies, attitudes, and behaviors that equip a young person to succeed across multiple domains of daily life, including school, work, relationships, and community; *and*
- *Special Populations.* USICH, in partnership with its member agencies, has identified several special populations of youth experiencing homelessness that are particularly vulnerable in how they experience homelessness, as well as their pathways in and out of

homelessness, in ways that are distinct from the general population of youth. For these particularly vulnerable and often overrepresented young people, there is a need for identification and engagement strategies, infrastructure considerations, and housing and service-delivery approaches that are responsive to their specific needs. The coordinated community plan must identify and address the local impact of homelessness on these special populations and address how the community will meet the needs of youth who identify as lesbian, gay, bisexual, transgender, and questioning (LGBTQ); youth who are gender-non-conforming; minors (under the age of 18); youth involved with juvenile justice and child welfare systems; victims of sexual trafficking and exploitation; and youth with co-occurring diagnosis, including mental health, substance abuse, HIV-AIDS and other communicable diseases; **and**

- *Equity*: Research has found significant racial and ethnic disparities in rates of homelessness.² Specifically, Black, Indigenous, Hispanic (non-white), and LGBTQ youth experience homelessness at disproportionately higher rates. Community efforts to prevent and end homelessness should consider and address racial inequities to successfully achieve positive outcomes for all persons experiencing homelessness. The coordinated community plan must address how the community is measuring and considering racial inequities and other disparities in the risks for, and experiences of homelessness in the community, consistent with fair housing and civil rights requirements. This includes identifying barriers that led to any disparities in subpopulations being served and taking steps to eliminate these barriers in the community's youth homeless response system. ; **and**
- *Positive Youth Development (PYD)*³ and *Trauma Informed Care (TIC)*⁴. Both PYD and TIC are accepted best practices in housing and service delivery for youth and include principles and service frameworks. The coordinated community plan must address how PYD and TIC will be incorporated into all aspects of the youth crisis response system, including at the system and project levels; **and**
- *Family engagement*. HUD believes that the best diversion and intervention strategy is to engage families, whenever appropriate, through community partnerships with organizations such as child welfare agencies, schools, youth providers, and other community human services and homeless services providers. The coordinated community plan must address family engagement strategies and services designed to strengthen, stabilize, and reunify families. Potential services include family counseling, conflict resolution, parenting supports, relative or kinship caregiver resources, targeted substance abuse and mental health treatment, etc.; **and**
- *Housing First*: Housing is a cornerstone for meeting a multitude of basic needs necessary for success. Young people should be provided with rapid access to safe, secure, and stable housing that meets their needs as quickly as possible, without the condition that

² Fusaro, V.A., Levy, H.G., Shaefer, H.L. (2018). Racial and Ethnic Disparities in the Lifetime Prevalence of Homelessness in the United States. *Demography* 55(6):1-10. 2018 Sep 21. <https://doi.org/10.1007/s13524-018-0717-0>

³ <https://www.acf.hhs.gov/fysb/resource/pyd-tip-sheet>

⁴ <https://www.samhsa.gov/nctic/trauma-interventions>

they are ‘ready’ for housing. The coordinated community plan must address how all youth will be offered immediate access to safe, secure, and stable housing with no preconditions; *and*

- *Unsheltered homelessness: HUD estimates that 50% of youth experiencing homelessness are unsheltered.*⁵ *The coordinated community plan must address how the projects will address and decrease unsheltered youth homelessness in the community.*
- *Youth choice:* The capacity for self-determination may be a critical factor in obtaining many positive outcomes for Transition Age Youth,⁶ and is closely related to the principles of PYD. Consistent with federal youth policy, allowing youth to exercise self-determination is a youth centered approach that values youths’ expressed needs, self-awareness, and community knowledge. This youth centered approach emphasizes youth choice in terms of the kind of housing youth need and the extent and nature of supports and services they access and presents alternative options for youth who avoid programs with barriers like sobriety or abstinence. The coordinated community plan must address how youth choice will be integrated into all aspects of the youth crisis response system; *and*
- *Individualized and client-driven supports:* The coordinated community plan must acknowledge that the needs of the young people to be served will be unique. Housing and support packages that help prevent and end homelessness among youth must recognize and respond to individual differences across individuals to serve them appropriately and efficiently. Communities must design the system flexibly to accommodate individuals with both high and low service needs, as well as the need for short-term or long-term supports. The coordinated community plan must address how the youth crisis response system will provide individualized and client-driven supports; *and*
- *Social and community integration:* The goal of youth homelessness services should be a successful transition to adulthood, including the successful integration into a community as a positive contributing community member. To accomplish this requires the community to provide socially supportive engagement and the opportunity for youth to participate in meaningful community activities; *and*
- *Coordinated entry:* Coordinated entry processes are necessary components of a high functioning crisis response system and must be developed intentionally to incorporate youth. The coordinated community plan must address how the CoC will ensure that the coordinated entry process is youth-appropriate.

III. Plan Submission, HUD Review, and Release of Full Funding

The coordinated community plan must be submitted electronically to YouthDemo@hud.gov according to the following deadlines. Communities will have a total of 6 months to submit a coordinated community plan after announcement of the selected communities. Communities may request up to a 3 month extension of this deadline. HUD will review each plan and provide feedback within 2 weeks of submission. HUD reserves the right to reject a plan and

⁵ <https://www.hud.gov/2019-point-in-time-estimates-of-homelessness-in-US>

⁶ Carter, E. W., Lane, K. L., Pierson, M. R., & Stang, K. K. (2008). Promoting Self-Determination for Transition Age Youth: Views of High School General and Special Educators. *Exceptional Children* 75(1), 55-70.
<https://doi.org/10.1177/001440290807500103>

require resubmission if the plan does not meet the requirements described above. Before plan approval, Project Applicants will only be able to apply for planning projects using their awarded YHDP funds. Once a plan has been approved by HUD, project applicants within the selected communities may submit project applications for all projects listed under their Coordinated Community Plan. See Appendix A for further details.

Communities must submit a plan to HUD by deadlines discussed above. If the final draft is not approved, HUD will not evaluate project applications submitted by the community until the plan has been approved, except for planning projects. If the plan is not approved by the deadlines discussed above, the selected community will lose access to all its remaining funding. Funding that has already been obligated for projects will continue to be available for those projects only.