



WELCOME TO THE 2024 COMMUNITY BLOCK GRANT SUMMIT

 Georgia[®] Department of
Community Affairs
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM



CDBG

Method of Distribution Overview & Meeting the National Objective

Kathleen Vaughn



Helping to build strong, vibrant communities.



CDBG Authorization

- Established by the Housing and Community Development Act in 1974 as a tool for giving state and local leaders help to stimulate community development and job growth.
- Flexible funding solution to address physical, economic and social deterioration in low to moderate income neighborhoods and communities.



Celebrating its 50th anniversary in 2024, CDBG is one of the longest continuously run programs at the U.S. Department of Housing and Urban Development (HUD)

Goals of the State's Program

	Address State and Community priorities
	Ensure fairness in the treatment of all applications
	Promote development of affordable housing
	Assist communities in preserving and developing basic infrastructure and public facilities
	Support economic development activities that principally benefit low- and moderate- income persons through job training and job creation

The Georgia CDBG Program is comprised of the following:

Program	Allocation
Immediate Threat and Danger Program Set-Aside	\$500,000
Employment Incentive Program Set-Aside	\$4,000,000
Redevelopment Fund Program Set-Aside	\$1,500,000
Innovative Grant Program Set-Aside	\$10,000,000
Loan Guarantee Program (Section 108)	<i>Pledge not to exceed \$5,000,000</i>
<p>Annual Competition</p> <p><i>FY24 allocation will be \$40,984,884</i> <i>FY 25 allocation should be approx. \$40 mill</i></p>	<p><i>Balance of HUD allocation after administration, technical assistance and set-asides</i></p>

Eligible Applicants

- **Non-entitlement communities**

Cities/Counties that do not participate in the Entitlement Program

- The following entitlement communities are not eligible to participate in the State CDBG Program:

- The Cities of Albany, Atlanta, Brunswick, Dalton, Gainesville, Hinesville, Marietta, Rome, Roswell, Sandy Springs City, Savannah, Smyrna City, South Fulton, Valdosta, and Warner Robins.

- The Counties of Cherokee County, Clayton County, Cobb County, DeKalb County, Fulton County, Gwinnett County, and Henry County.

- The Consolidated Governments of Athens/Clarke County, Augusta/Richmond County, Columbus Consolidated Government, and Macon/Bibb County.

- Any incorporated city within a HUD Entitlement Urban County that has chosen to participate with the Urban County through a Cooperating Agreement.

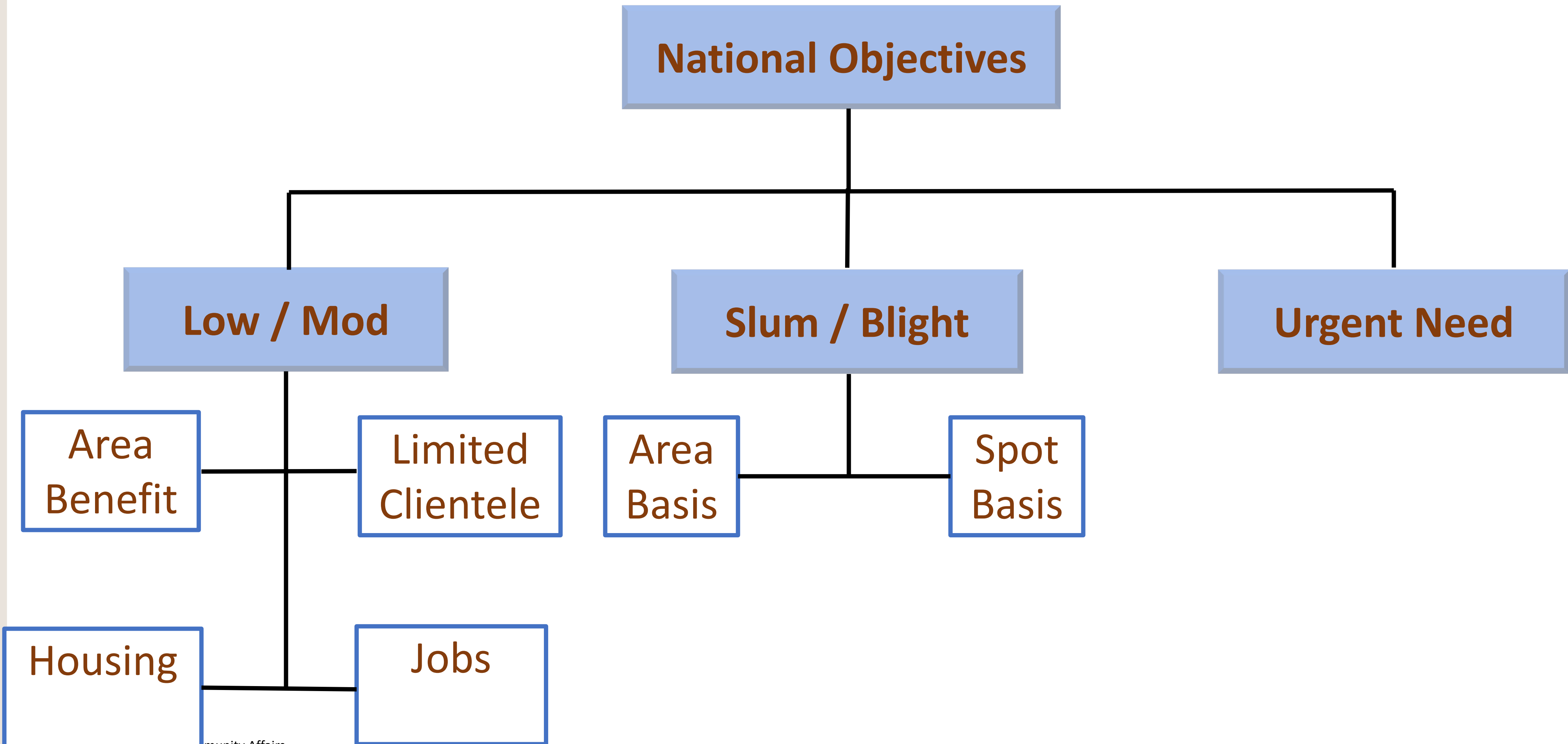
Eligible Projects

- For any activity(ies) carried out by a grantee to be considered eligible, two conditions must be met:
 1. The activity(ies) must meet a National Objective

AND

2. The activity(ies) must be listed in the law as eligible.
Section 105(a) of the Housing and Community Development Act of 1974 (HCDA)

National Objective Requirement



I. Documenting LMI Benefit

Two Methods

A. Direct count based on client records

- Housing
- Job Creation such as Employment Incentive Program (EIP), etc.
- Limited Clientele for Community Services Buildings
Health Centers, Senior Centers, etc.

➤ Some projects may benefit certain groups presumed to be LMI

➤ Only need a count of the # of people

Elderly, Severely Disabled, Homeless, Battered or Abused Men, Women,
of Children, Migrant Workers, Persons Living w/ AIDS, Illiterate

I. Documenting LMI Benefit

Two Methods - Continued

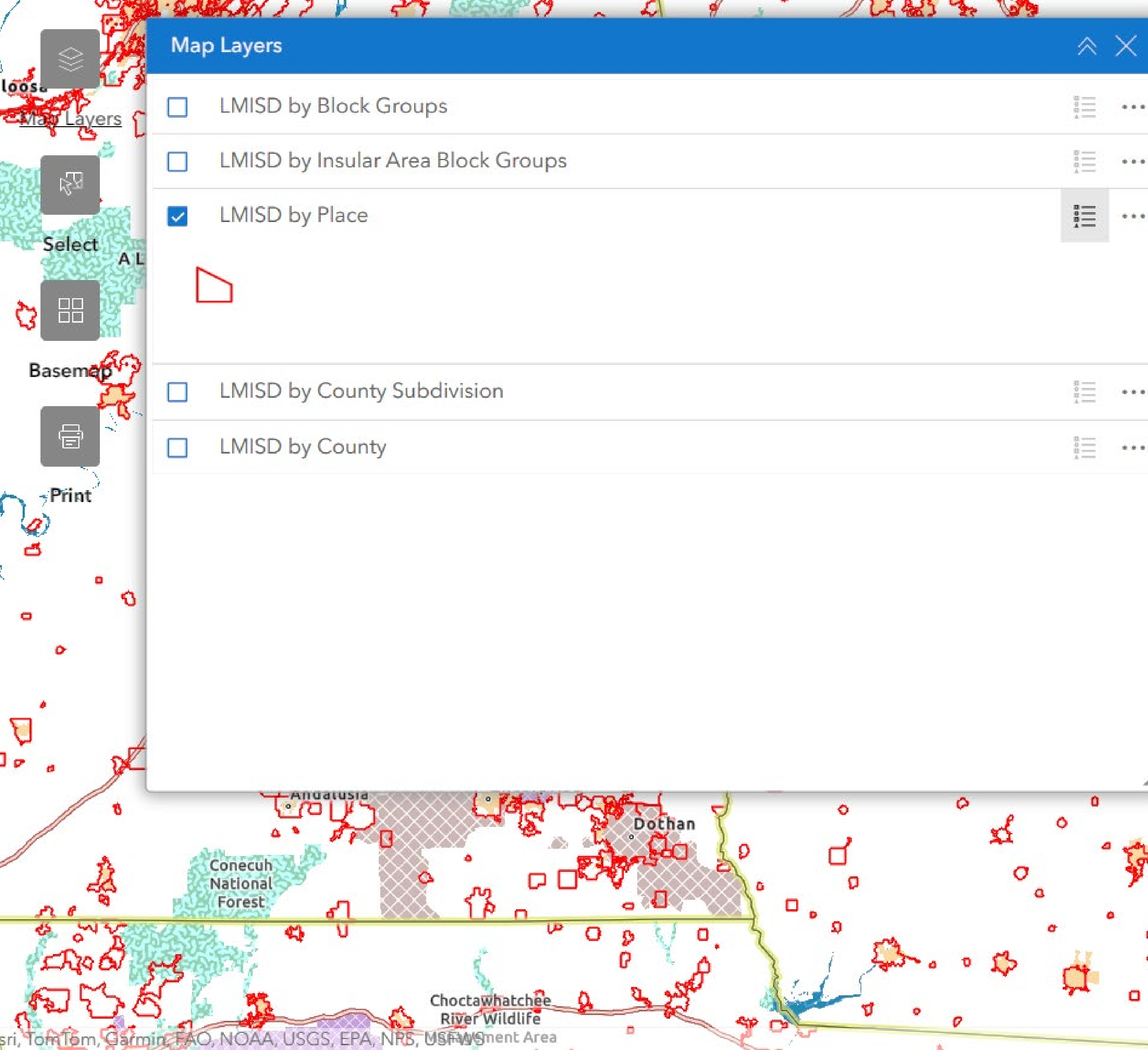
B. Area Benefit based on survey data

- Water and sewer projects
- Streets and drainage projects, etc.

➤ Must be primarily residential Target Area

➤ 70% of beneficiaries must be LMI (rounding not allowed)

- HUD Data – Place level for rural areas
- Local Survey – Door-to-Door or Random Sample
 - Door-to-Door must result in 90% response rate
 - Random Sample – Appendix C *Guide to Acceptable Survey Methodology & Sample Survey Form*



HUD Data & Tools

- <https://www.hudexchange.info/programs/acs-low-mod-summary-data/>
 - [Notice CPD-24-04: Low- and Moderate-Income Summary Data Updates](#)
 - [Notice CPD-14-013: Guidelines for Conducting Income Surveys to Determine the Percentage of LMI Persons in the Service Area of a CDBG-Funded Activity](#)
- <https://hud.maps.arcgis.com/home/item.html?id=ffd0597e8af24f88b501b7e7f326bedd>

All 2025 Applicants using LMISD data must use
2016-2020 data

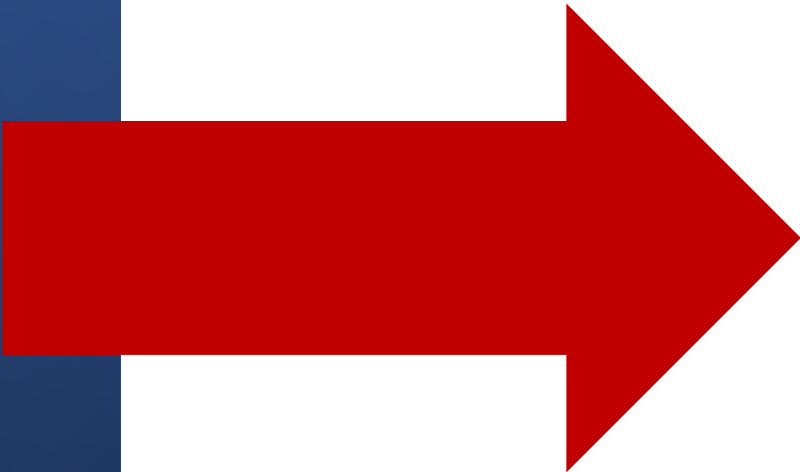


Low- and Moderate-Income Area Data, Map Application, based on 2016-2020 ACS

Effective August 1, 2024

Guide to Acceptable
Survey Methodology &
Survey sample –
Appendix C

Local Survey



**HOUSEHOLD SURVEY FOR PROPOSED
COMMUNITY DEVELOPMENT BLOCK
GRANT**

Household Survey # _____
Interviewer _____
Date _____

The Insert the City/County Name is conducting this survey to obtain information necessary to apply for a Georgia Community Development Block Grant to assist with water system improvements to replace old, deteriorating mains to improve water quality. It is extremely important to the success of this application that you complete the following survey. **All information collected are kept strictly confidential.** If you have questions concerning this survey, please contact _____.

Household Racial and Ethnic Information		
Racial/Ethnic Group	Number of Persons	Hispanic Origin (Y/N)
White		
Black/African American		
Asian		
American Indian/Alaskan Native		
Native Hawaiian/Other Pacific Islander		
American Indian/Alaskan Native & White		
Asian & White		
Black/African American & White		
American Indian/Alaskan Native & Black/African American		
Other Multi-Racial		
TOTAL PERSONS SERVED		

For purposes of determining benefit to low and moderate-income persons, we need to know the total gross household income. (On the line that represents the total number of people living in the residence, please circle the income range that best represents the household income.)

# in Household	<=30%	>30% and <=50%	>50% and <=80%	80%>
1	\$11,000 or less	\$11,001-\$18,250	\$18,251-\$29,200	\$29,201 or more
2	\$12,550 or less	\$12,551-\$20,850	\$20,851-\$25,020	\$25,021 or more
3	\$14,100 or less	\$14,101-\$23,450	\$23,451-\$28,140	\$28,141 or more
4	\$15,650 or less	\$15,651-\$26,050	\$26,051-\$31,260	\$31,261 or more
5	\$16,950 or less	\$16,951-\$28,150	\$28,151-\$33,780	\$33,781 or more
6	\$18,200 or less	\$18,201-\$30,250	\$30,251-\$36,300	\$36,301 or more
7	\$19,450 or less	\$19,451-\$32,350	\$32,351-\$38,820	\$38,821 or more
8	\$20,700 or less	\$20,701-\$34,400	\$34,401-\$41,280	\$41,281 or more

Family Makeup:

- Enter the number of adult and children household residents _____ Adults _____ Children under 18
- Enter the number of elderly or handicapped household residents _____ Elderly _____ Handicapped
- Indicate with an "X" if the head of household is female _____ YES _____ NO
- Do you have Limited English Proficiency? _____ YES _____ NO

I certify that my household size and household income indicated above are correct.

Signature: _____ Printed Name: _____

Thank you for completing this survey. The information will assist in applying for a Community Development Block Grant and be kept absolutely confidential and does not obligate you in any way.

Random Sampling Method – *Appendix C*

For Example:

	<u>Assigned #</u>	<u>Address</u>
a.	1	123 Happy Lane
b.	2	125 Happy Lane
c.	3	127 Happy Lane
d.	4	129 Happy Lane
e.	5	131 Happy Lane
f.	6	133 Smiley Place
g.	7	135 Smiley Place
h.	8	137 Smiley Place
i.	9	139 Smiley Place
j.	10	141 Smiley Place

- <https://www.hudexchange.info/programs/cdbg/cdbg-income-survey-toolkit/>
1. Obtain an address list & place into an excel file assigning a number to each address
 2. Review the sample size requirements and decide on the best method of solicitation
 3. Use a random number generator - there are free online options

<http://stattrek.com/statistics/random-number-generator.aspx>

Table 2

REQUIRED SAMPLE SIZES FOR UNIVERSES OF VARIOUS SIZES

Number of Families in the Universe	Minimum Sample Size
55 or less	50
56 - 63	55
64 - 70	60
71 - 77	65
78 - 87	70
88 - 99	80
100 - 115	90
116 - 133	100
134 - 153	110
154 - 180	120
181 - 238	150
239 - 308	170
309 - 398	200
399 - 650	250
657 - 1200	300
1201 - 2700	350
2701 or more	400

Random Number Generator

Use the Random Number Generator to create a list of random numbers (up to 10,000 numbers), based on your specifications. The numbers you generate appear in the [Random Number Table](#).

For help in using the Random Number Generator, read the [Frequently-Asked Questions](#) or review the [Sample Problems](#).

- Enter a value in each of the first three text boxes.
- Indicate whether duplicate entries are allowed in the table.
- Click the **Calculate** button to create a table of random numbers.

How many random numbers?

Minimum value

Maximum value

Allow duplicate numbers

Seed (optional)

Calculate

Note: A seed value of "None" produces new random numbers with each computation. Any other setting produces the same random numbers, until the seed value is changed. The seed allows you to recreate the same random number table time after time.

Random Number Table

[Random Number Generator](#) | [Frequently-Asked Questions](#) | [Sample Problems](#)

250 Random Numbers

```

200 355 281 305 334 296 91 160 224 59 347 4 357 307 175 23 2 122 398 339 41 24 381 88 72 194 150 187 378 3 17 356 28 163 87
211 210 312 6 385 359 306 185 298 221 19 69 376 360 76 79 127 358 139 113 255 393 174 352 46 29 30 82 128 369 328 386 176 58 130
335 156 164 158 21 179 266 118 78 291 277 195 36 254 383 304 341 394 99 235 243 90 346 323 182 267 272 100 336 219 168 257 89 308 35
20 270 146 70 332 302 366 75 39 216 178 300 169 344 56 159 354 226 125 214 234 361 363 283 71 282 368 108 34 140 126 197 377 138 134
241 252 382 102 240 103 350 88 265 246 57 110 239 297 189 73 209 115 8 181 94 389 364 47 258 124 228 276 60 397 372 172 141 129 337
331 123 310 101 83 63 93 233 373 145 269 294 322 295 61 86 264 121 223 289 349 329 166 260 151 184 309 203 25 316 147 54 52 321 242
292 177 5 190 87 48 311 285 374 217 55 249 286 32 149 31 314 236 256 320 230 396 284 77 11 96 192 237 7 13 384 387 280 218 81
204 165 213 184 365
    
```

Specs: This table of 250 random numbers was produced according to the following specifications: Numbers were randomly selected from within the range of 1 to 400. Duplicate numbers were not allowed. This table was generated on 10/8/2024.

Print Table

LOW- AND MODERATE-INCOME SURVEY WORKSHEET

LOW- AND MODERATE-INCOME SURVEY WORKSHEET

PART A. INFORMATION CONTAINED IN YOUR SURVEY

- 1. Enter the estimated total number of families in the target area. 1. 400
- 2. Enter the total number of families interviewed. 2. 250
- 3. Enter the total number of low- and moderate-income families interviewed. 3. 175
- 4. Enter the total number of persons living in the low- and moderate income families interviewed. 4. 440
- 5. Enter the total number of non-low and moderate-income families interviewed. 5. 75
- 6. Enter the total number of persons living in the non-low and moderate families. 6. 188

PART B. CALCULATIONS BASED ON DATA CONTAINED IN YOUR SURVEY

- 7. Divide Line 4 by Line 3. (This is the average size of the low-mod family you interviewed) $440/175 = 2.514$ 7. 2.514
- 8. Divide Line 6 by Line 5. (This is the average size of non-low-mod family you interviewed) $188/75 = 2.507$ 8. 2.507
- 9. Divide Line 3 by Line 2. (This is the proportion of families interviewed that have low and moderate incomes) $175/250 = .7$ 9. .7
- 10. Divide Line 5 by Line 2. (This is the proportion of families interviewed that do not have low and moderate incomes) $75/250 = .3$ 10. .3
- 11. Multiply Line 1 by Line 9. (This is the estimate of the total number of low-mod families in your target area) $400 \times .7 = 280$ 11. 280
- 12. Multiply Line 1 by Line 10. (This is the estimate of the total number of non-low-mod families in your target area.) $400 \times .3 = 120$ 12. 120
- 13. Multiply Line 7 by Line 11. (This is the estimate of the total number of low-mod persons in your target area.) $2.514 \times 280 = 704$ 13. 704
- 14. Multiply Line 8 by Line 12. (This is the estimate of the total number of non-low-mod persons in your target area.) $2.507 \times 120 = 301$ 14. 301
- 15. Add Line 13 and Line 14. (This is the estimate of the total number of persons in your target area) $704 + 301 = 1,005$ 15. 1,005

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Revised November 19, 2019

- 16. Divide Line 13 by Line 15, and multiply the resulting decimal by 100. (This is the estimated percentage of persons in your target area who have low and moderate incomes.) $704/1,005 = .700$ 16. 70%

2. What's an Eligible Project?

- All projects must conform to eligible activities listed under Section 105(a) of the HCDA of 1974.
- Examples include, but may not be limited to:
 - Water and Sewer
 - Storm drainage
 - Street improvements
 - Housing clearance
 - Publicly owned buildings
(*not used for general operation of government*)
 - Housing rehabilitation or reconstruction
 - Fire protection
 - Senior Centers
 - Health Centers
 - Boys & Girls Clubs

CDBG Ineligible Activities

Ineligible Activities

Buildings for the Conduct of Government (except removal of architectural barriers)

Direct grant assistance to a for-profit business

General Governmental Expenses

Operating & Maintenance Expenses

New Housing Construction (not reconstruction)

Lobbying Efforts

Furnishings and Personal Property

Operating and Maintenance Expenses

Land Acquisition that is not directly tied to a national objective



Application Types

- Single Activity – Building
 - Domestic Violence Shelter
- Single Activity – Housing
 - Rehabilitation/ Reconstruction of owner-occupied units
- Single Activity - Street/Drainage
 - Street paving and drainage improvements
- Single Activity - Water/Sewer
 - Water and/or sewer improvements (installation or replacement)
- Multi-Activity - Housing + Infrastructure
 - Street and Drainage improvements with homeowner housing rehabilitation
- Multi-Infrastructure
 - CDBG funds used for Water/Sewer and Street/ or Drainage

Grant Award Amounts

Grant Award Amounts

<u>Program</u>	<u>Maximum Grant Amounts</u>
Annual Competition: Single Activity	\$1,000,000
Annual Competition: Multi Activity	\$1,250,000
Annual Competition: Regional Cooperation Projects	\$2,000,000
Immediate Threat and Danger Program	\$50,000
Employment Incentive Program *	\$1,000,000
Redevelopment Fund *	\$1,000,000
Innovative Grant Program Set-Aside	\$2,000,000

**Note the maximum grant amount for the EIP or RDF Programs have been increased as of FY2023. See specific program descriptions for details.*

2025 Applications

Due by 11:59:59 Friday, April 4, 2025



Threshold Requirements Annual Competition

Due by 11:59 on Friday, April 4, 2025

- For the 2025 Annual Competition, threshold requirements include the following standards:
 - 1) Submission of a complete application via the online portal;
 - 2) Compliance with all deadline requirements as noted in the manual (pages 15-16);
 - 3) Meeting all requirements as specified by DCA for curing any application deficiencies;
 - 4) Completion all professional procurement requirements (any sole source requests must be submitted to DCA prior to April 4, 2025); and
 - 5) Completion of the Tribal Consultation portion of the Environmental Review not later than April 4, 2025.

Deadlines

All application submissions are required by 11:59 p.m. on the date specified.

Annual Competition Application	Received No Later than April 4, 2025
Completion of Professional Procurement	April 4, 2025
Completion of Tribal Consultation	April 4, 2025
Revitalization Area Strategy Application	Received No Later than April 4, 2025
Exceptions to the "Every Other Year" Rule	April 4, 2025
Applicants must have a current WaterFirst, PlanFirst, RAS, or GICH designation (active in the three-year program OR Certified Alumni) as of April 4, 2025	
Proposed CDBG Project must be included in Service Delivery Strategy	April 4, 2025
The Service Delivery Act (HB 489)	April 4, 2025
QLG/Comprehensive Planning	April 4, 2025
DCA Local Government Finance Report requirements	April 4, 2025
Government Management Indicators Survey	April 4, 2025
Local Government Audit Act	April 4, 2025
Deadline for CDBG Revolving Loan Fund (RLF) Compliance	April 4, 2025
Timeliness Deadline	June 30, 2025
Deadline for Submission of Bonus Point Documentation	June 30, 2025
Deadline for Submission of Leverage Documentation	June 30, 2025
Submission of RLF Closeout for Bonus Points	June 30, 2025

Under State statutes, applicants must comply with State planning and financial reporting laws.

These laws include:

- The Georgia Planning Act (O.C.G.A. 45-12-200 et seq. and 50-8-1 et seq.),
- The Service Delivery Act (O.C.G.A. 36-70-20 et seq.),
- Government Management Indicators Survey (O.C.G.A. 36-81-8)
- DCA Local Government Finance Report requirements (O.C.G.A. 36-81-8), and
- Local Government Audit Act (36-81-1 et seq.)

Local Government Planning & Reporting Compliance

Service Delivery Strategy (O.C.G.A. §36-70-20): State law requires that all projects funded be consistent with the community's adopted Service Delivery Strategy (O.C.G.A. §36-70-20). The following components will be required for all applicants:

1. An approved SDS on file with DCA, in compliance with applicable state law; and
2. An approved SDS indicating that the applicant is an authorized provider of the service for which it is requesting CDBG funds (including housing).

It will not be necessary for an SDS to specifically identify that grant funds are a funding mechanism if other legal and appropriate funding sources are cited within the SDS document. Although it is prudent for a community's SDS to contemplate the use of grant funds to support service provision, that language will not be included in the evaluation for the 2025 CDBG competition.

Revolving Loan Fund Compliance

- 1) Their Semi-Annual report is not up to date, i.e., submitted within 30 days of the end of the reporting period;
- 2) The Fund has more cash on hand than the greater of a) \$125,000 or b) 30% of total assets;
- 3) The Fund has not made a loan or grant within the past five years.

The out of compliance RLFs must either be brought into compliance or closed by April 4, 2025, for the CDBG Annual Competition application to be eligible for funding.

June 30th Deadline

- Application will be closed, can provide via email to CDBG.Biz@dca.ga.gov
- Bonus Points
 - Environmental clearance
 - Return of Revolving Loan Funds (RLF) will apply for 2 application cycles
- Leverage Documentation
 - cash above the required minimum cash match amount
 - purchase of equipment and furnishings with non-CDBG funds
 - additional grants and loans from other sources
 - “Reasonable” value assigned to donated and “in-kind”

Timeliness Deadline

June 30, 2025

- **Previous Annual Competition Projects funded in...**

- **2024**

- Meet an exception to the “every other year” rule by application deadline. Exceptions outlined on page 26 of the FY2024 CDBG Applicants’ Manual.

- PlanFirst, WaterFirst, GICH, RAS

- All Special Conditions Cleared (including Housing Policies & Procedures)

- Design Work Completed

- Environmental Clearance

- **2023**

- 75% of budget funds drawn and expended

- **2022 or earlier**

- 100% funds drawn and expended

- **All previously funded applicants**

- All findings cleared

Funding Limits and Match Requirements for Annual Competition

Applicants may apply for:

- Single-Activity Project - up to \$1,000,000
- Multi-Activity Project - up to \$1,250,000
- Regional Cooperation Project – up to \$2,000,000

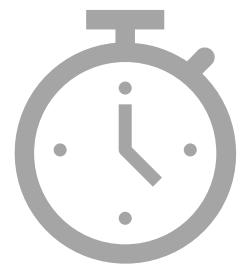
Local Match Requirements (**except single-activity housing projects**):

- 0% match requirement for grant requests of \$300,000 and less
- 5% match requirement for grant requests of \$300,001 to \$750,000 (\$750K project has a required match of \$22,500)
- 10% match requirement for grant requests of \$750,001 to \$1,000,000 (\$1mill project has a required match of \$47,500)
- 15% match requirement for grant requests of \$1,000,001 or more (\$1.5 mill project has a required match of \$122,500)

Scoring

Categories	Max Points
Program Feasibility	50
Program Strategy	50
Program Need	125
Program Impact	
<ul style="list-style-type: none"> • Cost Per Person 	30
<ul style="list-style-type: none"> • Demographic Need - absolute number in poverty 	15
<ul style="list-style-type: none"> • Demographic Need - percent of poverty persons 	15
<ul style="list-style-type: none"> • Demographic Need - median household income 	15
Leverage of Additional Resources	20
Bonus points for Revitalization Area Activities	20
Bonus points for State Priority Projects	10
Bonus points for Regional Cooperation	20
Bonus points for Robust Citizen Participation Activities	10
Bonus points for Readiness to Proceed	5
Bonus points for Return of RLF Funds	5
Bonus points for Workshop Attendance	10
Bonus points for Senior GICH Community	20
Point Reduction for Missing Elements	Up to -25 Pts.
Maximum Total Points	420

Competitive Advantage



Bonus Points

State Priority Projects (10 Points) –
Water/Sewer/Housing

Regional Impact (20 Points) - Multiple
Jurisdictions or Two or More Counties

Revitalization Area Strategy (20 Points)

June 30th Deadline

Leverage - additional resources committed to and
directly related to the project. Calculation based on per
capita average and percentile ranking among types of
projects. Up to 20 points available.

Closing RLF (5 Points) – Return of Funds

Readiness to Proceed (5 Points) – Environmental
Clearance

Robust Citizens Participation

- A maximum of ten (10) bonus points may be earned for projects displaying a robust citizens participation process.
- Some examples include, but not limited to
 - Water bill announcements
 - Meeting times and frequency
 - Flyers
 - Informative/ interactive webinars
- Extra efforts to provide an opportunity for citizens, especially LMI citizens, to participate in an advisory role in the planning, implementation, and assessment of the programs and projects funded through CDBG activities

CDBG Application Checklist

SECTION I - THRESHOLD & COMPLIANCE

1. Is the Applicant jurisdiction compliant with the following state or federal requirements:

YES	NO	Service Delivery Strategy and Comprehensive Planning Check the list of Local Governments Currently Ineligible for Selected State Assistance Programs - https://www.dca.ga.gov/local-government-assistance/planning/local-planning . (also applies to federal grants administered by DCA)
YES	NO	Local Governments Not In Compliance With State Reporting Requirements - https://www.dca.ga.gov/node/5784 Includes Report of Local Government Finances (RLGF) and Government Management Indicators Survey (GOMI)
YES	NO	Georgia Department of Audits and Accounts Eligibility Listing - https://www.audits2.ga.gov/resources/orgs/local-government Listed under Technical Assistance, Tools & Checklists
YES	NO	SAM Registration - https://sam.gov/content/home A Unique Entity Identifier is required for all federal grants

STOP If the answer is NO to any of the categories above, the jurisdiction must remedy the issue prior to submitting an application.

2. Has the Applicant jurisdiction completed the procurement process for grant writing/administration and professional services and can the jurisdiction provide evidence of the following?

YES	NO	Copy of the advertisement
YES	NO	Georgia Procurement Registry evidence (https://ssl.doas.state.ga.us/gpr/) (for projects or services greater than \$100K)
YES	NO	Summary of all Request for Qualification/Proposal responses (Note: Regional Commissions do not need to be procured)
YES	NO	Award & Contract Documents
YES	NO	Local government meeting minutes approving committee recommendation

Procurement guidance is available at <https://www.dca.ga.gov/node/3741/documents/10>

3. Has the Applicant jurisdiction completed a tribal consultation as a project Environmental Review?
YES NO

STOP If the answer is NO to any of the categories above, the jurisdiction is not ready to apply and must comply with state and federal procurement laws prior to submission.

4. Has the Applicant jurisdiction completed the Citizens Participation process and can the jurisdiction provide evidence of the following:

YES NO Newspaper Tear Sheet or Affidavit for pre-award public hearing in English and/or Spanish (if applicable)

STOP If the answer is NO, the application is ineligible to proceed in the Annual Competition and will not be reviewed.

Continue to the next section if all the threshold requirements above have been met.

SECTION II - OTHER SUPPORTING DOCUMENTS

- Resident Letters Documenting Need
- Supplemental Documentation of Need (3rd party letters, etc. – if applicable)
- Additional Letters of Support
- Ongoing Operation and Maintenance Plan
- Community Planning Documentation
- Section 504 Accessibility Checklist
- Verification of Bonus Points
- Procurement Documentation (see Question 2)
- Citizen Participation Documentation (see Question 4)
- Civil Rights Compliance
- SAM Registration Certification
- Language Access Plan Acknowledgement and Certification
- Service Delivery Strategy Forms and Map
- Conflict of Interest Documentation (if applicable)
- Preliminary Engineering / Architectural Report

Application Available

Applicants' Workshop held each year (October / November). The purpose of this workshop is to inform local government officials and other interested parties of the procedures to be used in preparing State CDBG applications.

Project Closeout

After successful implementation, a closeout site visit is conducted. All funds must be accounted for in the jurisdiction's financial audit.

Project Performance Period

Projects are designed, bid, and placed under contract. Active construction and monitoring of project success.



Public Input

The purpose of the hearing will be to obtain citizens' views and to respond to proposals and questions concerning previous CDBG funded projects (if any) and to obtain citizen participation in the development of new proposals including identification of community needs and proposed activities.

Application Deadline

Applications are due annually on the 1st Friday of April

Funding Announcement

Approved projects are announced by the Governor in the fall (September / October)

Accessing the Application

Accessing the Application



Georgia Department of Community Affairs

CDBG 2025 Annual Competition

✓ Apply

Overview	Eligibility	Financial	Contact	Files
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Eligible Applicants:

- Local Government

Eligibility Notes:

Eligible applicants are units of general local government, excluding metropolitan cities, urban counties, and units of government eligible to participate in the urban counties or metropolitan cities programs of the U.S. Department of Housing and Urban Development. Eligible applicants selected for funding will be those having the greatest need as evidenced by poverty and per capita income and whose applications most adequately address the needs of low- and moderate-income persons and have the greatest impact.

https://gn.ecivis.com/GO/gn_redir/T/c60t5im4lcb

Accessing the Application

Welcome to the Portal

This service provided by eCivis makes it possible for interested parties to save, collaborate, and apply for solicitations. Login, or create a free account to start.

eCivis
A Euna Solutions Brand

Login

Password
(Minimum 8 chars, alphanumeric with symbol(s))

Portal Login

Grants Network® Login

Forgot Password?

Don't have an account?

Create an account

eCivis Grants Network user?
Use your existing login above and the Grants Network® Login button.

1

My Applications

Show 10 entries

Program Solicitation	Due Date	Status	Actions
CDBG 2021 Annual Competition N/A Georgia Department of Community Affairs, Community Finance Division (CFD)	06/04/2021	Draft	⋮
CDBG 2022 Annual Competition Georgia Department of Community Affairs, Community Finance Division (CFD)	06/03/2022	Draft	⋮
CDBG 2022 Immediate Threat and Danger N/A Georgia Department of Community Affairs, Community Finance Division (CFD)	N/A	Draft	⋮
CDBG 2023 Annual Competition N/A Georgia Department of Community Affairs, Community Finance Division (CFD)	06/02/2023	Draft	⋮
CDBG 2024 Annual Competition N/A Georgia Department of Community Affairs, Community Finance Division (CFD)	04/05/2024	Draft	⋮

Showing 1 to 5 of 5 entries

View Application
Solicitation Link
Delete Draft

2

Application Submissions

Portal

Log In Sign Up

your@example.com

your password

Don't remember your password?

LOG IN >

Applications Budget and Goals

Project Title	Create Date	Status	Total Requested	Actions
N/A	11/09/2023	Draft	\$0.00	⋮

3

For any questions related to this program solicitation please contact Kathleen.Vaughn@dca.ga.gov

[Create New Application](#)

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Application Submissions

Every effort has been made to balance the need for sufficient information upon which to make rational decisions between competing proposals and to ensure compliance with Federal law with the desire to eliminate all unnecessary paperwork and reduce the administrative burden on local governments.

Questions regarding the completion of the application should be directed to cdbg.biz@dca.ga.gov.

DCA 1 - CDBG Application Summary

Applicant Information

Name of Applicant *

Jurisdiction Name

Census Block Group ID(s) *

Block Group ID (12-digit code including State Code, County Code, Census Tract and Block Group)

Applicant UEI # (formerly the

ude *

Project Street Address *

Project City, State, Zip Code *

Project County *

Applicant Email Address *

Applicant Telephone Number *

Applications Budget and Goals

Show entries

Search:

Project Title	Create Date	Status	Total Requested	Actions
N/A	11/09/2023	Draft	\$0.00	<input type="button" value="Edit Budget"/> <input type="button" value="Edit Goals"/>

Showing 1 to 1 of 1 entries



[Edit Budget >](#)

[Edit Goals >](#)

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Describe in detail each activity, identifying each activity by name and activity number, to be undertaken with CDBG funds. This description should be specific and provide sufficient detail concerning the nature, scope, location and purpose of activities and how they are designed in accordance with applicable law, regulation and how they relate to each other. Housing activities should include descriptions (narrative and photographic) for each unit proposed, including estimates of activity cost (by housing unit) as well as the basis for determining cost. Descriptions of units should illustrate problems in each unit in sufficient detail to justify projected costs.

DCA-5 Form *

 Choose File

DCA-5 Supplemental Information

 Choose File

Ongoing Operating & Maintenance

Provide an analysis of the steps taken by the applicant to adopt practices, programs, policies or ordinances to prevent the reoccurrence of the identified problem (copies of these local practices, programs, policies or ordinances should be included in the application when applicable to document local action on identified problems or for further explanation of the local strategies planned or underway to address the identified problems).

Ongoing Operation and Maintenance Discussion

Ongoing Operation and Maintenance Plan

 Choose File

DCA 6 - Low & Moderate Income and Civil Rights Benefit Calculation

Under the CDBG program, applications are required to have at least a 70% benefit to low- and moderate income persons (51% for economic development and 100% for direct housing activities) for each activity (administrative budgets are excluded). Income limits as well as guidance on completing DCA-6 are included in the Applicants Manual.

Resources

- ❖ HUD Survey Data & Demonstrating Area Benefit to Low- and Moderate-Income Persons
 - <https://www.hudexchange.info/programs/cdbg/cdbg-low-moderate-income-data/>
- ❖ Guide to National Objectives and Eligible Activities for State CDBG Programs
 - <https://www.hudexchange.info/resource/2179/guide-national-objectives-eligible-activities-state-cdbg-programs/>
- ❖ FY25 CDBG Applicants' Manual
 - <https://www.dca.ga.gov/node/2341/documents/2254>
- ❖ Solicitation Link
 - https://gn.ecivis.com/GO/gn_redir/T/c60t5im4lcb
- ❖ HUD's Income Survey Toolkit
 - <https://www.hudexchange.info/programs/cdbg/cdbg-income-survey-toolkit/>



Thanks!

Any questions or comments?