

Bryan County Board of Commissioners

P.O. Box 430
Pembroke, Georgia 31321-0430
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Jimmy Burnsed
Chairman

Noah Covington
Wade Price
Steve Myers
Carter Infinger
Jimmy Henderson

Ray Pittman
County Administrator

Donna M. Waters
County Clerk

John Grotheer
Finance Director

October 4, 2013

Georgia Department of Community Affairs
Office of Planning and Quality Growth, SDS
60 Executive Park South, NE
Atlanta, Georgia 30329

REC'D OCT 08 2013

Dear Sir:

Please find attached the updated service delivery strategy for Bryan County. This strategy has been revised to reflect our preferred arrangement for providing local services. As required, I am attaching the service delivery strategy update certifications form, an updated service area map depicting the agreed upon service area, and resolutions approved by each jurisdiction.

If you have any questions, please do not hesitate to give me a call.

Sincerely,


Raymond A. Pittman
County Administrator

Attachments



SERVICE DELIVERY STRATEGY

FORM 1

COUNTY: **BRYAN**

I. GENERAL INSTRUCTIONS:

1. FORM 1 is required for ALL SDS submittals. Only one set of these forms should be submitted per county. The completed forms should clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

<p align="center">OPTION A <i>Revising or Adding to the SDS</i></p>	<p align="center">OPTION B <i>Extending the Existing SDS</i></p>
<ol style="list-style-type: none"> 4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.) 5. For each service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2). 6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).] 	<ol style="list-style-type: none"> 4. In Section IV type, "NONE." 5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).] 6. Proceed to step 7, below. <div data-bbox="844 1187 1549 1421" style="background-color: #004a87; color: white; padding: 10px; text-align: center;"> <p><i>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at www.dca.servicedelivery.org, or call the Office of Planning and Quality Growth at (404) 679-5279.</i></p> </div>

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Email the completed forms and any attachments as .pdf attachments to: pemd.opqga@dca.ga.gov, or mail the completed forms along with any attachments to:

GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS
OFFICE OF PLANNING AND QUALITY GROWTH
60 Executive Park South, N.E.
Atlanta, Georgia 30329

NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN OFFICIAL UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.

II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Bryan County
City of Richmond Hill
City of Pembroke

III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:

In this section, list each service or service component already included in the existing SDS which can continue as previously agreed with no need for modification.

Richmond Hill will provide usual and customary services for the newly defined area. Bryan County will provide usual and customary services for the newly defined area. The newly defined area is as depicted on the revised map provided with the requested change. As you will see, the service delivery area for Richmond Hill has been enlarged west of I-95. The new boundary reflects area between Ft. Stewart and I-95 resides within the Richmond Hill Service Delivery Area. Bryan County services include: Animal Control, Civil Defense, Clean & Beautiful, Coroner, Clerk of Courts, County Government, County Building Maintenance, E-9-1-1, Elections, Emergency Medical Service, Engineering, Extension Service, Family & Childrens Services, Forestry Commission, Health Department, Libraries, Magistrate Court, Maintenance Shop, Mosquito Control, Planning & Zoning, Probate Court, Recreation, Recycling, Registrar, Road Department, Section 18, Senior Citizens, City Police Forces (Law Enforcement), Solid Waste, State Court, Summer Lunch Program, Superior Court, Surveyor, Tax Assessor, Tax Commissioner, Yard Trash Removal, Fire Protection, Waste Water Treatment, Water Supply, Sheriff's Department, County Jail

IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

Water & Sewer



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: BRYAN COUNTY

Service: WATER & SEWER

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): **City of Richmond Hill**

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Bryan County	Connection Fees/SPLOST
City of Richmond Hill	Connection Fees/SPLOST

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

City of Richmond Hill shall extend water & sewer service to a portion of South Bryan County as shown on attached exhibit. Richmond Hill's water & sewer facilities exist within the immediate area and the utility extensions are cost effective, logical and in the best interest of the county.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

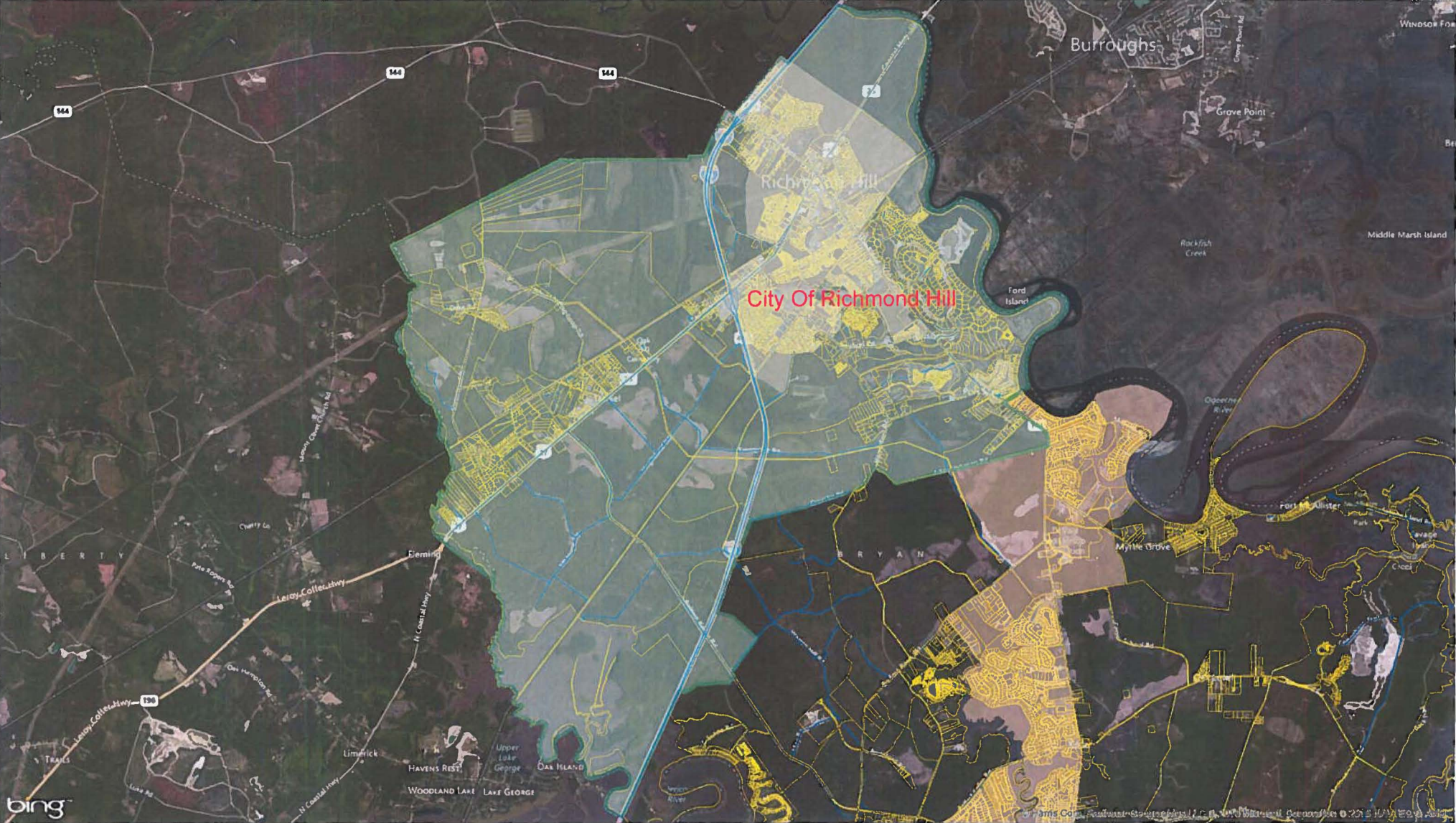
None

7. Person completing form: **Raymond A. Pittman, County Administrator**
 Phone number: **912-653-3819** Date completed: 08/27/2013

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:

**Bryan County
Service Delivery Area (revised 8/26/13)**



bing

Produced by Bryan County GIS Dept
 GIS Unit
 1000 E. State Street
 P.O. Box 10000
 Statesboro, GA 30428
 (912) 329-1000

Source Data: 7 Apr 2013 Parcel datasets; 2013 Bryan P11 Parcel file
 2013 Census Tract and Block Group Files
 Product compiled by Bryan County GIS Dept, 10 Nov 2013

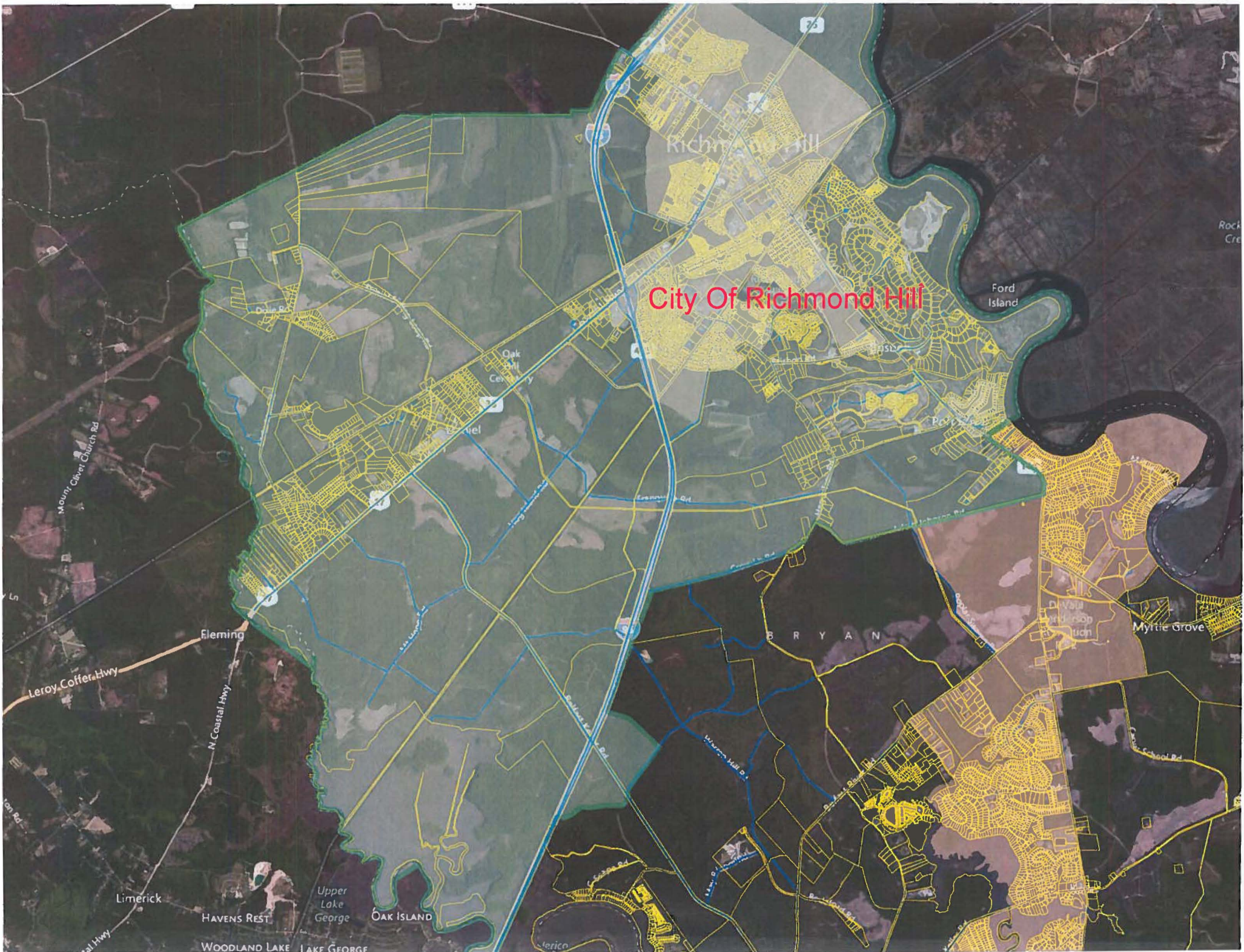
Disclaimer:
 This map was prepared using the best available data and is intended for informational purposes only. It is not intended to be used as a legal document. The user assumes all responsibility for any errors or omissions. The user also assumes all responsibility for any damages, including consequential damages, arising from the use of this map. The user agrees to hold the County harmless from any claims, damages, or expenses, including reasonable attorneys' fees, that may be asserted against or incurred by the County as a result of the user's use of this map.

- Legend**
- Richmond Hill Service Delivery Area
 - Bryan County Parcels



Datum Georgia State Plane East 1983 1 in = 1.3 miles 1:85,000





City Of Richmond Hill

Richmond Hill

Ford Island

BRYAN

Myrtle Grove

WOODLAND LAKE LAKE GEORGE

Limerick

HAVENS REST

Upper Lake George

OAK ISLAND

Limerick

Mount Olivet Church Rd

Leroy Coffey Hwy

N Coastal Hwy

Fleming

Oak Hill

Emmett

Perkins

W. W. School Bldg

W. W. School Bldg

W. W. School Bldg

W. W. School Bldg

W. W. School Bldg

W. W. School Bldg

Rocky Creek



SERVICE DELIVERY STRATEGY

FORM 4: Certifications

Instructions:

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2000 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2000 population of between 500 and 9,000 residing within the county. Cities with a 2000 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

COUNTY: BRYAN

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

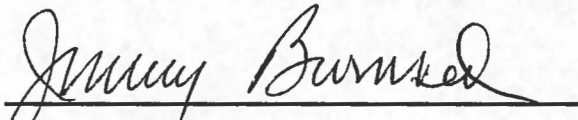
1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2)); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>BRYAN COUNTY</u>	Chairman	Jimmy Burned	<i>Jimmy Burned</i>	9/30/13
<u>CITY OF PEMBROKE</u>	Mayor	Mary Warnell	<i>Mary Warnell</i>	9/16/13
<u>CITY OF RICHMOND HILL</u>	Mayor	Harold Fowler	<i>Harold Fowler</i>	9-3-13

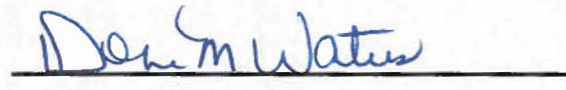
RESOLUTION APPROVING AMENDMENT TO SERVICE DELIVERY STRATEGY

WHEREAS, Bryan County and the Cities of Pembroke and Richmond Hill desire to amend the existing service delivery strategy, and;

NOW, THEREFORE, be it resolved that the amendments to the Service Delivery Strategy shown on the attached "Service Delivery Strategy Update" are approved, and the Chairman of the Bryan County board of Commissioners is authorized to execute the same.



CHAIRMAN



COUNTY CLERK



1ST DISTRICT COMMISSIONER



2ND DISTRICT COMMISSIONER



3RD DISTRICT COMMISSIONER



4TH DISTRICT COMMISSIONER




5TH DISTRICT COMMISSIONER

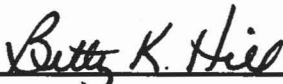
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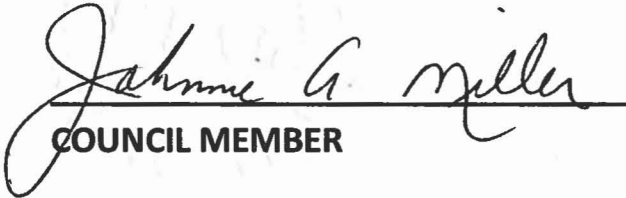
NOW, THEREFORE, be it resolved that the amendments to the Service Delivery Strategy shown on the attached "Service Delivery Strategy Update" are approved, and the Mayor of Pembroke is authorized to execute the same.



MAYOR



CITY CLERK 9-16-13



COUNCIL MEMBER



COUNCIL MEMBER



COUNCIL MEMBER



COUNCIL MEMBER

COUNCIL MEMBER

**RESOLUTION APPROVING AMENDMENT TO SERVICE DELIVERY
STRATEGY**

WHEREAS, Bryan County and the Cities of Richmond Hill and Pembroke desire to amend the existing service delivery strategy, and ;

NOW, THEREFORE, be it resolved that the amendments to the Service Delivery Strategy shown on the attached "Service Delivery Strategy Update" are approved and the Mayor of Richmond Hill is authorized to execute the same.

E. Harold Fowler

MAYOR

Yvonne H. Lee

CITY CLERK

John Kuperman

COUNCIL MEMBER

Sam Brown

COUNCIL MEMBER

Tom Cantor

COUNCIL MEMBER

Alan Smith

COUNCIL MEMBER

