



HARRIS COUNTY BOARD OF COMMISSIONERS

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Hamilton, Georgia 31811-0365

Phone: 706-628-4958 • Fax: 706-628-4223

May 15, 2018

Georgia Department of Community Affairs
Office of Planning and Quality Growth
60 Executive Park South, NE
Atlanta, GA 30329

RE: Harris County SDS Amendment
Shiloh Water Service

To Whom It May Concern:

At the request of the City of Shiloh, the Harris County Board of Commissioners took action on March 20, 2018, to amend the Service Delivery Strategy regarding water service by the City of Shiloh to a location outside, but adjacent to, its city limits. The councils of Hamilton, Pine Mountain, Shiloh, West Point, and Waverly Hall have approved the amendment, and all representatives of all jurisdictions have executed Form 4.

Therefore, enclosed are Form 2, Form 4, and a map delineating the service area, as well as the city limits, for Shiloh to implement the amendment. If additional information is necessary, don't hesitate to contact me by phone or email.

Sincerely,

A handwritten signature in black ink, appearing to read "Nancy D. McMichael".

Nancy D. McMichael
County Clerk and
Assistant County Manager
nmc michael@harriscountyga.gov
706-628-4958 phone

Enclosures: Form 2
Form 4
delineating map

c: City of Shiloh

WHERE GROWTH AND NATURE THRIVE



SERVICE DELIVERY STRATEGY

FORM 1

COUNTY: **HARRIS COUNTY**

I. GENERAL INSTRUCTIONS:

1. FORM 1 is required for ALL SDS submittals. Only one set of these forms should be submitted per county. The completed forms shall clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and/or authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

<p>OPTION A <i>Revising or Adding to the SDS</i></p>	<p>OPTION B <i>Extending the Existing SDS</i></p>
<ol style="list-style-type: none"> 4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.) 5. For each service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2). 6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).] 	<ol style="list-style-type: none"> 4. In Section IV type, "NONE." 5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).] 6. Proceed to step 7, below. <div data-bbox="820 1186 1445 1396" style="background-color: black; color: white; padding: 5px; text-align: center;"> <p><i>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp, or call the Office of Planning and Quality Growth at (404) 679-5279.</i></p> </div>

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server.

NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.

II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

HARRIS COUNTY
HAMILTON
PINE MOUNTAIN
SHILOH
WAVERLY HALL
WEST POINT

III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:

In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification.

ANIMAL CONTROL
BUSINESS LICENSES
CEMETERIES
CODE ENFORCEMENT/BUILDING INSPECTIONS
COMMUNICATIONS
COOPERATIVE EXTENSION
COUNTY AIRPORT
COUNTY CORONER
COURTS/JUDICIAL SERVICES
E911
ECONOMIC DEVELOPMENT
ELECTIONS
EMA
EMS
FIRE PROTECTION
INDIGENT DEFENSE
JAIL SERVICES
LAW ENFORCEMENT
LIBRARY SERVICES
MAPPING/GIS
PARKS/RECREATION
PLANNING/ZONING
PUBLIC HEALTH SERVICES
PUBLIC HOUSING
PUBLIC SEWER
PUBLIC WORKS/ROADS
RECORDS MANAGEMENT
RECYCLING
SENIOR SERVICES
SOCIAL SERVICES
SOLID WASTE
STORM WATER MANAGEMENT
TAX ASSESSMENT
TAX COLLECTION
TOURISM
VOTER REGISTRATION

IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

PUBLIC WATER



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:HARRIS

Service:Public Water

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**Type Name of Government, Authority or Organization Here**

- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Type Name of Government, Authority or Organization Here**

- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: **Type Name of Government, Authority or Organization Here**

- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Type Name of Government, Authority or Organization Here**

- e.) Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.): **Harris County, City of Hamilton, Town of Pine Mountain, City of Shiloh, Town of Waverly Hall, City of West Point.**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes** (if "Yes," you must attach additional documentation as described, below)
- No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Harris County	Enterprise Fund
Hamilton	GF and Fees
Pine Mountain	Enterprise Fund and Fees
Shiloh	GF and Fees
Waverly Hall	GF and Fees
West Point	GF and Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

On March 20, 2018, the Harris County Commissioners approved allowing the City of Shiloh to provide water service outside its city limits only for the citizens on Deloach Road, as shown on the attached maps and are in an area that is not provided water service by the County.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
Name Agreement Here	List Contracting Parties Here	Effective - End
Name Agreement Here	List Contracting Parties Here	Effective - End
Name Agreement Here	List Contracting Parties Here	Effective - End
Name Agreement Here	List Contracting Parties Here	Effective - End
Name Agreement Here	List Contracting Parties Here	Effective - End
Name Agreement Here	List Contracting Parties Here	Effective - End

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Provide Details Here

7. Person completing form: **Nancy McMichael**

Phone number: **706-628-4958** Date completed: June 8, 2018

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY

FORM 3: Summary of Land Use Agreements

Instructions:

Answer each question below, attaching additional pages as necessary. Please note that any changes to the answers provided will require an update of the service delivery strategy. If the contact person for this service (listed at the bottom of this page) changes, this should be reported to the Department of Community Affairs.

COUNTY: HARRIS COUNTY

1. What incompatibilities or conflicts between the land use plans of local governments were identified in the process of developing the service delivery strategy?

No incompatibilities found.

2. Check the boxes indicating how these incompatibilities or conflicts were addressed:

- Amendments to existing comprehensive plans
- Adoption of a joint comprehensive plan
- Other measures (amend zoning ordinances, add environmental regulations, etc.)

If "other measures" was checked, describe these measures:
 Not Applicable

NOTE:
 If the necessary plan amendments, regulations, ordinances, etc. have not yet been formally adopted, indicate when each of the affected local governments will adopt them.

3. What policies, procedures and/or processes have been established by local governments (and water and sewer authorities) to ensure that new extraterritorial water and sewer service will be consistent with all applicable land use plans and ordinances? Harris County and Cities have and use land use plans and ordinances to resolve inconsistencies pursuant to the provision of new extraterritorial water and sewer services.

4. Person completing form: **Nancy McMichael**

Phone number: **706-628-4958** Date completed: 7-27-18

5. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:

TYPE CONTACT NAME, TITLE & PHONE HERE



SERVICE DELIVERY STRATEGY
FORM 4: Certifications

Instructions:

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county. Cities with a 2010 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

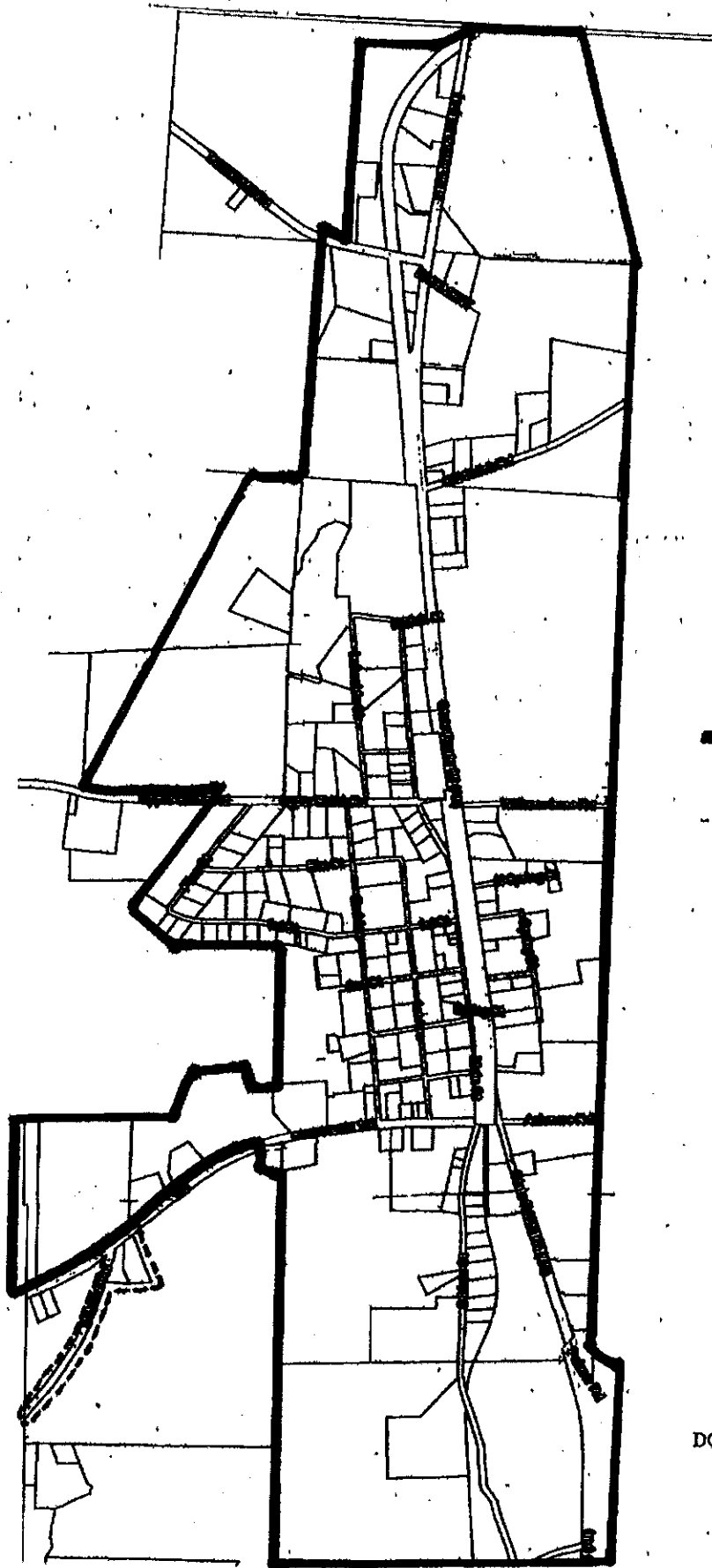
COUNTY: HARRIS

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A. 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2)); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>HAMILTON</u>	MAYOR	BECKY CHAMBERS	<i>Becky Chambers</i>	4/24/18
<u>HARRIS COUNTY</u>	CHAIRMAN	J. HARRY LANGE	<i>J. Harry Lange</i>	3/20/18
<u>PINE MOUNTAIN</u>	MAYOR	JIM TROTT	<i>Jim Trott</i>	April 2018
<u>SHILOH</u>	MAYOR	JAMES R LIPP	<i>James R. Lipp</i>	4-26-18
<u>WAVERLY HALL</u>	MAYOR	MICHAEL HARRIS	<i>Michael Harris</i>	4/25/18
<u>WEST POINT</u>	MAYOR	STEVE TRAMELL	<i>Steve Trammell</i>	4-9-2018

Shiloh, Georgia



— City Limits
- - - Area to be Served
Outside City Limits



Area to be served approved
2018 by Commissioners and
Municipalities of
Harris County, Georgia,
as an amendment to the
Service Delivery Strategy.

DCA approved _____

Harris County Water Service Areas

