



COBB COUNTY COMMUNITY DEVELOPMENT AGENCY

Jason S. Gaines, AICP
Planning Division Manager

P. O. Box 649
Marietta, GA 30061-0649
770-528-2018 • fax: 770-528-2126
jason.gaines@cobbcounty.org

December 21, 2017

To Whom It May Concern:

Cobb County has just completed the update and adoption of its Comprehensive Plan. In compliance with OCGA § 36-70-28 (b) (1) regarding Service Delivery, the following forms are being submitted:

- FORM 1
- FORM 3
- FORM 5 from each of the six cities within, and the County.

Please let us know if you have any questions. Thank you.

Sincerely,

Jay Northrup
Intergovernmental Coordinator
Cobb County
Community Development Agency, Planning Division
Post Office Box 649
Marietta, Georgia 30061-0649
Telephone: (770) 528-2199
Email: jay.northrup@cobbcounty.org



SERVICE DELIVERY STRATEGY

FORM 1

COUNTY: COBB COUNTY

I. GENERAL INSTRUCTIONS:

1. FORM 1 is required for ALL SDS submittals. Only one set of these forms should be submitted per county. The completed forms should clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

OPTION A <i>Revising or Adding to the SDS</i>	OPTION B <i>Extending the Existing SDS</i>
<ol style="list-style-type: none"> 4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.) 5. For each service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2). 6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).] 	<ol style="list-style-type: none"> 4. In Section IV type, "NONE." 5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).] 6. Proceed to step 7, below. <div style="background-color: #333; color: white; padding: 10px; margin-top: 10px; text-align: center;"> <p><i>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at</i> http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp, or call the Office of Planning and Quality Growth at (404) 679-5279.</p> </div>

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server.

NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN OFFICIAL UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.

II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

City of Acworth
City of Austell
Cobb County
City of Kennesaw
City of Marietta
City of Powder Springs
City of Smyrna

III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:

In this section, list each service or service component already included in the existing SDS which can continue as previously agreed with no need for modification.

Animal Control; Building Inspection; Code Enforcement; Coliseum & Exhibit Hall Authority; Courts (Judicial Services); Development Authority; Electric, Gas, Fiber, Telecommunications and related Technologies; Drainage & Stormwater; E911, Economic Development; Elections; Extension; Fire & EMS; Jail; Library; Parks & Recreation; Planing & Zoning; Police; Public Health; ROW Maintenance; Sanitation & Solid Waste; Senior Services; Street Maintenance; Tax Assessor; Tax Commissioner; Transit; Water Distribution; Water Treatment; and Water Supply.

IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

None



SERVICE DELIVERY STRATEGY

FORM 3: Summary of Land Use Agreements

Instructions:

Answer each question below, attaching additional pages as necessary. Please note that any changes to the answers provided will require an update of the service delivery strategy. If the contact person for this service (listed at the bottom of this page) changes, this should be reported to the Department of Community Affairs.

COUNTY: COBB COUNTY

1. What incompatibilities or conflicts between the land use plans of local governments were identified in the process of developing the service delivery strategy?

A 2017 Review with City Officials of Future Land Use categories along county / city boundaries did not reveal any outstanding conflicts. The City of Powder Springs has expressed an interest in a joint study of the bordering county stretch of Powder Springs Road. They would like to encourage more of a gateway in the area, but what is there now does not conflict with their current planning.

2. Check the boxes indicating how these incompatibilities or conflicts were addressed:

- Amendments to existing comprehensive plans
- Adoption of a joint comprehensive plan
- Other measures (amend zoning ordinances, add environmental regulations, etc.)

If "other measures" was checked, describe these measures:

In order to avert a potential conflict, an item was added to the work program of the 2040 update to the County Comprehensive Plan to explore the possibility of a study of the Powder Springs Road "Gateway" area.

NOTE:
<p>If the necessary plan amendments, regulations, ordinances, etc. have not yet been formally adopted, indicate when each of the affected local governments will adopt them.</p>

3. What policies, procedures and/or processes have been established by local governments (and water and sewer authorities) to ensure that new extraterritorial water and sewer service will be consistent with all applicable land use plans and ordinances?

Water and sewer throughout the county is provided by Cobb Water Service. The Service is provided an opportunity to review and comment on all annexation and development applications and updates to the Comprehensive Plan.

4. Person completing form: **Jay Northrup, Intergovernmental Coordinator**

Phone number: **(770) 528-2199** Date completed: 05/23/2017

5. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:

N/A



SERVICE DELIVERY STRATEGY

FORM 5: Certifications for Extension of Existing SDS

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If the strategy for providing **ANY** local service is being revised, FORM 5 CANNOT be used. When revisions are necessary, a submittal MUST include updates to FORM 1, FORM 2, and FORM 4 that cover ALL local services.

COUNTY: **COBB COUNTY**



We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have reviewed our existing Service Delivery Strategy (SDS) and have determined that it continues to accurately reflect our preferred arrangements for providing **ALL** local services throughout our county and no changes in our Strategy are needed at this time. We authorize its extension until:

Select 1 Box Below	Type End Year Below
<input type="checkbox"/> February 28,	2024
<input type="checkbox"/> June 30,	
<input checked="" type="checkbox"/> October 31,	

2. Each of our governing bodies (County Commission and City Councils) that are a party to this strategy have adopted resolutions agreeing to the Service Delivery arrangements identified in our strategy and have executed agreements for implementation of our service delivery strategy (O.C.G.A. 36-70-21);
3. Our service delivery strategy continues to promote the delivery of local government services in the most efficient, effective, and responsive manner for all residents, individuals and property owners throughout the county (O.C.G.A. 36-70-24(1));
4. Our service delivery strategy continues to provide that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2));
5. Our service delivery strategy continues to ensure that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3));
6. Our Service Delivery Strategy continues to ensure that the officially adopted County and City land use plans of all local governments located in the County are compatible and nonconflicting (O.C.G.A. 36-70-24 (4)(A));
7. Our Service Delivery Strategy continues to ensure that the provision of extraterritorial water and sewer services by any jurisdiction is consistent with all County and City land use plans and ordinances (O.C.G.A. 36-70-24 (4)(B)); and
8. DCA has been provided a copy of this certification and copies of all forms, maps and supporting agreements needed to accurately depict our agreed upon strategy (O.C.G.A. 36-70-27).

SDS FORM 5, continued

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>COBB COUNTY</u>	Chairman	Michael H Boyce	 	12/8/17

APPROVED
PER MINUTES OF
COBB COUNTY
BOARD OF COMMISSIONERS
9/22/17

AGENDA ITEM NO: _____

TO: Rob Hosack
County Manager

FROM: Dana Johnson
Director

DATE: September 12, 2017

PURPOSE

To authorize the re-certification of the existing Service Delivery Strategy with the qualified municipalities within Cobb County, in compliance with the Georgia Department of Community Affairs' Minimum Standards for Local Comprehensive Planning.

BACKGROUND

As part of the Minimum Standards for Local Comprehensive Planning, as established by the Georgia Department of Community Affairs (DCA), Cobb County and its qualified municipalities (Acworth, Austell, Kennesaw, Marietta, Powder Springs and Smyrna) must update the Service Delivery Strategy (SDS) as specified within the House Bill 489 Intergovernmental Agreement. The existing SDS was approved by the Board of Commissioners on July 8, 2014. The agreement is set to expire in 2024.

Since the existing SDS was approved recently, DCA provides an option to re-certify the existing SDS so that it remains in effect for its original duration of ten (10) years from the date of approval. Taking this action would ensure that the current SDS remains in effect until October 31, 2024 and that the County is in full compliance with DCA requirements.

FUNDING

N/A

RECOMMENDATION

The Board of Commissioners authorize the re-certification of the existing Service Delivery Strategy with the qualified municipalities within Cobb County, in compliance with the Georgia Department of Community Affairs' Minimum Standards for Local Comprehensive Planning, and authorize the Chairman to execute the necessary documents.

ATTACHEMENTS

- Georgia Department of Community Affairs Service Delivery Strategy Form 1
- Georgia Department of Community Affairs Service Delivery Strategy Form 5:
Certifications for Extension of Existing SDS
- Executed HB 489 Agreement

12. COMMUNITY DEVELOPMENT AGENCY

Planning

B. AUTHORIZATION TO RE-CERTIFY THE EXISTING SERVICE DELIVERY STRATEGY WITH THE QUALIFIED MUNICIPALITIES WITHIN COBB COUNTY, IN COMPLIANCE WITH THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS' MINIMUM STANDARDS FOR LOCAL COMPREHENSIVE PLANNING – COMMUNITY DEVELOPMENT

MOTION: Motion by Boyce, second by Ott, to authorize the re-certification of the existing Service Delivery Strategy with the qualified municipalities within Cobb County, in compliance with the Georgia Department of Community Affairs' Minimum Standards for Local Comprehensive Planning, and further authorize the Chairman to execute the necessary documents.

VOTE: **ADOPTED 5-0**

13. BOARD OF COMMISSIONERS

A. APPOINTMENT OF THE COMMUNICATIONS DIRECTOR – BOC

This agenda item was moved forward in the agenda. (See Item 3A of these minutes.)



SERVICE DELIVERY STRATEGY

FORM 5: Certifications for Extension of Existing SDS

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If the strategy for providing ANY local service is being revised, FORM 5 CANNOT be used. When revisions are necessary, a submittal MUST include updates to FORM 1, FORM 2, and FORM 4 that cover ALL local services.

COUNTY: COBB COUNTY


We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

- 1. We have reviewed our existing Service Delivery Strategy (SDS) and have determined that it continues to accurately reflect our preferred arrangements for providing ALL local services throughout our county and no changes in our Strategy are needed at this time. We authorize its extension until:

Table with columns 'Select 1 box, below' and 'Type End-Year Below'. Options: February 28, June 30, October 31. Year: 2024.

- 2. Each of our governing bodies (County Commission and City Councils) that are a party to this strategy have adopted resolutions agreeing to the Service Delivery arrangements identified in our strategy and have executed agreements for implementation of our service delivery strategy (O.C.G.A. 36-70-21);
- 3. Our service delivery strategy continues to promote the delivery of local government services in the most efficient, effective, and responsive manner for all residents, individuals and property owners throughout the county (O.C.G.A. 36-70-24(1));
- 4. Our service delivery strategy continues to provide that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2));
- 5. Our service delivery strategy continues to ensure that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3));
- 6. Our Service Delivery Strategy continues to ensure that the officially adopted County and City land use plans of all local governments located in the County are compatible and nonconflicting (O.C.G.A. 36-70-24 (4)(A));
- 7. Our Service Delivery Strategy continues to ensure that the provision of extraterritorial water and sewer services by any jurisdiction is consistent with all County and City land use plans and ordinances (O.C.G.A. 36-70-24 (4)(B)); and
- 8. DCA has been provided a copy of this certification and copies of all forms, maps and supporting agreements needed to accurately depict our agreed upon strategy (O.C.G.A. 36-70-27).

SDS FORM 5, continued

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>ACWORTH</u>	Mayor	Tommy Allegood		10-26-17



SERVICE DELIVERY STRATEGY

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Table with columns: Select Date, Type End-Year Extension. Contains checkboxes for February 28, June 30, and October 31, with 2024 in the extension column.

- 2. Each of our governing bodies (County Commission and City Councils) that are a party to this strategy have adopted resolutions agreeing to the Service Delivery arrangements identified in our strategy and have executed agreements for implementation of our service delivery strategy (O.C.G.A. 36-70-21);
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SDS FORM 5, continued

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>AUSTELL</u>	Mayor	Joseph L. Jerkins	<i>Joe Jerkins</i>	11/1/17



SERVICE DELIVERY STRATEGY

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Submit by, below	Type Due Date, below
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<input type="checkbox"/> June 30,	
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SDS FORM 5, continued

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>KENNESAW</u>	Mayor	Derek Easterling		10/20/17



MAYOR
Derek Easterling

City Manager
Jeff Drobney

City Clerk, MMC
Debra Taylor



COUNCIL
Mayor Protem Nimesh Patel

James Eaton

Yvette Daniel

Jimmy Dickens

Jim Sebastian

October 24, 2017

Jason Gaines, Planning Division Manager
Cobb County Community Development Agency
P.O. Box 649
Marietta, GA 30061-0649

Dear Mr. Gaines,

Attached is the signed Form 5: Certifications for Extension of Existing SDS as signed by Kennesaw Mayor Derek Easterling.

Sincerely,

A handwritten signature in blue ink, appearing to read "Debra Taylor", is written over the printed name.

Debra Taylor
City Clerk

Enclosure





SERVICE DELIVERY STRATEGY

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SDS FORM 5, continued

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>MARIETTA</u>	Mayor	Steve Tumlin	<i>Steve Tumlin</i>	10/11/17



Department of Development Services
205 Lawrence Street
Marietta, Georgia 30060
Rusty Roth, AICP, Director

MEMORANDUM

TO: Mayor Tumlin and City Council Members

THRU: Bill Bruton, City Manager
Rusty Roth, Director of Development Services *RR*

FROM: Shelby Little, Planning & Zoning Manager *SL*

SUBJECT: Re-certification of Cobb County Service Delivery Strategy

DATE: October 3, 2017

BACKGROUND: In 1997 the State Legislature adopted the Georgia Service Deliver Strategy Act (HB 489 / O.C.G.A §36-70-20). This Act is intended to minimize inefficiencies in counties with municipal corporations with duplication of services as well as establish rules for resolving disputes over service delivery and land use. All municipalities in Cobb, including the City of Marietta, last entered in to this agreement with Cobb County in 2014. The Department of Community Affairs (DCA) requires counties and cities to recertify their service delivery agreements, required under HB 489, in association with their Comprehensive Plan updates.

ISSUE: The Georgia SDS Act requires the current agreement, last signed in 2014 and effective until 2024, to be re-certified as part of the update to the County's Comprehensive Plan. This is a re-certification only and does not include any change to local service provision.

Attached to this memo are the following:

1. Request by Cobb County for Re-certification of Service Delivery Strategy (*September 2017*)
2. Millage Intergovernmental Agreement (*July 2014*)
3. Land Use Intergovernmental Agreement (*July 2004*) between Cobb County and Marietta
4. Amendment to the IGA (*2017*)

RECOMMENDATION: Staff is requesting approval of the attached recertification form *Service Delivery Strategy, Form 5: Certification for Extension of Existing SDS*.



City of Marietta

205 Lawrence Street
Post Office Box 609
Marietta, Georgia 30061

Motion Signature

File Number: 20170922

Intergovernmental Agreements with Cobb County

Motion to re-certify Intergovernmental Agreements between the City of Marietta and Cobb County relating to HB489 Service Delivery and Land Use and county millage rates within Cobb Cities; and authorizing for the Mayor to sign said documents.

Date October 11, 2017

A handwritten signature in cursive script that reads "R. Steve Tumlin, Jr." written over a horizontal line.

R. Steve Tumlin, Jr., Mayor

A handwritten signature in cursive script that reads "Stephanie Guy" written over a horizontal line.

Stephanie Guy, City Clerk



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6. Our Service Delivery Strategy continues to ensure that the officially adopted County and City land use plans of all local governments located in the County are compatible and nonconflicting (O.C.G.A. 36-70-24 (4)(A));
7. Our Service Delivery Strategy continues to ensure that the provision of extraterritorial water and sewer services by any jurisdiction is consistent with all County and City land use plans and ordinances (O.C.G.A. 36-70-24 (4)(B)); and
8. DCA has been provided a copy of this certification and copies of all forms, maps and supporting agreements needed to accurately depict our agreed upon strategy (O.C.G.A. 36-70-27).

SDS FORM 5, continued

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>POWDER SPRINGS</u>	Mayor	Al Thurman		10/17/11



SERVICE DELIVERY STRATEGY

FORM 5: Certifications for Extension of Existing SDS

Instructions: This two page form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county. Cities with a 2010 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

If the strategy for providing **ANY** local service is being revised, FORM 5 **CANNOT** be used. When revisions are necessary, a submittal **MUST** include updates to FORM 1, FORM 2, and FORM 4 that cover ALL local services.

COUNTY: **COBB COUNTY**


We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have reviewed our existing Service Delivery Strategy (SDS) and have determined that it continues to accurately reflect our preferred arrangements for providing **ALL** local services throughout our county and no changes in our Strategy are needed at this time. We authorize its extension until:

Select 1 box, below	Type End-Year Below
<input type="checkbox"/> February 28,	2024
<input type="checkbox"/> June 30,	
<input checked="" type="checkbox"/> October 31,	

2. Each of our governing bodies (County Commission and City Councils) that are a party to this strategy have adopted resolutions agreeing to the Service Delivery arrangements identified in our strategy and have executed agreements for implementation of our service delivery strategy (O.C.G.A. 36-70-21);
3. Our service delivery strategy continues to promote the delivery of local government services in the most efficient, effective, and responsive manner for all residents, individuals and property owners throughout the county (O.C.G.A. 36-70-24(1));
4. Our service delivery strategy continues to provide that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2));
5. Our service delivery strategy continues to ensure that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3));
6. Our Service Delivery Strategy continues to ensure that the officially adopted County and City land use plans of all local governments located in the County are compatible and nonconflicting (O.C.G.A. 36-70-24 (4)(A));
7. Our Service Delivery Strategy continues to ensure that the provision of extraterritorial water and sewer services by any jurisdiction is consistent with all County and City land use plans and ordinances (O.C.G.A. 36-70-24 (4)(B)); and
8. DCA has been provided a copy of this certification and copies of all forms, maps and supporting agreements needed to accurately depict our agreed upon strategy (O.C.G.A. 36-70-27).

SDS FORM 5, continued

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>SMYRNA</u>	Mayor	A. Max Bacon		9/29/17

