**PROPERTY LOG AND INFORMATION CHECKLIST**

This form MUST be completed by the qualified Environmental Professional who performed the Phase I and/or Phase II Reports. All entries must be fully documented and explained in the environmental reports. This form, together with all supporting documentation relating to the Phase I, must be submitted to DCA before any application can be accepted for processing.

**PROPERTY LOG**

Property Address:

Developer’s Name and Address:

Developer’s E-mail Address:

Developer’s Telephone Number:

Qualified Environmental Professional’s’ Name:

Qualified Environmental Professional’s’ Telephone Number and e-mail address:

Environmental Consulting Firm’s Name and Address:

Date Phase I Environmental Site Assessment Completed:

Summary of Phase I Results:

**INFORMATION CHECKLIST**

Check [√] any information sources used to perform the Phase I Review

1. Overall Property Description

\_\_ Building Specifications

\_\_ Zoning or Land Use Maps

\_\_ Aerial Photos (e.g., Sanborn)

\_\_ List of Commercial Tenants On-Site

\_\_ Title History

\_\_ Site Survey

\_\_ Verification of Public Water and Sewer

\_\_ Interviews with Local Fire, Health, Land Use or Environmental Officials

\_\_ Interviews with Builder, and/or Property Manager

\_\_ Review of records of local, state and federal regulatory agencies

\_\_ Review of adjacent properties

\_\_ Other (Specify)

2. Asbestos

\_\_ Dated Building Construction or Rehabilitation Specifications

\_\_ Engineer’s/Consultant’s Asbestos Report

\_\_ Other (Specify)

3. Polychlorinated Biphenyls

\_\_ Utility Transformer Records

\_\_ Site Survey of Transformers

\_\_ Site Soil and Groundwater PCB Test Results

\_\_ Other (Specify)

4. Radon

\_\_ Water Utility Records

\_\_ Gas Utility Records

\_\_ On-Site Radon Test Results

\_\_ Other (Specify)

5. Underground Storage Tanks

\_\_ Oil, Motor Fuel and Waste Oil Systems Reports, EPD, LUST & ERNS Records

\_\_ CERCLIS/RCRIS Results of Neighborhood search (within radius of one mile)

\_\_ Site Soil and Groundwater Tests

\_\_ Site Tank Survey

\_\_ Other (Specify)

6. Waste Sites

\_\_ CERCLIS/RCRIS Results of Neighborhood search (within radius of one mile)

\_\_ State EPD site lists for neighborhoods (within radius of one mile)

\_\_ Federal Facilities Docket

\_\_ Site Soil and Groundwater Test Results

\_\_ Other (Specify)

7. Lead Based Paint

\_\_ Lead Paint Survey

\_\_ Certification/Compliance Records

\_\_ Site Soil Test Results

\_\_ Other (Specify)

8. Additional Hazards

\_\_ Urea Formaldehyde Foam Insulation Survey

\_\_ Interior Air Test Results

\_\_ Lead in Drinking Water Test Results

\_\_ Mold Inspection Results

\_\_ Other (Specify)

Checklist completed by: .

Name (Type or Print): .

Date: .