



Emergency Solutions Grants Program – Supportive Services Only

Match Source Guidelines and Budget Guidance

ESG Program Match Sources

A 100% match is required. The matching requirement may be met by one or both of the following:

1. Cash contributions
2. Non-cash contributions. The value of any real property, equipment, goods, or services contributed to the grantee's ESG project, provided that if the grantee had to pay for them with grant funds, the cost would have been allowable. Non-cash contributions may also include the purchase value of any donated building.

Calculating the amount of non-cash contributions

1. To determine the value of any donated material or building, or of any lease, the grantee must use and document a method reasonably calculated to establish the fair market value.
2. Services provided by individuals must be valued at rates consistent with those ordinarily paid for similar work in the grantee's organization. If the grantee does not have employees performing similar work, the rates must be consistent with those ordinarily paid by other employers for similar work in the same labor market.
3. Some non-cash contributions are real property, equipment, goods, or services that, if the grantee had to pay for them with grant funds, the payments would have been indirect costs. Matching credit for these contributions must be given only if the grantee has established, along with its regular indirect cost rate, a special rate for allocating to individual projects or projects the values of those contributions.

Instructions:

Please complete the Match Worksheet found on the Files tab of the Solicitation. The Total Amount of Match should be equal to or greater than the ESG amount requested. The ESG budget and match should be for a 12-month projection.

DCA will verify these amounts for compliance! Be realistic and be prepared to provide verification if funds are awarded!

Matching funds cannot be duplicated across projects. For example: Funds used for ESG cannot be used to match CoC or S+C



Budget Guidance

Transportation.

Eligible costs consist of a program participant's travel to and from medical care, employment, child care, or other eligible essential services facilities. These costs include the following:

- (A) The cost of a program participant's travel on public transportation;
- (B) If service workers use their own vehicles, mileage allowance for service workers to visit program participants;
- and
- (C) The travel costs of ESG subrecipient staff to accompany or assist program participants to use public transportation.

Case Management.

The cost of assessing, arranging, coordinating, and monitoring the delivery of individualized services to meet the needs of the program participant is eligible. Component services and activities consist of:

- (A) Counseling;
- (B) Developing, securing, and coordinating services and obtaining Federal, State, and local benefits;
- (C) Monitoring and evaluating program participant progress;
- (D) Providing information and referrals to other providers;
- (E) Providing ongoing risk assessment and safety planning with victims of domestic violence, dating violence, sexual assault, and stalking; and
- (F) Developing an individualized housing and service plan, including planning a path to permanent housing stability.

Child Care.

Programs designed to serve children (generally younger than 6) of families currently homeless or very recently homeless and placed into housing (past 3 months) who are not enrolled in K-12 schools. Typical costs would include property rents or maintenance, personnel, HMIS, insurance, food, etc., or in lieu of these costs, tuition. Program should be collaborating with other providers serving the family in order to help them obtain alternative sustainable child care through child care vouchers, affordable providers, etc. as well as connect them with mainstream resources.