



**SERVICE DELIVERY STRATEGY UPDATE
CERTIFICATIONS**

Instructions:

This two page form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2000 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2000 population of between 500 and 9,000 residing within the county. Cities with a 2000 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

UPDATED SERVICE DELIVERY STRATEGY FOR Forsyth COUNTY

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have reviewed our existing Service Delivery Strategy and have determined that:
(Check only one box for question #1)

- A. Our Strategy continues to accurately reflect our preferred arrangements for providing local services throughout our county and no changes in our Strategy are needed at this time; or
- B. Our Strategy has been revised to reflect our preferred arrangements for providing local services.


If Option A is selected, only this form, signed by the appropriate local government representatives must be provided to DCA.

If Option B is selected, this form, signed by the appropriate local government representatives, must be submitted to DCA along with:

- an updated "Summary of Service Arrangements" form (page 2) for each local service that has been revised/updated;
 - any supporting local agreements pertaining to each of these services that has been revised/updated; and
 - an updated service area map depicting the agreed upon service area for each provider if there is more than one service provider for each service that has been revised/updated within the county, and if the agreed upon service areas do not coincide with local political boundaries.
2. Each of our governing bodies (County Commission and City Councils) that are a party to this strategy have adopted resolutions agreeing to the Service Delivery arrangements identified in our strategy and have executed agreements for implementation of our service delivery strategy (O.C.G.A. 36-70-21);
3. Our service delivery strategy continues to promote the delivery of local government services in the most efficient, effective, and responsive manner for all residents, individuals and property owners throughout the county (O.C.G.A. 36-70-24(1));
4. Our service delivery strategy continues to provide that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2));
5. Our service delivery strategy continues to ensure that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3));

- 6. Our Service Delivery Strategy continues to ensure that the officially adopted County and City land use plans of all local governments located in the County are compatible and nonconflicting (O.C.G.A. 36-70-24 (4)(A));
- 7. Our Service Delivery Strategy continues to ensure that the provision of extraterritorial water and sewer services by any jurisdiction is consistent with all County and City land use plans and ordinances (O.C.G.A. 36-70-24 (4)(B)); and
- 8. Our Service Delivery Strategy continues to contain an agreed upon process between the county government and each city located in the county to resolve land use classification disputes when the county objects to the proposed land use of an area to be annexed into a city within the county (O.C.G.A. 36-70-24 (4)(C))' and;
- 9. DCA has been provided a copy of this certification and copies of all forms, maps and supporting agreements needed to accurately depict our agreed upon strategy (O.C.G.A. 36-70-27).

If the County does not have an Annexation/Land Use dispute resolution process with each of its cities, list the cities where no agreed upon process exists:

SIGNATURE:	NAME: (Please print or type)	TITLE:	JURISDICTION:	DATE:
	Gerald Blackburn	City Administrator	City of Cumming	09.23.03

LIBRARY
DEC 10 2003



GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS

SERVICE DELIVERY STRATEGY

FOR FORSYTH

COUNTY

PAGE 1

I. GENERAL INSTRUCTIONS:

1. Only one set of these forms should be submitted per county. The completed forms should clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and authority within the county in Section III below. It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.
4. For **each** service or service component listed in Section III, complete a separate *Summary of Service Delivery Arrangements* form (page 2).
5. Complete one copy of the *Summary of Land Use Agreements* form (page 3).
6. Have the *Certifications* form (page 4) signed by the authorized representatives of participating local governments. Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, page 4).
7. Mail the completed forms along with any attachments to:

Georgia Department of Community Affairs
 Office of Coordinated Planning
 60 Executive Park South, N.E.
 Atlanta, Georgia 30329

For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at www.dca.servicedelivery.org, or call the Office of Coordinated Planning at (404) 679-3114.

Note: Any future changes to the service delivery arrangements described on these forms will require an official update of the service delivery strategy and submittal of revised forms and attachments to the Georgia Department of Community Affairs.

II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

FORSYTH COUNTY
 CITY OF CUMMING

III. SERVICES INCLUDED IN THE SERVICE DELIVERY STRATEGY:

For each service listed here, a separate *Summary of Service Delivery Arrangements* form (page 2) must be completed.

1. Water and Wastewater
2. Land Use Compatability and Provisions for Dispute Resolution
3. Development Permitting and Inspection
4. Building Permitting & Inspection
5. Soil Erosion Permitting & Enforcement
6. Economic Development
7. Emergency Management
8. Fire Services
9. Law Enforcement
10. Road & Bridges
11. Recreation & Parks

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**GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS
SERVICE DELIVERY STRATEGY
FOR FORSYTH COUNTY**

**III. SERVICES INCLUDED IN THE SERVICE DELIVERY STRATEGY, CON'T
FROM PAGE 1**

12. Municipal Court
13. Storm Water Management
14. Tax Assessment & Collection
15. Garbage Pick-up
16. Housing Authority
17. Alcohol Licenses
18. Business Licenses
19. General Administration & Finance
20. Libraries



**SERVICE DELIVERY STRATEGY
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS**

Instructions:

Make copies of this form and complete one for each service listed on page 1, Section III. Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

County: FORSYTH Service: LIBRARIES

1. Check the box that best describes the agreed upon delivery arrangement for this service:

- Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.)
- Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.)
- One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.)
- One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.)
- Other. (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.)

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority: Funding Method:

FORSYTH COUNTY	GENERAL FUND, SPLOST, IMPACT FEES

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

Library services were omitted from the original agreement and Agreement is amended to include omitted service.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name:	Contracting Parties:	Effective and Ending Dates:
Memorandum of Agreement for Library	City of Cumming and Forsyth County	12/10/03 -
Services		current
Joint Resolution	City of Cumming and Forsyth County	12/10/03 -

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Joint Resolution to adopt amendment to Service Agreement, Forsyth County Impact Fee Ordinances, and SPLOST

7. Person completing form: Stevie Mills/Gerald Blackburn, City Manager

Phone number: 7/886-2800/781-2010 Date completed: 11/25/03

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:

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**A JOINT RESOLUTION BY
THE FORSYTH COUNTY BOARD OF COMMISSIONERS AND
THE CITY OF CUMMING**

To all persons to whom these presents shall come,

GREETINGS:

WHEREAS, the Service Delivery Strategy Act, O.C.G.A. 36-86-1 et seq., requires counties and certain municipalities to prepare and agree to a service delivery strategy for every service provided to its respective citizens; and

WHEREAS, Forsyth County ("County") and the City of Cumming ("City") adopted a Service Delivery Strategy Agreement ("Agreement") on May 4, 1998, which set forth a description and allocation of services provided by each government in compliance with State law; and

WHEREAS, the Georgia Department of Community Affairs ("DCA") is charged with assuring that the City-County service delivery strategy is updated concurrent and consistent with the respective Comprehensive Plan, as updated or amended;

WHEREAS, the County and the City are submitting their respective Comprehensive Plans to DCA for review and approval as required by State law;

WHEREAS, it has come to the attention of the County and the City from DCA that library services were omitted from the Agreement, which has been identified by DCA as a material element of both government's respective Comprehensive Plans, and the inclusion of which will be considered a condition of receiving approval from DCA for the respective Comprehensive Plans; and

WHEREAS, County and the City agree that the Agreement must be duly amended to include the library services in compliance with applicable State law and regulations, as included in this Joint Resolution and required documentation; and

WHEREAS, the County and the City have reviewed their respective Comprehensive Plans and the Service Delivery Strategy Agreement pertaining to all other services identified and described therein, excepting libraries, and determined that the respective Comprehensive Plans are consistent with the SDS Agreement. Accordingly, no changes in the Agreement are necessitated by the Comprehensive Plans and all service strategies identified and agreed upon therein will continue as described in the Agreement.

NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED:


1. The Agreement, as adopted by the County and the City on May 4, 1998, shall be amended to include Library Services Strategy, pursuant to the Service Delivery Strategy Act, O.C.G.A. § 36-70-20, et seq., as set forth more particularly in the Memorandum of Agreement attached hereto and incorporated into this resolution as Exhibit "A."
2. The Forsyth County Board of Commissioners by and through its Chairman and the City of Cumming by and through its Mayor are authorized to execute the attached Memorandum of Agreement and all applicable documents as required by DCA to properly amend the Agreement to include Library Services Strategy.

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3. With respect to all other services described in the Agreement adopted May 4, 1998, excepting libraries, the Agreement is hereby reconfirmed upon the finding that the respective Comprehensive Plans of the City and the County are consistent with the service strategies adopted in the Agreement and upon the finding that, as such, no changes in the services described therein are required.

Duly adopted this 24th day of NOVEMBER 2003.

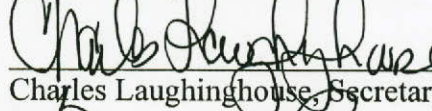
FORSYTH COUNTY BOARD OF COMMISSIONERS



Jack Conway, Chairman



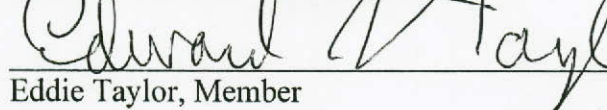
Marcie Kreager, Vice-Chairman



Charles Laughinghouse, Secretary



David F. Pritchett, Member



Eddie Taylor, Member

Attest:



Clerk to the Board

THE CITY OF CUMMING
BY: 

Mayor, Henry Ford Gravitt



Attest: City Clerk

DEC 10 2003

MEMORANDUM OF AGREEMENT FOR
LIBRARY SERVICES

WHEREAS, the Service Delivery Strategy Act, O.C.G.A. 36-70-20, et seq., requires counties and certain municipalities to prepare and agree to a service delivery strategy for every service provided to its respective citizens; and

WHEREAS, Forsyth County ("County") and the City of Cumming ("City") adopted a Service Delivery Strategy Agreement ("Agreement") on May 4, 1998, which set forth a description and allocation of services provided by each government in compliance with State law; and

WHEREAS, the City and the County have determined that library services was omitted from the original Agreement and should and is now amended by way of this Agreement to include the service strategy for libraries; and

WHEREAS, Forsyth County presently provides library services to citizens of Forsyth County and the City of Cumming, as funded by County sources.

NOW THEREFORE, for and in consideration of the recitals herein and the mutual promises and agreements set forth hereafter, the Board and the City do hereby agree, and intend to be contractually bound by such agreement as follows:

1. Forsyth County provides library services to citizens of Forsyth County on a county-wide basis, including those citizens located within the jurisdictional boundaries of the City of Cumming. The various library services provided by the County are and will be funded by County funds to include the County General Fund, SPLOST, and Impact Fees, if adopted and collected for library services.
2. The County and the City agree that said library service levels and funding allocations will be determined, governed and maintained by the Forsyth County Government and will continue to be provided on a county-wide basis.
3. The City and County agree that notwithstanding anything to the contrary contained herein or in any agreement between the City and the County, no portion of the library services contemplated by this Agreement shall be funded by SPLOST V monies payable to or allocated to the City.

This Agreement shall be executed in duplicate by the Forsyth County Board of Commissioners and the City and shall be effective when executed by both parties.

DEC 10 2003

Executed this 24th day of NOVEMBER, 2003, by the Forsyth County Board of Commissioners and the City of Cumming.

FORSYTH COUNTY



Jack Conway, Chairman

Attest:



Clerk to the Board

THE CITY OF CUMMING

BY: 

Mayor, Henry Ford Gravitt



Attest: City Clerk



**SERVICE DELIVERY STRATEGY
SUMMARY OF LAND USE AGREEMENTS**

Instructions:

Answer each question below, attaching additional pages as necessary. Please note that any changes to the answers provided will require approval by the Community Affairs. If the contact person for this service (listed at the bottom of this page) changes, this should be reported to the Director of Community Affairs.

County: FORSYTH COUNTY (City of Cumming)

1. What incompatibilities or conflicts between the land use plans of local governments were identified in the process of developing the service delivery strategy?

No incompatibilities were identified, however, a need for a method of communication regarding proposed re-zoning or annexation was recognized. This has been addressed in the joint agreement between the City and the County entitled: Land Use Compatibility and Conflict Resolution Agreement, effective: _____ (copy attached)

2. Check the boxes indicating how these incompatibilities or conflicts were addressed:

- amendments to existing comprehensive plans
- adoption of a joint comprehensive plan
- other measures (amend zoning ordinances, add environmental regulations, etc.)

Note: If the necessary plan amendments, regulations, etc. have not yet been formally adopted, indicate which affected local governments will meet them.

If "other measures" was checked, describe these measures:

N/A

3. Summarize the process that will be used to resolve disputes when a county disagrees with the proposed land use plan for areas to be annexed into a city. If the conflict resolution process will vary for different cities in the county, summarize each. Please see attached joint Resolution:

Land Use Compatibility and Conflict Resolution Agreement, effective: _____

4. What policies, procedures and/or processes have been established by local governments (and water and sewer authorities) to ensure that new extrajurisdictional water and sewer service will be consistent with all applicable land use plans and ordinances?

City of Cumming Development Regulations,
Forsyth County Comprehensive Zoning and Land Use Ordinance,
Water and Sewer Agreements between Cumming and Forsyth County.

Please see DCA's comments on next page.

Gerald Blackburn
City Manager

Stevie P. Mills
County Administrator

5. Person completing form: _____

Phone number: 781-2010 / 781-2101 Date completed: 5/4/98

6. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with land use plans of applicable jurisdictions? yes no

If not, provide designated contact person(s) and phone number(s) below:

The water and sewer agreements between Cumming and Forsyth County identified in the response to question four on page three were included in the strategy (see appendices in the water and wastewater section). In review of these agreements, we determined that the agreement satisfied the extraterritorial water, sewer and land use consistency provision of the Service Delivery Act. Specifically, these existing local agreements identified the methods the city and county would use to coordinate extraterritorial water or sewer improvements between the two governments. These agreements specified very precise water and sewer service areas for each local government.



SERVICE DELIVERY STRATEGY CERTIFICATIONS

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SERVICE DELIVERY STRATEGY FOR FORSYTH COUNTY

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A. 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2));
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)); and
5. The process(es) for resolving land use disputes arising over annexation were established by the July 1, 1998 deadline (O.C.G.A. 36-70-24(4)).

SIGNATURE:	NAME: (Please print or type)	TITLE:	JURISDICTION:	DATE:
<i>Bill Jenkins</i>	Bill Jenkins	Chairman Forsyth County Commission	Forsyth County	
<i>H. Ford Gravitt</i>	H. Ford Gravitt	Mayor	City of Cumming	



**SERVICE DELIVERY STRATEGY
CERTIFICATIONS**

PAGE 4

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SIGNATURE:	NAME: (Please print or type)	TITLE:	JURISDICTION:	DATE:
	Jack Conway	Commission Chairman	Forsyth County	11/25/03
	Ford Gravitt	Mayor	City of Cumming	12/10/03



**SERVICE DELIVERY STRATEGY UPDATE
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UPDATED SERVICE DELIVERY STRATEGY FOR FORSYTH COUNTY

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1. We have reviewed our existing Service Delivery Strategy and have determined that:
(Check only one box for question #1)

- A. Our Strategy continues to accurately reflect our preferred arrangements for providing local services throughout our county and no changes in our Strategy are needed at this time; or
- B. Our Strategy has been revised to reflect our preferred arrangements for providing local services.

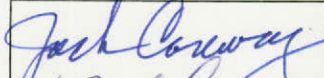

If Option A is selected, only this form, signed by the appropriate local government representatives must be provided to DCA.

If Option B is selected, this form, signed by the appropriate local government representatives, must be submitted to DCA along with:

- an updated "Summary of Service Arrangements" form (page 2) for each local service that has been revised/updated;
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2. Each of our governing bodies (County Commission and City Councils) that are a party to this strategy have adopted resolutions agreeing to the Service Delivery arrangements identified in our strategy and have executed agreements for implementation of our service delivery strategy (O.C.G.A. 36-70-21);
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8. Our Service Delivery Strategy continues to contain an agreed upon process between the county government and each city located in the county to resolve land use classification disputes when the county objects to the proposed land use of an area to be annexed into a city within the county (O.C.G.A. 36-70-24 (4)(C))' and;
9. DCA has been provided a copy of this certification and copies of all forms, maps and supporting agreements needed to accurately depict our agreed upon strategy (O.C.G.A. 36-70-27).

If the County does not have an Annexation/Land Use dispute resolution process with each of its cities, list the cities where no agreed upon process exists: _____

SIGNATURE:	NAME: (Please print or type)	TITLE:	JURISDICTION:	DATE:
	Jack Conway	Commission Chairman	Forsyth County	11/25/03
	Ford Grzitt	Mayor	City of Cumming	12/10/03