



**SERVICE DELIVERY STRATEGY**

**FORM 1**

COUNTY: **GLYNN COUNTY, GEORGIA**

**I. GENERAL INSTRUCTIONS:**

1. FORM 1 is required for **ALL** SDS submittals. Only one set of these forms should be submitted per county. The completed forms shall clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and/or authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

<p><b>OPTION A</b> <i>Revising or Adding to the SDS</i></p>	<p><b>OPTION B</b> <i>Extending the Existing SDS</i></p>
<ol style="list-style-type: none"> <li>4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)</li> <li>5. For <b>each</b> service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2).</li> <li>6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).]</li> </ol>	<ol style="list-style-type: none"> <li>4. In Section IV type, "NONE."</li> <li>5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).]</li> <li>6. Proceed to step 7, below.</li> </ol> <div data-bbox="831 1188 1528 1423" style="background-color: black; color: white; padding: 5px; text-align: center;"> <p><b>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at <a href="http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp">http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp</a>, or call the Office of Planning and Quality Growth at (404) 679-5279.</b></p> </div>

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server.

**NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.**

**II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:**

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Glynn County, Georgia; The City of Brunswick, Georgia; The Jekyll Island Authority; The Brunswick-Glynn County Water and Sewer Commission

**III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:**

In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification.

Please see Exhibit "A" attached hereto. Exhibit "A" reflects the existing Service Delivery Strategy between Glynn County and the City of Brunswick, as updated in 2008. Glynn County and the City of Brunswick have authorized an extension of the existing Service Delivery Strategy Agreement through February 28, 2019, via the attached Form 5 prescribed by the Georgia Department of Community Affairs. Such extension of the existing 2008 Service Delivery Strategy Agreement is being authorized and submitted to the Georgia Department of Community Affairs by Glynn County and the City of Brunswick for the purpose of providing the Georgia Department of Community Affairs with sufficient time to review and verify the 2018 Update of the Service Delivery Strategy Agreement, which was submitted to the Department of Community Affairs (via the Coastal Regional Commission) for review and verification on October 31, 2018.

**IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:**

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

None.

This Form 1 is being submitted in connection with the attached Form 5 authorizing a four-month extension (through February 28, 2019) of the existing 2008 Service Delivery Strategy Agreement between Glynn County and the City of Brunswick. This Form 1, and the accompanying Form 5 authorization for an extension of the existing 2008 Service Delivery Agreement, do not revise or add any services to the 2008 Service Delivery Strategy Agreement between Glynn County and the City of Brunswick.



**SERVICE DELIVERY STRATEGY**

**FORM 5: Certifications for Extension of Existing SDS**

**Instructions:** This two page form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county. Cities with a 2010 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

If the strategy for providing **ANY** local service is being revised, FORM 5 **CANNOT** be used. When revisions are necessary, a submittal **MUST** include updates to FORM 1, FORM 2, and FORM 4 that cover ALL local services.

**COUNTY: GLYNN COUNTY, GEORGIA**

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have reviewed our existing Service Delivery Strategy (SDS) and have determined that it continues to accurately reflect our preferred arrangements for providing **ALL** local services throughout our county and no changes in our Strategy are needed at this time. We authorize its extension until:

Select <u>1</u> box, below	Type End-Year Below
<input checked="" type="checkbox"/> <b>February 28,</b>	<b>2019</b>
<input type="checkbox"/> <b>June 30,</b>	
<input type="checkbox"/> <b>October 31,</b>	

2. Each of our governing bodies (County Commission and City Councils) that are a party to this strategy have adopted resolutions agreeing to the Service Delivery arrangements identified in our strategy and have executed agreements for implementation of our service delivery strategy (O.C.G.A. 36-70-21);
3. Our service delivery strategy continues to promote the delivery of local government services in the most efficient, effective, and responsive manner for all residents, individuals and property owners throughout the county (O.C.G.A. 36-70-24(1));
4. Our service delivery strategy continues to provide that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2));
5. Our service delivery strategy continues to ensure that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3));
6. Our Service Delivery Strategy continues to ensure that the officially adopted County and City land use plans of all local governments located in the County are compatible and nonconflicting (O.C.G.A. 36-70-24 (4)(A));
7. Our Service Delivery Strategy continues to ensure that the provision of extraterritorial water and sewer services by any jurisdiction is consistent with all County and City land use plans and ordinances (O.C.G.A. 36-70-24 (4)(B)); and
8. DCA has been provided a copy of this certification and copies of all forms, maps and supporting agreements needed to accurately depict our agreed upon strategy (O.C.G.A. 36-70-27).

**SDS FORM 5, continued**

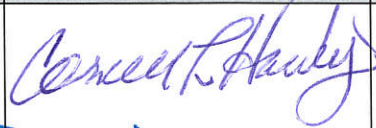

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>CITY OF BRUNSWICK, GEORGIA</u>	Mayor	Cornell L. Harvey		10/30/18
<u>GLYNN COUNTY, GEORGIA</u>	Chairman	Bill Brunson		10-28-18

EXHIBIT A  
SERVICE DELIVERY LISTING

Key

GCBOC	Glynn County Board of Commissioners
Cnty Wide	Service area is entire corporate limits of Glynn County
City	City of Brunswick
Bwk	Corporate limits of city of Brunswick
Unc	Unincorporated area of the county of Glynn except Jekyll Island
JIA	The Jekyll Island Authority
JI	Jekyll Island
Unc/JI	Unincorporated area of county including Jekyll Island
Bwk/Unc	City of Brunswick plus certain portions of unincorporated areas
State	State of Georgia and outside of State
JWSC	Brunswick-Glynn County Joint Water and Sewer Commission
JPSCD	Joint Public Safety Communications Department

Service	Provider	Area	Funding Source
A. General Government			
1. Judicial			
Judges of Superior Court	GCBOC	Cnty Wide	Cnty Wide Rev
Clerk of Superior Court	GCBOC	Cnty Wide	Cnty Wide Rev
District Attorney	GCBOC	Cnty Wide	Cnty Wide Rev
Public Defender	GCBOC	Cnty Wide	Cnty Wide Rev
Judge of State Court	GCBOC	Cnty Wide	Cnty Wide Rev
Clerk of State Court	GCBOC	Cnty Wide	Cnty Wide Rev
Solicitor of State Court	GCBOC	Cnty Wide	Cnty Wide Rev
Magistrate Court	GCBOC	Cnty Wide	Cnty Wide Rev
Sheriff	GCBOC	Cnty Wide	Cnty Wide Rev
Juvenile Court	GCBOC	Cnty Wide	Cnty Wide Rev
City Court	City	Bwk	City Wide Rev
2. Administration			
Geographical Information Systems	GCBOC	Cnty Wide	Cnty Wide Rev
County Clerk	GCBOC	Cnty Wide	Cnty Wide Rev
County Litigation	GCBOC	Cnty Wide	Cnty Wide Rev
County Administration	GCBOC	All Cnty Svcs	Prorated *
Office Expenses	GCBOC	Cnty Wide	Cnty Wide Rev
County Audit	GCBOC	All Cnty Svcs	Prorated *
City Clerk	City	Bwk	City Wide Rev
City Audit	City	Bwk	City Wide Rev
County Mail Services	GCBOC	Unc	Unc Rev
Admin – JIA	JIA	JI	JI General Rev
County Administrator	GCBOC	All Cnty Svcs	Prorated *
City Manager	City	Bwk	City Wide Rev
3. Policy Makers			
Board of County Commissioners	GCBOC	Cnty Wide	Cnty Wide Rev
Board of City Commissioners	City	Bwk	City Wide Rev
JWSC	JWSC	Cnty/Bwk Wide	JWSC Rev
Jekyll Island Authority	JIA	JI	JI General Rev

4.	Legal			
	County Attorney	GBCOC	Cnty Wide	Cnty Wide Rev
	City Attorney	City	Bwk	City Wide Rev
	JWSC Attorney	JWSC	Cnty/Bwk Wide	JWSC Rev
	JIA	JIA	JI	JI General Rev
5.	State Offices			
	Board of Elections	GBCOC	Cnty Wide	Cnty Wide Rev
	Probate Court	GBCOC	Cnty Wide	Cnty Wide Rev
	Tax Commissioner	GBCOC	Cnty Wide	Cnty Wide Rev.
	Tax Assessors	GBCOC	Cnty Wide	Cnty Wide Rev
	Ga Ext Service	GBCOC	Cnty Wide	Cnty Wide Rev
	Ga Forestry Commission	GBCOC	Cnty Wide	Cnty Wide Rev
6.	Risk Mngement			
	Rick Insurance	GBCOC	Cnty Wide	Cnty Wide Rev
	Risk Insurance	City	Bwk	City Wide Rev
	Risk Insurance	JIA	JI	JI General Rev
	Health Insurance	GBCOC	Cnty Wide	Cnty Wide Rev
	Health Insurance	City	Bwk	City Wide Rev
	Health Insurance	JIA	JI	JI General Rev
	Other Insurance	GBCOC	Cnty Wide	Cnty Wide Rev
	Other Insurance	City	Bwk	City Wide Rev
	Other Insurance	JIA	JI	JI General Rev
7.	Community Development			
	Planning & Zoning	GBCOC	Unc	Unc Rev
	Planning & Zoning	City	Bwk	City Wide Rev
	Transportation Planning	GBCOC	Cnty Wide	Cnty Wide Rev
	Animal Control	GBCOC	Cnty Wide	Cnty Wide Rev
	Animal Control	City	Bwk	City Wide Rev
	Grant Management	GBCOC	Unc	Unc Rev
	Grant Management	City	Bwk	City Wide Rev
	Grant Management	JIA	JI	JI General Rev
	Administration	GBCOC	Unc	Unc Rev
	Administration	City	Bwk	City Wide Rev
	Building Inspection	GBCOC	Unc JI	Unc Rev
	Building Inspection	City	Bwk	City Wide Rev
	Economic Development	GBCOC	Cnty Wide	Cnty Wide Rev
	Code Enforcement	GBCOC	Unc	Unc Rev
	Coastal GA RDC	GBCOC	Unc	Unc Rev
	Coastal GA RDC	City	Bwk	City Wide Rev
	Salt Water Study	GBCOC	Unc	Unc Rev
	Salt Water Study	City	Bwk	City Wide Rev
	Community Assistance	GBCOC	Cnty Wide	Cnty Wide Rev
8.	Environmental Quality			
	Mosquito Control	GBCOC	Cnty Wide	Cnty Wide Rev
9.	Finance			
	Financial Administration	GBCOC	All Cnty Svcs	Prorated *
	Occupational Tax	GBCOC	Unc	Unc Rev
	Financial Administration	City	Bwk	City Wide Rev
	Business Licenses	City	Bwk	City Wide Rev

	Financial Administration	JIA	Jl	Jl General Rev
	Business Licenses	JIA	Jl	Jl General Rev
10.	Human Resources			
	Personnel	GCBCOC	Prorated	All Cnty Funds
	Personnel	City	Bwk	City Wide Rev
	Personnel	JIA	Jl	Jl General
	Personnel	JWSC	CntyBwk Wide	JWSC Rev
11.	Debt Services			
	TANS	GCBCOC	Cnty Wide	Cnty Wide Rev
	Water/Sewer (bonds)	GCBCOC	Unc	JWSC Rev
	Debt Svc (General)	City	Bwk	City Wide Rev
	Water/Sewer (bonds)	City	Bwk/Unc	JWSC Rev
12.	Information Resources			
	Information Technology	GCBCOC	Cnty Wide	Unc Rev
	Information Technology	City	Bwk	City Wide Rev
	Information Technology	JIA	Jl	Jl General
B.	Public Works			
1.	Engineer			
	County Engineer	GCBCOC	Cnty Wide	Cnty Wide Rev
	City Engineer	City	Bwk	City Wide Rev
	Administration	City	Bwk	City Wide Rev
	Administration	JIA	Jl	Jl General
2.	Roads/Bridges/Drainage			
	Roads/Bridges	GCBCOC	Cnty Wide	Cnty Wide Rev
	Streets/Drainage	City	Bwk	City Wide Rev
	Drainage	GCBCOC	Cnty Wide	Cnty Wide Rev
	Traffic Safety	GCBCOC	Cnty Wide	Cnty Wide Rev
	Traffic Control	City	Bwk	City Wide Rev
	Streets	JIA	Jl	Jl General Rev
3.	Facilities Maintenance/Opr			
	Parks/Property	City	Bwk	City Wide Rev
	Cemeteries	City	Bwk	City Wide Rev
	Electrical	City	Bwk	City Wide Rev
	Building Maintenance	GCBCOC	Cnty Wide	Cnty Wide Rev
	Facility Maintenance	JIA	Jl	Jl General Rev
	Beaches/Grounds	JIA	Jl	Jl General Rev
	Airport	JIA	State	Jl General Rev
	Airport	GCBCOC	State	Enterprise Fund
4.	Lighting			
	Street Lighting	City	Bwk	City Wide Rev
	Street Lighting	GCBCOC	Unc/Jl	Unc Rev
	Interstate	GCBCOC	Unc	Unc Rev
5.	Environmental Protection			
	Water/Wastewater	JWSC	Cnty /Bwk Wide	JWSC Rev
	Water/Wastewater	JIA	Jl	Jl General Rev
	Sanitation	GCBCOC	Unc	Special Tax District
	Sanitation	City	Bwk	City Wide Rev
	Sanitation	JIA	Jl	Jl General
	Solid Waste Disposal	GCBCOC	Unc	Special Tax District
	Solid Waste Disposal	City	Bwk	City Wide Rev

	Solid Waste Disposal	JIA	Jl	Jl General Rev
	Water Testing	JIA	Jl/Unc	Jl General
C.	Public Safety			
1.	Law Enforcement			
	Police Patrol	GCBOC	Cnty Wide	Cnty Wide Rev
	Police Patrol	City	Bwk	City Wide Rev
	Police	State Patrol	Jl	State
	Drug Intervention	GCBOC	Cnty Wide	Cnty Wide Rev
	Drug intervention	City	Bwk	City Wide Rev
	Investigation	GCBOC	Cnty Wide	Cnty Wide Rev
	Investigation	City	Bwk	City Wide Rev
	Sea Island SPD	GCBOC	Unc	Special Tax Digest
	Communications	JPSCD	Cnty Wide	Prorated
	Communications	JIA	Jl	Jl General Rev
2.	Fire Protection			
	Fire Suppression	GCBOC	Unc	Special Tax Digest
	Fire Suppression	City	Bwk	City Wide Rev
	Fire Suppression	JIA	Jl	Jl General Rev
3.	Emergency Medical Services			
	EMS	GCBOC	Bwk/Unc	Cnty Wide Rev
	EMS	JIA	Jl	Jl General Rev
4.	Coroner			
	Coroner	GCBOC	Cnty Wide	Cnty Wide Rev
5.	Emergency Management			
	EMA	GCBOC	Cnty Wide	Cnty Wide Rev
D.	Public Health/Welfare			
1.	Board of Health	GCBOC	Cnty Wide	Cnty Wide Rev
2.	Community Services Board	GCBOC	Cnty Wide	Cnty Wide Rev
3.	Family and Children Services	GCBOC	Cnty Wide	Cnty Wide Rev
E.	Culture and Recreation			
1.	Community Centers/Parks			
	Multi-Purpose Center	City	Bwk/Unc	City Wide Rev
	Boys Club	City	Bwk/Unc	City Wide Rev
	Community Buildings	GCBOC	Unc	Unc Rev
	Selden Park	GCBOC	Bwk/Unc	Unc Rev
	Casino	GCBOC	Cnty Wide	Unc Rev
	Blythe Island	GCBOC	Cnty Wide	Unc Rev
	Altamaha	GCBOC	Cnty Wide	Unc Rev
	Marina	GCBOC	State	Unc Rev
	Campground	JIA	State	Jl General
2.	Grounds Maintenance			
	Grounds Maintenance	GCBOC	Cnty Wide	Cnty Wide Rev
	Neighborhood Parks	GCBOC	Unc	Unc Rev
	Ballfields	GCBOC	Unc	Unc Rev
	Ballfields	City	Bwk	City Wide Rev
	Ballfields	JIA	State	Jl General
3.	Recreation Activities			
	Administration	GCBOC	Unc	Unc Rev
	Administration	City	Bwk	City Wide Rev
	Athletics	GCBOC	Unc	Unc Rev



	Athletics	City	Bwk	City Wide Rev
	Programs	GCBCOC	Cnty Wide	Unc Rev
	Programs	City	Bwk	City Wide Rev
	Summer Waves	JIA	State	JI General Rev
	Tennis	JIA	State	JI General Rev
	Special Events	JIA	State	JI General Rev
	Golf	JIA	State	JI General Rev
	Mini Golf	JIA	State	JI General Rev
4.	Libraries			
	Southeast GA Regional Library	GCBCOC	Cnty Wide	Cnty Wide Rev
	Southeast GA Regional Library	City	Cnty Wide	Cnty Wide Rev
	St. Simons Library	GCBCOC	Cnty Wide	Unc Rev
5.	Tourism			
	Visitors Bureau	City	State	City Wide Rev
	Visitors Bureau	GCBCOC	State	Unc Rev
	Visitors Bureau	JIA	State	JI General Rev
	Christmas Lights	City	State	City Wide Rev
	Wellness Center	JIA	State	JI General Rev
	Convention Center	JIA	State	JI General Rev
	Public Relations	JIA	State	JI General Rev
	Museum/Prev	JIA	State	JI General Rev
F.	Special Areas			
	Special Projects	GCBCOC	Unc	Unc Rev
	Special Projects	City	Bwk	City Wide Rev
	Special Projects	JIA	JI	JI General Rev
	Downtown Development	City	Bwk	City Wide Rev
G.	Capital Improvements			
	Community Facilities (General)	GCBCOC	Cnty Wide	Cnty Wide Rev
	Community Facilities (General)	City	Bwk	City Wide Rev
	Community Facilities (General)	JIA	JI/State	JI General
	Community Facilities (W/S)	JWSC	Cnty/Bwk Wide	JWSC Rev

**Notice:**

\* Prorated

County general administrative costs of finance administrations, personnel and county administrator prorated out to services based on set formulas. These costs follow the service designation. In the case of the JPSCD, the costs are prorated between the City and the County based upon the agreement creating the JPSCD.