



SERVICE DELIVERY STRATEGY

FORM 1

COUNTY: HARRIS COUNTY

**I. GENERAL INSTRUCTIONS:**

1. FORM 1 is required for **ALL** SDS submittals. Only one set of these forms should be submitted per county. The completed forms should clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

<p style="text-align: center;"><b>OPTION A</b> <i>Revising or Adding to the SDS</i></p>	<p style="text-align: center;"><b>OPTION B</b> <i>Extending the Existing SDS</i></p>
<ol style="list-style-type: none"> <li>4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)</li> <li>5. For <b>each</b> service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2).</li> <li>6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).]</li> </ol>	<ol style="list-style-type: none"> <li>4. In Section IV type, "NONE."</li> <li>5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).]</li> <li>6. Proceed to step 7, below.</li> </ol> <div data-bbox="824 1178 1528 1415" style="background-color: #000080; color: white; padding: 10px; text-align: center;"> <p><b><i>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at <a href="http://www.dca.servicedelivery.org">www.dca.servicedelivery.org</a>, or call the Office of Planning and Quality Growth at (404) 679-5279.</i></b></p> </div>

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.

8. Email the completed forms and any attachments as .pdf attachments to: [pemd.opgga@dca.ga.gov](mailto:pemd.opgga@dca.ga.gov), or mail the completed forms along with any attachments to:

**GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS  
OFFICE OF PLANNING AND QUALITY GROWTH  
60 Executive Park South, N.E.  
Atlanta, Georgia 30329**

NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN OFFICIAL UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.

**II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:**

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Harris County, Hamilton, Pine Mountain, Shiloh, Waverly Hall, West Point

**III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:**

In this section, list each service or service component already included in the existing SDS which can continue as previously agreed with no need for modification.

Services	Goverments Providing Service	Intergovernmental Agreement
Animal Control	Harris Co., West Point,	Harris Co w/Hamilton, Shiloh, Waverly Hall
Business License	Harris Co, Pine Mountain, Waverly Hall West Point, Shiloh	
Cemetaries	Hamilton, Pine Mountain, Waverly Hall, West Point	
Code Enforcement/ Building Inspecitons	Harris Co, West Point	Harris Co w/Hamilton, Pine Mountain
Communications	Harris Co, West Point	
Cooperative Extention	Harris Co.	
County Airport	Harris Co.	
County Coroner	Harris Co.	
Courts/Judicial Services	Harris Co., Hamilton, Pine Mountain, Shiloh, Waverly Hall	
E 911	Harris Co, West Point	
Economic Development	Harris Co, West Point	
Elections	Harris Co, Hamilton, Pine Mountain, Shiloh, Waverly Hall, West Point	
EMA	Harris Co	
EMS	Harris Co, West Point	
Fire Protection	Harris Co, Hamilton, Pine Mountain, Shiloh, Waverly Hall, West Point	Harris Co. w/Hamilton, Pine Mountain, Shiloh, Waverly Hall, West Point
Indigent Defense	Harris Co.	
Jail Services	Harris Co., West Point	
Law Enforcement	Harris Co., Hamilton, Pine Mountain, Shiloh, Waverly Hall, West Point	
Library Services	Harris Co., West Point	
Mapping/GIS	Harris Co., West Point	
Parks/Recreation	Harris Co., Pine Mountain, Waverly Hall, West Point, Shiloh	

**IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:**

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

None

Services	Governments Providing Service	Intergovernmental Agreement
Planning & Zoning	Harris Co., West Point	Harris Co. w/Pine Mountain, Waverly Hall, Hamilton
Public Health Services	Harris Co., West Point	
Public Housing	West Point	West Point Housing Authority w/ City of West Point
Public Sewer	Harris Co., Hamilton, Pine Mountain, West Point	
Public Water	Hamilton, Pine Mountain, Waverly Hall, West Point, Shiloh	
Public Works/Roads	Harris Co., Hamilton, Pine Mountain, Shiloh, Waverly Hall, West Point	
Senior Services	Harris Co.	
Social Services	Harris Co., West Point	
Solid Waste	Harris Co., West Point	
Storm Water	Pine Mountain, Hamilton, West Point	
Records Management	Harris Co., West Point	
Recycling	Harris Co., West Point	
Tax Assessment	Harris Co.	
Tax Collection	Harris Co., Hamilton, Pine Mountain, Shiloh, Waverly Hall, West Point	
Tourism	Harris Co., Pine Mountain, West Point	
Voter Registration	Harris Co.	



SERVICE DELIVERY STRATEGY

**FORM 3: Summary of Land Use Agreements**

**Instructions:**

Answer each question below, attaching additional pages as necessary. Please note that any changes to the answers provided will require an update of the service delivery strategy. If the contact person for this service (listed at the bottom of this page) changes, this should be reported to the Department of Community Affairs.

**COUNTY:HARRIS COUNTY**

1. What incompatibilities or conflicts between the land use plans of local governments were identified in the process of developing the service delivery strategy?

No incompatibilities found. Addressed during new comprehensive plan process.

2. Check the boxes indicating how these incompatibilities or conflicts were addressed:

- Amendments to existing comprehensive plans
- Adoption of a joint comprehensive plan
- Other measures (amend zoning ordinances, add environmental regulations, etc.)

If "other measures" was checked, describe these measures:  
Not Applicable

<b>NOTE:</b>
If the necessary plan amendments, regulations, ordinances, etc. have not yet been formally adopted, indicate when each of the affected local governments will adopt them.

3. What policies, procedures and/or processes have been established by local governments (and water and sewer authorities) to ensure that new extraterritorial water and sewer service will be consistent with all applicable land use plans and ordinances? Harris County and Cities have a inter-governmental land use plan and ordinances to resolve inconsistencies pursuant to the provision of new extraterritorial water and sewer services.

4. Person completing form: **Rick Morris, Planning Director**

Phone number: **706-256-2910**      Date completed: T10-05-09

5. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

**Nancy McMichael, Assistant County Manager, 706-628-4958**





**SERVICE DELIVERY STRATEGY**

**FORM 5: Certifications for Extension of Existing SDS**

**Instructions:** This two page form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2000 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2000 population of between 500 and 9,000 residing within the county. Cities with a 2000 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

If the strategy for providing **ANY** local service is being revised, FORM 5 **CANNOT** be used. When revisions are necessary, a submittal **MUST** include updates to FORM 1, FORM 2, and FORM 4 that cover ALL local services.

**COUNTY: HARRIS COUNTY**

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

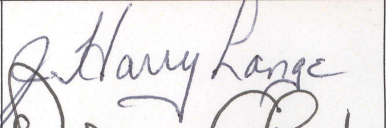
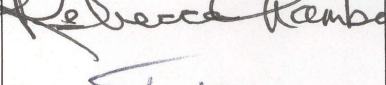
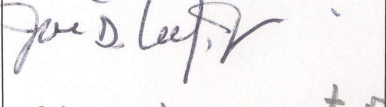
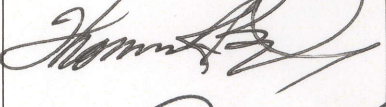
1. We have reviewed our existing Service Delivery Strategy (SDS) and have determined that it continues to accurately reflect our preferred arrangements for providing **ALL** local services throughout our county and no changes in our Strategy are needed at this time. We authorize its extension until:

Select 1 box, below	Type End-Year Below
<input type="checkbox"/> <b>February 28,</b>	<b>2010</b>
<input type="checkbox"/> <b>June 30,</b>	
<input checked="" type="checkbox"/> <b>October 31,</b>	

2. Each of our governing bodies (County Commission and City Councils) that are a party to this strategy have adopted resolutions agreeing to the Service Delivery arrangements identified in our strategy and have executed agreements for implementation of our service delivery strategy (O.C.G.A. 36-70-21);
3. Our service delivery strategy continues to promote the delivery of local government services in the most efficient, effective, and responsive manner for all residents, individuals and property owners throughout the county (O.C.G.A. 36-70-24(1));
4. Our service delivery strategy continues to provide that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2));
5. Our service delivery strategy continues to ensure that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3));
6. Our Service Delivery Strategy continues to ensure that the officially adopted County and City land use plans of all local governments located in the County are compatible and nonconflicting (O.C.G.A. 36-70-24 (4)(A));
7. Our Service Delivery Strategy continues to ensure that the provision of extraterritorial water and sewer services by any jurisdiction is consistent with all County and City land use plans and ordinances (O.C.G.A. 36-70-24 (4)(B)); and
8. DCA has been provided a copy of this certification and copies of all forms, maps and supporting agreements needed to accurately depict our agreed upon strategy (O.C.G.A. 36-70-27).



**SDS FORM 5, continued**

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>HARRIS COUNTY</u>	Chairman	Harry Lange		10/20/09
<u>CITY OF HAMILTON</u>	Mayor	Rebecca Chambers		10/22/09
<u>TOWN OF PINE MOUNTAIN</u>	Mayor	Joe Teel		
<u>CITY OF SHILOH</u>	Mayor	Jesse Lee Ellison	Signature not required	
<u>TOWN OF WAVERLY HALL</u>	Mayor	Thomas Bowden, Jr.		
<u>CITY OF WEST POINT</u>	Mayor	Drew Ferguson, IV	