**DCA REQUIRED ENVIRONMENTAL COMPLIANCE FORMS FOR PHASE I AND PAHSE II ENVIRONMENTAL SITE ASSESSMENTS**

**Please ensure each of the following documents are completed according to the DCA Environmental Manual before application submission:**

|  |  |
| --- | --- |
|  | **Environmental Consultant Signature Page for Phase I Reports** |
|  | **Environmental Consultant Signature Page for Phase II Reports (If applicable)** |
|  | **Property Log and Information Checklist** |

**ENVIRONMENTAL CONSULTANT SIGNATURE PAGE FOR PHASE I REPORTS**

[Consultant’s Letterhead]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 201\_\_\_

To: Georgia Department of Community Affairs

60 Executive Park South, NE

Atlanta, Georgia 30329-2231

To Whom It May Concern:

I declare that, to the best of my professional knowledge and belief, I meet the definition of Environmental Professional as defined in § 312.10 of 40 C.F.R. 312.

I have the specific qualifications based on education, training, and experience to assess a property of the nature, history, and setting of the subject property. I have developed and performed all appropriate inquiries in conformance with the standards and practices set forth in 40 C.F.R. Part 312.20

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Environmental Professional

We have performed a Phase I Environmental Site Assessment of [insert address or legal description] in conformance with the scope and limitations of 40 C.F.R. Part 312 and ASTM E 1527-13 Any exceptions to, or deletions from this practice, are described in Section [ ] of this report. We certify that the Phase I ESA was performed by a qualified Environmental Professional as defined in in 40 C.F.R. § 312.10(b).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Principal of Consultant

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Professional Geologist or Professional Engineer

**ENVIRONMENTAL CONSULTANT SIGNATURE PAGE FOR PHASE II REPORTS**

[Consultant’s Letterhead]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 201\_\_\_\_

To: Georgia Department of Community Affairs

60 Executive Park South, NE

Atlanta, Georgia 30329-2231

To Whom it May Concern:

I declare that, to the best of my professional knowledge and belief, I meet the definition of Environmental Professional as defined in § 312.10 of 40 C.F.R. 312.

I have the specific qualifications based on education, training, and experience to assess a property of the nature, history, and setting of the subject property.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Environmental Professional

We have performed a Phase II Environmental Site Assessment of [insert address or legal description], in conformance with our Scope of Services (attached) and the current DCA Environmental Manual, in a professional manner in accordance with the practices, procedures and standards prevailing among nationally recognized first class environmental consulting firms. Any deviations from our Scope of Services is described in Section [ ] of the Phase II ESA. We certify that the Phase II was performed by a qualified Environmental Professional meeting the requirements set forth in 40 C.F.R. § 312.10(b).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Principal of Consultant

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Professional Geologist or Professional Engineer

**PROPERTY LOG AND INFORMATION CHECKLIST**

This form MUST be completed by the qualified Environmental Professional who performed the Phase I and/or Phase II Environmental Site Assessments. All entries must be fully documented and explained in the environmental reports. This form, together with all supporting documentation relating to the Phase I, must be submitted to DCA before any application can be accepted for processing.

**PROPERTY LOG**

Property Address:

Developer’s Name and Address:

Developer’s E-mail Address:

Developer’s Telephone Number:

Qualified Environmental Professional’s’ Name:

Qualified Environmental Professional’s’ Telephone Number and e-mail address:

Environmental Consulting Firm’s Name and Address:

Date Phase I Environmental Site Assessment Completed:

Summary of Phase I Results:

**INFORMATION CHECKLIST**

Check [√] any information sources used to perform the Phase I Review

1. Overall Property Description

\_\_ Building Specifications

\_\_ Zoning or Land Use Maps

\_\_ Aerial Photos (e.g., Sanborn)

\_\_ List of Commercial Tenants On-Site

\_\_ Title History

\_\_ Site Survey

\_\_ Verification of Public Water and Sewer

\_\_ Interviews with Local Fire, Health, Land Use or Environmental Officials

\_\_ Interviews with Builder, and/or Property Manager

\_\_ Review of records of local, state and federal regulatory agencies

\_\_ Review of adjacent properties

\_\_ Other (Specify)

2. Asbestos

\_\_ Dated Building Construction or Rehabilitation Specifications

\_\_ Engineer’s/Consultant’s Asbestos Report

\_\_ Other (Specify)

3. Polychlorinated Biphenyls

\_\_ Utility Transformer Records

\_\_ Site Survey of Transformers

\_\_ Site Soil and Groundwater PCB Test Results

\_\_ Other (Specify)

4. Radon

\_\_ Water Utility Records

\_\_ Gas Utility Records

\_\_ On-Site Radon Test Results

\_\_ Other (Specify)

5. Underground Storage Tanks

\_\_ Oil, Motor Fuel and Waste Oil Systems Reports, EPD, LUST & ERNS Records

\_\_ CERCLIS/RCRIS Results of Neighborhood search (within radius of one mile)

\_\_ Site Soil and Groundwater Tests

\_\_ Site Tank Survey

\_\_ Other (Specify)

6. Waste Sites

\_\_ CERCLIS/RCRIS Results of Neighborhood search (within radius of one mile)

\_\_ State EPD site lists for neighborhoods (within radius of one mile)

\_\_ Federal Facilities Docket

\_\_ Site Soil and Groundwater Test Results

\_\_ Other (Specify)

7. Lead Based Paint

\_\_ Lead Paint Survey

\_\_ Certification/Compliance Records

\_\_ Site Soil Test Results

\_\_ Other (Specify)

8. Additional Hazards

\_\_ Urea Formaldehyde Foam Insulation Survey

\_\_ Interior Air Test Results

\_\_ Lead in Drinking Water Test Results

\_\_ Mold Inspection Results

\_\_ Other (Specify)

Checklist completed by: .

Name (Type or Print): .

Date: .