

**GEORGIA BALANCE OF STATE CONTINUUM OF CARE BOARD
MEETING MINUTES
Atlanta, Georgia
November 14, 2018
Conference Call – (888) 902-6580**

Present

David E. Blackwell
Shannon Candler (teleconference)
Kristy Carter (teleconference)
Carmen Chubb
Teresa Concannon (teleconference)
John Ellis
Brecca Johnson (teleconference)
Monica Johnson (teleconference)
Mike Kraft
Bill McGahan
Eric McGhee (teleconference)
John R. Moeller (teleconference)
Lejla Prljaca (teleconference)
Nicole Sanders (teleconference)
Antoinette Thornton (teleconference)
Randy Welty (teleconference)
Charlotte Woody (teleconference)

Absent

Kenny Edwards
Kristin Laarhoven

Collaborative Applicant Staff

Joe Fretwell
Rick Heermans
Rebecca Hickom
Tina Moore
Ambra Noble
Mike Thomas
Dave Whisnant
April Woods

Guests (in person and teleconference)

Krystal Mason - 90Works (teleconference)
Michael Ivey - 90Works (teleconference)
Michael Fisher - Ninth District Opportunity (teleconference)
Lynda Barrs - CSRA EOA (teleconference)
Torsha Harrison - CSRA EOA (teleconference)
Karen Scott - CSRA EOA (teleconference)
Falecia Stewart - MUST Ministries (teleconference)
Lauren Hall - NW GA Family Crisis Ctr. (teleconference)
Lakeshia Roberts - Unison BHS (teleconference)
Bill Huling - BHS of South Georgia (teleconference)
Lyric Cosby - Clayton County CSA (teleconference)
Jim Lindenmayer - Cherokee County Homeless Veterans Program (teleconference)

The meeting of the Georgia Balance of State Continuum of Care Board (the "Board") meeting was called to order by Chairperson Carmen Chubb at 1:07 p.m.

Chairperson Chubb welcomed board members, thanked everyone for participating in this meeting and conducted a roll call of the board members present, either in person or on the call.

Chairperson Chubb called for approval of the minutes of August 24, 2018 (Tab A).

Motion to approve the minutes of August 24, 2018 was made by Bill McGahan and seconded by Mike Kraft. The Chairperson called for a vote, and the motion passed unanimously. (Note: Brecca Johnson joined the meeting late and did not participate in this vote.)

Chairperson Chubb invited guests to participate in the public comment period. The guests introduced themselves as they joined the conference call, and there were no additional comments from the public.

Chairperson Chubb called on Rebecca Hickom, who provided a Balance of State Coordinated Entry (CE) Report. Ms. Hickom reviewed the current implementation sites of Bartow, Bibb, Colquitt, Glynn, and Liberty Counties, and reported that all sites now have lead agencies. A total of 374 referrals have been made to these areas. Ms. Hickom noted that systems in Dougherty, Hall, and Douglas Counties are close to implementation with Dougherty having done a great job in response to the recent hurricane that hit the area. David Blackwell commended the DCA staff for their assistance in responding to the storm with the local community in the Albany area. Ms. Hickom reviewed efforts to move general CE training to ESCHOLAR and reported that recent training on Safety Planning was recently carried out in conjunction with the Georgia Coalition against Domestic Violence. Ms. Hickom reported that upcoming training is being planned in the areas of diversion and trauma informed care. There was discussion around HUD's deadlines in creating a comprehensive CE system and the status of Gwinnett's CE development efforts. Ms. Hickom reported that HUD's January 2018 deadline was met, and implementation of the multi-county sites of Hall and Colquitt counties is making good progress. Ms. Hickom reported that Gwinnett's CE development is in process, and she noted that Gwinnett was inadvertently omitted from the list of sites close to implementation.

Chairperson Chubb called on Mike Thomas, who provided a report on the 2019 Balance of State CoC Homeless Count. Mr. Thomas discussed the upcoming count, for which the count date has been identified as January 28, 2019. Approximately 35 counties are expected to be counted with the remaining ones using the predictive model. Mr. Thomas discussed the emphasis on quality over quantity in this count due to unreliable data in previous counts, with training beginning in November and continuing through the night of the count. Mr. Thomas reviewed methodology around the use of the Counting Us app instead of paper surveys, the pending release of a test version of the app so the count coordinators and volunteers can begin to familiarize themselves with it, and work of the new vendor (Simtech) to update the predictive model with new variables. Mr. Thomas also discussed planning around possibly conducting a specific youth count in the future in addition to reviewing alternative survey options that would be cheaper to implement in the future. There was some discussion around data security and the process where survey data is stored on the phone until it can be uploaded to the cloud, where it then is no longer accessible on the phone. Mr. Thomas noted that no names will be collected, and volunteers will only be requesting initials and birthdates for the purpose of de-duplication.

Chairperson Chubb called on Tina Moore report on the Voting Policy Update and "at large" Election Process (Tab B). Ms. Moore noted that as previously reported, the terms of all five (5) At-Large Regional Representatives expire on 1/21/2019. Following re-ratification of the Governance Charter by full membership, where a quorum was reached on October 31, 2018, and the CoC membership approved the process for Board selection, the Balance of State CoC met the requirements under CoC Program regulation, that this process be reviewed by the full CoC membership not less than once every five years. Ms. Moore reported that on November 7, 2018, DCA met with the Membership and Rules Committee to review/update the Voting Policy and Process. During the first two (2) weeks of December, staff is planning to release a Request for Nominations for the five (5) "at large" seats for the Membership and Rules Committee to review and determine the slate of nominees that will be sent out for membership vote. Ms. Moore noted that current "At Large" Board Members who are interested are asked to complete and submit a Nomination Form during this process. Ms. Moore referenced the Request for Nominations document in the board book, which includes information for potential nominees regarding minimal criteria, expected characteristics of Board Governance Members, Board responsibilities, map of the Super Regions, and the nomination and voting process. Ms. Moore reported that the nomination form is currently being updated, and following submission of nominations from interested parties, the

Membership and Rules Committee will review in order to develop and release a slate of proposed candidate nominations (1 for each region) for full membership vote on the slate as a whole. Voting policy allows each member organization to have one vote in this process. At-Large Board Members with a term due to expire are as follows:

- At-Large BoS Region 1 Appointment - John Moeller
- At-Large BoS Region 2 Appointment - Lejla Prljaca
- At-Large BoS Region 3 Appointment - Antoinette Thornton
- At-Large BoS Region 4 Appointment - David Blackwell
- At-Large BoS Region 5 Appointment - Randy Welty

Chairperson Chubb called on Tina Moore to review the Balance of State CoC Updates. Ms. Moore and Mike Thomas provided a brief report on the following:

- Regional membership meetings that are being scheduled will be held in December as follows:
 - Wednesday, December 5th (10:00 am–12:00 pm), Warner Robins (Houston County)
 - Thursday, December 6th (10:00 am–12:00 pm), Valdosta (Lowndes County)
 - Monday, December 10th (1:00 pm–3:00 pm), Jasper (Pickens County)
- DCA staff will be working to solicit new members and follow up with non-participating members.
- Ambra Noble was hired as the new Data Analyst for the Balance of State CoC, and she began work on October 1, 2019.

Chairperson Chubb asked if there was any old business. Dave Whisnant provided an update on the status of the pending Department of Labor replacement appointment to the CoC Board. Once DCA receives an official letter, the appointment will be reviewed by the Membership and Rules Committee.

Chairperson Chubb then asked for new business. There was none. Chairperson Chubb then introduced Joe Fretwell who recently started working at DCA as a Housing Policy Analyst in the Deputy Commissioner's office. Mr. Fretwell will be working on housing policy in all areas.

There being no further business, the meeting was adjourned at 1:35 p.m. The next regular meeting of the Board will be held on February 27, 2019, (1:00 P.M.) in Atlanta, Georgia.


Signature


Title