



**SERVICE DELIVERY STRATEGY**

**FORM 1**

COUNTY: **TWIGGS**

**I. GENERAL INSTRUCTIONS:**

1. FORM 1 is required for **ALL** SDS submittals. Only one set of these forms should be submitted per county. The completed forms shall clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and/or authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

<p style="text-align: center;"><b>OPTION A</b> <i>Revising or Adding to the SDS</i></p>	<p style="text-align: center;"><b>OPTION B</b> <i>Extending the Existing SDS</i></p>
<ol style="list-style-type: none"> <li>4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)</li> <li>5. For <b>each</b> service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2).</li> <li>6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).]</li> </ol>	<ol style="list-style-type: none"> <li>4. In Section IV type, "NONE."</li> <li>5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).]</li> <li>6. Proceed to step 7, below.</li> </ol> <div data-bbox="841 1178 1507 1402" style="background-color: #002060; color: white; padding: 5px; text-align: center;"> <p><b>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at <a href="http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp">http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp</a>, or call the Office of Planning and Quality Growth at (404) 679-5279.</b></p> </div>

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server.

**NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.**

**II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:**

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Twiggs County, City of Jeffersonville, Town of Danville, City of Allentown

**III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:**

In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification.

Business Licenses, Cemetery, Courts, E-911, Emergency Management, Fire Protection, Law Enforcement, Library, Natural Gas, Recreation, Roads and Bridges, Sewerage Collection, Sewerage Treatment, Solid Waste Collection/Recycling, Street Lighting

**IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:**

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

Water Service





**SERVICE DELIVERY STRATEGY**

**FORM 2: Summary of Service Delivery Arrangements**

**Instructions:**

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: TWIGGS

Service: *Water Service*

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.)  Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
  
- b.)  Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
  
- c.)  One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
  
- d.)  One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
  
- e.)  Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.): **Twiggs County, City of Jeffersonville, Town of Danville, City of Allentown**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

**No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Twiggs County	Enterprise Fund and User Fees
City of Jeffersonville	Enterprise Fund and User Fees
Town of Danville	Enterprise Fund and User Fees
City of Allentown	Enterprise Fund and User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

This strategy does not alter the way the service is being provided. The funding mechanism for this service is outlined above.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

The county and cities have elected to use resolutions adopted by each governing body to initiate the Service Delivery Strategy. Provision of this service will be carried out as outlined and authorized by the governing bodies upon passage of the adoption resolution.

7. Person completing form: **Kimberly Lowe, Middle Georgia Regional Commission**

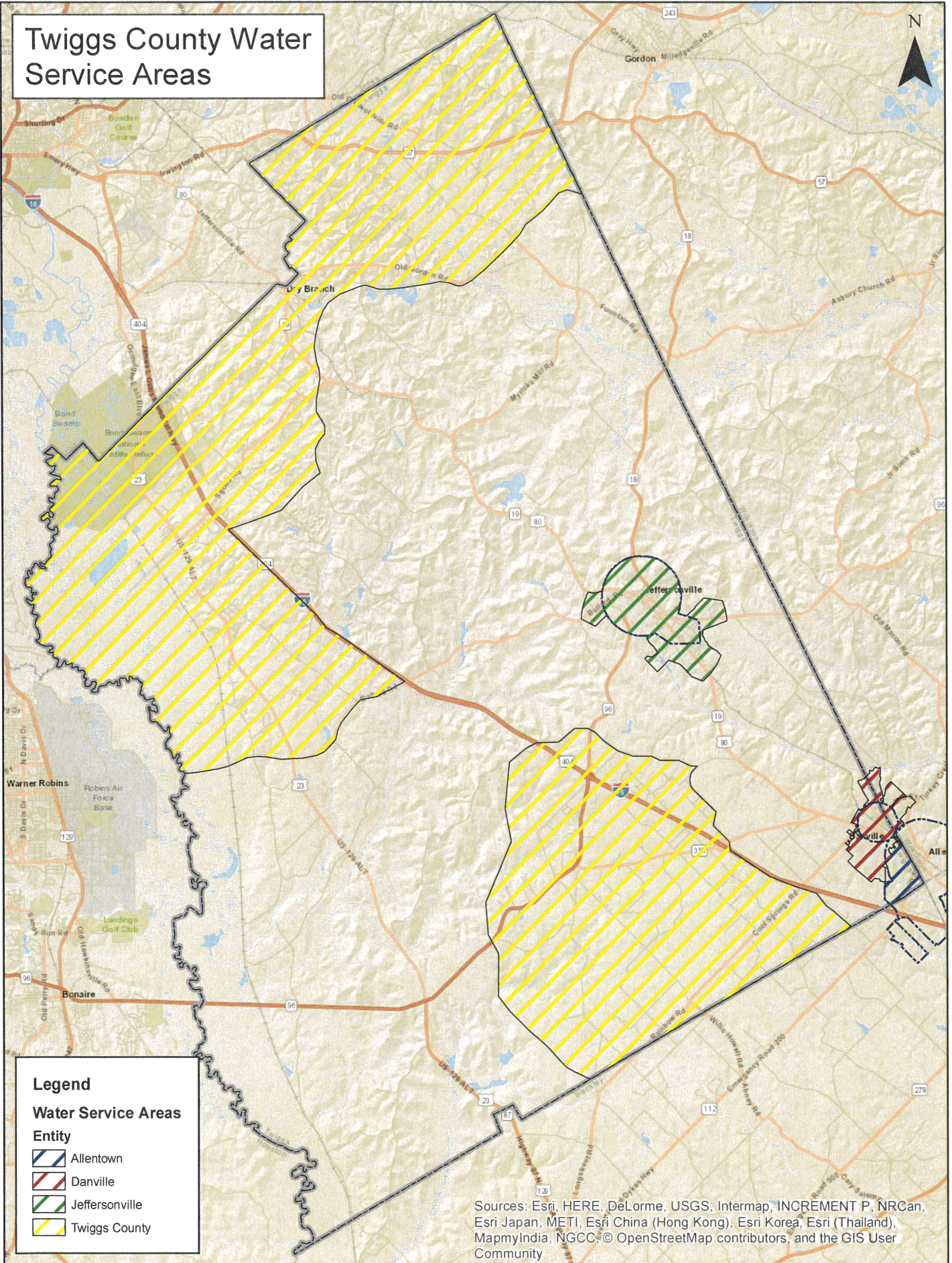
Phone number: **478-751-6160**      Date completed: May 31, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:  
**KELVIN LEWIS, COUNTY ADMINISTRATOR, 478-945-3629**







# Twiggs County Water Service Areas



**Legend**

**Water Service Areas**

**Entity**

-  Allentown
-  Danville
-  Jeffersonville
-  Twiggs County

Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community





**SERVICE DELIVERY STRATEGY**

**FORM 3: Summary of Land Use Agreements**

**Instructions:**

Answer each question below, attaching additional pages as necessary. Please note that any changes to the answers provided will require an update of the service delivery strategy. If the contact person for this service (listed at the bottom of this page) changes, this should be reported to the Department of Community Affairs.

**COUNTY: TWIGGS**

1. What incompatibilities or conflicts between the land use plans of local governments were identified in the process of developing the service delivery strategy?

Twiggs County, Town of Danville, City of Jeffersonville, and City of Allentown have not identified any incompatibilities or conflicts with the current land use plan. The update to the service delivery strategy was initiated by the need to revise the boundary areas for the water providers throughout the county.

2. Check the boxes indicating how these incompatibilities or conflicts were addressed:

- Amendments to existing comprehensive plans
- Adoption of a joint comprehensive plan
- Other measures (amend zoning ordinances, add environmental regulations, etc.)

If "other measures" was checked, describe these measures:

The Water Service Area Map needed to be updated to accurately reflect the service area for each provider. The service area boundaries were reviewed and approved by all local governments.

<b>NOTE:</b>
<p>If the necessary plan amendments, regulations, ordinances, etc. have not yet been formally adopted, indicate when each of the affected local governments will adopt them.</p>

3. What policies, procedures and/or processes have been established by local governments (and water and sewer authorities) to ensure that new extraterritorial water and sewer service will be consistent with all applicable land use plans and ordinances? Twiggs County, Town of Danville, City of Jeffersonville, and City of Allentown have a procedure in place to address water and sewer line extensions. The jurisdiction proposing to expand its services must notify the other jurisdiction and give it sufficient time to analyze and comment on its potential impact

4. Person completing form: **Kimberly Lowe, Middle Georgia Regional Commission**

Phone number: **478-751-6160**      Date completed: May 31, 2018

5. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**KELVIN LEWIS, COUNTY ADMINISTRATOR, 478-945-3629**





**SERVICE DELIVERY STRATEGY**  
**FORM 4: Certifications**

**Instructions:**

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county. Cities with a 2010 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

**COUNTY: TWIGGS**

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (20); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>TWIGGS COUNTY</u>	Chairman	Kenneth E. Fowler		6-5-18
<u>TOWN OF DANVILLE</u>	Mayor	Tracy Jackson		6-4-18
<u>CITY OF JEFFERSONVILLE</u>	Mayor	Charles Williams		6/11/18

**RESOLUTION  
TWIGGS COUNTY**

**WHEREAS**, the Georgia State Legislature adopted during its 1997 Legislative Session the Service Delivery Strategy Act; and

**WHEREAS**, this act requires each and every county within the State of Georgia to adopt a Service Delivery Strategy which identifies the methods, funding sources, service providers, and geographic service area of each public service activity provided within the county and its municipalities; and

**WHEREAS**, the Service Delivery Strategy must be officially adopted by Twiggs County, the City of Jeffersonville, and Town of Danville and then verified by the Georgia Department of Community Affairs; and


**WHEREAS**, city and county officials have worked diligently to revise the county's Service Delivery Strategy and authorize the Chairman of the Twiggs County Board of Commissioners to sign the requisite documents acknowledging approval of the Service Delivery Strategy; and

**NOW THEREFORE, BE IT RESOLVED** by the Twiggs County Board of Commissioners that the attached Twiggs County Service Delivery Strategy is hereby adopted as the official Service Delivery Strategy, to be updated from time-to-time as required in Title 36 of the Official Code of Georgia Annotated 36-70-1 et al; and

**BE IT FURTHER RESOLVED** that the Chairman of the Twiggs County Board of Commissioners is hereby authorized to place the Service Delivery Strategy on the appropriate forms prescribed by the Georgia Department of Community Affairs, to execute those forms in the proper places, and to submit the Service Delivery Strategy to the Department of Community Affairs for verification in compliance with O.C.G.A. 36-70-26.

Adopted this 5th day of June, 2018.

  
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Kenneth E. Fowler, Chairman

  
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Kelvin Lewis, County Administrator/Clerk



**RESOLUTION  
CITY OF JEFFERSONVILLE**

**WHEREAS**, the Georgia State Legislature adopted during its 1997 Legislative Session the Service Delivery Strategy Act; and

**WHEREAS**, this act requires each and every county within the State of Georgia to adopt a Service Delivery Strategy which identifies the methods, funding sources, service providers, and geographic service area of each public service activity provided within the county and its municipalities; and

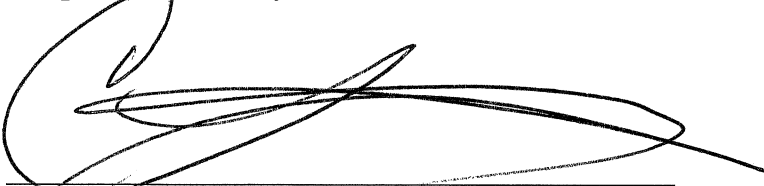
**WHEREAS**, the Service Delivery Strategy must be officially adopted by Twiggs County, the City of Jeffersonville, and Town of Danville and then verified by the Georgia Department of Community Affairs; and

**WHEREAS**, city and county officials have worked diligently to revise the Service Delivery Strategy and authorize the Mayor of Jeffersonville to sign the requisite documents acknowledging approval of the Service Delivery Strategy; and

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and the Jeffersonville City Council that the attached Twiggs County Service Delivery Strategy is hereby adopted as the official Service Delivery Strategy, to be updated from time-to-time as required in Title 36 of the Official Code of Georgia Annotated 36-70-1 et al; and

**BE IT FURTHER RESOLVED** that the Mayor and the Jeffersonville City Council is hereby authorized to place the Service Delivery Strategy on the appropriate forms prescribed by the Georgia Department of Community Affairs, to execute those forms in the proper places, and to submit the Service Delivery Strategy to the Department of Community Affairs for verification in compliance with O.C.G.A. 36-70-26.

Adopted this 11th day of June, 2018.



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Charles Williams, Mayor



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Shakela Durham-Height, City Clerk

**RESOLUTION  
TOWN OF DANVILLE**

**WHEREAS**, the Georgia State Legislature adopted during its 1997 Legislative Session the Service Delivery Strategy Act; and

**WHEREAS**, this act requires each and every county within the State of Georgia to adopt a Service Delivery Strategy which identifies the methods, funding sources, service providers, and geographic service area of each public service activity provided within the county and its municipalities; and

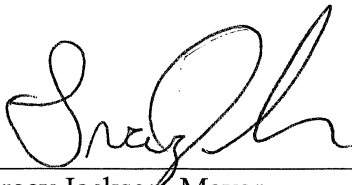
**WHEREAS**, the Service Delivery Strategy must be officially adopted by Twiggs County, the City of Jeffersonville, and Town of Danville and then verified by the Georgia Department of Community Affairs; and

**WHEREAS**, city and county officials have worked diligently to revise the Service Delivery Strategy and authorize the Mayor of Danville to sign the requisite documents acknowledging approval of the Service Delivery Strategy; and

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and the Danville City Council that the attached Twiggs County Service Delivery Strategy is hereby adopted as the official Service Delivery Strategy, to be updated from time-to-time as required in Title 36 of the Official Code of Georgia Annotated 36-70-1 et al; and

**BE IT FURTHER RESOLVED** that the Mayor and the Danville City Council is hereby authorized to place the Service Delivery Strategy on the appropriate forms prescribed by the Georgia Department of Community Affairs, to execute those forms in the proper places, and to submit the Service Delivery Strategy to the Department of Community Affairs for verification in compliance with O.C.G.A. 36-70-26.

Adopted this 4<sup>th</sup> day of June, 2018.



\_\_\_\_\_  
Tracy Jackson, Mayor



\_\_\_\_\_  
Beulah Smith, City Clerk