

**GEORGIA BALANCE OF STATE CONTINUUM OF CARE BOARD  
MEETING MINUTES  
Atlanta, Georgia  
July 24, 2019  
Conference Call – (888) 902-6580**

**Present**

David E. Blackwell (teleconference)  
Linda Boswell (teleconference)  
Shannon Candler (by proxy)  
Kristy Carter (teleconference)  
Rachel Castillo (teleconference)  
Chad Cheshire (teleconference)  
Tonya Cureton Curry  
Janice Davis (teleconference)  
Matthew Elder  
John Ellis  
Sondra Hampton (teleconference)  
Monica Johnson (teleconference)  
Mike Kraft  
Bill McGahan (by proxy)  
Eric McGhee (teleconference)  
Diane Rogers (teleconference)  
Charlotte Woody (teleconference)

**Absent**

Nicole Sanders

**Collaborative Applicant Staff**

Rick Heermans  
Tina Moore  
Mike Thomas  
Dave Whisnant  
Shawn Williams

**Guests (in person and teleconference)**

Virginia Spencer-Inspiritus  
Mary Fuller-United Way of the Coastal Empire (teleconference)  
Laura Keil-New Horizons (teleconference)  
Lauren Hall-NW GA Family Crisis Center (teleconference)  
Krystal Mason-90 Works (teleconference)  
Lynda Barrs-CSRA EOA (teleconference)  
Eleanor Shy -MUST Ministries (teleconference)  
Lakeisha Jones –Salvation Army (teleconference)  
Lisa Brannen-Safe Haven (teleconference)  
Leslie Lamb-Dept. of Community Supervision (teleconference)  
Lakeisha Roberts-Unison BHS (teleconference)  
Teresa Smith-S.H.A.R.E. House (teleconference)  
Michelle Oxley-VA (teleconference)  
Darrell Corder-Viewpoint Health (teleconference)  
Leslie Hartman-Safe Harbor (teleconference)  
Katha Blackwell-Partnership Against DV (teleconference)  
Jenell Jackson-Partnership Against DV (teleconference)  
Shafeka Hashash-GA Coalition Against DV (teleconference)

The special meeting of the Georgia Balance of State Continuum of Care Board (the “Board”) meeting was called to order by Chairman Mike Kraft at 10:02 a.m.

Chairman Kraft welcomed board members, thanked everyone for participating in this Special Meeting on short notice, and conducted a roll call of the board members present, either in person or on the call. Chairman Kraft then reported that at the request of Shannon Candler and Bill McGahan, he would be serving as their proxy for the meeting.

Chairman Kraft then invited guests to participate in the public comment period and members on the call to introduce themselves. The guests introduced themselves either in person or as they joined the conference call, and there were no additional comments.

Chairman Kraft called on Tina Moore to review the 2019 Balance of State Continuum of Care (CoC) Competition. Ms. Moore provided an overview of the U.S. Department of Housing and Urban Development's (HUD) overarching policy priorities highlighted in the Notice of Funding Availability (NOFA) regarding ending homelessness for all persons, a systematic response to ending homelessness, strategic resource allocation, using an evidence-based approach, increasing employment, and providing flexibility for housing first with service participation requirements. Ms. Moore discussed meeting with the Standards, Rating, and Project Selection Committee to update and finalize the proposed competition policy and process, application documents and scoring criteria, both Addendum documents, and other materials. Referring to materials in the board book (Tab A) emailed to the Board, Ms. Moore discussed the overall competition and then provided an overview of the proposed Balance of State CoC Competition policy and process as they relate to HUD's NOFA and federal priorities. Ms. Moore discussed the permanent housing priority, HUD's two Tier System for project ranking (5.7% for Tier 2), federal priorities as it relates to Tier 1 and Tier 2 funding, the permanent housing bonus project opportunity, the Domestic Violence (DV) bonus opportunity, threshold criteria, threshold criteria for Joint TH and PH-RRH Component projects, and scoring for agency capacity. Ms. Moore discussed the scoring criteria around using project performance to score and rank projects, the proposed policy to reduce or reallocate projects for low performance or underutilization, and consideration of returns to homelessness. Ms. Moore discussed proposed competition policy around the prioritization of projects in groupings, incentives for agencies to partner with the CoC in the coordination of a homeless count, incentives for applicants to prioritize Veterans or Youth-headed households, and other bonus points available. Ms. Moore reviewed the proposed scoring criteria for new and renewal projects, proposed review application forms for new projects, threshold criteria for the new Joint TH and RRH Component Projects, and other competition materials.

Ms. Moore reported that given the timeline, staff has scheduled a meeting of the Standards, Rating, and Project Selection Committee on August 29, 2019, and Mike Thomas would cover this information with the Board in the next action item of the agenda. Ms. Moore requested the Board's approval of the competition policy and process, Certification Policy Addendum, Coordinated Entry Policy Addendum, scoring criteria, review application forms, and other related materials for new and renewal projects as recommended by the Standards, Rating, and Project Selection Committee on July 19, 2019.

A motion to approve the proposed competition policy and process, Certification Policy Addendum, Coordinated Entry Policy Addendum, scoring criteria, competition documents, and other related materials as recommended by the Standards Rating and Project Selection Committee, and to open the Balance of State CoC Competition was made by John Ellis and seconded by Matt Elder. The Chairman called for a vote, and the motion passed unanimously.

Chairman Kraft called on Mike Thomas to review the Next Board Meeting (Tab B). Mr. Thomas reported that at the next meeting of the Board, the Board will need to review and vote on Committee recommendations regarding the results of the competition, project ranking (as a result of policy and scoring criteria established at this meeting), funding reallocations, and submission of the BoS CoC application to HUD. Mr. Thomas noted that given the timeline, staff has scheduled a meeting of the Standards, Rating, and Project Selection Committee on August 29, 2019, noting that the date for Committee review does not work with the scheduled date of the Board, which is August 28, 2019. Mr. Thomas requested the Board's consideration and availability for the proposed dates of September 4 or 5, 2019.

Following discussion, the date of September 4 at 11:00 a.m. was suggested. For those unable to be present, call-in information will be made available.

A motion to approve rescheduling the August Board Meeting to September 4, 2019 at 11:00 a.m. was made by John Ellis and seconded by Rachel Castillo. The Chairman called for a vote and the motion passed unanimously.

Chairman Kraft asked if there was any old business. No old business was presented to the Board for consideration.

Chairman Kraft then asked for new business. No new business was presented to the Board for consideration.

Chairman Kraft thanked the Board and staff for their work around the tight schedule of the competition. Mr. Thomas stated that reviewers are still needed to score applications and that any Board members interested in participating should contact Tina Moore. He also stated that he anticipates being on extended leave beginning in early September and noted that other staff will be available in the event the Board needs any assistance.

With no further business, the meeting was adjourned at 10:45 a.m. The next regular meeting of the Board is scheduled for September 4, 2019 at 11:00 a.m. in Atlanta, Georgia.

A handwritten signature in black ink, appearing to read "Mike Kraft", written over a horizontal line.

Signature

The word "Chairman" written in blue ink, positioned above a horizontal line.

Title