



**SERVICE DELIVERY STRATEGY**

**FORM 1**

COUNTY: **HENRY COUNTY, GEORGIA**

**I. GENERAL INSTRUCTIONS:**

1. FORM 1 is required for ALL SDS submittals. Only one set of these forms should be submitted per county. The completed forms shall clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and/or authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

<p><b>OPTION A</b> <i>Revising or Adding to the SDS</i></p>	<p><b>OPTION B</b> <i>Extending the Existing SDS</i></p>
<ol style="list-style-type: none"> <li>4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)</li> <li>5. For each service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2).</li> <li>6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).]</li> </ol>	<ol style="list-style-type: none"> <li>4. In Section IV type, "NONE."</li> <li>5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).]</li> <li>6. Proceed to step 7, below.</li> </ol> <div data-bbox="852 1186 1542 1417" style="background-color: #e0e0e0; padding: 5px; margin-top: 10px;"> <p><i>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at <a href="http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp">http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp</a>, or call the Office of Planning and Quality Growth at (404) 679-5279.</i></p> </div>

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server

**NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.**

**II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:**

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Henry County, Georgia  
City of Hampton  
City of Locust Grove  
City of McDonough  
City of Stockbridge

**III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:**

In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification.

Administration; Annexation; Building Permits, Inspections and Impact Fees; Building and Ground Maintenance; Cemetery; City Prisoners; City Prisoners-Transport; Code Enforcement; Comprehensive Plan; Coroner Service; Courts/Indigent Defense-Municipal Court; Courts/Indigent Defense-State and County Courts; Court Security, Service of Process, Subpoenas; Detention and Collection of Unrestrained Animals and Related Code Enforcement; Detention Facility; Development Authority-County; Development Authority-Independent City Authorities; Development Plan Review; Elections-Federal, State, County; Elections-Municipal; Electric; Emergency Communications (911); Emergency Management; Emergency Medical Services (EMS); Environmental Health and Health Department; Fire Protection; GIS and Mapping Services; Housing Authority; Investigation of Public Officials; Library Service; Park Construction and Maintenance; Planning and Zoning; Police; Prison Detail; Purchase of Fleet Vehicles, Equipment, Petroleum, Supplies, etc.; Roads/Street Construction, Improvements and Maintenance and Transportation Planning; Senior Citizens Centers; Senior Citizen Transport; Soil Erosion and Control Inspections; Solid Waste Garbage Collection and Yard Waste Collection, Residential Recycling; Stormwater Management; Vehicle and Equipment Maintenance and Repairs; Water and Sewerage Services

**IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:**

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.



**SERVICE DELIVERY STRATEGY**

**FORM 3: Summary of Land Use Agreements**

**Instructions:**

Answer each question below, attaching additional pages as necessary. Please note that any changes to the answers provided will require an update of the service delivery strategy. If the contact person for this service (listed at the bottom of this page) changes, this should be reported to the Department of Community Affairs.

**COUNTY: HENRY COUNTY**

1. What incompatibilities or conflicts between the land use plans of local governments were identified in the process of developing the service delivery strategy?

None

2. Check the boxes indicating how these incompatibilities or conflicts were addressed:

- Amendments to existing comprehensive plans
- Adoption of a joint comprehensive plan
- Other measures (amend zoning ordinances, add environmental regulations, etc.)

If "other measures" was checked, describe these measures:

N/A

**NOTE:**

If the necessary plan amendments, regulations, ordinances, etc. have not yet been formally adopted, indicate when each of the affected local governments will adopt them.

3. What policies, procedures and/or processes have been established by local governments (and water and sewer authorities) to ensure that new extraterritorial water and sewer service will be consistent with all applicable land use plans and ordinances? Henry County Water Authority manages all Henry County water and sewer services. The Authority has a comprehensive plan that outlines all.

4. Person completing form: **Cheri Hobson-Matthews, County Manager**

Phone number: **770-288-6267**

Date completed: October 12, 2018

5. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:



**SERVICE DELIVERY STRATEGY**

**FORM 5: Certifications for Extension of Existing SDS**

**Instructions:** This two page form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county. Cities with a 2010 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

If the strategy for providing **ANY** local service is being revised, **FORM 5 CANNOT** be used. When revisions are necessary, a submittal **MUST** include updates to FORM 1, FORM 2, and FORM 4 that cover ALL local services.

COUNTY: **HENRY**

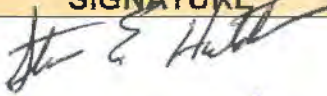



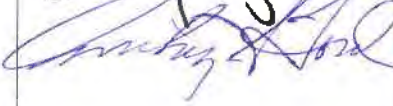
We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have reviewed our existing Service Delivery Strategy (SDS) and have determined that it continues to accurately reflect our preferred arrangements for providing **ALL** local services throughout our county and no changes in our Strategy are needed at this time. We authorize its extension until:

Select Your Answer	Type End-Year Below
<input checked="" type="checkbox"/> <b>February 28,</b>	<b>2019</b>
<input type="checkbox"/> <b>June 30,</b>	
<input type="checkbox"/> <b>October 31,</b>	

2. Each of our governing bodies (County Commission and City Councils) that are a party to this strategy have adopted resolutions agreeing to the Service Delivery arrangements identified in our strategy and have executed agreements for implementation of our service delivery strategy (O.C.G.A. 36-70-21);
3. Our service delivery strategy continues to promote the delivery of local government services in the most efficient, effective, and responsive manner for all residents, individuals and property owners throughout the county (O.C.G.A. 36-70-24(1));
4. Our service delivery strategy continues to provide that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2));
5. Our service delivery strategy continues to ensure that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3));
6. Our Service Delivery Strategy continues to ensure that the officially adopted County and City land use plans of all local governments located in the County are compatible and nonconflicting (O.C.G.A. 36-70-24 (4)(A));
7. Our Service Delivery Strategy continues to ensure that the provision of extraterritorial water and sewer services by any jurisdiction is consistent with all County and City land use plans and ordinances (O.C.G.A. 36-70-24 (4)(B)); and
8. DCA has been provided a copy of this certification and copies of all forms, maps and supporting agreements needed to accurately depict our agreed upon strategy (O.C.G.A. 36-70-27).

**SDS FORM 5, continued**

<b>JURISDICTION</b>	<b>TITLE</b>	<b>NAME</b>	<b>SIGNATURE</b>	<b>DATE</b>
<u>HAMPTON</u>	Mayor	Steve Hutchison		9.28.18
<u>HENRY COUNTY</u>	Chairman	June Wood		10.2.18
<u>LOCUST GROVE</u>	Mayor	Robert Price		10.1.18
<u>MCDONOUGH</u>	Mayor	Billy Copeland		10.4.18
<u>STOCKBRIDGE</u>	Mayor	Anthony Ford		9.25.18

**SERVICE  
DELIVERY  
STRATEGY  
EXTENSION**

**Henry County  
Resolution**

Point of Contact

Cheri Matthews

County Manager



RESOLUTION NO. 18- 198

**RESOLUTION AUTHORIZING THE CHAIR AND/OR COUNTY MANAGER TO SIGN AN EXTENSION OF THE 2009 SERVICE DELIVERY STRATEGY AGREEMENT; PROVIDING FOR SEVERABILITY, REPEALING INCONSISTENT RESOLUTIONS, PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.**

**WHEREAS**, the Georgia General Assembly adopted legislation in 1997 known as House Bill 489 the Service Delivery Strategy Act codified in Chapter 70 of Title 36 of the Official Code of Georgia Annotated; and

**WHEREAS**, the intent of this Act was to minimize any inefficiencies resulting from duplication of services and competition between local governments and to provide a mechanism to resolve disputes over local government service delivery funding equity and land use; and

**WHEREAS**, the County and the Cities of Hampton, Locust Grove, McDonough and Stockbridge entered into that certain SERVICE DELIVERY STRATEGY AGREEMENT (the "Agreement") on December 24, 2009; and

**WHEREAS**, pursuant to the Georgia Service Delivery Act, the current Service Delivery Strategy Agreement ("SDS Agreement") between Henry County ("County") and the municipalities within its jurisdiction must be revised and a new agreement entered by the County and all municipalities within the County, at the present time no revised Service Delivery Strategy Act agreement has been negotiated and the deadline for reaching such a compromise is nearing; and

**WHEREAS**, the County and all four municipalities believe it prudent to request that the existing SDS Agreement continue in full effect until such time as a new Agreement is negotiated and agreed upon by and between all parties; and

**WHEREAS**, the County believes this appropriate in order to ensure that the County and Cities remain entitled to receive any and all grants or funding that may otherwise be available by the State; and

**WHEREAS**, the County wishes to extend the existing SDS Agreement for only that period of time authorized by the Georgia Department of Community Affairs, or until another new such Agreement is enacted, whichever period is shorter.

**NOW THEREFORE, BE IT RESOLVED**, by the Henry County Board of Commissioners:

Section 1. **Authorization of Request for Extension.** The Chair and/or County Manager is authorized to execute an extension of the 2009 Service Delivery Strategy Agreement through and until February 28, 2019, or until such time as another Service Delivery Strategy Agreement is approved, whichever period is shorter.

Section 2. **Approval of Execution.** The Chair and/or County Manager is hereby authorized to execute all documents, including Exhibit "A" attached hereto, and to perform all other acts necessary to effectuate this Resolution on behalf of Henry Government. The County Clerk is authorized to execute, attest to and seal any document which may be necessary to effectuate this Resolution, subject to approval as to form by the County Attorney.


Section 3. **Severability.** To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions.** All County resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date.** This Resolution shall be effective on the date of its approval by the Board of Commissioners and Chair, as provided in the County Charter.

SO RESOLVED, this the 2<sup>nd</sup> day of October, 2018.

**HENRY COUNTY, GEORGIA**

  
\_\_\_\_\_  
**June Wood, Chair**

ATTEST:

  
\_\_\_\_\_  
**Stephanie Braun, County Clerk**



**SERVICE  
DELIVERY  
STRATEGY  
EXTENSION**

**City of Hampton**

Point of Contact

Charles Coney

City Manager



## City of Hampton - Council Agenda Item

**Subject:** Resolution # 18-26 – SDS Extension  
**Date:** 09/28/2018  
**Budget Information:** N/A  
**Revenues:** N/A  
**Expenses:** N/A  
**Annual Operating Expense:** \$      **Capital Expense:** \$  
**Other:** \$  
**Funding Source:** N/A  
**Council Action Requested date:** 10/09/2018

### Purpose

- Information Only
- Recommendation
- Policy Discussion
- Status Report
- Other

---

### **Purpose:**

Resolution authorizing the Mayor and City Manager to sign request for extension of time to negotiate Service Delivery Act Agreement.

---

### **History:**

City Managers from each Henry County City along with the Henry County City Manager have met throughout the summer and agree collaboratively that given the myriad of community realities, the forthcoming Service Delivery Strategy deadline is not feasible and a deadline extension request is in order to facilitate a better Service Delivery Strategy Agreement. Per the attached memo, each City Manager will offer to each City Council a resolution for extension support so that the FINAL document will be submitted by the Henry County Manager. The process began with the City of Stockbridge as evidenced by the attached Resolution and will conclude with the City of Hampton. The timing is based upon established City County Meeting Schedules.

---

### **Facts (F) and Issues (I):**

- The City of Stockbridge Mayor and Council approved the SDS Extension Resolution on September 25, 2018.
- The City of Locust Grove Mayor and Council approved the SDS Extension Resolution on October 1, 2018.
- Henry County Chair and Board of Commissioners approved the SDS Extension Resolution on October 2, 2018.
- The City of McDonough Mayor and Council approved the SDS Extension Resolution on October 4, 2018.

---

### **Options:**

- No Option Necessary
- Mayor and Council approve
- Mayor and Council do not approve
- Mayor and Council defined option

---

### **Department Recommended Action:**

Recommendation by City Manager to **APPROVE** Resolution

Department: \_\_\_\_\_

\_\_\_\_\_  
Director

\_\_\_\_\_  
Date

Administrative Comments	Administrative Recommendations
N/A	N/A

\_\_\_\_\_  
Manager

\_\_\_\_\_  
Date

**CITY OF HAMPTON**

**STATE OF GEORGIA**

**RESOLUTION 18-26**

**RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO SIGN REQUEST FOR EXTENSION OF TIME TO NEGOTIATE SERVICE DELIVERY ACT AGREEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF INCONSISTENT RESOLUTIONS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Hampton (hereinafter “City”) is governed by the Mayor and Council; and

**WHEREAS**, the City is a municipal corporation located within Henry County, Georgia duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City; and

**WHEREAS**, pursuant to the Georgia Service Delivery Act, the current Service Delivery Strategy Agreement (hereinafter "SDS Agreement") between Henry County (“County”) and the municipalities within its jurisdiction must be revised and a new agreement entered by the County and all municipalities located within the County; and

**WHEREAS**, although the City has been in negotiations with the County, as well as all the other municipalities within the County for months, at the present time, no revised SDS Agreement has been negotiated; and, the deadline for reaching such an agreement is nearing; and

**WHEREAS**, the City (as well as the County and the other County municipalities) believes it prudent to request that the existing SDS Agreement continue in effect until such time as a new Agreement is negotiated by and between the parties;

**WHEREAS**, the City believes this appropriate in order to ensure that the City remains entitled to receive of any and all grants or funding that may otherwise be available by the State;

**WHEREAS**, the City wishes to extend the existing SDS Agreement for only that period of time authorized by the Georgia Department of Community Affairs, or until another new such Agreement is enacted, whichever period is shorter;

**NOW THEREFORE IT IS HEREBY RESOLVED,**

**Section 1. Authorization of Request for Extension.** – The Mayor and/or City Manager is authorized to execute the Service Delivery Strategy Act Extension Document attached hereto as **Exhibit “A”**. This request for extension shall only seek to extend the existing SDS Agreement from the date of adoption to the period of time authorized by the Georgia Department of

Community Affairs, or until such time as another Service Delivery Agreement is approved, whichever period is shorter.

**Section 2. Approval of Execution** - The Mayor is hereby authorized to sign all documents and to perform all other acts necessary to effectuate this Resolution on behalf of the City of Hampton. The City Clerk is authorized to execute, attest to, and seal any document which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

**Section 3. Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

**Section 4. Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

**Section 5. Effective Date** - This Resolution shall be effective on the date of its approval by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the 9<sup>th</sup> day of October, 2018.

CITY OF HAMPTON, GEORGIA:



STEVE HUTCHISON, Mayor

ATTEST:



City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
L'ERIN BARNES WIGGINS, City Attorney

# SERVICE DELIVERY STRATEGY EXTENSION

## City of Locust Grove

### Point of Contact

Tim Young

City Manager



**SERVICE  
DELIVERY  
STRATEGY  
EXTENSION**

**City of  
McDonough**

Point of Contact

Keith Dickerson

City Manager



STATE OF GEORGIA  
CITY OF MCDONOUGH

RESOLUTION NO. 18-10-04(A)

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MCDONOUGH, GEORGIA, AUTHORIZING THE EXECUTION OF THE REQUEST FOR EXTENSION OF TIME TO NEGOTIATE THE SERVICE DELIVERY ACT AGREEMENT; PROVIDING SEVERABILITY, REPEALING INCONSISTENT RESOLUTIONS, PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS,** The City of McDonough ("City") is a municipal corporation located within Henry County, Georgia duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City;

**WHEREAS,** Pursuant to the Georgia Service Delivery Act, the current Services Delivery Strategy Agreement ("SDS Agreement") between Henry County ("County") and the municipalities within its jurisdiction must be revised and a new agreement entered by the County and all municipalities located within the County;

**WHEREAS,** Although the City has been in negotiations with the County, as well as all the other municipalities within the County for months, at the present time no revised Service Delivery Strategy Act agreement has been negotiated – and the deadline for reaching such a compromise is nearing;

**WHEREAS,** The City (as well as the County and the other County municipalities) believes it prudent to request that the existing SDS Agreement continue in effect until such time as a new Agreement is negotiated by and between the parties;

**WHEREAS,** The City believes this is appropriate in order to ensure that the City remains entitled to receive of any and all grants or funding that may otherwise be available by the State;

**WHEREAS,** The City wishes to extend the existing SDS Agreement for only that period of time authorized by the Georgia Department of Community Affairs, or until another new such Agreement is enacted, whichever period is shorter;

**NOW, THEREFORE BE IT RESOLVED,** as follows:

**Section 1. Authorization of Request for Extension.** The Mayor and/or City Administrator is authorized to execute the Service Delivery Strategy Act Extension Document attached hereto as Exhibit A. This request for extension shall only seek to extend the existing SDS Agreement from the date of adoption for the period of time authorized by the Georgia Department of Community Affairs, or until such time as another Service Delivery Agreement is approved, whichever period is shorter.

**Section 2. Approval of Execution.** The Mayor is hereby authorized to sign all documents and to perform all other acts necessary to effectuate this Resolution on behalf of the City of McDonough. The City Clerk is authorized to execute, attest to, and seal any document which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

**Section 3. Severability.** To the extent any portion of this Resolution is declared to be unenforceable, or non-binding that shall not affect the remaining portions of this Resolution.

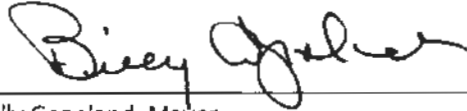


**Section 4. Repeal of Conflicting Provisions.** All City resolutions inconsistent with this Resolution are hereby repealed.

**Section 5. Effective Date.** This Resolution shall become effective on the date of its approval by the City Council and Mayor as provided in the City Charter.

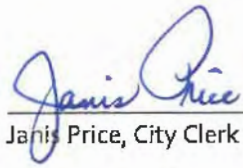
**SO RESOLVED** this 4<sup>th</sup> day of October, 2018.

CITY OF MCDONOUGH, GEORGIA



\_\_\_\_\_  
Billy Copeland, Mayor

Attest:



\_\_\_\_\_  
Janis Price, City Clerk

**SERVICE  
DELIVERY  
STRATEGY  
EXTENSION**

**City of  
Stockbridge**

Point of Contact

Randy Knighton

City Manager

