

**Service Delivery Plan  
For  
Athens-Clarke County  
The City of Winterville  
And The Town of Bogart**

**Prepared by  
The Athens-Clarke County Planning Department  
December 27, 2007**

## Table of Contents

Update Certification .....	1
----------------------------	---

### *Services Provided by One Government*

1. Aging Services .....	3
2. Airport .....	6
3. Animal Control.....	9
4. Convention and Tourism .....	12
5. Cooperative Extension .....	15
6. Coroner .....	18
7. Department of Corrections Prison.....	21
8. District Attorney .....	24
9. Downtown Development Authority .....	27
10. Economic Development Foundation.....	30
11. Emergency Management .....	33
12. Family and Children Services .....	36
13. Human Service Referral .....	39
14. Indigent Health Care .....	42
15. Indigent Legal Services .....	45
16. Jail.....	48
17. Juvenile Court.....	51
18. Keep Athens-Clarke County Beautiful .....	54
19. Leaf and Limb Collection.....	57
20. Magistrate Court .....	60
21. Mental Health.....	63
22. Neighborhood Revitalization.....	66
23. Probate Court.....	69
24. Public Health .....	72
25. Public Housing.....	75
26. Public Transit – Demand Response.....	78
27. Public Transportation – General.....	81
28. Recycling – Collection and Processing .....	84
29. Right-of-Way Maintenance.....	87
30. River Corridor Environmental Support .....	90
31. Roads and Bridges – Construction and Maintenance.....	93
32. Sheriff.....	96
33. Solicitor-General.....	99

34. Solid Waste – Commercial.....	102
35. Solid Waste – Education .....	105
36. Solid Waste Disposal Construction and Demolition .....	108
37. Solid Waste Disposal Landfill .....	111
38. State Court.....	114
39. Superior Court.....	117
40. Tax Assessment .....	120
41. Waste Water Collection and Treatment.....	123
42. Water Supply Treatment and Distribution .....	126

*Services provided by More Than One Government*

1. Building Permits and Inspection .....	130
2. Community Protection Division .....	133
3. Election Services.....	136
4. Fire Protection .....	139
5. Leisure Services .....	142
6. Library .....	145
7. Municipal Court.....	148
8. Planning Department .....	151
9. Police Department.....	154
10. Solid Waste Collection – Residential.....	157
11. Storm Water Management.....	160
12. Tax Collection.....	163

*Services provided by a Government Outside of Athens-Clarke County*

1. Natural Gas Service – City of Commerce.....	167
--	-----

**Certifications**

Service Delivery Strategy Certification.....	173
Summary of Land Use Agreements .....	174

**Appendix – Contracts**

Board of Elections .....	176
Building Permits and Inspections.....	181
Fire Inspections – City of Winterville .....	191
Indigent Legal Services .....	195



GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS

SERVICE DELIVERY STRATEGY

FOR Clarke County

COUNTY

PAGE 1

I. GENERAL INSTRUCTIONS:

- 1. Only one set of these forms should be submitted per county. The completed forms should clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and authority within the county in Section III below. It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.
4. For each service or service component listed in Section III, complete a separate Summary of Service Delivery Arrangements form (page 2).
5. Complete one copy of the Summary of Land Use Agreements form (page 3).
6. Have the Certifications form (page 4) signed by the authorized representatives of participating local governments. Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, page 4).
7. Mail the completed forms along with any attachments to:

Georgia Department of Community Affairs
Office of Coordinated Planning
60 Executive Park South, N.E.
Atlanta, Georgia 30329

For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at www.dca.servicedelivery.org, or call the Office of Coordinated Planning at (404) 679-3114.

Note: Any future changes to the service delivery arrangements described on these forms will require an official update of the service delivery strategy and submittal of revised forms and attachments to the Georgia Department of Community Affairs.

II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Athens-Clarke County Unified Government, City of Winterville, and the Town of Bogart

III. SERVICES INCLUDED IN THE SERVICE DELIVERY STRATEGY:

For each service listed here, a separate Summary of Service Delivery Arrangements form (page 2) must be completed.

See Table of Contents.

# **Services Provided by One Government**



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## AGING SERVICES

The Athens Community Council on Aging is located at 135 Hoyt Street in Athens. The facility includes an activities center for residents sixty years or older. The phone number to contact them is (706) 549-4850. The center provides varied services for the elderly including:

**Adult Day Care Center:** With medical monitoring, social services and therapeutic activities, is an alternative to nursing home placement for disabled adults and persons with Alzheimer's Disease. The main facility in Athens serves multiple counties and supports partial-day sites in Elbert and Greene Counties.

**Athens-Clarke County Senior Center:** Provides noonday meals, education and recreation in the center, as well as outreach, visitation and telephone reassurance to homebound older adults.

**Home Delivered Meals Program (Meals on Wheels):** Provides hot noon meals and frozen or self-stable meals, delivered by volunteers on weekdays to homebound and disabled adults in Clarke County.

**Social Service:** Assists with care management, aid applications and service coordination.

**Transportation Service:** Provides transportation for medical, social service, shopping and other important trips.

**Home Care Service:** Helps with such basic needs as personal care, shopping, errands, cooking, household management, respite care and companion service to disabled adults and Alzheimer's patients throughout Northeast Georgia.

**Long-term Care Ombudsman Program:** Advocates for the rights of nursing home and personal care home residents throughout Northeast Georgia, providing education about regulations, investigation and resolving complaints.

**Foster Grandparent Program:** Enables limited-means older persons in a 10-county area to earn income while providing one-on-one services for youth.

**Retired & Senior Volunteer Program:** Provides opportunities for older Northeast Georgians to contribute lifetime experience to worthy agencies and individuals.

**Senior Companion Program:** Enables limited-means older persons in a 10-county area to earn income while providing companion care to frail older and disabled persons.

**Senior Community Service Employment Program:** Enables older persons to re-enter the work force through part-time work and training placements throughout Northeast Georgia.





**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

---

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

---

**County:** Clarke County

**Service:** Airport

---

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):  
\_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):  
\_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	Enterprise Fund, Federal

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## AIRPORT

The Athens Ben Epps Airport is located at 1010 Ben Epps Drive off of Winterville Road, three miles east of Athens. To contact them the phone number is (706)613-3420. The Airport Authority is composed of six (6) members who are residents of Clarke County and oversee the airport and its operations. The mission of the airport is to provide safe and efficient air transportation to both commercial and general aviation users. The facility is open to the public. There is a wind indicator and a control tower. The attendance is between 600-2200. It is a lighted land airport with white-green beacons of light on the runways. No landing fee. Rescue and fire fighting capabilities exist on-site and are provided by airport employees. The Airport is inspected by Federal Aviation Administration (FAA). The aircraft are based on the field of 118. There are 69 single engine airplanes. The average aircraft operation per day is 177 and 50% of them are transient general aviation. The Airport provides varied services including:

Georgia Flight Academy, Inc.: Is a full service flight school offering private courses all the way through ATP courses.

Firefly: Provides Private Pilot, aircraft maintenance and aircraft rental.

Classic City Aviation: Fly the airplane with a FAA Certified Flight Instructor on board. On this flight you can learn the basics of flying an airplane, take aerial photos of your home or business or just sit back and enjoy the ride.

Georgia Aviation: As an aviation service center, we provide, aircraft maintenance, repairs, alterations, rentals, sales, flight training, and pilot supplies.

Hertz Rent-A-Car: Rents all types of vehicles from small compact cars, mid-size cars, and full size cars.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## ANIMAL CONTROL

The Animal Control unit is a Division within the Athens-Clarke County Central Services Department.

Animal Control located at 45 Beaverdam Road Extension, has officers on-call 24-hours a day. Animal Control can be reached at (706) 613-3540 and by dialing 911 after regular business hours. Emergencies include animal bites, seriously sick animals, seriously injured animals, and trapped animals. Animal Control does respond to any other complaints after regular service hours.

Animal Control provides the following services for citizens:

- Public safety from dangerous or seriously sick animals and at-large dogs
- Investigations of allegations of animal cruelty
- Enforcement of the Athens-Clarke County Animal Control Ordinances
- Adoption or reclamation of impounded and surrendered dogs
- Public education on a variety of topics related to animals
- Information regarding lost or found dogs



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_



## CONVENTION AND TOURISM

The Athens Convention and Visitors Bureau is located at 300 N. Thomas St., Athens GA 30601. Their phone number is (706) 357-4430. The Bureau is a division of the Classic Center Authority and is a proactive sales and marketing organization whose primary goals are increase the economic impact of the hospitality and visitor industry. The Bureau accomplishes these goals by attracting individual visitors, group tours, and meetings and conventions to use Athens' facilities. The hospitality industry is packaged with Athens' cultural and historical offerings to provide a unique experience for visitors. The Bureau also compiles and provides hospitality information for visitors, travel writers and Athens' citizens. The services they offer are:

**Convention Planning Services:** Let the professional staff at the Athens Convention and Visitors Bureau (CVB) assist in all aspects of planning your meeting.

**Bid Packet:** The Athens CVB will send you a customized proposal packet with hotel and meeting room rates and availability for your choice dates, letters of invitation, and suggested activities.

**Bid Presentation:** An Athens CVB representative can attend your decision-making meeting to present information on Athens and answer any questions your group may have.

**Catering, Banquets, and Entertainment:** We will send a list of approved professionals including florists, caterers, entertainers, and speakers.

**Extracurricular Activities:** The Athens CVB can help you organize memorable events including golf, softball or tennis tournaments, festival discounts, theatre group rates, off-site parties and receptions, or group outings to UGA sporting events and cultural performances.

**Spouse and Children's' Activities:** Special programs, luncheons, shopping outings, tours, movies and events can be arranged for individuals who are not attending meeting sessions.

**Tours for Attendees and Guests:** Many tour options, including the Tour of Historic Athens, Inside the Artists' Studio Tour, Downtown Walking Tour, Music History Tour and the Tour of Historic Interiors are available for attendees and guests. The CVB will assist with transportation and tour guide arrangements.

**Transportation Services:** The CVB can provide contacts for transportation services in the Athens area to and from the Atlanta Airport. We can assist in making shuttle arrangements between area hotels and meeting facilities.

**Advance Publicity:** A CVB staff member can attend your convention the preceding year to promote your Athens meeting. Athens information brochures can be supplied as a part of pre-convention mailings.

**Welcome Table / Information Booth and Volunteers:** Brochures on local attractions, dining and entertainment options and other information will be available during your conference.

**Special Group Discounts / Attendee Appreciation:** The Athens CVB has compiled a list of businesses that provide discounts on products and services to convention attendees.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

*County:* Clarke County

*Service:* Cooperative Extension Service

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):  
\_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):  
\_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund and University of Georgia

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## COOPERATIVE EXTENSION

The Athens-Clarke County Cooperative Extension Service is a partnership between The University of Georgia, Athens-Clarke County Unified Government, and the United States Department of Agriculture.

The Cooperative Extension Service's mission is located at 2152 West Broad Street in Athens. Their phone number is (706) 613-3640. The Cooperative Extension Service's mission is to respond to the people's needs and interests in agriculture, the environment, families, and 4-H / youth in Athens-Clarke County with unbiased, research-based education and information.

The four Cooperative Extension Service divisions are Foods & Nutrition, 4-H, Family & Consumer Sciences, and Agriculture & Natural Resources.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS    PAGE 2**

---

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

---

**County:** Clarke County

**Service:** Coroner

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: \_\_\_\_\_)

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

**CORONER**

The primary mission of the Coroner's office is to hold investigations and inquests regarding persons having died by unlawful, violent, suicidal or mysterious means. The Coroner's phone number is (706) 613-3999.





3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund, State Grants, State Subsidies

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## **ATHENS-CLARKE COUNTY DEPARTMENT OF CORRECTIONS (PRISON)**

Athens-Clarke County Prison houses state and county inmates to supplement the labor force of the departments of Athens-Clarke County who supervise inmate labor on a daily basis. The mission of the Athens-Clarke County Corrections Department is to provide a humane and safe environment for inmates, staff, and the community at large through use of modern correctional management techniques and supervision. The Corrections Department operates the "prison," while the Sheriff's Office operates the "jail."

### **GOALS**

- Comply fully with all Georgia Department of Corrections audit standards.
- To clearly define (classification process) how inmate labor is to be used and supervised.
- To provide ongoing mandated training for all Corrections' staff and Athens-Clarke County personnel supervising inmates.
- To comply with all Athens-Clarke County policies and procedures.
- To maintain order and control of the inmates in our custody and reduce inmate drug usage through random drug testing.
- To maintain sanitation standards and proper safety practices.
- To provide security and safety inspections of all inmate work sites.
- To provide meals at a reasonable cost to the Clarke County Jail and Athens-Clarke County Correctional Facilities.
- To prevent escapes and injury to staff or inmates.
- To fully meet health and sanitation standards for Food Service.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**County:** Clarke County **Service:** District Attorney

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Funding

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

**DISTRICT ATTORNEY**

The District Attorney's Office is located within the Athens-Clarke County Courthouse at 325 East Washington Street. The Office is responsible for prosecuting all criminal offenses, felonies and misdemeanors, as well as certain civil actions such as drug, gambling and bond forfeitures in the Superior Courts of the Western Judicial Circuit of Georgia. These prosecutions, both civil and criminal, are generated primarily by the several police agencies operating in and around Athens-Clarke County. The District Attorney's Office is the official legal adviser to the Grand Jury and provides legal advice on an informal basis to law enforcement agencies.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## **DOWNTOWN DEVELOPMENT**

Formed by state legislation in 1977, the Athens Downtown Development Authority (ADDA) administers the revitalization and redevelopment of the Central Business District. Offices are located at 220 College Avenue, Suite 400, in the Fred Building, in Athens. Their phone number is (706)353-1421. The Authority acts as a liaison between the Athens Clarke County Government and the Downtown Business community, the Authority coordinates planning and implementation of public facilities as well as assisting private investors and individual businesses. The Athens Clarke County Downtown Development Authority, created in 1995, focuses on the redevelopment of the Downtown East area, a fifty acre “Brownfield” site adjacent to the Central Business District.

The Athens Downtown Council (ADC): The Council is an association of merchants and businesses that markets the downtown area to local customers. The Council coordinates advertising and merchandising events and publishes a shopping guide.

The Athens Music and Arts Committee (AthFest): The AthFest Committee was organized in 1997 to attract visitors to Athens during the slow summer months, to give UGA students a reason to return during the summer, to showcase Athens area bands for entertainment venues, booking agents and club owners from college towns in the Southeast, to build a Music Conference atmosphere that would attract music industry representatives to Athens, and to promote the Athens Music Industry.





SERVICE DELIVERY STRATEGY
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2

Instructions:

Make copies of this form and complete one for each service listed on page 1, Section III. Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

County: Clarke County Service: Economic Development

1. Check the box that best describes the agreed upon delivery arrangement for this service:

[X] Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

[ ] Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

[ ] One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

[ ] One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

[ ] Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

[ ] Yes [X] No

If these conditions will continue under the strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Funding and Community Development Block Grants (CDBG)

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## ECONOMIC DEVELOPMENT FOUNDATION, INC

The Athens-Clarke County Economic Development Foundation, Inc. was established in 2002 as a non profit organization and classified as 501(c)(3) by the Internal Revenue Service. The Foundation was created and supported by a partnership formed between:

- The Unified Government of Athens-Clarke County,
- The Athens Area Chamber of Commerce,
- The Athens-Clarke County Economic Development Authority, and
- The University of Georgia.

The Foundation's sole purpose is to attract and establish new businesses that will create additional jobs and import capital investment to Clarke County, Georgia. As this is a complex and competitive task, the organization is devoted to new business development along with sharing and promoting the numerous economic assets of the area. The Foundation is managed by a full time staff and governed by a prominent board of directors representing government, business and education.

The Foundation also maintains relationships with the many related organizations that play a significant role in the creation and development of new business opportunities. Those relationships include, but are not limited to, Athens Technical College, Georgia Tech, UGA Small Business Center, SBA, Georgia Department of Industry, Trade and Tourism, Georgia Power, Georgia EMCs, Atlanta Gas Light, CSX Railroad, area business leadership and others.

The Foundation Offices are located at 150 E. Hancock Avenue with a mailing address of P.O. Box 1692, Athens, Georgia 30603. Their telephone is (706) 613-3810 and facsimile: (706) 613-3812

Athens-Clarke County also has a department of Human and Economic Development to pursue economic development goals for the community.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

---

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

---

**County:** Clarke County **Service:** Emergency Management

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Athens-Clarke County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):  
\_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.):  
\_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## EMERGENCY MANAGEMENT

The Emergency Management Agency (EMA) responsibilities are under the auspices of the Athens-Clarke County Fire Department. This all-risk agency serves as the coordinating agency for all emergency/rescue services in Clarke County.

The Emergency Management Agency (EMA) is located at 700 College Ave in Athens. Their phone number is (706) 613-3410. The local EMA coordinator develops and updates standard operating procedures for responding to and recovering from natural and man-made disasters, assists the general public in responding to and recovering from emergency situations, and coordinates evacuation plans, among other duties. Any time more than two emergency agencies are involved, the EMA is called to coordinate service. One of the primary responsibilities of the EMA is to coordinate emergency services during time of disaster.



SERVICE DELIVERY STRATEGY SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2

Instructions:

Make copies of this form and complete one for each service listed on page 1, Section III. Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

County: Clarke County Service: Family and Children Services

1. Check the box that best describes the agreed upon delivery arrangement for this service:

[X] Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

[ ] Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

[ ] One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

[ ] One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

[ ] Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

[ ] Yes [X] No

If these conditions will continue under the strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_



## **FAMILY AND CHILDREN'S SERVICES**

The Department of Family and Children Services (DFCS) is located at 284 North Avenue in Athens. Their phone number is (706) 227-7000. The Department is under the Georgia Department of Human Resources and is responsible for Temporary Assistance for Needy Families (TANF), food stamp benefits, social services to assist low-income families or families in crisis, provides a foster parent program, and assists in adoptions. Those working in the office are state employees and the service area is countywide.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

---

**Instructions:**

Make copies of this form and complete one for each service listed on page 1, Section III. Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

---

County: Clarke County

Service: Human Service Referral

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Funding

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## HUMAN SERVICE REFERRAL

Human Service Referral is handled in Clarke County by Community Connection, a local non-profit agency.

Community Connection's mission is: To nurture, develop, and maintain information and systems which empower individuals and communities to access needed resources and services. Community Connection provides services to Barrow, Clarke, Elbert, Franklin, Greene, Jackson, Jasper, Madison, Morgan, Newton, Oconee, Oglethorpe, Stephens and Walton counties.

### 211 Information and Referral Call Center

A three-digit phone number connects people to human services. This service is the "community connection" for those who want to help and or those who need help. Callers can receive referrals and information on human services such as counseling, financial management, food, shelter and affordable housing. People who want to volunteer can be easily connected to our volunteer center for opportunities such as mentoring and meal delivery, and donation opportunities.

When you dial 211 in the Northeast Georgia area, you speak with a trained referral specialist who can help you locate programs and services. Community Connection 211 is free, confidential and available 24 hours a day. If you have trouble connecting through 211, dial (706) 353-1313 or (800) 924-5085.

### History

In 1981, a small group of local citizens convened to inventory existing local disability services, in an effort to identify primary gaps and to develop a program that would provide services to fill those gaps. These citizens found that fewer gaps existed than expected: the true issue was each individual was aware of only some of the community services available. By compiling their collective knowledge, they could optimize their access to local resources. With the understanding that the disabled population needed services not exclusive to their disability, the group expanded their inventory to all community resources.

Once the inventory was complete, the group identified the unmet needs and worked to fill them. Community Connection of Northeast Georgia was established in 1983 as the first information and referral service launched as a computer based service.

Funding comes from the Athens-Clarke County Unified Government, Bright from the Start: Georgia Department of Early Care and Learning, Emmanuel Episcopal Church, The Thomas M. Kirbo and Irene B. Kirbo Charitable Trust, Northeast Georgia Area Agency on Aging, Northeast Georgia Regional Development Center, A Taste of Athens (charitable event), United Way of Northeast Georgia and individual donors.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Funding

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## INDIGENT HEALTH CARE

Indigent Health Care is provided by Athens Regional Medical Center (ARMC), St Mary's Hospital, Athens Neighborhood Health Center, Athens Nurses Clinic and Mercy Health Center.

### Athens Regional Medical Center

A 315-bed health care facility serving 17 counties in the northeast Georgia area, offering an array of specialized medical, surgical, and diagnostic procedures.

### St. Mary's Health Care System

A private, non-profit, acute care network serving a multi-county area of Northeast Georgia. In addition to hospital and long term care facilities, St. Mary's provides home health care & hospice services, community wellness programs, and more.

### Athens Neighborhood Health Center

Provides accessible, affordable, high quality primary health care to medically underserved and at-risk individuals in Athens-Clarke County and surrounding areas.

### Athens Nurses Clinic

A non-profit, nurse-run organization providing free health care to the homeless, indigent and lower income in Athens-Clarke County.

### Clarke County Health Department

Provides a comprehensive range of health services to the citizens of Athens-Clarke County in the areas of women's health, children's health, communicable disease control, chronic disease services, dental health, nutrition services, health education, and more. A service of the Northeast Georgia Health District and Georgia Public Health.

### Mercy Health Center

A volunteer-based non-profit Christian health center providing care for the uninsured in and around Athens with services including medical, pharmacy, and dental care.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

---

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

---

*County:* Clarke County

*Service:* Indigent Legal Services

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):  
\_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund / State Funding

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change. No Change. The funding for Indigent Legal Services changed in 2007 as a result of House Bill 770, also known as the Georgia Indigent Defense Act of 2003 (see Appendix for Contract)

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## INDIGENT LEGAL SERVICES

Athens-Clarke County contracts with the Georgia Public Defender Standards Council (GPDS), a State Agency, to provide indigent legal services. The State, through this agency, also provides services. Oconee County contributes to the funding of the Western Judicial Circuit Public Defender's Office at amounts that are prorated out based on the number of cases from that county. The positions funded by Athens-Clarke County solely provided indigent defense services for the State, Municipal, and Juvenile Courts. State-funded positions provide indigent defense for Superior Court.

During the 2003 session, the Georgia General Assembly passed House Bill 770, also known as the Georgia Indigent Defense Act of 2003. This act created the Georgia Public Defender Standards Council as an independent agency within the judicial branch of State Government. The Council is charged with the responsibility for assuring that adequate and effective legal representation is provided to indigent defendants in criminal cases. The passage of this act transformed indigent legal services from a largely locally administered program to a partially State administered system of indigent defence.

The Public Defender Office of the Western Judicial Circuit offers services to citizens of Athens-Clarke and Oconee counties who need legal services but cannot afford to pay for the services of a criminal attorney. These services were provided by the Legal Aid and Defender Clinic. It is located at 160 E. Washington Street and the phone number is (706) 369-6440.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**County:** Clarke County **Service:** Jail

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund, State Grants, State Subsidies

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## JAIL

The ACC Jail is operated by the Sherriff's Office and houses inmates who are awaiting trail, awaiting arraignment or have been convicted of technical violations. The ACC Jail Commander can schedule tours of the jail for groups. The Jail is located at 3015 Lexington Road in Athens and the phone number is (706) 613-3270. Besides the inmates awaiting trail, a small percentage of the total yearly jail population is composed of federal inmates awaiting transfer and inmates under the primary jurisdiction of other counties in Georgia.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**County:** Clarke County **Service:** Juvenile Court

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund, Grants

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## JUVENILE COURT

The purpose of our Juvenile Courts is to protect the well-being of children, provide guidance and control conducive to child welfare and the best interests of the state, and secure care for children removed from their homes.

The exclusive, original jurisdiction of Juvenile Courts extends to delinquent children under the age of 17 and deprived or unruly children under the age of 18. Juvenile Courts have concurrent jurisdiction with superior courts in cases involving capital felonies, custody and child support cases, and in proceedings to terminate parental rights. The superior courts have original jurisdiction over those juveniles who commit certain serious felonies. The Juvenile Courts also have jurisdiction over minors committing traffic violations or enlisting in the military services, consent to marriage for minors, and cases involving the Interstate Compact on Juveniles.

Juvenile Court judges are appointed by the superior court judges of the circuit to four-year terms. Judges must be 30 years of age, have practiced law for five years, and have lived in Georgia for three years. Full-time judges cannot practice law while holding office.

Juvenile Court is located in the Clarke County Courthouse, 325 East Washington Street, room 115 and the phone number is (706) 613-3300.





**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

---

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

---

**County:** Clarke County **Service:** Keep Athens-Clarke County Beautiful

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Funding

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## KEEP ATHENS-CLARKE COUNTY BEAUTIFUL

Formerly a secondary agency, Keep Athens-Clarke County Beautiful (KACCB) is now a part of the Solid Waste Department. Their mission is to work towards a cleaner, more beautiful community by improving attitudes and behaviors regarding the environment. They handle neighborhood cleanups, Adopt-a-Highway Programs, Christmas Tree recycling and more. Keep Athens-Clarke County Beautiful is formerly the Keep Athens Beautiful Commission, and before that the Clean and Beautiful Commission. The Athens-Clarke County Keep Athens Beautiful Commission was created in 1988 by the City of Athens and the Clarke County Board of Commission. The Clean and Beautiful Commission was certified as an affiliate of Keep America Beautiful, Inc. in June, 1989. It became a 501(c)(3) agency in 1990.

Goals of the Commission include: promote beautification, maintain litter reduction, promote proper handling and disposal of solid waste, and enhance environmental awareness through education. Commission objectives include: identify and improve areas of general community concern, increase awareness of an individual's role within the community, and promote adequate maintenance of public and private property.

Keep Athens-Clarke County Beautiful  
(706) 613-3501  
<http://www.keeppathensbeautiful.org/>



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## Leaf and Limb Collection

The Athens-Clarke County (ACC) Solid Waste Department provides pickup of leaf and limbs (and grass clippings) to all residents in Athens-Clarke County and the City of Winterville. A portion of the Town of Bogart within Clarke County is also served.

By diverting and mulching leaf and limb material, ACC is meeting the requirements set forth by the State in 1996 which say that no yard waste may be landfilled, thereby saving valuable space. ACC began this program in 1994. The Solid Waste Department is located at 1005 College Avenue, Athens and may be contacted by telephone at (706) 613-3501

Residents are required to use paper lawn refuse bags for all grass clippings, pine straw, small brush, and leaves. No plastic bags will be accepted. Paper lawn refuse bags are available in the Home and Garden section of Target, Wal-Mart, and other local retail stores.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Funding

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_



## Magistrate Court

The mission of the Athens-Clarke County Magistrate Court, located within the Athens-Clarke County Courthouse at 325 East Washington Street, Suite 230, is to provide assistance to the general public, police agencies, and attorneys in the prosecution of criminal and civil case in Athens-Clarke County.

### Magistrate Courts

Magistrate court jurisdiction includes: civil claims of \$15,000 or less; certain minor criminal offenses; distress warrants and dispossessory writs; county ordinance violations; deposit account fraud (bad checks); preliminary hearings; and summonses, arrest and search warrants. A chief magistrate, who may be assisted by one or more magistrates, presides over each of Georgia's 159 magistrate courts.

Magistrates may grant bail in cases where the setting of bail is not exclusively reserved to a judge of another court. No jury trials are held in magistrate court. If a defendant submits a written request for a jury trial, cases may be removed to superior or state court.

The chief magistrate of each county assigns cases, sets court sessions, appoints other magistrates (with the consent of the superior court judges) and sets policy for the magistrate court. The number of magistrates in addition to the chief is usually set by majority vote of the county's superior court judges.

Most chief magistrates are elected in partisan, countywide elections to four-year terms. The chief magistrate may be appointed, if so provided by local legislation. Terms for other magistrate judges run concurrently with that of the chief magistrate who appointed them.

To qualify as a magistrate, an individual must reside in the county for at least one year preceding his or her term of office, be 25 years of age, and have a high school diploma or its equivalent. A magistrate court judge may also serve as a judge of another limited jurisdiction court in the same county..

The Athens-Clarke County Magistrate Court can be contacted by telephone at these following connections:

Magistrate Court Clerk: (706)613-3313

Bad Check/Eviction Division (706)613-3311

Civil Division: (706)613-3315

Criminal Division: (706)613-3312



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Funding

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## MENTAL HEALTH

Athens-Clarke County contracts with Advantage Behavioral Health Systems to provide mental health services.

Advantage Behavioral Health Systems  
195 Miles Street  
Athens GA,  
(706) 369-5745  
[www.negacsbs.org](http://www.negacsbs.org)

The primary focus of Advantage Behavior Systems is substance abuse treatment services. The services provided include substance abuse treatment, detoxification, and a halfway house. The organization runs a residential short-term treatment (30 days or less), residential long-term treatment (more than 30 days), outpatient, as well as partial hospitalization/day treatment. There are special programs and programs targeting particular groups that include women, residential beds for clients' children, men, as well as programs for DUI/DWI offenders.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund and Community Development Block Grants (CDBG)

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## Neighborhood Revitalization

Neighborhood Revitalization located at 375 Satula Ave. is a service that takes a comprehensive approach to housing and the needed supporting infrastructure required for the well being of a neighborhood. It is a part of the Human and Economic Development Division. Neighborhood Revitalization can be contacted by telephone at: (706) 613-3155

Efforts are conducted to improve a neighborhoods physical condition, market value, image, housing stock, and to promote a safe living environment.

For a neighborhood to be considered eligible for this service, 51% of residents must fall into a low to moderate income bracket.

[www.athensclarkecounty.com/~hed/](http://www.athensclarkecounty.com/~hed/)





3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## Probate Court

County probate courts exercise exclusive, original jurisdiction in the probate of wills, administration of estates, appointment of guardians and involuntary hospitalization of incapacitated adults and other individuals.

All probate court judges administer oaths of office and issue marriage licenses. They may hold habeas corpus hearings or preside over criminal preliminary hearings. Unless a jury trial is requested, probate court judges may also hear certain misdemeanors, traffic cases and violations of state game and fish laws in counties where there is no state court. When authorized by local statute, probate judges serve as election supervisors and make appointments to certain local public offices.

In counties with population greater than 96,000, a party to a civil case may request a jury trial in the probate court by a written demand with the first pleading. Appeals from such civil cases may be to the Supreme Court or the Court of Appeals depending on the particular matter.

Most probate court judges are elected to four-year terms in countywide, partisan elections. A candidate for judge of the probate court must be at least 25 years of age, a high school graduate, a U.S. citizen and a county resident for at least two years preceding the election. In counties with population over 96,000, a candidate for probate judge must have practiced law for seven years and be at least 30 years of age.

The Athens-Clarke County Probate Court is an Article 6 Probate Court, giving it enhanced and expanded jurisdiction as well as concurrent jurisdiction with the Superior Courts in certain matters. Appeals from Article 6 Probate Courts go directly to the Court of Appeals or the Supreme Court as appropriate.

The Probate Court, located within the Clarke County Courthouse at 325 East Washington Street, Suite 215, is a Constitutional Office whose functions are mandated by the Georgia Constitution and whose mission is to assist citizens in properly administering estates of descendants, appointing guardians for minors and incapacitated adults, and the involuntary commitment of adults to treatment or rehabilitation. The Athens-Clarke County Probate Court can be contacted by telephone at (706)613-3320



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## **Public Health**

The Division of Public Health, located at 345 North Harris Street, is part of a larger state agency the Georgia Department of Human Resources. The Athens-Clarke County Health Center offers a variety of health services to County residents. Public Health can be contacted by telephone at (706)542-8600.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	Athens-Clarke County General Fund,
	Federal - U.S. Department of Housing and Urban Development (HUD)

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## PUBLIC HOUSING

The Athens Housing Authority is an independent authority chartered pursuant to the Housing Authorities Law O.C.G.A. section 8-3-1 et. seq. by the State of Georgia in 1938. Authority offices are located at 259 Waddell Street, Athens, Georgia. The relationship with the local governing body is defined by a contractual document entitled "Consolidated Cooperation Agreement" executed in accordance with the U.S. Department of Housing and Urban Development (HUD) regulations and the "Housing Authorities Law." In general, funding for Authority operations derives from Federal (HUD) funds and local rental revenue. Basic operations for the Authority are not funded with local or state tax dollars. However, the Authority may, upon occasion, receive special grants or enter into contractual relationships with local or state government.

The Athens Housing Authority's mission is to provide secure, affordable, quality housing and resources which encourage and sustain independence for wage earners, elderly, and their families.

A local Board of Commissioners, appointed by Athens-Clarke County's mayor, governs housing authorities. This organizational structure allows housing authorities to work in conjunction with local governments and agencies to develop long-term housing strategies. On an annual basis, the Athens Housing Authority completes approximately \$2 million in capital improvements in our public housing neighborhoods. Over the years, dwelling units have been completely modernized to include central air conditioning, fully equipped kitchens, and re-designed exteriors to create attractive and desirable rental communities.

The Athens Housing Authority is also involved in a number of local affordable housing initiatives. Our experience in housing finance and construction enhances and augments options for all residents of Athens. Through our ability to issue tax-exempt housing revenue bonds, the Athens Housing Authority has aided the development of other affordable housing in the community.

In an effort to offer more affordable housing choices, the Authority began to build and sell homes through our ACT I Homes program. This program has enabled moderate-income families, who thought a house of their own was out of reach, to become first-time buyers. Working with Athens-Clarke County's Department of Human and Economic Development (HED), the Athens Housing Authority has taken a leadership role in the revitalization of in-town neighborhoods and the creation of greater opportunities for homeownership. The development of the ACT I Homes program provides long-term property tax benefits to the community as well as increases homeownership rates.

To further increase homeownership opportunities and community development, the Authority has worked closely with other affordable housing organizations in Athens. There are several affordable housing organizations in our community, but some of our abilities lend themselves to easing the path for other organizations to complete their projects.

Often, in older neighborhoods, it is difficult to ascertain clear ownership of a property. Legally, we are able to resolve land ownership issues and in that way have assisted the Athens Land Trust with the purchase of property for their homeownership programs.

On a regional level, the Athens Housing Authority is a founding member of the Georgia HAP Administrators, a consortium that provides asset management and program compliance for the multi-family Section 8 subsidized housing program through a contract with HUD. The Athens Housing Authority is responsible for monitoring almost 600 dwelling units in Northeast Georgia. During 2004, GHAP won a contract to provide Section 8 monitoring for the State of Illinois, excluding the Chicago area. Profit sharing from the proceeds of this activity will return to the Athens Housing Authority for our work in the community.





3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund, Enterprise Fund, Federal

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## Public Transit - Demand Response

The Americans with Disabilities act of 1990 requires that public entities which provide fixed route public transportation service must also offer "comparable" paratransit service to individuals with disabilities who are unable to use the fixed route system.

The Athens Transit System operates "The Lift", a service that operates on a one mile radius of the fixed route system. Eligibility is based on mobility impairments and an application must be filled out before requesting use of "The Lift."

Reservations for "The Lift" must be made at least one day in advance by calling (706) 613-3435.

Passengers are required to adhere to rules and regulations comparable to those found on the fixed route system. "The Lift" also accommodates the need for escorts and guests.

"The Lift" charges a fee and offers a subscription service to those individuals who frequently use the system.

The administration office can be contacted by telephone at (706) 613-3432

Additional information on "The Lift" can be found by calling (706) 613-3435

The administration office is located at 325 Pound Street in Athens

[www.athenstransit.com/thelift.html](http://www.athenstransit.com/thelift.html)



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund, Enterprise Fund, Federal

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## Public Transit - General

The Athens Transit System (ATS) is the public transportation provider in Athens-Clarke County.

The mission of the Athens Transit System is to provide affordable and convenient transportation to members of Athens-Clarke County. Public Transit is located at 325 Pound Street in Athens and can be reached by telephone at (706) 613-3432

The Athens Transit System (ATS) is the public transportation provider in Athens-Clarke County. Some of the programs that ATS operates are "The Bus" a fixed route system with 18 different routes and bike rack that can accommodate two bicycles at a time, "The Lift" a paratransit system for those individuals who have mobility issues and are within one mile of the fixed route, and a football shuttle during The University of Georgia's football season.

The largest volume of traffic served by ATS is to the University of Georgia student population.

[www.athensclarkecounty.com/transit/](http://www.athensclarkecounty.com/transit/)

[www.athenstransit.com](http://www.athenstransit.com)



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	Enterprise Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_



## RECYCLING - COLLECTION AND PROCESSING

The Solid Waste Department provides collection and disposal services that meet or exceed state standards and are responsible to the health and sanitary needs of the community. The Department accomplishes this mission while maintaining a competitive cost of service to the community. Located at 699 Hancock Industrial Way, to contact by telephone the number is (706) 613-3512. To educate the public about the importance of waste reduction to the Athens-Clarke County community and implement a comprehensive, waste reduction plan that will reduce landfill disposal of solid waste by 25% or greater.

### American Forest and Paper Association August 2001

The most recent recognition was received from the American Forest and Paper Association in August 2001. Athens-Clarke County won AF&PA's Best Paper Recycling Award in the Schools & Institutions category for its paper recycling program that serves the Clarke County School District and the Unified Government of Athens-Clarke County. In March 2001 at an awards luncheon held in Washington, D.C.

### U.S. Conference of Mayors

We received national recognition from the U.S. Conference of Mayors for our commercial recycling program that serves small businesses in the community.

### National Recycling Coalition 2000

The first national recognition was received in September 2000 from the National Recycling Coalition which selected Athens-Clarke County as being one of the nation's most accomplished recyclers; receiving the "Outstanding Government Program" award.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

---

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

---

**County:** Clarke County

**Service:** Right-of-Way Maintenance

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Athens-Clarke County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## Right-of-Way Maintenance

The Athens-Clarke County Landscape Management Division handles all litter pickup and vegetation maintenance of right-of-way areas belonging to Athens-Clarke County. Landscape Management Division of the Athens-Clarke County Central Service Department mows all public rights-of-way in the county, with the exception of those on state roads. The Georgia Department of Transportation maintains all state routes.

The Athens-Clarke County Department of Transportation and Public Works handles the maintenance of the roadways and storm water infrastructure (including roadway signs and marking, traffic signals, street sweeping, and the maintenance of pavement, sidewalks, roadsides, dirt roads, and storm water systems). Please see the Roads and Bridges and Stormwater Management sections for detailed explanations concerning those areas.

The Athens-Clarke County Landscape Management Division is located at 350 Pound Street and may be contacted by telephone at (706-613-3561)



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## RIVER CORRIDOR ENVIRONMENTAL SUPPORT

Also known as the Oconee Rivers Greenway Commission. This entity is charged with developing the plan for a river-oriented greenway system within the county for the benefit and enjoyment of all citizens. The Commission is composed of 15 citizens appointed by the Athens-Clarke County Mayor and Commission, five of whom are recommended by the President of the University of Georgia. To contact by telephone the phone number is (706) 613-3615 ext. 242.

The mission of the Oconee Rivers Greenway Commission is to protect the floodplain corridors of the Oconee Rivers and their major tributaries to insure the long-term integrity, natural beauty and life support functions of the river and its environs, and to provide citizens the opportunity to enjoy healthy river-oriented recreational activities.





3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund, State, SPLOST

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## **ROADS AND BRIDGES/CONSTRUCTION AND MAINTENANCE**

The Transportation and Public Works Department maintains local roads and bridges throughout Athens-Clarke County, the City of Winterville and the Town of Bogart. State routes are not included as they are maintained by the Georgia Department of Transportation (GDOT). The road maintenance service includes the maintenance, repair and corrective improvements of the roadways, bridges, and bicycle/pedestrian ways to ensure that these facilities operate efficiently and effectively. The programs and activities within this service include pavement maintenance, bridge maintenance, sidewalk maintenance and repair, curb and gutter repair, roadside maintenance (shoulders and ditches), dirt road maintenance, stormwater maintenance, and street sweeping.

The purpose of the bridge maintenance, as operated by the Athens-Clarke County Transportation and Public Works Department, is to rehabilitate and maintain bridges on local roads throughout all of Athens-Clarke County. The program consists of bridge rehabilitation work identified as needed by the Georgia Department of Transportation during their bi-annual inspection survey.

The Athens-Clarke County Transportation and Public Works Department also provides technical service for traffic operations systems (including the operation of traffic signals), construction and maintenance for road and drainage systems, engineering inspection of public roads and sidewalks, and support services to other Athens-Clarke County projects entailing public improvements.

The Georgia Chapter of the American Concrete Institute selected Athens-Clarke County Transportation and Public Works Department to receive the Outstanding Achievement Award. The award highlights innovative concrete paving projects constructed within the last year. The recognition was for the Department's work with porous concrete at the Athens Transit Facility.

The Public Works Department is located at 120 West Dougherty Street and may be contacted by telephone at (706) 613-3440.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## SHERIFF

The Sheriff's Office operates out of the Athens-Clarke County Courthouse Annex at 325 East Washington Street. The Sheriff's office 's primary responsibilities involve law enforcement services to the court system (Superior Court, State Court, Municipal Court, Probate Court, Magistrate Court and Juvenile Court). The Office also acts as server of court processes for civil papers, subpoenas, evictions, felony and misdemeanor arrest warrants, as well as being responsible for transporting prisoners in and out of the county, issuing licenses for raffles and bonding, background checks for gun permits and maintaining a rapid response team for disasters, drug raids, and crowd control. The department also sponsors a Junior Deputy program for 5th graders and a good citizens program at all schools within the County.

The Sheriff's Office has three divisions that report through the Chief Deputy: the Field Operations Division, the Prison Division, and the Administration Division. Reporting directly to the Sheriff is a multi-jurisdictional Drug Task Force Division.



**SERVICE DELIVERY STRATEGY**  
**SUMMARY OF SERVICE DELIVERY ARRANGEMENTS**     **PAGE 2**

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**County:** Clarke County

**Service:** Solicitor General

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Athens-Clarke County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## SOLICITOR-GENERAL

The office of the Solicitor-General (formerly Solicitor) was created by an act of the Georgia Legislature in 1879 to serve as the prosecuting attorney in the State Court of Clarke County. With unification of the former City of Athens and Clarke County governments in 1991 and the subsequent creations of the Municipal Court of Athens-Clarke County in 1992, the Solicitor-General was made by ordinance the prosecuting attorney of the court as well as the prosecuting attorney of the Winterville Municipal Court. In these capabilities, the Solicitor-General has the responsibility to "prosecute" all misdemeanor offenses occurring within the limits of Athens-Clarke County. As used in this context, the term prosecute involves, first and foremost, that exercise of discretion in determining whether to prosecute at all and, if so, whom and how to prosecute. The responsibility of a public prosecutor differs from that of the usual advocate; his duty is to see justice, not merely to convict. This special duty exist because: (1) the prosecutor represents the sovereign and therefore should use restraint in the discretionary exercise of governmental powers, such as the selection of cases to prosecute; (2) during trial, the prosecutor is not only an advocate but he also may make decisions normally made by an individual client, and those affecting the public interest should be fair to all; and (3) in our system of criminal justice, the accused is to be given the benefit of all reasonable doubts.





**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

---

**Instructions:**

Make copies of this form and complete one for each service listed on page 1, Section III. Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

---

**County:** Clarke County **Service:** Solid Waste - Commercial

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Athens-Clarke County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	Enterprise Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## **SOLID WASTE - COMMERCIAL**

The Athens-Clarke County Solid Waste Department provides commercial garbage collection services within the Urban Service District of Athens-Clarke County on a volume-based bag service. This service can be provided from once a week to seven days a week. The Department Also provides recycling services within the Urban Service District. The Department's primary customer base is located within the Urban Service District, but they will provide bids for customers located outside of the district if requested. Commercial dumpster service can be provided outside of the Urban Service District and can include recycling dumpsters for paper, bottles, and cans.

The Georgia Comprehensive Solid Waste Management Act requires the Unified Government of Athens-Clarke County to develop a strategy for reducing the amount of solid waste going into landfills and other disposal facilities. To contact by telephone the number is (706) 613-3501.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

---

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

---

**County:** Clarke County

**Service:** Solid Waste - Education

---

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Athens-Clarke County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

---

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	Enterprise Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## **SOLID WASTE - EDUCATION**

The Recycling Division within the Athens-Clarke County Department of Solid Waste has primary responsibility for spearheading Athens-Clarke County's recycling initiatives and public education efforts. This division works closely with residents, businesses and industries to facilitate their contribution to the recycling efforts.

All Athens-Clarke County schools are provided a recycling dumpster (more than one dumpster is available for those schools producing a large quantity of recyclables) and recycling containers for classroom collections. The Athens-Clarke County Recycling Division can help schools conduct waste audits and set-up recycling programs – contact (706) 613-3512 for additional information.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**County:** Clarke County **Service:** Solid Waste - Disposal (C&D)

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Athens-Clarke County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	Enterprise Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_



**SOLID WASTE - DISPOSAL (Construction and Demolition)**

The Athens-Clarke County landfill stopped accepting inert materials in 1996 and contracts with Oglethorpe County. This landfill accepts construction and demolition debris and is located on US-78 that has an estimated remaining life of 11 years. Athens-Clarke County users will pay a tipping fee for access. Oglethorpe County pays tipping fees for use of the Athens-Clarke County municipal solid waste land fill, in return.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

*County:* Clarke County *Service:* Solid Waste - Disposal (Landfill)

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Athens-Clarke County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	Enterprise Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## **SOLID WASTE - DISPOSAL (LANDFILL)**

The Athens-Clarke County Landfill is a state-of-the-art, lined Subtitle D landfill. The ACC landfill is comprised of about 400 acres with a remaining capacity of 10 years. Approximately 300 tons of materials are disposed in the ACC landfill per day (as of January 2006). In August 1992, ACC entered into a landfill agreement with neighboring Oglethorpe County. This allowed for the expansion of the ACC landfill into Oglethorpe County on approximately 40 acres of property owned by ACC. This agreement also required that all construction and demolition waste be diverted to the Oglethorpe County C&D landfill (located on Highway 78).

The Athens-Clarke County Landfill is located at 5700 Lexington Road, Athens, Georgia and may be reached by telephone at (706) 613-3508

The Athens-Clarke County landfill stopped accepting inert materials in 1996 and contracts with Oglethorpe County. This landfill accepts construction and demolition debris and is located on US-78 that has an estimated remaining life of 11 years. Athens-Clarke County pays host fees for access to this facility.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS      PAGE 2**

---

**Instructions:**

Make copies of this form and complete one for each service listed on page 1, Section III. Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**County:** Clarke County

**Service:** State Court

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Athens-Clarke County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund, Grants

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## STATE COURT

The primary function of the State Court of Athens-Clarke County, Georgia is to dispose of its cases in a manner consistent with the interest of justice and in conformity with the Constitutions of the United States and the State of Georgia. The duty of the Judge of the State Court is to see that the disposition of such cases is accomplished in an expeditious, cost effective manner, while recognizing and protecting the rights and personal concerns of the various parties who appear before the court.

The state court was established by a 1970 legislative act that designated certain existing countywide courts of limited jurisdiction as state courts. State courts may exercise jurisdiction over all misdemeanor violations, including traffic cases, and all civil actions, regardless of the amount claimed, unless the superior court has exclusive jurisdiction.

State courts are authorized to hold hearings on applications for an issuance of search and arrest warrants and to hold preliminary hearings. The Georgia Constitution grants state courts authority to review lower court decisions as provided by statute.

The General Assembly creates state courts by local legislation. Legislation also establishes the number of judges and whether the judges are to be full or part-time. Part-time judges may practice law, except in their own courts.

State court judges are elected to four-year terms in nonpartisan, countywide elections. Candidates must be at least 25 years old, have been admitted to practice law for at least seven years, and have lived in the state for at least three years.

The Court is located in the Clarke County Courthouse at 325 East Washington Street in Athens.  
(706) 613-3200



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

---

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

---

**County:** Clarke County **Service:** Superior Court

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Athens-Clarke County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund, Grants, State, Oconee County

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## SUPERIOR COURT

The mission of the Superior Court is to provide for the timely, effective, and legally correct resolution of civil disputes, criminal prosecutions, appellate and equity matters in the furtherance of justice and in compliance with the constitution and the laws of the State of Georgia, and to support and oversee the operation of related programs and functions within the Superior Court's authority.

The superior court is Georgia's general jurisdiction trial court. It has exclusive, constitutional authority over felony cases, divorce, equity and cases regarding title to land. The exclusive jurisdiction of this court also covers such matters as declaratory judgments, habeas corpus, mandamus, quo warranto and prohibition. The superior court corrects errors made by lower courts by issuing writs of certiorari; for some lower courts, the right to direct review by the superior court applies.

Superior courts are organized into 10 Judicial Districts, comprised of 49 judicial circuits. Each county has its own superior court, though a judge may serve more than one county. A chief judge handles the administrative tasks for each circuit.

Superior court judges are elected to four-year terms in nonpartisan, circuit-wide races. To qualify as a superior court judge, a candidate must be at least 30 years old, a citizen of Georgia for at least three years, and have practiced law for at least seven years. Superior court judges who have retired and taken senior status may hear cases in any circuit at the request of a local judge, an administrative judge, or the governor.

The Superior Court is located in the Clarke County Courthouse, 325 East Washington Street, Third Floor and for contact information by telephone the number is (706) 613-3163.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## TAX ASSESSMENT

The Tax Assessor's Office is responsible for the appraisal of property, insuring that new buildings are placed on the tax roll and a value is provided, preparing official tax maps for the county, sending tax assessments to property owners, and keeping track of all personal property (inventory and equipment). Functions of the office are undertaken by County employees and the service area is county-wide. Funding for the office is provided by the County's general fund.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## WASTE WATER COLLECTION AND TREATMENT

Athens-Clarke County Public Utilities Department provides public sanitary sewerage and wastewater treatment to portions of Athens-Clarke County and the City of Winterville.

The ACC Public Utilities Department's Wastewater Treatment Section ensures that the millions of gallons of water used in homes, businesses, and organizations throughout the County are properly treated and safely returned to our area waterways. The staff includes highly trained maintenance mechanics, lab technicians, operators and administrative support who keep the treatment system running smoothly 24 hours a day, seven days a week.

The Public Utilities Department provides wastewater treatment services for approximately 55% of the population in Athens-Clarke County in three service areas: North Oconee, Middle Oconee and Cedar Creek. We are increasing the availability of wastewater service to about 85% of our citizens by constructing new sewer lines in unsewered areas and expanding capacity in areas that are currently served.

Our major wastewater treatment facilities, the North Oconee, the Middle Oconee, and the Cedar Creek Wastewater Treatment Plants, have a total permitted treatment capacity of 18.7 million gallons a day. The North Oconee and the Cedar Creek wastewater treatment plants are aging beyond cost-effective repair and will be replaced with new water reclamation facilities. The Middle Oconee plant will also be upgraded and expanded. The plants will operate with state-of-the-art odor and noise control technology and at a higher level of treatment. With this advanced treatment, higher quality reclaimed water will be returned to our area waterways. Construction will take place from 2007 to 2010.





## SERVICE DELIVERY STRATEGY SUMMARY OF SERVICE DELIVERY ARRANGEMENTS    PAGE 2

**Instructions:**

Make copies of this form and complete one for each service listed on page 1, Section III. Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**County:** Clarke County    **Service:** Water Supply (treatment & distribution)

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service: \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		
Agreement with City of Winterville		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## **WATER SUPPLY (TREATMENT AND DISTRIBUTION)**

The Athens-Clarke County Public Utilities Department provides water to the part of the Town of Bogart that lie within the Clarke County borders. ACC PUD provides water to portions of Town of Bogart that lie outside Clarke County Boundaries as well. Portions of Clarke County (all three jurisdictions) remain served by private wells.

To better serve our customers on the east side of town, the Athens-Clarke County Public Utilities Department is opening a Satellite Utility Business Office at 1055 Gaines School Road. The office will offer the same services that are provided at the Water Business Office located on Prince Avenue, including collection of stormwater utility bill payments. The satellite office phone number will be (706) 613-3870.

Today, Athens-Clarke County Public Utilities Department (PUD) provides over 16.5 million gallons of water every day to residents, commercial businesses, schools and firefighters. Our wastewater treatment system cleans and safely returns the used water back to area waterways, meeting all environmental regulations.

# **Services Provided by More than One Government**



STATE OF GEORGIA  
SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

*County:* Clarke County *Service:* Building Permits and Inspection

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Athens-Clarke County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund / User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change. The Master Service Delivery Agreement was amended on November 28, 2006 so that Athens-Clarke County Building Inspection Department provides comprehensive building inspection services and fire safety services for one and two family residential buildings within the City of Winterville. (see Appendix for Contract)

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		
Agreement with the City of Winterville		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## BUILDING PERMITS AND INSPECTIONS

The Athens-Clarke County Building Permits and Inspection Department provides permit and inspections services to Athens-Clarke County and the City of Winterville.

The Athens-Clarke County Building Permits and Inspections Department is located at 120 West Dougherty Street in Athens and may be contacted by telephone at (706) 613-3520. The Department exists for the purpose of protecting the public's health, safety, and general welfare. This is accomplished by ensuring compliance with adopted codes that regulate structural strength, stability, sanitation, lighting, ventilation, fire safety and other hazards associated with construction, alteration, removal, demolition, use or occupancy of buildings, structures or property.

The Town of Bogart provides building inspections services with the exception of plumbing if they connect to Athens-Clarke County's public utilities.

Athens-Clarke County currently provides these services for the City of Winterville according to the provisions of a contract. Please find a copy of that contract in the Appendix.



**SERVICE DELIVERY STRATEGY**  
**SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**County:** Clarke County

**Service:** Community Protection Division

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## COMMUNITY PROTECTION DIVISION

The Athens-Clarke County Community Protection Division (formerly Marshal Services) is located at 120 West Dougherty Street and may be contacted by telephone at (706) 613-3790. This is a new division under the Building Inspection & Permits Department. The restructuring consolidates compliance and enforcement personnel from the Planning Department, Solid Waste Department, Building Inspection Department and Marshal Services into a single unit.

Initially, enforcement efforts will focus on three major areas of community concern: noise, trash, and front yard parking. Geographical areas where widespread ordinance violations create a detrimental impact will receive greater attention. Enforcement officers will issue citations without warnings in those identified areas until a change in behavior occurs.

There are several notable new components of the Community Protection Division. Enforcement officers will now have the job title of Code Enforcement Officers. Code Enforcement Officers will report to the Community Protection Division Administrator, a newly created employee position assigned to the Building Inspections Department.

The Community Protection Division Administrator will be responsible for maintaining accountability measures and supervision the daily operations of the division with special attention being given to work in targeted areas. Code Enforcement Officers will be organized into two person teams and assigned to specific geographic areas in which they will be responsible for all compliance activities.

To increase efficiency, officers will be cross-trained in all code areas such as zoning, solid waste, housing, enforcement and property maintenance. This training will empower officers to resolve all code issues, saving time by not referring identified violations to other agencies for judicial resolutions.

The service could be provided to the City of Winterville and the Town of Bogart at no additional expense, if the same standards as those adopted by Athens-Clarke County were to be adopted by those two communities.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund
Contract with the City of Winterville	

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change. The Agreement between Athens-Clarke County and the City of Winterville was amended in 1999 so that Athens-Clarke County provides comprehensive election services. (see Appendix for Contract)

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## **Election Services - Board of Elections - Voter Registration**

The Athens-Clarke County Board of Elections provides service to both Athens-Clarke County and the City of Winterville. However, it is important to note that the City of Winterville holds their own elections with the contracted help of Athens-Clarke County to run and oversee them.

Board of Elections is located in Civic Hall 155 East Washington Street, Athens and may be contacted by telephone at (706) 613-3150. The Board of Elections manages all voter registrations and conducts all elections held in Athens-Clarke County (including the City of Winterville). Using Georgias election code and the U.S. Justice Department regulations as guidelines. The office educates the public on all election dates and laws and certifies election results. The office also handles the qualification process of candidates and maintains an accurate list of voters for elections, for candidates, and for jury lists. Athens-Clarke County oversees elections for federal, state, and county office.

The Town of Bogart provides its own election services.

Athens-Clarke County currently provides these services for the City of Winterville according to the provisions of a contract. Please find a copy of that contract in the Appendix.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## FIRE PROTECTION

The Athens-Clarke County Fire Department provides Fire and Emergency Services for Athens-Clarke County. The City of Winterville maintains a Volunteer Fire Department. The Athens-Clarke County Fire Department also provides fire protection within the City of Winterville.

Athens-Clarke County is served by the Athens-Clarke County Fire Department by a network of fire stations located throughout the county. The Athens-Clarke County Fire and Emergency Services is a progressive and responsive department dedicated to the preservation of life and property through prevention, education, mitigation, preparation, response, and recovery programs.

The Fire Department reviews for compliance with fire codes in addition to fire response. All new construction and annual inspections of public use buildings and establishments that serve alcohol in the County are subject to review by the Fire Department.

The Fire Department Administrative Station #1 may be contacted by telephone at (706) 613-3360.

Athens-Clarke County personnel are dispatched to calls in the portion of the Town of Bogart located within Clarke County. Athens-Clarke County does not provide inspection services to Bogart.

Athens-Clarke County currently provides these services for the City of Winterville according to the provisions of a contract. Please find a copy of that contract in the Appendix.





3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<b>Local Government or Authority:</b>	<b>Funding Method:</b>
Athens-Clarke County	General Fund, User Fees, Grants, SPLOST

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<b>Agreement Name:</b>	<b>Contracting Parties:</b>	<b>Effective and Ending Dates:</b>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## Leisure Services

The Athens-Clarke County Department of Leisure Services serves Athens-Clarke County. The City of Winterville and Athens-Clarke County have cooperative agreements for the use of recreation facilities. Winterville has the Wesley Whitehead Park, Winterville Auditorium, tennis courts and the Winterville City Park. These facilities are considered as an enhanced service and not a duplication of facilities provided by Athens-Clarke County. Residents of Athens-Clarke County may use the facilities within Winterville at no additional charge.

The mission of the Athens-Clarke County Leisure Services Department is "to enrich the lives of our citizens through the stewardship of the county's natural resources and the efficient and responsive provision of quality leisure opportunities, experiences, and partnerships."

Leisure Services, located at Bishop Park, 750 Sunset Drive, Athens and may be contacted by telephone at (706) 613-3800, provides activities in arts, athletics, natural resources, and recreation. Leisure Services offers in excess of 400 activities including single session programming, weekly instructional classes, eight-week programs, summer camps, and annual special events.

Among the most popular programs offered are Adult Softball, Art Exhibits, Christmas Parade, Community Theatre, Competitive Swimming, Dance Recitals, Moonlight Canoeing, Senior Adult Bingo, Snake Day, Youth Soccer, and Wheelchair Basketball and Tennis.

New programs are introduced based on citizen input, volunteer interests, and employee recommendations. Citizens are encouraged to submit program ideas on the department's program evaluation survey. Volunteers with special skills or interests often develop and submit program ideas with the intent of personally participating and employees regularly submit program proposals for consideration. New program proposals include a complete program explanation, anticipated expenses, needed supplies, and required staff time. With the department director's approval, the new program proposal becomes a program.

Leisure Services is the fourth largest department within the Unified Government of Athens-Clarke County. During the summer, the department hires an additional 120 staff thereby becoming the largest department.

The department maintains approximately 3,400 acres. In addition to twenty major facilities, Leisure Services maintains seventeen local school/neighborhood parks.

Athens-Clarke County Leisure Services was honored by the Georgia Recreation and Park Association as State and District Agency of the Year in 1999, 2002, and 2005.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## Library

By Georgia state law, all public libraries provide county-wide service. The Athens Regional Library System is comprised of 8 libraries and 5 resource centers. Additionally, the Athens-Clarke County Regional Library and the Winterville Library are a part of a five county regional system consisting of Athens-Clarke County, Franklin County, Madison County, Oconee County and Oglethorpe County. ARLS provides resources and educational programming for the citizens of Athens-Clarke, Franklin, Madison, Oconee, and Oglethorpe Counties. This area includes the communities of Athens, Winterville, Lavonia, Royston, Danielsville, Watkinsville, Bogart and Lexington. Libraries within this system share borrowing privileges and, in this manner, leverage the access to resources for their patrons. This system does not include the University of Georgia Library system.

The Athens-Clarke County Regional Library is part of an 11 branch regional system. Libraries within this system share borrowing privileges creating leverage to access resources for their patrons. This systems does not include The University of Georgia Library. Library cards are free to all residents of Georgia. Persons who attend school, own property or are employed in Georgia are eligible for a free PINES card. PINES cards are valid for 2 years. Out-of-state cards are available to persons living outside Georgia who do not meet the above criteria for a \$25 annual fee, payable at the time the card is issued.

The Special Needs Library of Northeast Georgia provides free library service for people who have difficulty using regular print materials without the use of special equipment, such as magnifiers or tape players. Individuals who have visual, physical, or reading disabilities may be eligible for our services. The Library loans books and magazines on cassette tapes or in braille, as well as the necessary cassette players. Books and players are mailed back and forth at no cost to the patron. The recorded books, machines, and catalogs are provided by the Library of Congress' National Library Service for the Blind and Physically Handicapped. Operating funds are provided by the State of Georgia and the Library is housed in and administered by the Athens-Clarke County Library. The Special Needs Library of Northeast Georgia serves 21 counties: Banks, Barrow, Clarke, Elbert, Franklin, Greene, Gwinnett, Habersham, Hancock, Hart, Jackson, Jasper, Madison, Morgan, Oconee, Oglethorpe, Putnam, Rabun, Stephens, Walton, and White counties.

The Athens-Clarke County Regional Library may be contacted by telephone at (706)-613-3650  
The Athens-Clarke County Regional Library is located at 2025 Baxter Street, Athens

The Winterville Library may be contacted by telephone at (706)742-7735  
The Winterville Library is located at 115 Marigold Lane, Winterville

The Bogart Library may be contacted by telephone at (706) 725.9443  
The Bogart Library is located at 200 South Burson Avenue · Bogart, Georgia



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_



## Municipal Court

There are two Municipal Courts in operation within Clarke County: The Municipal Court for Athens-Clarke County, the Municipal Court for the City of Winterville. The Town of Bogart contracts with Oconee County for municipal court services.

Approximately 400 local courts are also part of the Georgia court system. These special courts and courts serving incorporated municipalities operate under various names with varying jurisdictions.

Courts of incorporated municipalities try municipal ordinance violations, issue criminal warrants, conduct preliminary hearings, and may have concurrent jurisdiction over shoplifting cases and cases involving possession of one ounce or less of marijuana. Qualifications of judges and terms of office in municipal courts are set by local legislation.

The Municipal Court for Athens-Clarke County is located on the ground floor in the Clarke County Courthouse at 325 East Washington Street, Athens and may be contacted by telephone at (706) 613-3690. This is a full time court that handles all citations regarding local ordinances as well as a few misdemeanor cases.

The City of Winterville operates a Municipal Court utilizing the work of a part-time Judge. Cases involving ordinances adopted by the City of Winterville are reviewed. The Winterville Police Department brings cases to this court. The Municipal Court for the City of Winterville is an enhancement to services and is not a duplication of service.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS    PAGE 2**

---

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

---

**County:** Clarke County

**Service:** Planning Department

---

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Athens-Clarke County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund, State and Federal Grants

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## Planning Department

The Athens-Clarke County Planning Department provides service to Athens-Clarke County as well as housing MACORTS, the regional transportation planning system. The City of Winterville provides its own planning and zoning commission. Planning and zoning for the portion of the Town of Bogart located within Clarke County is under the jurisdiction of the Town of Bogart.

The mission of the Athens-Clarke County Planning Department is to effectively manage community change in both the short and the long term with regard to land use, transportation, historic preservation and overall development so that a positive environment, that is productive and beneficial to all citizens of Athens-Clarke County, is obtained. The tools used in achieving this mission include the Comprehensive Plan, the Zoning Ordinance, Subdivision Regulations, Flood Protection Ordinance, Street Numbering Ordinance, Historic Preservation Ordinance, Sign Ordinance, the Transportation Improvement Plan (TIP) developed in conjunction with the Madison Athens-Clarke Oconee Transportation Study (MACORTS), and the Athens-Clarke County Geographical Information System (GIS). The Planning Department is located at 120 Dougherty Street, Athens and may be contacted by telephone at (706) 613-3515.

The City of Winterville holds jurisdiction over its own zoning ordinance and maintains a Planning And Zoning Commission which has final authority on subdivision and variance requests and make a recommendation on zoning requests to the Winterville City Council. The Winterville City Council makes the final decision in zoning matters. When appropriate, the Athens-Clarke County Planning Department and the City of Winterville work with one another and share information.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS    PAGE 2**

---

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

---

**County:** Clarke County

**Service:** Police Department

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Athens-Clarke County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund, State and Federal Grants

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

PAGE 2 (continued)

## POLICE DEPARTMENT

The Athens-Clarke County Police Department provides services county-wide including the City of Winterville and the portion of the Town of Bogart located within Clarke County. In addition to uniform services, these also include communications, criminal investigation and others. Under a cooperative agreement, when Winterville Police officers are on duty, emergency calls are dispatched first to that department, with Athens-Clarke County Officers providing back-up as necessary. A Winterville officer is on call at all times and the department is usually staffed between 7:00 a.m. and 3:00 p.m. The Athens-Clarke County Department has full accessibility to the Georgia Crime Information Center network and the Winterville Department does also through an agreement with Athens-Clarke County. The Winterville Police Department is thought of as an enhanced service.

The mission of the Athens-Clarke County Police Department is to form partnerships with county citizenry and visitors that result in this venue being the safest core of any metropolitan area in the State of Georgia. The department's mission includes, but is not limited to, protecting the well-being of all persons and their property by ensuring effective, efficient, timely, and equitable police services throughout the Athens-Clarke County jurisdiction.

The Department Administration office is located at 3035 Lexington Road and may be contacted by telephone at (706) 613-3330. It recognizes and welcomes the public as full partners in any endeavor to create support systems which produce continuous improvement within individual and collective responsibilities. Thus, the department has adopted Community-Oriented Policing, the SARA model of problem-solving, and Problem-Orienting Policing approaches as key management tools and operational philosophies.

The Athens-Clarke County Police Department has an authorized strength of 218 sworn positions, 56 civilian positions and 28 crossing guards. It was the 48th police department to be recognized nationally as an accredited police department and the first to receive certification by the State of Georgia.

The Athens-Clarke County Police Department was recently re-accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA). In order to be re-accredited, the Department was thoroughly examined by a panel of three accreditors with law enforcement backgrounds from across the country. All departmental policies and procedures were examined and the panel received input from members of the community at a public hearing. The Athens-Clarke County Police Department is one of only 556 accredited agencies in the world.



**SERVICE DELIVERY STRATEGY  
SUMMARY OF SERVICE DELIVERY ARRANGEMENTS PAGE 2**

**Instructions:**

**Make copies of this form and complete one for each service listed on page 1, Section III.** Use exactly the same service names listed on page 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

**County:** Clarke County **Service:** Solid Waste Collection - Residential

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): Athens-Clarke County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service): \_\_\_\_\_

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): \_\_\_\_\_

Other (If this box is checked, **attach a legible map delineating the service area of each service provider**, and identify the government, authority, or other organization that will provide service within each service area.): \_\_\_\_\_

2. In developing the strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes  No

If these conditions will continue under the strategy, **attach an explanation for continuing the arrangement** (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, **attach an implementation schedule** listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	Enterprise Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## Solid Waste Collection - Residential

The Athens-Clarke County Solid Waste Department is a volume-based residential service to all residents who live within the County's Urban Service District. Those located outside the Urban Service District, within the General Service District and the City Winterville utilize private haulers. The Town of Bogart collects its own residential waste and takes it to the Barrow County landfill. This service is paid for out of city taxes.

The Athens-Clarke County Solid Waste Department located at 1005 College Avenue and may be contact by telephone at (706)613-3501, currently provides garbage collection and recycling services to approximately 9,676 residential customers in the Urban Service District (USD) which is the former city limits of Athens. There are approximately 2,317 curbside and 7,359 backyard customers.

Several private haulers are authorized to operate in Athens-Clarke County. The Athens-Clarke County Solid Waste Department oversees the private haulers through franchise agreements. Outside the former city limits of Athens, in the General Services District (GSD) and will need to contact a private hauler for garbage and recycling services.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## STORM WATER MANAGEMENT

The Athens-Clarke County Transportation and Public Works Department provides storm water management services to Athens-Clarke County and the portion of the Town of Bogart located within Clarke County. Currently, the City of Winterville has its own state-issued Storm water Permit under the Federal program and Athens-Clarke County provides support to the City of Winterville as it relates to storm water quantity issues. City of Winterville remains responsible for its own compliance with national regulations as they pertain to water quality. Athens-Clarke County is currently discussing an intergovernmental agreement as it relates to stormwater quality.

Athens-Clarke County is responsible for the stormwater quantity aspects of stormwater management within Athens-Clarke County and the City of Winterville. The residents of the City of Winterville pay the portion of the stormwater fees that relate to quantity.

The excess storm water runoff that falls onto impervious surfaces eventually makes its way to the Middle and North Oconee Rivers. Along the way, this storm water runoff picks up chemicals, debris, and other contaminants that pollute the rivers. Storm water runoff can also erode the soil and riverbanks, adversely affecting our environment and altering the daily life of Athens-Clarke County residents. The water that pours onto the street from a downpour rushes off the road and into a storm drain. Proper drainage ensures that streets are safe to travel and protects property from flooding. That drain—and the system that it connects to - must be maintained and upgraded, to protect our homes and businesses from the potential problems that can come from storm water runoff. For these reasons, the federal and state governments have required that towns which are the size of Athens-Clarke County manage storm water according to certain guidelines. In response to these new regulations, Athens-Clarke County created a comprehensive storm water management program. This program extends beyond existing storm water services and works to alleviate problems caused by years of deterioration to the storm water infrastructure of Athens-Clarke County, while making sure that we are prepared for all that the future holds.

The storm water utility fee will pay for the operations and maintenance costs of the storm water program. Some of the services tied to the storm water program include:

- Flood protection through capital improvement projects
- Improved water quality through watershed protection
- Maintenance of drainage infrastructure
- Storm drain cleaning and repair
- Street sweeping
- Pipe Cleaning
- Shoulder and ditch maintenance within the right of way
- Education and outreach to improve public understanding
- Construction inspections to assure proper site management
- Project design and management
- Federal and state regulatory compliance
- Improved long-term storm water planning
- Increased oversight of new development

The Athens-Clarke County Transportation and Public Works administrative offices are located at 120 West Dougherty Street, Athens, Georgia. The office telephone the number is (706) 613-3440.



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
Athens-Clarke County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: August 2007

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

\_\_\_\_\_

## Tax Collection

The Athens-Clarke County Tax Commissioner's office is responsible for submission of the tax digest to the State Revenue Commissioner for Athens-Clarke County. The Clarke County Board of Education (BOE) pays the Athens-Clarke County government to collect those taxes due to the BOE. The City of Winterville and the Town of Bogart both collect their own property taxes and distributes tax bills.

The Athens-Clarke County Tax Commissioner's office handles homestead exemptions and property tax returns for real property. Real property is land and generally anything that is erected or affixed to the land. The Board of Tax Assessors office handles Freeport exemptions and business personal property tax returns. Business personal property includes furniture, fixtures, equipment, supplies and inventory of a business. It also includes boats and aircrafts.

The overall goal of the Office of the Tax Commissioner is to provide effective and accountable tax administration to the citizens of Athens-Clarke County in a fair and courteous manner.

The Property Tax Division is involved in the preparation of the digest, collection of ad valorem tax on real and personal property, disbursements of these collections to the levying authorities, and final audit of these transactions.

The Delinquent Tax Division's mission is to maximize collection of ad valorem tax by working with taxpayers in financial difficulty and maintaining an ongoing levy program. We use all legal measures to collect delinquent tax from those who willfully refuse to pay.

The Motor Vehicle Division provides the following services:

1. Registers and titles vehicles and collects and disburses related taxes and fees;
2. Advises taxpayers of legal means of transferring vehicle ownership and proper registration and titling procedures
3. Assists law enforcement in identifying vehicle ownership.

The Tax Commissioner's Property Tax office may be contacted by telephone at (706) 613-3120. The Tax Commissioner's Tag Office may be contacted by telephone at (706) 613-3130. The Tax Commissioner's Administration Location is located in the Athens-Clarke County Courthouse at 325 East Washington Street, Suite 250, Athens. The Tax Commissioner's Tag Office is located at 3025 Lexington Road, Athens

The City of Winterville collects property taxes within its jurisdiction, which consists of approximately 600 bills. Mobile homes and motor vehicles within the City of Winterville are collected by Athens-Clarke County Tax Commissioner and the funds are returned to the City of Winterville.

The same arrangement exists for the Town of Bogart as for the City of Winterville.



# **Services Provided by a Government Outside of Athens-Clarke County**



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority:</i>	<i>Funding Method:</i>
City of Commerce	Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name:</i>	<i>Contracting Parties:</i>	<i>Effective and Ending Dates:</i>
Master Service Delivery Agreement		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None

7. Person completing form: Brad Griffin, Planning Director (Athens-Clarke County)  
 Phone number: (706)613-3515 Date completed: January 2006

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

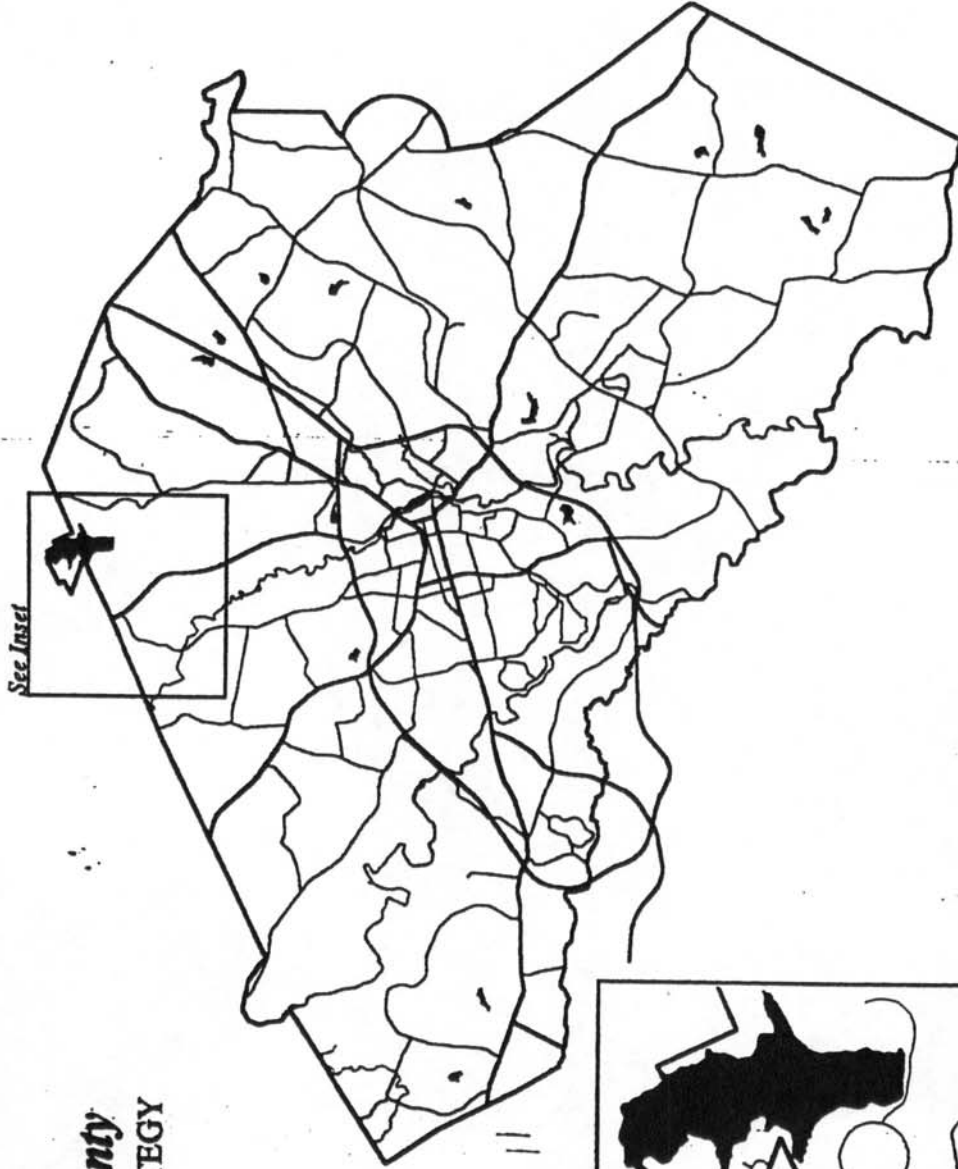
\_\_\_\_\_

## NATURAL GAS SERVICE

The City of Commerce, Georgia operates a natural gas service which has lines that extend into Athens-Clarke County. The area serviced by these lines is along U.S. Highway 441 North, beginning at the Jackson County line running south along U.S. Highway 441 to approximately 1175' south of Bob Holman Road. The only area served off U.S. Highway 441 is the entire length of Bob Holman Road and that portion of Newton Bridge Road between U.S. Highway 441 and the North Oconee River. (see map).

The Main Gas line coming out of Bob Holman Station was upgraded to a 8" steel high pressure line in 2005. All other lines were improved to 2" plastic line since the last Service Delivery Plan document was prepared..

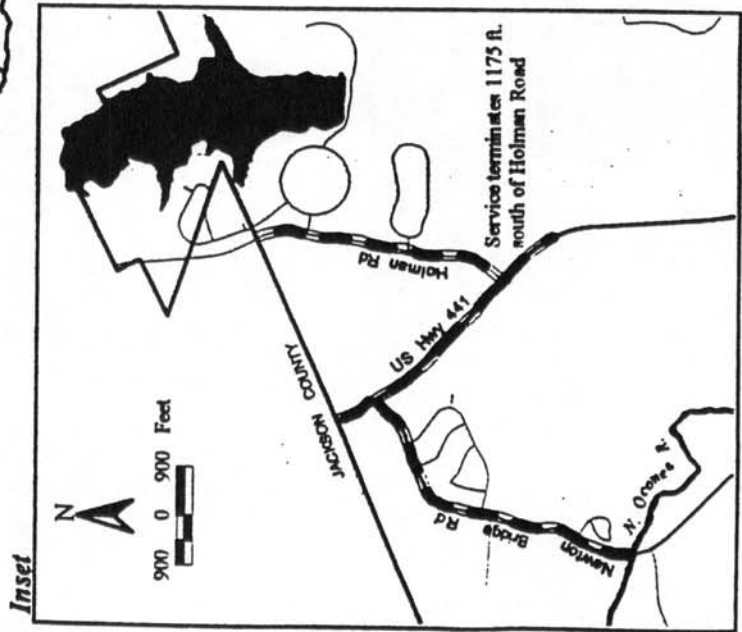
**Athens-Clarke County**  
SERVICE DELIVERY STRATEGY



**City of Commerce, GA**  
**Natural Gas Service Area**  
November, 1998

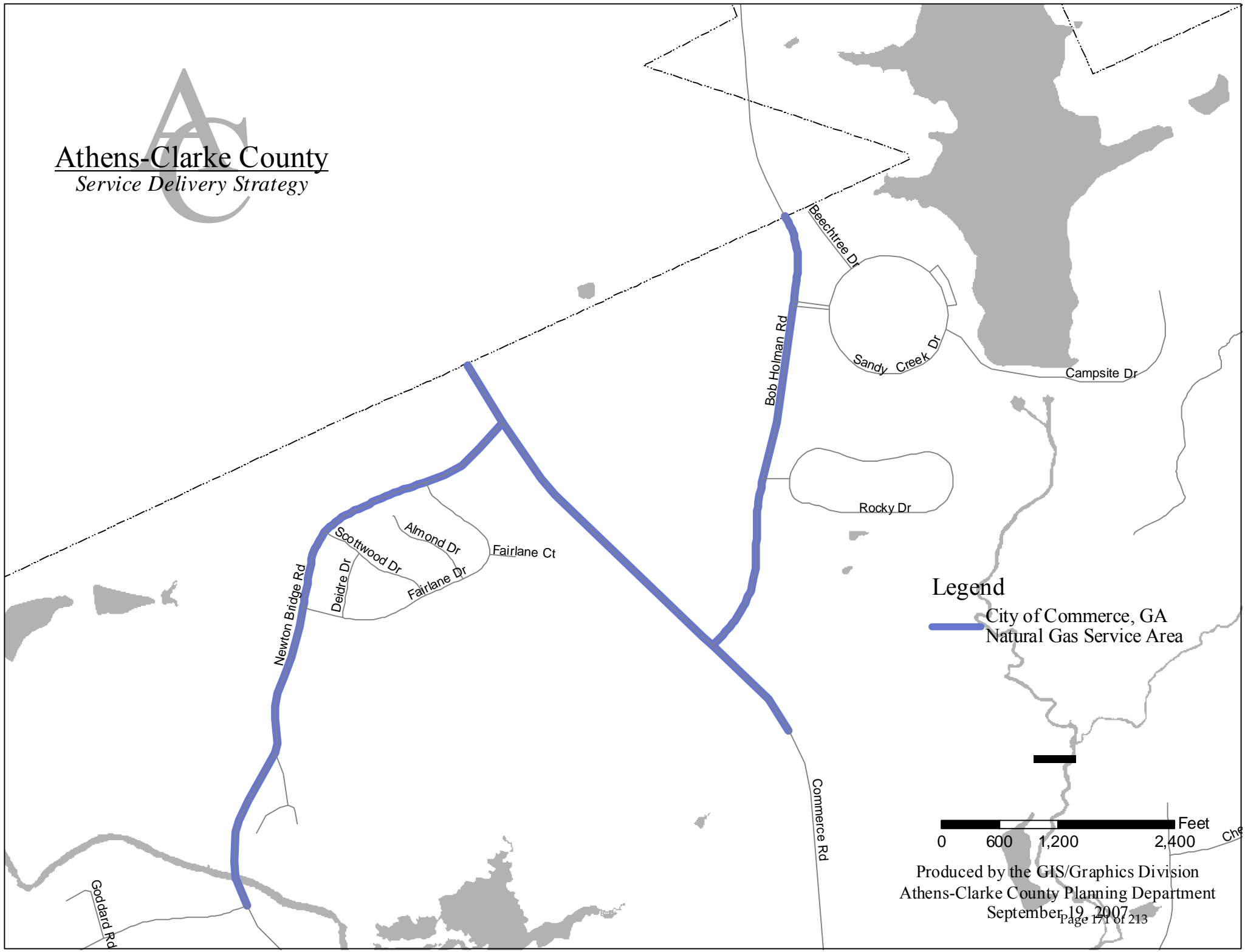


Produced by the GIS/Graphics Division  
Athens-Clarke County Planning Department  
November, 1998





**Athens-Clarke County**  
*Service Delivery Strategy*



**Legend**  
City of Commerce, GA  
Natural Gas Service Area

0 600 1,200 2,400 Feet

Produced by the GIS/Graphics Division  
Athens-Clarke County Planning Department  
September 19, 2007  
Page 171 of 213

# Certifications



# SERVICE DELIVERY STRATEGY CERTIFICATIONS

**Instructions:**

This page must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having 1990 populations of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 1990 population of between 500 and 9,000 residing within the county. Cities with 1990 populations below 500 and authorities providing services under the strategy are not required to sign this form, but are encouraged to do so. Attach additional copies of this page as necessary.

## SERVICE DELIVERY STRATEGY FOR CLARKE COUNTY

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A. 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2)); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

SIGNATURE:	NAME: (Please print or type)	TITLE:	JURISDICTION:	DATE:
<i>Heidi Davison</i>	Heidi Davison	Mayor	Athens-Clarke County	
<i>James C Mercer</i>	James C. Mercer,	Mayor Jr.	Winterville	
<i>T.A. Peavy</i>	T.A. Peavy	Mayor	Bogart	



ATHENS-CLARKE COUNTY  
SERVICE DELIVERY STRATEGY  
CERTIFICATION

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A. 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2)); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

Adopted this 21<sup>st</sup> day of February 2008

BY: \_\_\_\_\_

*Heidi Davison*

Mayor

ATTEST: \_\_\_\_\_

*G. J. Spill*

Clerk of Commission

RESOLUTION AUTHORIZING THE ADOPTION OF THE ATHENS-CLARKE COUNTY AND  
CITY OF WINTERVILLE COMPREHENSIVE PLAN AND THE SERVICE DELIVERY  
STRATEGY FOR ATHENS-CLARKE COUNTY, THE CITY OF WINTERVILLE AND THE  
TOWN OF BOGART

WHEREAS, the 1989 Georgia General Assembly enacted House Bill 215, the Georgia Planning Act, requiring all local governments to prepare a comprehensive plan in accordance with the Minimum Planning Standards and Procedures promulgated by the Georgia Department of Community Affairs; and

WHEREAS, the Athens-Clarke County and the City of Winterville Comprehensive Plan which includes the Community Agenda, the Community Participation Program, and the Community Assessment was prepared in accordance with the Minimum Planning Standards and Procedures, and

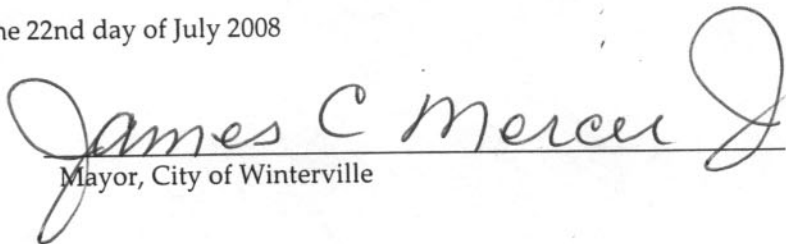
WHEREAS, the Georgia Department of Community Affairs certified the Athens-Clarke County, the City of Winterville and the Town of Bogart Service Delivery Strategy which is, per the Official Code of Georgia § 36-70-28, required to be revised whenever there is an update to the Comprehensive Plan.

BE IT THEREFORE RESOLVED, that the City of Winterville Mayor and Council do hereby adopt the Athens-Clarke County and City of Winterville Comprehensive Plan, including the Community Assessment, the Community Participation Program, and the Community Agenda and the Service Delivery Strategy for Athens-Clarke County, The City of Winterville and the Town of Bogart.

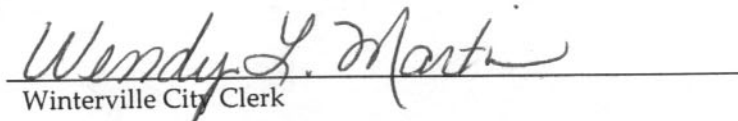
The signed original of said documents shall be maintained on file and available for inspection in the office of the Clerk of the City of Winterville, 125 North Church Street, Winterville, Georgia, and in the office of the Athens-Clarke County Planning Department, 120 West Dougherty Street, Athens, Georgia.

Adopted this the 22nd day of July 2008

APPROVED:

  
\_\_\_\_\_  
Mayor, City of Winterville

ATTEST:

  
\_\_\_\_\_  
Winterville City Clerk

**RESOLUTION**

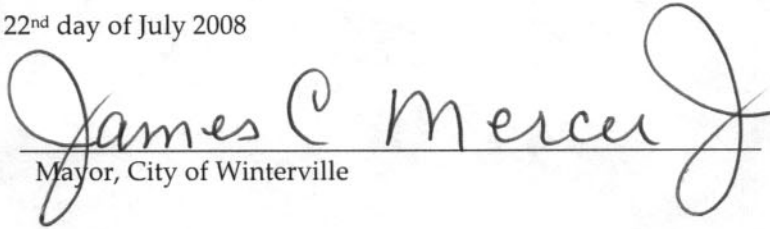
WHEREAS, the 1989 Georgia General Assembly enacted House Bill 215, the Georgia Planning Act, requiring all local governments to prepare a comprehensive plan in accordance with the Minimum Planning Standards and Procedures promulgated by the Georgia Department of Community Affairs; and

WHEREAS, the Community Agenda for the Athens-Clarke County and the City of Winterville Comprehensive Plan, was prepared in accordance with the Minimum Planning Standards and Procedures; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Winterville that the Community Agenda for the Athens-Clarke County and the City of Winterville Comprehensive Plan, dated April 2008, as approved by the Georgia Department of Community Affairs, is hereby adopted, and furthermore, that the Northeast Georgia Regional Development Center shall be notified of said adoption within seven (7) days of the adoption of this resolution.

Adopted this the 22<sup>nd</sup> day of July 2008

APPROVED:

  
\_\_\_\_\_  
Mayor, City of Winterville

ATTEST:

  
\_\_\_\_\_  
Winterville City Clerk



SERVICE DELIVERY STRATEGY  
SUMMARY OF LAND USE AGREEMENTS

Instructions:

Answer each question below, attaching additional pages as necessary. Please note that any changes to the answers provided will require updating of the service delivery strategy. If the contact person for this service (listed at the bottom of this page) changes, this should be reported to the Department of Community Affairs.

County: Clarke

1. What incompatibilities or conflicts between the land use plans of local governments were identified in the process of developing the service delivery strategy?

No conflicts or incompatibilities were identified during the development of the Service Delivery Strategy, there were no incompatibilities or conflicts between the land use plans of local governments identified.

2. Check the boxes indicating how these incompatibilities or conflicts were addressed:

- amendments to existing comprehensive plans
- adoption of a joint comprehensive plan
- other measures (amend zoning ordinances, add environmental regulations, etc.)

*Note: If the necessary plan amendments, regulations, ordinances, etc. have not yet been formally adopted, indicate when each of the affected local governments will adopt them.*

If "other measures" was checked, describe these measures:

3. Summarize the process that will be used to resolve disputes when a county disagrees with the proposed land use classification(s) for areas to be annexed into a city. If the conflict resolution process will vary for different cities in the county, summarize each process.

See Attachments

- A) Athens-Clarke County
- B) Winterville, and
- C) Bogart

4. What policies, procedures and/or processes have been established by local governments (and water and sewer authorities) to ensure that new extraterritorial water and sewer service will be consistent with all applicable land use plans and ordinances?

The Mayor and Commission of Athens-Clarke County holds a policy which state that all requests for water or sewer line extensions must be accepted by the jurisdiction within which the request is located, must be reviewed by Athens-Clarke County staff and must receive approval from the Mayor and Commission prior to any extensions being authorized.

5. Person completing form: Brad Griffin, Planning Director

Phone number: (706) 613-3515 Date completed: January 2006

6. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with land use plans of applicable jurisdictions?  Yes  No

If not, provide designated contact person(s) and phone number(s) below:

## **Appendix**

**Contracts for  
Board of Elections  
Building Inspection  
Fire Inspections and  
Indigent Legal Services**

THE UNIFIED GOVERNEMENT OF ATHENS-CLARKE COUNTY AND  
THE CITY OF WINTERVILLE  
CONTRACT GOVERNING CONDUCT OF WINTERVILLE MUNICIPAL ELECTIONS

This agreement made and entered into this 9th day of February, 1999, by and between the Unified Government of Athens-Clarke County, Georgia, a body corporate and politic and a political subdivision of the State of Georgia (hereinafter referred to as "Athens-Clarke County") and the City of Winterville, a municipal corporation, lying within the boundaries of Clarke County, Georgia (hereinafter referred to as "Winterville");

WITNESSETH:

WHEREAS, pursuant to the provisions of O.C.G.A. Section 21-2-45(c) and pursuant to the Resolution of the Council of the City of Winterville, adopted on February 10, 1999, and attached hereto (hereinafter referred to as "the Resolution"), Winterville, acting by and through its local governing authority, has authorized Athens-Clarke County to conduct all municipal elections held pursuant to Title 21, Chapter 2 of the Official Code of Georgia Annotated;

WHEREAS, pursuant to the provisions of O.C.G.A. Section 21-2-45(c)(1) and the Resolution attached hereto, Winterville has requested that Athens-Clarke County perform all duties as superintendent of all Winterville municipal elections specified under Title 21, Chapter 2 of the Official Code of Georgia Annotated, including the qualification of candidates; and

WHEREAS, pursuant to the provisions of O.C.G.A. Section 21-2-45(c) with reference to any municipal election so conducted by Athens-Clarke County, Winterville shall pay all costs Athens-Clarke County incurs in performing the functions of superintendent of elections for Winterville as specifically set forth hereinbelow;

NOW THEREFORE, in consideration of the mutual obligations and promises contained herein, the parties hereto agree as follows:

1.

The Athens-Clarke County Board of Elections and Registration shall be the superintendent of elections for the City of Winterville. The Athens-Clarke County Board of Elections and Registration and the Athens-Clarke County Supervisor of Elections shall conduct all municipal elections for the City of Winterville and perform all functions required of the Superintendent of Elections by law, including qualification of municipal candidates for elections. Such qualification of candidates shall take place in the Office of the Supervisor of Elections, Board of Elections, Room 260, Athens-Clarke County Courthouse, 325 East Washington Street, Athens, Georgia. All special elections

for the City of Winterville will be held at City Hall in Winterville, Georgia. All other elections for the City of Winterville will be held in conjunction with county and/or state elections at the Winterville Elementary School.

2.

Winterville shall pay the following costs incurred in performing the functions required above: (a) costs of preparing and printing paper ballots for use in Winterville municipal elections; (b) costs of hiring pollworkers for Winterville municipal elections; (c) costs of preparing and publishing legal ads required for Winterville municipal elections, and (d) any other costs incurred by Athens-Clarke County in conducting and supervising Winterville municipal elections upon presentment to Winterville of bill for such costs from the Supervisor of Elections for Athens-Clarke County.

3.

This contract shall continue for a term of 50 years unless earlier terminated by either party.

Given under the hands and seals of the parties hereto, the day and year first written above.

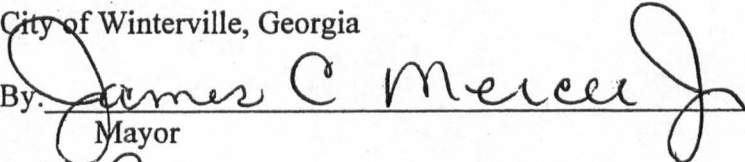
The Unified Government of Athens-Clarke County, Georgia

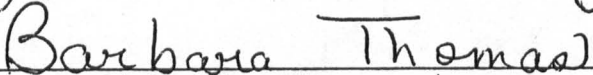
By:  \_\_\_\_\_  
Mayor and Chair

Attest:  \_\_\_\_\_  
Clerk of Commission

SEAL

City of Winterville, Georgia

By:  \_\_\_\_\_  
Mayor

Attest:  \_\_\_\_\_  
Clerk of Council

SEAL

**RESOLUTION**

The Council of the City of Winterville, Georgia, hereby adopts the following as a resolution:

WHEREAS, pursuant to the provisions of O.C.G.A. Section 21-2-45 (c) of the Council of the City of Winterville, adopted on February 9, 1999, the contract governing conduct of Winterville Elections attached hereto (hereinafter referred to as "the contract"), Winterville, acting by and through its local governing authority has contracted with Athens-Clarke County to conduct all municipal elections held pursuant to Title 21, Chapter 2 of the Official Code of Georgia Annotated;

WHEREAS, the Mayor and Council of Winterville, Georgia, has requested that Athens-Clarke County perform all duties as superintendent of all Winterville municipal elections specified under Title 21, Chapter 2 of the Official Code of Georgia Annotated, including the qualification of candidates; and

IT IS HEREBY RESOLVED that pursuant to the provision of O.C.G.A, Section 21-2-45 (c) with reference to any municipal election Athens-Clarke County, shall perform the function of superintendent of elections for Winterville as specifically set forth forth in the "contract".

This 10<sup>th</sup> day of February, 1999.

APPROVED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

Clerk



THE UNIFIED GOVERNMENT OF ATHENS-CLARKE COUNTY AND  
THE CITY OF WINTERVILLE  
FIRST AMENDMENT TO CONTRACT GOVERNING CONDUCT OF WINTERVILLE MUNICIPAL  
ELECTIONS

THIS FIRST AMENDMENT TO CONTRACT GOVERNING THE CONDUCT OF WINTERVILLE MUNICIPAL ELECTIONS is made and entered into this 9<sup>th</sup> day of September, 2003, by and between the Unified Government of Athens-Clarke County, Georgia, a body corporate and politic and a political subdivision of the State of Georgia (hereinafter referred to as "Athens-Clarke County") and the City of Winterville, a municipal corporation, lying within the boundaries of Clarke County, Georgia (hereinafter referred to as "Winterville");

WITNESSETH:

WHEREAS, pursuant to the provisions of O.C.G.A. Section 21-2-45(c) and pursuant to the Resolution of the Council of the City of Winterville, adopted on February 10, 1999, Winterville, acting by and through its local governing authority, has authorized Athens-Clarke County to conduct all municipal elections held pursuant to Title 21, Chapter 2 of the Official Code of Georgia Annotated and has entered into a contract with the Unified Government dated February 9, 1999, to govern the conduct of such elections;

WHEREAS, pursuant to the Resolution of the Council of the City of Winterville, adopted on the 9<sup>th</sup> day of Sept., 2003, and attached hereto, Winterville has requested that the February 9, 1999 contract between Winterville and Athens-Clarke County be amended to provide that all Winterville municipal elections will be held at Winterville Elementary School;

NOW THEREFORE, in consideration of the mutual obligations and promises contained herein, the parties hereto agree as follows:

1.

Paragraph 1 of the aforesaid contract is hereby amended by deleting said paragraph in its entirety and substituting a new paragraph 1, which shall read as follows:

1.

The Athens-Clarke County Board of Elections and Registration shall be the superintendent of elections for the City of Winterville. The Athens-Clarke County Board of Elections and Registration and the Athens-Clarke County Supervisor of Elections shall conduct all municipal elections for the City of Winterville and perform all functions required of the Superintendent of Elections by law, including qualification of municipal candidates for elections. Such qualification of candidates shall take place in the Office of the Supervisor of Elections, Board of Elections, Athens, Georgia. All municipal elections for the City of Winterville will be held at Winterville Elementary School, or any other future polling places for Winterville municipal elections according

to the requirements of state law, approved by the Mayor and Council of Winterville, and precleared by the United States Department of Justice.

2.

In all other respects, the terms of the aforesaid contract are hereby ratified and reaffirmed.

Given under the hands and seals of the parties hereto, the day and year first written above.

The Unified Government of Athens-Clarke County, Georgia

By: \_\_\_\_\_  
Mayor and Chair

Attest: \_\_\_\_\_  
Clerk of Commission

SEAL

City of Winterville, Georgia

By: James C. Mercer  
Mayor

Attest: Paul A. Williams  
Clerk of Council

SEAL

Winterville, Ga. City  
11/2006

STATE OF GEORGIA,  
ATHENS-CLARKE COUNTY.

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT, made and entered into as of the 28 day of November 2006, by and between the Unified Government of Athens-Clarke County, Georgia, a body politic and corporate and a political subdivision of the State of Georgia ("Athens-Clarke County"), and the City of Winterville, a Georgia municipal corporation (the "City"),

WITNESSETH:

WHEREAS, the Charter of the Unified Government of Athens-Clarke County Section 1-105, entitled "Taxing Districts," Paragraph (a) provides in pertinent part that the "general services district shall consist of the total area of Clarke County and shall include the area of the City of Winterville wherein all services provided in the general services area of Athens-Clarke County shall be made available to the citizens of the City of Winterville at the same rate such services are provided all citizens of the general services area pursuant to a contract executed between the governments of the City of Winterville and Athens-Clarke County for the amount of \$1.00 for a period not to exceed fifty (50) years, as provided in article IX, section III, paragraph I of the Constitution of the State of Georgia"; and

WHEREAS, the Master Service Delivery Agreement adopted by the Commission of Athens-Clarke County and by the City of Winterville pursuant to O.C.G.A. § 36-70-20 et seq., as amended, provides that the service of building inspection is one that shall be provided county-wide by Athens-Clarke County and heretofore has been provided on a limited basis to the City of Winterville for plumbing inspections where Athens-Clarke County water service is used; and

WHEREAS, except for the limited plumbing inspections provided by Athens-Clarke County as described hereinabove, the City has heretofore exclusively provided building inspection services to its citizens; and

WHEREAS, the City desires to discontinue building inspection services provided by the City, and the City has requested that Athens-Clarke County provide comprehensive building inspection services for the City pursuant to the Charter of the Unified Government of Athens-Clarke County and the Master Service Delivery Agreement between the parties; and

WHEREAS, the Master Service Delivery Agreement adopted by the Commission of Athens-Clarke County and by the City of Winterville pursuant to O.C.G.A. § 36-70-20 et seq., as amended, provides that the service of fire inspection by the Athens-Clarke County fire marshal is one that shall be provided county-wide by Athens-Clarke County and heretofore has been provided on a limited basis to the City of Winterville for fire inspections only as advisory inspections when specifically requested; and

WHEREAS, except for the limited fire inspections provided by Athens-Clarke County as described hereinabove, the City has heretofore exclusively provided fire inspection services to its citizens; and

WHEREAS, the City desires to discontinue fire inspection services provided by the City, and the City has requested that Athens-Clarke County provide comprehensive fire inspection services for the City pursuant to the Charter of the Unified Government of Athens-Clarke County and the Master Service Delivery Agreement between the parties; and

WHEREAS, Athens-Clarke County and the City agree that it is in the best interest of the citizens of the City that the services of building inspections and fire inspections be provided to the City by Athens-Clarke County;

NOW, THEREFORE, for and in consideration of the amount of one dollar and other mutual promises and benefits accruing to each of the parties hereto, the parties hereto mutually agree as follows:

Section 1. Representations of the Parties. Each party hereto makes the following representations, which are specifically relied upon by all of the other parties as a basis for entering this Agreement:

(a) The City of Winterville is a municipal corporation as defined by statutory law and judicial interpretation that is a qualified municipality pursuant to the provisions of O.C.G.A. § 48-8-110(4) that has validly adopted a resolution to authorize it to enter into this Agreement at a public meeting pursuant to the Open Meetings Act, O.C.G.A. §§ 50-14-1 et seq.

(b) The Unified Government of Athens-Clarke County is a consolidated government, as contemplated by O.C.G.A. § 48-8-111.1, a body corporate and politic and a political subdivision of the state of Georgia that has validly adopted a resolution to authorize it to enter into this Agreement at a public meeting pursuant to the Open Meetings Act, O.C.G.A. §§ 50-14-1 et seq.

Section 2. Conditions Precedent. The obligations of this Agreement are conditioned upon the following events:

(a) The adoption of a Resolution by the Mayor and Commission of Athens-Clarke County authorizing the execution of this intergovernmental agreement by the Mayor of Athens-Clarke County and any other necessary documents related thereto.

(b) The adoption of a Resolution by the Mayor and Council of the City of Winterville authorizing the execution of this intergovernmental agreement by the Mayor of Winterville and any other necessary documents related thereto, including but not limited to the adoption of Chapter 3-7, entitled "Fire," Chapter 7-1, entitled "Building Regulations," and Chapter 7-5, entitled "Application of Codes to Existing Historic or Landmark Museum Buildings," of the Code of Athens-Clarke County and all State of Georgia building codes and fire codes referenced therein, as amended from time to time, excluding the International Property Maintenance Code, and the adoption of the "Athens-Clarke County Department of Building Permits and Inspection Policy and/or Procedure Statement for the City of Winterville," attached hereto as Exhibit A (the "Policy/Procedure Statement").

(c) As related to the service of fire inspections, a condition precedent to the provision of this service by Athens-Clarke County is approval by the Georgia State Insurance and Safety Fire Commissioner ("State Commissioner") of a written request from the City to the State Commissioner for approval of the transfer of enforcement responsibility from the state to Athens-Clarke County.

Section 3. Building Inspection and Fire Inspection Applications and Building Inspection and Fire Inspection Permit Fees. All building inspection applications for building inspections to be performed under this Agreement shall be made to the Athens-Clarke County Building Permits and Inspection Department in Athens, Georgia. All fire inspection applications for fire inspections to be performed under this Agreement shall be made to the Athens-Clarke County Fire Marshal in Athens, Georgia. All building inspection fees and fire inspection fees charged by Athens-Clarke County for performance of building inspections and fire inspections for the City of Winterville under this Agreement shall be set by, collected by, paid to, and retained by the Unified Government of Athens-Clarke County to cover the costs of the delivery of building inspection and fire inspection services provided hereunder.

Section 4. Term of Agreement; Effective Date. The term of this Agreement shall be for 50 years from the date of this Agreement unless either party gives 60-day notice in writing of termination of this Agreement with notice to be given as provided in Section 10 below prior to the end of the term. Termination shall be in the sole discretion of either party. The Agreement may be amended in writing by mutual agreement between the parties. The effective date for the provisions of services and any transition provisions for the provision of services are more specifically described in the Policy/Procedure Statement. The effective date for provision of fire services is dependent upon the date of the State Commissioner's approval.

Section 5. Records. Athens-Clarke County and the City each shall maintain written records of their respective responsibilities under this Agreement as required by the state records retention law.

Section 6. Noncompliance by Parties. In the event that the City shall fail to comply with the requirements of this Agreement or Georgia law, Athens-Clarke County shall have no liability for such noncompliance. In the event that Athens-Clarke County shall fail to comply with the requirements of this Agreement or Georgia law, the City shall have no liability for such noncompliance. Tort liability for either party performing under this Agreement shall be as provided by Georgia law.

Section 7. Counterparts. This agreement may be executed in several counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

Section 8. Governing Law. This Agreement and all transactions contemplated hereby, shall be governed by, construed and enforced in accordance with the laws of the State of Georgia.

Section 9. Severability. Should any provision of this agreement or application thereof to any person or circumstance be held invalid or unenforceable, the remainder of this agreement, or the application of such provision, to any person or circumstance, other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each provision of this agreement shall be valid and enforceable to the full extent permitted by law.

Section 10. Notices. All notices, demands, or requests required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given or served and shall be effective on being deposited in the United States mail, postage prepaid and registered, or certified with return receipt requested to the addresses appearing on the executed page hereof, or when delivered by hand to the addresses shown below or when transmitted to any telex number appearing below; provided, however, in those cases where a telex number is stated on the execution page for a particular party, notice to such party must be given by telex message to such number to be an effective notice hereunder:

(a) Athens-Clarke County – Mayor of Athens-Clarke County, P.O. Box 1868, Athens, Georgia 30603

(b) Winterville - Mayor of the City of Winterville, Georgia, P.O. Box 306, Winterville, Georgia 30683

All notices shall be sent to the successors in office to any of the foregoing. Furthermore each of the foregoing officials shall have the right to designate in writing one project representative to receive notices in their stead.

IN WITNESS WHEREOF, the parties hereto have executed this agreement under seal as of the day and year first above written.

UNIFIED GOVERNMENT OF ATHENS-CLARKE COUNTY, GEORGIA

BY: Heidi Davison  
Heidi Davison, Mayor

ATTEST: Gloria J. Spratlin  
Gloria J. Spratlin, Clerk of Commission

[SEAL]

CITY OF WINTERVILLE, GEORGIA

BY: James C. Mercer, Jr.  
James C. Mercer, Jr., Mayor

ATTEST: Gael Williams  
Gael Williams, Clerk

[SEAL]

Department of Building Permits and Inspection  
Unified Government of Athens-Clarke County

I. **Policy Subject:** Building Permits and Inspection Policy and/or Procedure Statement for the City of Winterville

II. **Policy / Procedures #BID-003**

III. **Policy Statement:**

The Unified Government of Athens-Clarke County (“Athens-Clarke County”) shall provide the building and fire code safety inspection services described herein within the City of Winterville (“City”) in accordance with this Policy and Procedure Statement and applicable law and ordinance. The City of Winterville specifically retains authority and responsibility with respect to other municipal services including but not limited to planning and zoning, issuance of land disturbing activity permits, enforcement of applicable erosion and sedimentation laws and ordinances, subdivision regulation and enforcement, floodplain management and driveway regulation and permitting (the “City’s Responsibility”). Athens-Clarke County shall have no authority or responsibility with respect to any matters or activities within the City’s Responsibility.

IV. **Definitions:**

1. Certificate of Occupancy - Certificate issued upon satisfactory completion of construction of a building or structure, in accordance with the technical codes, local ordinances, approved plans and specifications.
2. Temporary/Partial Occupancy - Certificate issued for a portion or portions of a building that may safely be occupied prior to final completion of the building.

The certificate will be issued by the Building Inspection Department for up to thirty (30) days. Up to two (2) thirty day extensions may be granted at the discretion of the Building Official. A list of corrections must be given with the temporary/partial certificate of occupancy.

3. Certificate of Completion - Certificate issued as proof that a structure or system is complete and for certain types of permits is released for use. This certificate does not grant authority to occupy a building such as a shell building, prior to the issuance of a certificate of occupancy.
4. Residential - The use of a building or structure or any portion thereof, for sleeping accommodation. Examples would be one and two family dwellings, apartment complexes, boarding houses, hotels, motels, fraternities, and sororities. This would not include such sleeping facilities as jails, detention centers, correctional institutions, hospitals, etc.
5. Non-Residential Buildings and Structures

- a. Mercantile - The use of a building or any portion thereof for the display of merchandise including stocks of goods, wares or merchandise incidental to such purposes and accessible to the public.

Examples: Retail stores, shopping centers, department and drug stores (See Georgia State Minimum Standard Code for total listing).

- b. Business - The use of a building or structure or any portions thereof for offices, professional or service type transactions including normal accessory storage and keeping of records and accounts. Example: Banks, auto dealerships, barber and beauty shops, laundries, general post offices, florists and nurseries, office buildings (See Georgia State Minimum Standard Code for total listing).

- c. Other Uses - See Georgia State Minimum Standard Code for other occupancies and use categories. Example: Assembly, Educational, Factory, Industrial, Hazardous, Institutional.

#### V. Permit Application Process:

As part of an application for a building permit for a project located within the City of Winterville the following must be presented to the Athens-Clarke County Building Official:

- a) A document signed by the Municipal Clerk of Winterville or official designee verifying compliance with City of Winterville zoning rules and regulations for the proposed project
- b) Approval for an on-site sewage disposal system (septic tank) from the Clarke County Health Department where applicable
- c) Building dimensions in square feet of the proposed structure(s)
- d) Estimated costs for the proposed construction project
- e) Payment of permit fees in the amount determined by the Building Official based on the adopted construction valuation charts and associated fee schedules
- f) Other documents that may be determined appropriate and necessary by the Building Official in order to verify compliance with rules and regulations enacted by the City of Winterville and/or the Unified Government of Athens-Clarke County

#### VI. Construction Phase Inspections:

##### A. Inspection Types:

1. Foundation/Slab/Poured Wall Inspection - To be made after all excavations, forms, grade stakes, reinforcing steel, plumbing, vapor barriers, and perimeter insulation has been installed
2. Temporary Electrical Service - This inspection is performed to provide temporary electrical power for construction. Most often the temporary service will be installed on a pole near the utility transformer. In rare instances, temporary power will be connected to a structure during the construction or renovation of that structure when the Building Official is satisfied that the installation is safe and that the safety of persons on-site can be guaranteed to a reasonable extent.
3. Rough-in Inspections - To be made only after all structural work, fire blocking, deadwood, bracing, plumbing, electrical wiring, chimneys and



heating/air conditioning ducts, gas piping with pressure test, and vents are installed.

4. Weatherproofing inspection – To be made once the exterior walls of the building have been covered as required by a code complying weatherproof barrier (house-wrap). The inspection must be done before the installation of the permanent siding, brick, or stone.
5. Permanent Service Electrical Inspection - This inspection shall not be misconstrued as a final inspection. The permanent service only inspection is provided so as to allow the project to transition from the framing phase of construction to the final phase. To qualify for the inspection, all electrical conductor terminations shall be made safe and the building shall be secure in that all doors and windows shall have locks. The electrical system must be properly connected and grounded and all panel feeders must be complete.
6. Mechanical Start-up Inspection - This inspection is provided to allow the installation of the gas meter. Life Safety is the leading reason for this inspection. The gas line may have passed inspection for sizing and leaks but no meter should be installed until the project has been inspected for proper vent sizing, combustion air, clearances, and equipment installation.
7. Sewer Line Inspection – To be made once the excavation has been made and the sewer pipe installed and connected to the building drain and to the sewer utility stub.

#### B: Procedure for Requesting Inspections:

1. Information Needed:
  - a. Street Address
  - b. Lot and Block Number and Subdivision
  - c. Builder's or requestor's name and phone number
  - d. Type of inspection
  - e. Special Instructions – i.e. location of key, partial inspection, reinspection, or directions to project
  - f. Time that the inspection will be ready. Requested time is not an appointment time
  - g. If for electrical service, name of the applicant and power company
2. Inspection Time Frame:

When inspections are ultimately made depends on:

  - a. The workload
  - b. The number of inspectors available
  - c. Weather conditions. Foundations / Slabs do receive priority over other inspections.
  - d. Final certificate of occupancy inspection will be completed within five (5) working days from date contractor states that the building is ready for inspection.
3. Who May Request Inspections:
  - a. Commercial Projects:
    1. General Contractors
    2. Subcontractors for work they have permitted
  - b. One and Two Family and Multifamily Projects:

We ask that all rough-in and final inspections be coordinated through the general contractor. For residential construction, the installation of systems such as electrical wiring, HVAC ductwork, gas piping, and plumbing piping must be complete before any rough-in framing inspections will be conducted. For final inspections, one cross-trained inspector will typically be sent to inspect the project. This inspection process should allow the general contractor to schedule and coordinate more efficiently with the Inspection Department.

## VII. Certificate of Occupancy and/or Certificate of Completion Inspections:

- A. A Certificate of Occupancy is typically issued for new buildings, newly completed tenant spaces, and where there has been a change in occupancy classification for the effected building or tenant space during a renovation project.
- B. A Certificate of Completion is typically issued where a change of use has not occurred, for partial renovations of buildings and tenant spaces, for manufactured homes, and for general repairs to structures. The ACC Building Official shall retain the discretion as to which type of certificate is to be issued.
- C. A Certificate of Occupancy and/or Certificate of Completion is based upon the following inspections as determined by the ACC Building Official.
  1. Building Final Inspection - To be made only after the building is completed and ready for Occupancy. If necessary changes, corrections, or other actions are needed and have not been made or acted upon (ex. Letter or phone call informing Building Inspections of status of job) after ten (10) days notice, the Director shall then refuse to issue any more permits for other projects until such changes or corrections have been made.
  2. Cross Connection Final - Inspection of Back Flow Preventer and vault installation. The Cross Connection Inspector must receive the certified test results of the Back Flow Device before a Certificate of Occupancy can be issued. The Athens Clarke County Public Utilities Department will make inspections.
  3. Zoning Final - Final written approval for zoning compliance must be given by the Municipal Clerk of the City of Winterville or official designee. This written notice of approval must be provided to the Building Official of Athens-Clarke County before a Certificate of Occupancy or Certificate of Completion will be issued.
  4. Fire Department - Please notify the Fire Marshal for 80% and 100% inspections. Fire safety inspection and plan review will be conducted by either the State of Georgia Fire Marshal's office or by the Athens-Clarke County Fire Marshal's office depending upon jurisdiction.
  5. There is a prerequisite to the issuance of the Certificate of Occupancy or Certificate of Completion that all required inspections must have been requested, must have been conducted, and must have been approved.
  6. Other or partial inspections may be required due to the complexity or size of the

project.

Note #1: Occupancy occurring prior to issuance of a Certificate of Occupancy, Temporary Certificate of Occupancy, or Certificate of Completion is an offense punishable as provided for by the Code of Athens-Clarke County.

Note #2: For clarification of any permitting and inspection procedure and/or policy listed in this document, please contact the Athens-Clarke County Permits and Inspection Department at (706) 613-3520.

VIII. Any and all exceptions to this policy must be approved by: 1) Director of Building Permits and Inspection Dept., 2) The Athens-Clarke County Manager, or 3) The Athens-Clarke County Mayor and Commission.

IX. Recommended By Douglas E. Hefl Date October 10, 2006

Director, Athens-Clarke County Building Permits  
And Inspections Department

Approved By W. Alan Reddell Date 11-28-2006

Athens-Clarke County Manager/~~Deputy~~ Manager

Approved By Heidi Davison Date 11-28-2006

Heidi Davison, Mayor, Athens-Clarke County

Approved By James C. Mercer Jr Date 11-17-06

Jim C. Mercer, Jr., Mayor, City of Winterville

Effective Date: 11-28-2006



December 6, 2006

Mayor Jim Mercer  
City of Winterville  
P.O. Box 306  
Winterville, GA 30683

Mayor Mercer,

Attached you will find the Intergovernmental Service Agreement that authorizes the Unified Government of Athens-Clarke County to provide building inspection and fire safety inspection services to the City of Winterville. The Athens-Clarke County Building Inspection Department will begin providing inspection services to the City of Winterville on December 11, 2006. Any permits that have been issued prior to December 11, 2006 by the City of Winterville will remain under the jurisdiction and responsibility of the City of Winterville. Permits issued on or after December 11, 2006 will be under the jurisdiction and responsibility of the Unified Government of Athens-Clarke County. This service will only be provided for one and two family residential structures at this time. We will begin providing building inspection services and fire safety inspection services for multifamily and non-residential structures once the Athens-Clarke County Fire Marshal's office has been given authority by the State of Georgia to conduct fire safety inspections within the City of Winterville. Please provide written verification to the Unified Government of Athens-Clarke County upon the official transfer of fire inspection authority to the ACC Fire Marshal. After this written verification is received, I will provide you with written notification as to the date that full inspection services will begin in accordance with the Intergovernmental Service Agreement.

If you have any questions regarding the execution of the attached agreement please feel free to contact me. We look forward to providing this important service to the City of Winterville.

Sincerely,

Douglas E. Hansford

Cc: W. Alan Reddish, ACC Manager  
Gloria J. Spratlin, ACC Clerk of Commission  
Chief Iby George, ACC Director of Fire & Emergency Services

**BUILDING PERMITS AND INSPECTION**





## OFFICE OF INSURANCE AND SAFETY FIRE COMMISSIONER

**JOHN W. OXENDINE**  
COMMISSIONER OF INSURANCE  
SAFETY FIRE COMMISSIONER  
INDUSTRIAL LOAN  
COMMISSIONER  
COMPTROLLER GENERAL

SEVENTH FLOOR, WEST TOWER  
FLOYD BUILDING  
MARTIN LUTHER KING JR. DR.  
ATLANTA, GEORGIA 30334  
(404) 866-2058 TDD# (404) 866-4031  
WWW.GAINSURANCE.ORG

### FACILITIES UNDER THE JURISDICTION OF THE STATE OFFICIAL CODE OF GEORGIA ANNOTATED 25-2-13 (O.C.G.A.)

- 1) Buildings or structures 4 or more stories in height.
- 2) Buildings 3 or more stories in height and used by 3 or more families as a residence, with individual cooking and bathroom facilities. Nothing in the code shall apply to any individually owned residential unit.
- 3) Buildings with more than 15 sleeping accommodations for hire (hotels, motels, dorms, or boarding houses).
- 4) Personal care homes subject to being licensed by DHR and having at least 7 beds for non-family adults.
- 5) Schools of grade 1-12 having more than 15 students in attendance at any given time. All state funded kindergarten programs.
- 6) Colleges, universities, and vocational-technical schools (academic, administrative, and public assembly buildings), health care centers, orphanages, convalescent homes, and old age homes.
- 7) Racetracks, stadiums, and grandstands.
- 8) Places of assembly (theaters, auditoriums, recreational halls, etc.) having an occupant load of 300 or more without alcohol and 100 or more where alcoholic beverages are served (clubs, taverns, nightclubs, etc.). Churches having an occupant load of 500 or more persons in a common area or having an occupant load greater than 1000 persons based on total occupant load of the building or structure.
- 9) Department stores and retail mercantile establishments having a gross floor area of 25,000 sq. ft. on any one floor or having three or more floors open to the public. Shopping centers and malls assessed upon the basis of the entire area covered by the same roof or common walls; provided nothing in this code section shall apply to single story shopping centers subdivided into common areas of less than 25,000 sq. ft. by a wall or walls with a 2-hour fire resistance rating and where there are unobstructed exit doors in the front and rear of every such individual occupancy which opens directly to the outside.
- 10) Group day-care and day-care facilities which are licensed by DHR as follows:
  - a) Group day-care having 7 to 12 children,
  - b) Day-care having more than 12 children.
- 1) All hospitals, jails, nursing homes, ambulatory health centers, penal institutions, state own and operated or occupied by the state, buildings and facilities are to be reviewed by the Safety Fire Division, except that state prisons are to be reviewed by the Department of Corrections.

THE OFFICE OF INSURANCE AND SAFETY FIRE COMMISSIONER DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY IN EMPLOYMENT OR THE PROVISION OF PROGRAMS OR SERVICES





## OFFICE OF INSURANCE AND SAFETY FIRE COMMISSIONER

**JOHN W. OXENDINE**  
COMMISSIONER OF INSURANCE  
SAFETY FIRE COMMISSIONER  
INDUSTRIAL LOAN COMMISSIONER  
COMPTROLLER GENERAL

September 24, 2007

SEVENTH FLOOR, WEST TOWER  
FLOYD BUILDING  
2 MARTIN LUTHER KING, JR. DRIVE  
ATLANTA, GEORGIA 30334  
(404) 656-2066  
[www.gainsurance.org](http://www.gainsurance.org)

James C. Mercer, Mayor  
City of Winterville  
125 North Church Street  
Post Office Box 306  
Winterville, Georgia 30683

RE: City of Winterville Resolution

Dear Mayor Mercer:

Effective September 24, 2007, this office is in receipt of a resolution for the City of Winterville. This resolution states the intentions of the City of Winterville to transfer the authority from the State of Georgia and the responsibilities of the Office of the Insurance and Safety Fire Commissioner to the City of Winterville. Specifically, with respect to those buildings and structures listed in § 25-2-13, except hospitals, nursing homes, ambulatory surgical centers, jails and prisons and except for those buildings and structures which are owned and operated or occupied by the state, the City of Winterville will now be responsible for the enforcement of the State's Minimum Fire Safety and accessibility standards and shall:

- A) Conduct fire safety inspections of existing buildings and structures; and,
- B) Review plans and specifications for proposed buildings and structures, issue building permits when plans are approved, and conduct fire safety inspections of such buildings and structures; and,
- C) Issue permanent and temporary certificates of occupancy, and
- D) Conduct arson investigations.

In addition, pursuant to O.C.G.A. § 25-2-32 (b), the City of Winterville shall be responsible for ensuring that all incidents of fires, whether accidental or incendiary, are reported to the Office of the Safety Fire Commissioner. Every fire department shall submit incident data either via a uniform electronic reporting method or on a uniform reporting form prescribed by the Commissioner and at intervals established by the Commissioner.

If this office can be of further assistance, please contact us at (404) 656-7087.

Sincerely,

M. Dwayne Garriss  
Assistant State Fire Marshal

MDG/dgt

REVISED PROVISIONS OF THE CONSTITUTION

ARTICLE I  
SECTION 1  
All legislative Powers herein granted shall be vested in a Congress of the United States, which shall consist of a Senate and House of Representatives.

SECTION 2  
The House of Representatives shall be composed of Members chosen every second Year by the People of the several States, and the Electors in each State shall have the Qualifications requisite for Electors of the most numerous Branch of the State Legislature.

SECTION 3  
The Senate of the United States shall be composed of two Senators from each State, chosen by the Legislature thereof, for six Years; and each Senator shall have the Qualifications requisite for Senators of the most numerous Branch of the State Legislature.

SECTION 4  
The Times, Places and Manner of holding the Elections of Senators and Representatives, shall be prescribed in each State by the Legislature thereof; but the Congress may at any time by Law alter or add to the Rules regulating the same.

SECTION 5  
The Congress shall have Power to regulate the Election and Term of Service of the Senators and Representatives, and the Qualifications of the Electors in each State.



**INDIGENT DEFENSE SERVICES AGREEMENT  
BETWEEN THE CIRCUIT PUBLIC DEFENDER OFFICE OF THE WESTERN  
JUDICIAL CIRCUIT, THE OCONEE COUNTY BOARD OF COMMISSIONERS,  
AND THE UNIFIED GOVERNMENT OF ATHENS-CLARKE COUNTY**

THIS AGREEMENT is entered into this 12<sup>th</sup> day of June, 2007, between the Circuit Public Defender Office of the Western Judicial Circuit (herein referred to as "the Circuit Public Defender Office"), the Oconee County Board of Commissioners, a body politic and corporate, and a political subdivision of the State of Georgia and the Unified Government of Athens-Clarke County, a body politic and corporate, and a political subdivision of the State of Georgia (herein referred to as "the Unified Government") and is effective July 1, 2007, except as provided in Section 5.10.

**WITNESSETH:**

**WHEREAS**, the Circuit Public Defender Office, the Oconee County Board of Commissioners and the Unified Government enter into this agreement to implement the provisions of the Georgia Indigent Defense Act of 2003, as amended, including the provisions quoted below; and

**WHEREAS**, O.C.G.A. § 17-12-23 (d), which is effective January 1, 2005, provides as follows:

A city, county, or consolidated government may contract with the circuit public defender office for the provision of criminal defense for indigent persons accused of violating city, county, or consolidated government ordinances or state laws. If a city, county or consolidated government does not contract with the circuit public defender office, the city, county, or consolidated government shall be subject to all applicable standards adopted by the council for representation of indigent persons in this state; and

**WHEREAS**, O.C.G.A. § 17-12-34, which is effective January 1, 2005, provides as follows:

The governing authority of the county shall provide, in conjunction and cooperation with the other counties in the judicial circuit and in a

pro rata share according to the population of each county, appropriate offices, utilities, telephone expenses, materials, and supplies as may be necessary to equip, maintain, and furnish the office or offices of the circuit public defender in an orderly and efficient manner. The provisions of an office, utilities, telephone expenses, materials, and supplies shall be subject to the budget procedures required by Article 1 of Chapter 81 of Title 36; and

**WHEREAS**, O.C.G.A. § 17-12-35, which is effective January 1, 2005, provides as follows:

A circuit public defender office may contract with and may accept funds and grants from any public or private source; and

**WHEREAS**, the Oconee County Board of Commissioners is a body politic, existing and operating under the laws and Constitution of the State of Georgia with full power to enter into contracts and agreements with other political entities; and

**WHEREAS**, the Unified Government is a body politic, existing and operating under the laws and Constitution of the State of Georgia with full power to enter into contracts and agreements with other political entities; and

**WHEREAS**, the Public Defender Office is existing and operating under the laws and Constitution of the State of Georgia with full power to enter into contracts and agreements with other entities; and

**WHEREAS**, it is the intent of the parties to this agreement to provide for the operation of an indigent defense system to assure that adequate and effective legal representation is provided, independent of political considerations or private interests, to indigent defendants in criminal cases consistent with the standards adopted by the Georgia Public Defender Standards Council. This system and this agreement include the following:

(1) The provision by the Circuit Public Defender Office of the statutorily required services to

the Oconee Board of Commissioners and the Unified Government;

(2) The payment for additional personnel and services by the Oconee Board of Commissioners and the Unified Government;

3) The provision by the Oconee Board of Commissioners and the Unified Government of its pro rata share of the costs of appropriate offices, utilities, telephone expenses, materials, and supplies as may be necessary to equip, maintain, and furnish the office or offices of the circuit public defender in an orderly and efficient manner; and

(4) The provision for other matters necessary to carry out this agreement.

**NOW THEREFORE,** in consideration of the mutual covenants and promises contained in the agreement and for Ten Dollars (\$10) and other good and valuable consideration, **IT IS AGREED AS FOLLOWS:**

## ARTICLE 1

### STATUTORY PERSONNEL

**Section 1.01 Statutory Staffing.** The Circuit Public Defender Office agrees to provide for the Western Judicial Circuit full-time staff for a circuit public defender office or offices consisting of a circuit public defender; an assistant public defender for each superior court judge authorized for the circuit, excluding the chief judge and senior judges; an investigator; and 2 additional persons to perform administrative, clerical or paraprofessional services.

**Section 1.02 Statutory Services.** The Circuit Public Defender Office agrees to provide representation to indigent defendants in the following cases:

- 1) Cases prosecuted in the Superior Courts of the Western Judicial Circuit under the laws of the State of Georgia in which there is a possibility that a

sentence of imprisonment or probation or suspension of sentence of imprisonment may be adjudged;

2) Hearings in the Superior Courts of the Western Judicial Circuit on revocation of probation;

3) Cases prosecuted in the Juvenile Courts of Oconee County and Athens-Clarke County in which a child may face a disposition in a delinquency case of confinement, commitment or probation; and

4) Direct appeals from a decision in cases described in 1), 2), and 3) above.

**Section 1.03 Conflicts.** The Public Defender Office agrees to provide for legal representation by an attorney who is not an employee of the Public Defender Office in cases described in Section 1.02 in which the Public Defender Office has a conflict of interest.

## Article 2

### ADDITIONAL PERSONNEL AND SERVICES

**Section 2.01 Additional personnel and services.** The Public Defender Office agrees to provide and the Oconee County Board of Commissioners and the Unified Government agree to pay for the services and personnel described in Attachment A. The parties agree to the terms of Attachment A. Attachment A is incorporated into this agreement by reference. The amount to be paid in Attachment A includes a 7% administration fee. Any additional personnel employed by the Public Defender Office pursuant to this section are full-time state paid employees of the Public Defender Office in the unclassified service of the State Merit System of Personnel Administration with all the benefits provided by law to employees in the unclassified service. Such employees shall not be deemed to be employees of the Oconee County Board of Commissioners or the Unified Government.

### ARTICLE 3

PROVISION BY THE OCONEE COUNTY BOARD OF COMMISSIONERS AND THE UNIFIED GOVERNMENT OF THEIR PRO RATA SHARE OF THE COSTS OF APPROPRIATE OFFICES, UTILITIES, TELEPHONE EXPENSES, MATERIALS, AND SUPPLIES AS MAY BE NECESSARY TO EQUIP, MAINTAIN, AND FURNISH THE OFFICE OR OFFICES OF THE CIRCUIT PUBLIC DEFENDER.

**Section 3.01 Office expenses.** The Oconee Board of Commissioners and the Unified Government agree to pay their pro rata share of the budget provided in Attachment B, which is the budget for appropriate offices, utilities, telephone expenses, materials, and supplies to equip, maintain, and furnish the office or offices of the Public Defender Office. The amount of the Oconee Board of Commissioners and the Unified Government's pro rata shares based on population are stated in Attachment B and are payable in twelve payments due as provided hereafter. Attachment B is incorporated into this agreement by reference. The first such monthly payment is due on July 1, 2007 and shall be 1/12 of the amount of the contract. The remaining eleven payments shall be due on the first day of each month beginning on August 1, 2007, and said remaining payments shall each be for 1/12 of the contract amount. The recipient of said payment shall be: The Georgia Public Defender Standards Council, 104 Marietta Street, Suite 200, Atlanta, Georgia 30303.

**Section 3.02 Office rent.** The Oconee Board of Commissioners and the Unified Government acknowledge that the public defender will lease appropriate office space at 160 East Washington Street for no longer than the duration of this contract. The public defender will make rent payments with funds provided for that purpose under Attachment "B" of this contract. If this contract is terminated for any reason the Oconee Board of Commissioners agrees to pay its pro rata share of 11.5% of any remaining rent obligation owed under said lease and the Unified Government agrees to pay its pro rata share, to wit 88.5%, any remaining rent obligations owed under said lease.

**ARTICLE 4**

**OPTIONAL PROVISIONS**

**(RESERVED)**

**ARTICLE 5**

**MISCELLANEOUS**

**Section 5.01 Term.** The term of this agreement is 12 months, beginning July 1, 2007 and ending June 30, 2008.

**Section 5.02 Maintenance of effort.** The Oconee Board of Commissioners and the Unified Government agree that they will continue to fund indigent defense for the term of this agreement, at a minimum, at the level of its most recent budgeted level of funding, (fiscal year 2007 budget) for indigent defense and as part of this support each county agrees to provide the space, equipment and operating expenses necessary to continue to operate the circuit public defender office on and after July 1, 2007.

**Section 5.03 Severability.** Any section, subsection, paragraph, term, condition, provision or other part (hereinafter collectively referred to as "part") of this agreement that is judged, held, found, or declared to be voidable, void, invalid, illegal or otherwise not fully enforceable shall not affect any other part of this agreement, and the remainder of this agreement shall continue to be of full force and effect. Any agreement of the parties to amend, modify, eliminate, or otherwise change any part of this agreement shall not affect any other part of this agreement, and the remainder of this agreement shall continue to be of full force and effect.

**Section 5.04 Cooperation, dispute resolution and jurisdiction.**

(a) The Circuit Public Defender Office, the Oconee Board of Commissioners, and the Unified Government acknowledge that they continue to engage in a new venture and that this agreement may need to be revised periodically to address new or unforeseen matters.

(b) Each party to this agreement agrees to cooperate with the other party to effectuate and carry out the intent of this agreement.

(c) This agreement, and the rights and obligations of the parties, are governed by, and subject to and interpreted in accordance with the laws of the State of Georgia. The parties acknowledge and agree that by law, the exclusive jurisdiction for contract actions against the state, departments and agencies of the state, and state authorities is the Superior Court of Fulton County, Georgia.

**Section 5.05 Notice.** A notice to a party to this agreement shall be made in writing and shall be delivered by first class mail or personally to the person and at the address indicated below:

Western Judicial Circuit Public Defender Office:

Thomas J. Killeen  
Circuit Public Defender  
160 East Washington Street  
Athens, GA, 30601

Georgia Public Defender Standards Council:

Sarah Haskin, Acting Executive Director  
Georgia Public Defender Standards Council  
104 Marietta Street, Suite 200  
Atlanta, Georgia 30303

County Commission of Oconee County:

Chairman Melvin Davis  
Oconee County Board of Commissioners  
23 North Main Street  
Post Office Box 145  
Watkinsville, GA 30677

Unified Government of Athens-Clarke County:

W. Alan Reddish, Manager  
Unified Government of Athens-Clarke County  
301 College Avenue  
Suite 303  
Athens, GA 30601

**Section 5.06 Agreement modification.** This agreement, including all attachments hereto, constitutes the entire agreement between the parties with respect to the subject matter of this agreement and may be altered or amended only by a subsequent written agreement of equal dignity; provided, however, that the parties' representatives identified in Section 5.05 may agree in writing by an exchange of letters or emails prior to the budget revision becoming effective to budget revisions which do not increase or decrease the total dollar value of the agreement. This agreement supersedes all prior agreements, negotiations and communications of whatever type, whether written or oral, between the parties hereto with respect to the subject matter of this agreement.

**Section 5.07 Termination.**

(a) **Due to non-availability of funds.** In the event that any of the sources of reimbursement for services under this agreement (appropriations from the General Assembly of the State of Georgia, or appropriations from the Oconee Board of Commissioners or the governing authority of the Unified Government) is reduced during the term of this agreement, the Circuit Public Defender Office may make financial and other adjustments to this agreement and notify the Oconee Board of Commissioners and the Unified Government accordingly. An adjustment may be an agreement, amendment or may be the termination of the agreement. The certification by the director of the Georgia Public Defender Standards Council of the occurrence of reduction in State funds is conclusive. The certification of the occurrence of the reduction in county funds by the person named in Section 5.05 by the counties to receive notice is conclusive. Either the Oconee Board of Commissioners or the Unified Government shall promptly notify the Circuit Public Defender Office in writing of the non-existence or insufficiency of funds and the date of termination. The Circuit Public Defender Office shall then immediately cease providing the services required hereunder except for any necessary winding down and transition services required under Section 5.08. In lieu of terminating this agreement, the Oconee Board of Commissioners and Unified Government and the Circuit Public Defender Office may make financial and other adjustments to this agreement by amending it pursuant to Section 5.06.



(b) **For cause.** This agreement may be terminated for cause, in whole or in part, at any time by any party for failure by the other party to substantially perform any of its duties under this agreement. "Cause" means a breach or default of any material obligation hereunder which default is incapable of cure, or which, being capable of cure, has not been cured within 30 days after receipt of notice of such default (or such additional cure period as the non-defaulting party may authorize). Should a party exercise its right to terminate this agreement under this subsection, the termination shall be accomplished in writing and specify the reason and the termination date. In the event of termination under this subsection the Circuit Public Defender Office shall submit a final agreement expenditure report containing all charges incurred through and including the termination date to the Oconee Board of Commissioners and the Unified Government no later than 30 days after the effective date of written notice of termination and the Oconee Board of Commissioners and the Unified Government shall pay the amounts due within 15 days of the receipt of the final agreement expenditure report. Upon termination of this agreement, the Circuit Public Defender Office shall not incur any new obligations after the effective date of the termination, except as required under Section 5.08. The above remedies contained in this subsection are in addition to any other remedies provided by law or the terms of this agreement.

(c) **For Convenience.** This agreement may be cancelled or terminated by any of the parties without cause; however, the party seeking to terminate or cancel this agreement shall give written notice of its intention to do so to the other party at least 60 days prior to the effective date of cancellation or termination.

(d) **Post-termination obligations.** After termination of this agreement pursuant to this Section, the Circuit Public Defender Office, the Oconee Board of Commissioners, and the Unified Government agree to comply with the provisions of Section 5.08 (b).

**Section 5.08 Cooperation in transition of services.**

(a) **During or at the end of the agreement.** The Circuit Public Defender Office agrees upon termination or expiration of this agreement, in whole or in part, for any reason to cooperate as requested by the Oconee Board of Commissioners and the Unified Government to effectuate the

smooth and reasonable transition of services for existing clients. This includes but is not limited to the continuation of representation by the Public Defender Office where appropriate or required by law, court rule or the State Bar of Georgia ethical standards or the facilitation of the timely transfer to the counties of the client records. The Oconee Board of Commissioners and the Unified Government shall compensate the Circuit Public Defender for all post-termination or post-expiration services under this subsection, each county being responsible for costs associated with cases in their respective courts. The Circuit Public Defender Office shall submit a monthly expenditure report containing all charges incurred during the preceding month on or before the 5<sup>th</sup> day of each month. The Oconee Board of Commissioners and the Unified Government shall pay the amounts due within 15 days of the receipt of the monthly expenditure reports. This subsection survives the termination or expiration of the agreement.

**(b) Statutory responsibility continuation.** The Circuit Public Defender Office, the Oconee Board of Commissioners, and the Unified Government acknowledge that each have responsibilities for indigent defense costs under the Georgia Indigent Defense Act of 2003, as amended and that the termination or expiration of this agreement does not relieve any party of their responsibility under the law.

**Section 5.09 Advance of Funds.** The parties agree that advances of funds cannot remain outstanding following agreement termination or expiration and will be reclaimed. The parties agree that upon termination of this agreement, for any reason, all unexpended and unobligated funds held by the parties revert to the party entitled to the funds. The parties agree to reconcile expenditures against advances of funds within 30 days of termination of this agreement.

**Section 5.10 Time.** Time is of the essence.

IN WITNESS WHEREOF, the parties have each here unto affixed their signatures the day and year first written above.

Unified Government of  
Athens-Clarke County

BY: Heidi Davison  
Heidi Davison, Mayor

ATTEST:

S. J. Spill  
Clerk

Oconee County Board  
of Commissioners

BY: Melvin Davis  
Melvin Davis  
Chairman

ATTEST:

Erica M. Lindzey  
Clerk

Circuit Public Defender  
Office of Western  
Judicial Circuit

BY: Thomas J. Keller  
Signature  
Circuit Public Defender

ATTEST:

Cassandra Stroud

NOTARY PUBLIC, ATHENS-CLARKE COUNTY, GEORGIA  
MY COMMISSION EXPIRES APRIL 1, 2011

Consented to:

Georgia Public Defender  
Standards Council

BY: Sarah H. Hester  
Signature  
Director

ATTEST:

Emilee Dene

## ATTACHMENT A

**Definition.** For the purposes of this agreement and this attachment the term "Additional Services" means services provided by the Circuit Public Defender Office in addition to those services that the Circuit Public Defender Office is required by law to provide, and as set forth in Section 1.02 of this contract above.

**Additional Services.** The Circuit Public Defender Office agrees to provide and the Oconee Board of Commissioners and the Unified Government agree to pay for the "additional services" described in this attachment. The parties agree to the terms of this attachment and this attachment is incorporated into this agreement by reference. The amount to be paid in this attachment includes a 7% administration fee. Any additional personnel employed by the Circuit Public Defender Office pursuant to this attachment are full-time state paid employees of the Circuit Public Defender Office in the unclassified service of the State Merit System of Personnel Administration with all the benefits provided by law to employees in the unclassified service.

**Compliance with Standards.** Subject to the availability of resources, the Circuit Public Defender Office agrees to provide the additional services provided for in this attachment in a professional manner consistent with the standards adopted by the Georgia Public Defender Standards Council. In the event the Circuit Public Defender's caseload reaches a size that prevents the Circuit Public Defender from providing the additional services in a manner which meets the standards adopted by the Georgia Public Defender Standards Council, the Circuit Public Defender may give the Oconee Board of Commissioners and the Consolidated Government 30 days written notice of its intent to suspend taking new additional services cases pursuant to this attachment. The provisions of Section 5.08 shall apply during the period of the suspension. The Circuit Public Defender Office shall give the Oconee Board of Commissioners and the Unified Government 10 days written notice of its intent to

lift the suspension of the additional services. At any time during a period of suspension of the additional services up to and including the 5<sup>th</sup> calendar day after the Oconee Board of Commissioners and the Unified Government receive notice from the Circuit Public Defender Office of its intent to lift the suspension, the Oconee Board of Commissioners and the Unified Government may elect to terminate their obligations under this attachment by giving the Public Defender Office written notice thereof; in which event the parties' obligations under this attachment shall immediately terminate subject to the provisions of Section 5.08.

**SERVICES TO BE PROVIDED BY THE CIRCUIT PUBLIC DEFENDER OFFICE:**

The Circuit Public Defender shall provide **initial interviews** for all persons who request such interviews, and are accused of violating the criminal laws of the State of Georgia in Athens-Clarke County, Georgia or who are a named party in a Juvenile Court deprivation or termination of parental rights case. A determination shall be made as to whether said persons meet the financial eligibility guidelines for a court appointed attorney, as established by the Georgia Public Defender Standards Council.

The Circuit Public Defender shall provide **representation** to persons who meet the financial eligibility guidelines and who are charged as set forth in Section 1.02 above.

Further, as part of "Additional Services" the Circuit Public Defender shall provide legal representation for indigent persons who are accused of a violation of the criminal laws of the State of Georgia or local ordinance violations or who are named parties in a Juvenile Court deprivation or termination of parental rights case; who are required to appear before the State, Municipal or Juvenile Courts of Athens-Clarke County; as well as the Probate Court or Juvenile Court of Oconee County; and for whom legal representation is required under either the Constitution of the State of Georgia or the Constitution of the United States.

**Municipal Court of Athens-Clarke County** As part of "Additional Services" the Circuit Public Defender shall employ two attorneys to handle certain indigent cases in the Municipal Court of Athens-Clarke County (hereafter "Municipal Court"). The Circuit Defender will represent all indigent persons in custody who are brought before the Municipal Court during jail call, and the Circuit Defender will represent all indigent persons who are answerable to the Municipal Court and are charged with at least one of the following offenses: Driving Under the Influence, Fleeing or Attempting to Elude, Possession of Marijuana, Aggressive Driving, Racing, Leaving the Scene of an Accident, Underage Possession of Alcohol, Sale of Alcohol to a Person under 21, Unlawful/ Fictitious Use of License, and Shoplifting. The Circuit Public Defender will represent defendants under 21 who are charged with an offense that would result in license suspension pursuant to O.C.G.A. 40-5-125. The Circuit Public Defender will not represent defendants charged with animal control, litter, nuisance, noise, garbage disposal, abandoned vehicles, or any other "Quality of Life" ordinance violations. This representation shall be consistent with the Standards of the Georgia Public Defender Standards Council.

**Probate Court of Oconee County** As part of "Additional Services" the Circuit Defender will represent all indigent persons in custody who are brought before the Probate Court and the Circuit Defender will represent all indigent persons who are answerable to the Probate Court and are charged with at least one of the following offenses: Driving Under the Influence, Fleeing or Attempting to Elude, Possession of Marijuana, Aggressive Driving, Racing, Leaving the Scene of an Accident, Underage Possession of Alcohol, Sale of Alcohol to a Person under 21, Unlawful/ Fictitious Use of License, and Driving While License Suspended. The Circuit Defender shall represent defendants in Probate Court probation revocation hearings upon appointment of the Probate Court Judge, or upon a determination being made that the complexity of the factual allegations or severity of the consequences require representation. This representation shall be consistent with the Standards of the Georgia Public Defender Standards Council.

At the funding level specified in this agreement it is contemplated that the Public Defender shall have two attorneys assigned to Municipal Court of Athens-Clarke County, one attorney assigned to Magistrate's Court (in both counties), two attorneys assigned to Juvenile Court (in both counties), three attorneys assigned to Athens-Clarke County State Court and Oconee Probate Court, and two attorneys assigned to each (of three) Superior Courts.

**Excluded** from the "Additional Services" to be provided by the Circuit Defender are cases that would create a conflict of interest for the Circuit Defender. The Circuit Defender will inform the appropriate Court as to whether or not the defendants in such cases are eligible for court-appointed attorney and the Circuit Defender shall request that a member of the private bar be appointed to represent them.

For the purposes of this agreement a conflict of interest will be deemed to exist in the following circumstances: i) cases where the representation of multiple defendants in regard to a single incident presents a conflict between defendants; ii) cases where the Circuit Defender represents a defendant in one case and the victim in that case is the defendant in another case and seeking representation from the Circuit Defender; iii) where the Circuit Defender represents a defendant in one case and a prosecution witness in that case is the defendant in another case and seeking representation from the Circuit Defender; iv) where an employee of the Circuit Defender is a material witness to the crime or a victim of the crime; v) where the representation of a defendant would cause the attorney to be in violation of any canon or standard set by the Supreme Court of Georgia, the Georgia State Bar, the Georgia Public Defender Standards Council, or any other regulatory agency; or vi) where the presiding judge determines in an individual case that a conflict exists.

Also **not to be included** among those persons eligible for the services of the Circuit Defender are those individuals who are charged with the offense of misdemeanor bad check; who are required to answer this charge before the Magistrate Court of Oconee County or Athens-Clarke County; and for whom a conviction would not result in confinement.



## PAYMENT FOR ADDITIONAL SERVICES

The Oconee County Board of Commissioners agrees to pay the Public Defender Office one hundred and one thousand, three hundred and fifteen dollars (\$101,315) and the Unified Government agrees to pay the Public Defender Office one million, one hundred and fifty-eight thousand, eight hundred and thirty two dollars (\$1,158,832) in twelve installments. Payments will be made directly to the GEORGIA PUBLIC DEFENDER STANDARDS COUNCIL, 104 Marietta Street, Suite 200, Atlanta, Georgia 30303, with the first installment due on July 1, 2007 in an amount equal to one twelfth of the amount of the total. The remaining eleven payments shall be due on the first day of each month beginning on August 1, 2007, and said remaining payments shall be for one twelfth of the contract amount. The recipient of said payment shall be "The Georgia Public Defender Standards Council". The Public Defender Office agrees to use these funds for the purpose of paying the **salary, benefits, and administrative costs** for the **staff** involved in providing services in Paragraph 1.02 and "Attachment A" above. The above amount is in addition to the Administrative Costs described in Section 3.1 above and denominated in ATTACHMENT B below.

The Oconee Board of Commissioners agrees to **supplement** the salary of the Circuit Public Defender in the amount of five **thousand dollars (\$5000)**. The salary supplement is paid directly to the Circuit Public Defender by the County, shall be paid in twelve equal monthly payments, and all payroll taxes and benefits associated with the salary supplement are paid by the County. The County shall provide the Public Defender Office with the information concerning the salary supplement required by the State Auditor.

ATTACHMENT B "ADMINISTRATIVE COSTS"

Administrative Costs

This includes office rent, phone, office supplies etc. Covered Costs are those incurred in providing services in Superior Court and Juvenile Delinquency Cases. Non-covered Costs are incurred in providing services in State, Municipal, and Magistrates Courts, as well as Juvenile Deprivation Cases.

The Oconee Board of Commissioners agrees to pay Twenty three thousand, four hundred and eighty one dollars (\$23,481) in administrative costs. The Unified Government agrees to pay One hundred fifty-nine thousand, one hundred and twenty-five dollars (\$159,125) in administrative costs.

**ATTACHMENT "C"**

**CONTRACT TOTALS**

	Unified Government of Athens-Clarke County	Oconee County Board of Commissioners
Attachment A Salary Expenses	1,158,832	101,315
Attachment B Admin Costs	159,125	23,481
<b>CONTRACT TOTALS</b>	<b><u>1,317,957</u></b>	<b><u>124,796</u></b>