**SAMPLE LOCAL GOVERNMENTAL SUPPORT LETTER**

***[to be submitted on Local Government Body’s Letterhead]***

**<<Date>>**

Housing Finance and Development Division

Georgia Department of Community Affairs

60 Executive Park South, N.E.

Atlanta, Georgia 30329-2231

RE:**<<name of project>>**

**<<address or lot number>>**

**<<city, state>>**

Dear Sir or Madam:

**<<name of developer>>**, the developer of the referenced proposed development, has notified the **<<official name of local government body or chief elected official>>** of its intention to develop and to apply to the Georgia Department of Community Affairs (DCA) for Low Income Housing Tax Credit (Credit) and/or financing through the HOME Investment Partnerships Program (HOME) for the development of units affordable to low income residents.

The purpose of this letter is to convey our understanding of the details of the project, as stipulated in the State of Georgia’s 2016 Qualified Allocation Plan. The details are as follows:

Project Name:

Project Address and/or Lot Number:

Owner/Developer Name:

Owner/Developer Address:

Total Number of Units:

Total Number of Units Set Aside for Low Income Residents:

Project Type (New Construction/Rehabilitation):

Tenancy (Family/Senior/Special Needs):

I hereby certify that I am the chief elected official of this jurisdiction, or the person duly authorized to speak on behalf of the elected person or body constituting the government of this jurisdiction, as specified in the attached copy of the charter or bylaws of the governmental body. In this capacity, I hereby state that the **<<official name of local government body or chief elected official>> *(check one):***

\_\_\_ Opposes the proposed development as presented.

\_\_\_ Is unopposed to the proposed development as presented.

\_\_\_ Supports the proposed development as presented, as evidenced by the attached **<<resolution of support**>> ***or* <<letter of support *[if local jurisdiction is governed by only one elected official]*>>.**

Finally, I understand that I will also be notified by DCA when the Owner/Developer submits its application for Credit and/or HOME funding, and be given 30 days to provide additional comments on the application.

 Sincerely,

 **<<name of chief elected official>>**

 **<<title>>**

Attachments: Copy of Local Charter or Bylaws Authorizing Signer

 ***[Resolution of Support]***

 ***[Letter of Financial Assistance]***