



GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS

SERVICE DELIVERY STRATEGY

FOR Butts

COUNTY

PAGE 1

**I. GENERAL INSTRUCTIONS:**

1. Only one set of these forms should be submitted per county. The completed forms should clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and authority within the county in Section III below. It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.
4. For **each** service or service component listed in Section III, complete a separate *Summary of Service Delivery Arrangements* form (page 2).
5. Complete one copy of the *Summary of Land Use Agreements* form (page 3).
6. Have the *Certifications* form (page 4) signed by the authorized representatives of participating local governments. Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, page 4).
7. Mail the completed forms along with any attachments to:

Georgia Department of Community Affairs  
Office of Coordinated Planning  
60 Executive Park South, N.E.  
Atlanta, Georgia 30329

For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at [www.dca.servicedelivery.org](http://www.dca.servicedelivery.org), or call the Office of Coordinated Planning at (404) 679-3114.

*Note: Any future changes to the service delivery arrangements described on these forms will require an official update of the service delivery strategy and submittal of revised forms and attachments to the Georgia Department of Community Affairs.*

**II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:**

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Butts County  
City of Jenkinsburg

**III. SERVICES INCLUDED IN THE SERVICE DELIVERY STRATEGY:**

For each service listed here, a separate *Summary of Service Delivery Arrangements* form (page 2) must be completed.

Code Enforcement (additional services as defined in Chapter 34, Article III of the Butts County Code of Ordinances and Chapter 74 of the Butts County Code of Ordinances).

Services to abate nuisances as defined in Chapter 8, Health and Sanitation, of the Code of Ordinances of the City of Jenkinsburg.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS    PAGE 2**

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**County:** Butts County

**Service:** Code Enforcement (see Page 1)

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes     No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Butts County	General Fund
City of Jenkinsburg	Fines and penalties

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The existing service delivery strategy for code enforcement generally covers planning, zoning, subdivision and building inspection services. Nuisance abatement and sign regulations are not covered under the existing arrangement. The new arrangement will allow for the County Code Enforcement Officer to enforce nuisance abatement and sign regulations within the City of Jenkinsburg. The cities of Jackson and Flovilla will continue to use their own officers.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Chapter 8 of the Code of Ordinances of the City of Jenkinsburg  
 City of Jenkinsburg Unified Development Ordinance  
 O.C.G.A. § 41-1-1 through O.C.G.A. § 41-2-17

7. Person completing form: Steven Lease, AICP, Community Development Director, Butts County Board of Commissioners  
 Phone number: 770 775-8210 Date completed: 04/13/2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_



**SERVICE DELIVERY STRATEGY  
SUMMARY OF LAND USE AGREEMENTS**

**Instructions:**

Answer each question below, attaching additional pages as necessary. Please note that any changes to the answers provided will require updating of the service delivery strategy. If the contact person for this service (listed at the bottom of this page) changes, this should be reported to the Department of Community Affairs.

County: \_\_\_\_\_

1. What incompatibilities or conflicts between the land use plans of local governments were identified in the process of developing the service delivery strategy?

None

2. Check the boxes indicating how these incompatibilities or conflicts were addressed:

- amendments to existing comprehensive plans
- adoption of a joint comprehensive plan
- other measures (amend zoning ordinances, add environmental regulations, etc.)

*Note: If the necessary plan amendments, regulations, ordinances, etc. have not yet been formally adopted, indicate when each of the affected local governments will adopt them.*

If "other measures" was checked, describe these measures:

None

3. Summarize the process that will be used to resolve disputes when a county disagrees with the proposed land use classification(s) for areas to be annexed into a city. If the conflict resolution process will vary for different cities in the county, summarize each process.

4. What policies, procedures and/or processes have been established by local governments (and water and sewer authorities) to ensure that new extraterritorial water and sewer service will be consistent with all applicable land use plans and ordinances?

5. Person completing form: \_\_\_\_\_

Phone number: \_\_\_\_\_ Date completed: \_\_\_\_\_

6. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with land use plans of applicable jurisdictions?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:



**SERVICE DELIVERY STRATEGY  
CERTIFICATIONS**

**Instructions:**

This page must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having 1990 populations of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 1990 population of between 500 and 9,000 residing within the county. Cities with 1990 populations below 500 and authorities providing services under the strategy are not required to sign this form, but are encouraged to do so. Attach additional copies of this page as necessary.

**SERVICE DELIVERY STRATEGY FOR Butts COUNTY**

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A. 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2)); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

SIGNATURE:	NAME: (Please print or type)	TITLE:	JURISDICTION:	DATE:
	Eddie Travis	Chair, Bd. of Comm.	Butts County	
	Lanier Burford	Mayor	Jenkinsburg, City of	
	Charlie Brown	Mayor	Jackson, City of	
	Harvey Norris	Mayor	Flovilla, City of	



# RESOLUTION

**WHEREAS,** IN ORDER FOR BUTTS COUNTY, GEORGIA, TO MAINTAIN ITS QUALIFIED LOCAL GOVERNMENT (QLG) STATUS, THE COUNTY MUST EXECUTE SERVICE DELIVERY AGREEMENTS (SDA) WITH THE CITIES OF JACKSON, JENKINSBURG; AND FLOVILLA;

**WHEREAS,** THE CITY OF JENKINSBURG HAS REQUESTED BUTTS COUNTY TO PROVIDE CODE ENFORCEMENT SERVICES TO ABATE NUISANCES WITHIN THE CORPORATE LIMITS OF THE CITY OF JENKINSBURG; AND,

**WHEREAS,** BUTTS COUNTY HAS REVIEWED THE EXISTING SERVICE DELIVERY AGREEMENTS, AS AMENDED, WITH THE CITIES OF JACKSON, JENKINSBURG AND FLOVILLA, AND FOUND AN AMENDMENT TO BE NECESSARY FOR THE COUNTY TO PROVIDE THE SERVICES WITHIN THE CORPORATE LIMITS OF THE CITY OF JENKINSBURG AND,

**WHEREAS,** GEORGIA DCA MUST RECEIVE OFFICIAL CERTIFICATION FROM THE COUNTY ON ITS ACCEPTANCE AND COMPLIANCE WITH THE SDA REQUIREMENT; AND,

**THEREFORE, BE IT RESOLVED,** THE CITIES OF JACKSON HEREBY AUTHORIZES THE CHAIRMAN TO EXECUTE THIS RESOLUTION, ON BEHALF OF BUTTS COUNTY OFFICIALLY ACCEPTING THE SERVICE DELIVERY STRATEGY AGREEMENTS, AS AMENDED, WITH THE CITY OF JENKINSBURG.

**IN WITNESS WHEREOF,** THIS RESOLUTION BEING ADOPTED BY THE CITY OF JACKSON THIS 4th DAY OF Sept, 2007.

CITY OF JACKSON  
JACKSON, GEORGIA

BY: Charles J. Brown  
CHARLES J. BROWN, MAYOR

ATTEST: Lara Brewer  
LARA BREWER, CITY CLERK

# RESOLUTION

**WHEREAS,** IN ORDER FOR BUTTS COUNTY, GEORGIA, TO MAINTAIN ITS QUALIFIED LOCAL GOVERNMENT (QLG) STATUS, THE COUNTY MUST EXECUTE SERVICE DELIVERY AGREEMENTS (SDA) WITH THE CITIES OF JENKINSBURG, JACKSON AND, FLOVILLA;

**WHEREAS,** THE CITY OF JENKINSBURG HAS REQUESTED BUTTS COUNTY TO PROVIDE CODE ENFORCEMENT SERVICES TO ABATE NUISANCES WITHIN THE CORPORATE LIMITS OF THE CITY OF JENKINSBURG; AND,

**WHEREAS,** BUTTS COUNTY HAS REVIEWED THE EXISTING SERVICE DELIVERY AGREEMENTS, AS AMENDED, WITH THE CITIES OF JACKSON, JENKINSBURG AND FLOVILLA, AND FOUND AN AMENDMENT TO BE NECESSARY FOR THE COUNTY TO PROVIDE THE SERVICES WITHIN THE CORPORATE LIMITS OF THE CITY OF JENKINSBURG; AND,

**WHEREAS,** GEORGIA DCA MUST RECEIVE OFFICIAL CERTIFICATION FROM THE COUNTY ON ITS ACCEPTENCE AND COMPLIANCE WITH THE SDA REQUIREMENT; AND,

**THEREFORE, BE IT RESOLVED,** THE CITY OF JENKINSBURG HEREBY AUTHORIZES THE CHAIRMAN TO EXECUTE THIS RESOLUTION, ON BEHALF OF BUTTS COUNTY OFFICIALLY ACCEPTING THE SERVICE DELIVERY STRATEGY AGREEMENTS, AS AMENDED, WITH THE CITY OF JENKINSBURG.

**IN WITNESS WHEREOF,** THIS RESOLUTION BEING ADOPTED BY THE CITY OF JENKINSBURG THIS 31 DAY OF August, 2007.

CITY OF JENKINSBURG  
JENKINSBURG, GEORGIA

BY:   
LANIER BURFORD, MAYOR

ATTEST:   
LAURIE FRANCIS, CITY CLERK

# RESOLUTION

**WHEREAS,** IN ORDER FOR BUTTS COUNTY, GEORGIA, TO MAINTAIN ITS QUALIFIED LOCAL GOVERNMENT (QLG) STATUS, THE COUNTY MUST EXECUTE SERVICE DELIVERY AGREEMENTS (SDA) WITH THE CITIES OF JACKSON, JENKINSBURG AND FLOVILLA; AND,

**WHEREAS,** THE CITY OF JENKINSBURG HAS REQUESTED BUTTS COUNTY TO PROVIDE CODE ENFORCEMENT SERVICES TO ABATE NUISANCES WITHIN THE CORPORATE LIMITS OF THE CITY OF JENKINSBURG; AND,

**WHEREAS,** BUTTS COUNTY HAS REVIEWED THE EXISTING SERVICE DELIVERY AGREEMENTS, AS AMENDED, WITH THE CITIES OF JACKSON, JENKINSBURG AND FLOVILLA, AND FOUND AN AMENDMENT TO BE NECESSARY FOR THE COUNTY TO PROVIDE THE SERVICES WITHIN THE CORPORATE LIMITS OF THE CITY OF JENKINSBURG AND,

**WHEREAS,** GEORGIA DCA MUST RECEIVE OFFICIAL CERTIFICATION FROM THE COUNTY ON ITS ACCEPTANCE AND COMPLIANCE WITH THE SDA REQUIREMENT; AND,

**THEREFORE, BE IT RESOLVED,** THE BOARD OF COUNTY COMMISSIONERS HEREBY AUTHORIZES THE CHAIRMAN TO EXECUTE THIS RESOLUTION, ON BEHALF OF BUTTS COUNTY OFFICIALLY ACCEPTING THE SERVICE DELIVERY STRATEGY AGREEMENTS, AS AMENDED, WITH THE CITIES OF JENKINSBURG, JACKSON AND FLOVILLA.

**IN WITNESS WHEREOF,** THIS RESOLUTION BEING ADOPTED BY THE BUTTS COUNTY BOARD OF COMMISSIONERS THIS 13<sup>th</sup> DAY OF August, 2007.

BUTTS COUNTY BOARD OF COMMISSIONERS  
BUTTS COUNTY, GEORGIA

BY: Eddie Travis  
EDDIE TRAVIS, CHAIRMAN

ATTEST: M. Dianne Holloway  
M. DIANNE HOLLOWAY, COUNTY CLERK



# RESOLUTION

**WHEREAS,** IN ORDER FOR BUTTS COUNTY, GEORGIA, TO MAINTAIN ITS QUALIFIED LOCAL GOVERNMENT (QLG) STATUS, THE COUNTY MUST EXECUTE SERVICE DELIVERY AGREEMENTS (SDA) WITH THE CITIES OF JACKSON, JENKINSBURG AND, FLOVILLA;

**WHEREAS,** THE CITY OF JENKINSBURG HAS REQUESTED BUTTS COUNTY TO PROVIDE CODE ENFORCEMENT SERVICES TO ABATE NUISANCES WITHIN THE CORPORATE LIMITS OF THE CITY OF JENKINSBURG; AND,

**WHEREAS,** BUTTS COUNTY HAS REVIEWED THE EXISTING SERVICE DELIVERY AGREEMENTS, AS AMENDED, WITH THE CITIES OF JACKSON, JENKINSBURG AND FLOVILLA, AND FOUND AN AMENDMENT TO BE NECESSARY FOR THE COUNTY TO PROVIDE THE SERVICES WITHIN THE CORPORATE LIMITS OF THE CITY OF JENKINSBURG; AND,

**WHEREAS,** GEORGIA DCA MUST RECEIVE OFFICIAL CERTIFICATION FROM THE COUNTY ON ITS ACCEPTANCE AND COMPLIANCE WITH THE SDA REQUIREMENT; AND,

**THEREFORE, BE IT RESOLVED,** THE BOARD OF COUNTY COMMISSIONERS HEREBY AUTHORIZES THE CHAIRMAN TO EXECUTE THIS RESOLUTION, ON BEHALF OF BUTTS COUNTY OFFICIALLY ACCEPTING THE SERVICE DELIVERY STRATEGY AGREEMENTS, AS AMENDED, WITH THE CITY OF JENKINSBURG, JACKSON AND FLOVILLA.

**IN WITNESS WHEREOF,** THIS RESOLUTION BEING ADOPTED BY THE CITY OF FLOVILLA

THIS 20th DAY OF August, 2007.

CITY OF FLOVILLA  
FLOVILLA, GEORGIA

BY:   
HARVEY NORRIS, MAYOR

ATTEST:   
ROMELA FREEMAN, CITY CLERK