

HIC/PIT Count Data Collection Survey Manual

2024 PIT

- ❖ Emergency Shelter (up to 90 days)
- ❖ Hotel/Motel Vouchers
- ❖ Seasonal/Winter Shelter (open several months a year)
- ❖ Transitional Housing (90 days to 2 years)

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Introduction

Guide to Completing the 2024 PIT/HIC Survey

Welcome to the Guide on How to Fill Out the 2024 Point-in-Time (PIT) and Housing Inventory Count (HIC) Survey! This guide is designed to help you navigate the survey questions effectively, ensuring accurate and valuable data collection for addressing homelessness.

Why This Matters

Understanding homelessness is crucial for providing better services and support to those in need. The PIT and HIC surveys play a vital role in shaping policies, allocating resources, and ultimately making a difference in the lives of homeless individuals and families.

Your Role as a Survey Participant

As a survey participant, your input matters. By providing clear and accurate responses to the questions in this guide, you are contributing to the larger effort to combat homelessness. Your dedication to this cause is highly appreciated.

How This Guide Works

In this guide, we will walk you through each section of the 2024 PIT/HIC survey, offering explanations, examples, and tips to help you complete it successfully. We understand that survey questions can sometimes be complex, so we aim to make this process as straightforward as possible.

Getting Started

The 2024 PIT/HIC Survey consists of four essential parts, each serving a unique purpose in collecting crucial data to combat homelessness. In this guide, we will take you through each of these parts step by step:

1. General Agency Information

- ❖ This section gathers basic information about your agency. It helps in identifying the agency responsible for the survey and its contact details. Think of this as setting the stage for the survey.

2. Project Information

- ❖ In this part, you'll provide specific details about the project or programs your agency operates. These details help to understand the scope of services provided and their impact on homelessness.

3. Inventory and PIT (Point-in-Time)

- ❖ Here, you'll dive into the core of the survey, collecting data on 2024 PIT and HIC.

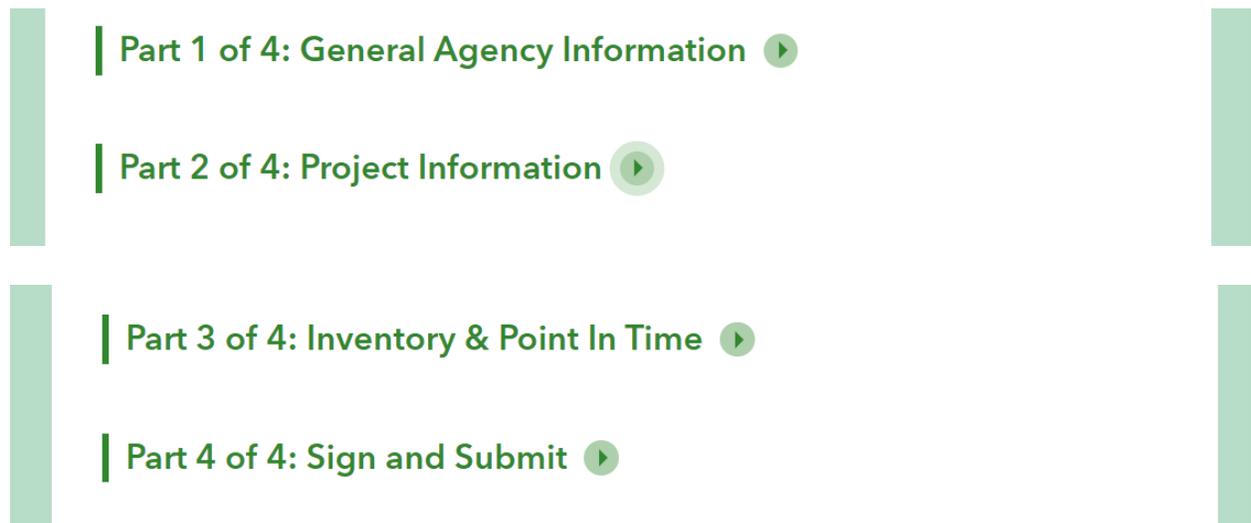
4. Sign and Submit

- ❖ Finally, this part involves signing and submitting the completed survey.

5. Key Terms

- ❖ The section will provide you with a definition of key terms used in this document.

Flow of Survey:

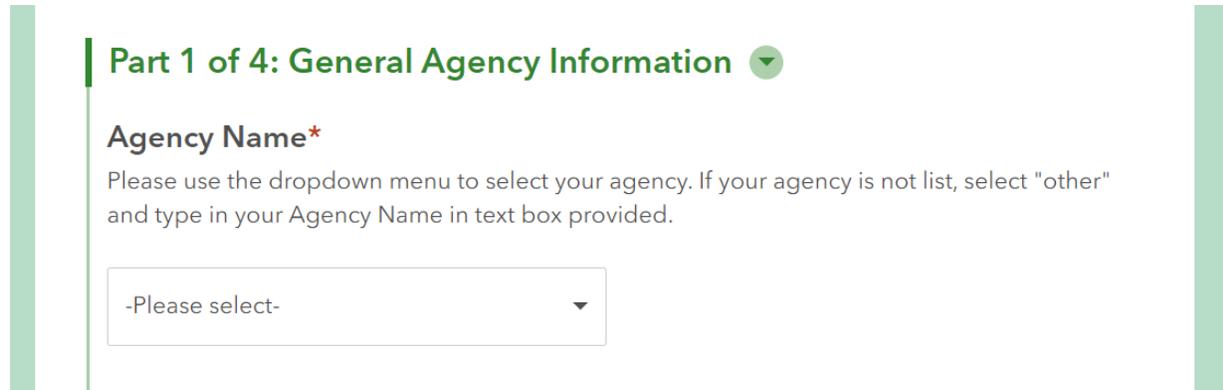


Part 1: General Agency Information

In this section we will fill out need agency information we need.

Agency Name

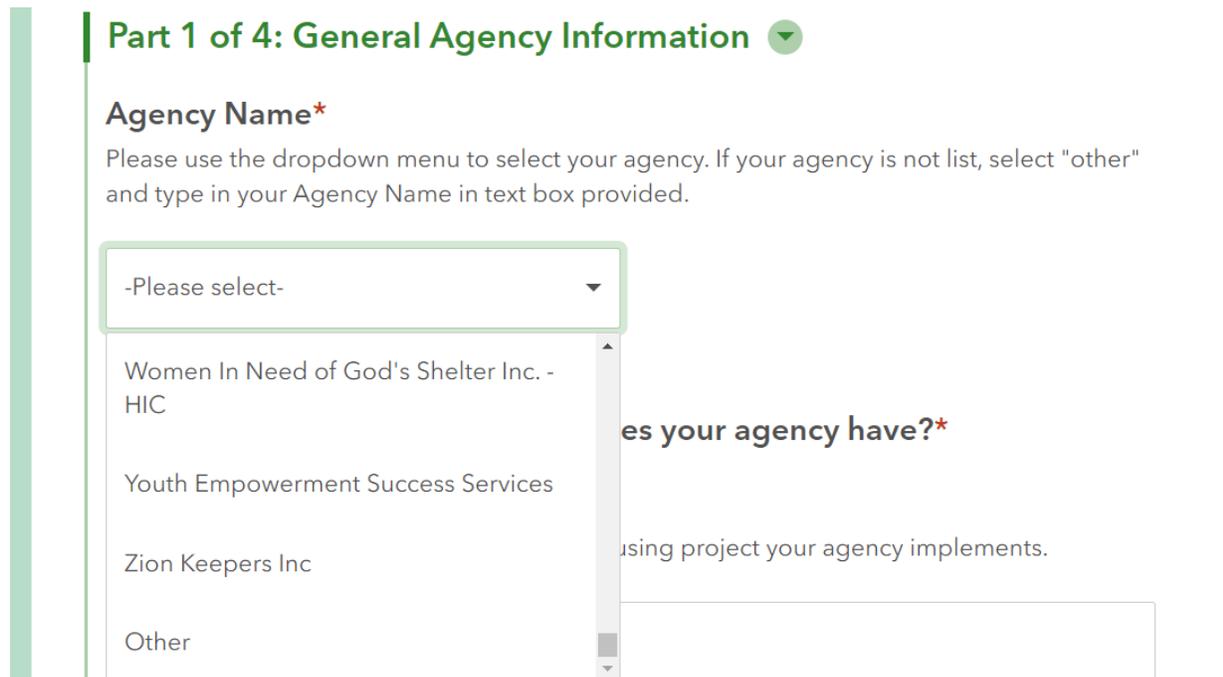
- ❖ Begin by locating the dropdown menu for "Agency Name" in the survey form.



- ❖ Scroll through the options available. If you find your agency name, simply click on it to select.

If your agency name is not listed, proceed to the end of the dropdown list.

Look for the option labeled "Other." Click on this option. After selecting "Other," a text box will appear.



- ❖ Type in the full name of your agency in this text box. Please ensure accuracy and use the full, official name of your agency. This allows for flexibility and ensures that all agencies, including those not pre-listed, can be accurately represented in the survey.

Which Types of Housing Project Does your Agency have?

- ❖ For this question, please select the specific housing types of your agency implements by ticking the checkboxes provided. **However, it's crucial to note that, even if your agency operates multiple housing types of projects, a separate survey submission is required for each unique housing project your agency operates. This means that for every distinct housing initiative Project, please submit a separate survey.**

Which types of housing projects does your agency have?*

(Check all that apply)

Please submit a separate survey for EACH housing project your agency implements.

Emergency Shelter (up to 90 days)

Extreme Weather (Open based on need)

Hotel/ Motel Vouchers

Permanent Supportive Housing

Rapid Re Housing

Seasonal Shelter (open daily for several months per year)

Transitional Housing (90 day to 2 years stay)

Is this a Domestic Violence (DV) Agency?

- ❖ If most of your clients fall into this DV category, select "Yes." If your agency does not primarily serve victims/ Survivors of domestic violence, please select "No."

Is this a Domestic Violence Agency*

Please note that for the purpose of this survey, HUD has specified those whose current episode of homelessness is a result of actively fleeing domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against persons are considered to be homeless and are to be counted for this sheltered count.

Yes No

Agency County

- ❖ This indicates the county where the agency is located. If your project involves scattered site housing, please use the location (county) where your administrative office is based. This ensures accurate geographical data for the survey. If your agency is not involved in scattered site housing, simply input the county where your agency is located.

Agency County*

If your project is a scattered-site housing project, please enter the county of your administrative office.

-Please select- ▼

Agency Executive Director contact information.

- ❖ For the following questions, please provide the full name of your Agency Executive Director, along with their email address and phone number.

Agency Executive Director - Contact Information*
Enter full name below

Agency Executive Director - Contact Information*
Enter Phone Number below: (XXX)XXX-XXXX

Agency Executive Director- Contact Information*
Enter email address below

- ❖ This information is crucial for us to contact the agency in case any details are missing, need updating, or are found to be incorrect during the survey review process. Ensure accuracy in inputting this contact information to facilitate effective communication.

Part 2: Project Information

- ❖ In this section, we will gather essential details about your project. This includes information on the project's location, target population, funding sources, project type, and whether it utilizes the Homeless Management Information System (HMIS) also known as Client Track.

Project Name

- ❖ Begin by choosing your project name from the dropdown menu. Scroll through the list of available options, and if you find your project name, click on it to select. **However, if your project name is not present in the list, scroll to the bottom and choose the "Other" option.** In the provided text box, type in the complete and accurate name of your project. It's crucial to input the full project name rather than just the project type to avoid confusion.

Part 2 of 4: Project Information

Project Name*

Please use the dropdown menu to select your project. If your project name is not list, select "other" and type in your Project Name in text box provided.

The following question responses must all be related to this project name and project type.

Please remember to complete/ submit a separate survey for each project type your agency implements.

-Please select-

Project Address, City, Zip Code and County

- ❖ Next, provide the physical address where your project is primarily located and serves its participants. For scattered site projects with multiple locations, input the address where the majority of beds and units are situated. If your project serves victims of domestic violence, prioritize participant safety by using a PO Box or another anonymous address. For projects categorized as rapid rehousing (RRH), enter "TBRA" for Tenant-Based Rental Assistance or "RRH" for Rapid Rehousing.

Project Address

If your project is a scattered-site housing project, or if this projects has units at multiple locations, please enter the address where the majority of beds and units are located. Projects serving victims of domestic violence must use a PO Box or other anonymous address to ensure the safety of participants served. If tenant based or Rapid ReHousing, please enter "TBRA" or "RRH"

Project City*

If your project is a scattered-site housing project, please enter the city where the majority of the project's clients are housed.

If tenant based, enter the city of the site where most beds are located

Project Zip Code*

If your project is a scattered-site housing project, please enter the zip code where the majority of the project's clients are housed.

If tenant based, enter zip code of the site where most beds are located

Project County*

If your project is a scattered-site housing project, please enter the county where the majority of the project's clients are housed.

If tenant based, enter the county of the site where most beds are located

Is this Project Participating Homeless Management Information System (HMIS)?

- ❖ If your project utilizes the statewide Homeless Management Information System (HMIS) known as **Client Track** in Georgia, please select "Yes" to indicate that you enter all enrollment information of clients in the Client Track database system.



Is this project participating in the Statewide Homeless Management Information System (HMIS)?*

Do you enter clients in ClientTrack? The entire project must be fully entered in HMIS to be considered participators.

Yes No

- ❖ If your project does not use Client Track or the statewide HMIS system to enroll clients into this project, please select "No."

Does this project verify homeless status when determining whether or not someone is eligible for the program?

For this question, specify whether your project verifies the homeless status of clients before enrolling them into the program.

- ❖ If your project verifies the homeless status before enrollment, select "Yes."
- ❖ If your project does not verify homeless status before enrollment, select "No."

Does this project verify homeless status when determining whether or not someone is eligible for the program?*

Yes No

Are the majority of the clients served in this project homeless according to HUD's definition?

For this question, indicate the percentage of homeless clients served by your project. Before selecting the option make sure to read the HUD definition of homelessness:

Definition:

- ❖ Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
- ❖ Has a primary nighttime residence that is a public or private place not meant for human habitation; or
- ❖ Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or
- ❖ Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

Are the majority of the clients served in this project homeless according to HUD's definition?*

Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- Has a primary nighttime residence that is a public or private place not meant for human habitation;
- Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or
- Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution

Yes, all (100%) of the clients served in this program are homeless

Not all of the clients served in this program are homeless, but more than 50% of them are

Less than 50% of the clients served in this program are homeless

- ❖ If your project serves 100% of homeless clients, select “Yes” (100%).
- ❖ If your project serves more than 50% of homeless clients, select "Not all the clients served are homeless, but more than 50% are homeless.”
- ❖ If your project serves less than 50% of homeless clients, select "Less than 50% of the clients served are homeless.”

Which of these populations does this project target?

- ❖ This question is looking for the target populations served by your project, such as Victims of Domestic Violence, Veterans, and Persons Living with HIV/AIDS. Select the appropriate option based on the percentage of clients served in the project. If the project serves more than 75% of clients of DV victims or Person with HIV/AIDS or Veterans then select those options, else select None of these.



Which of these populations does this project target?*

A population is considered a "target population" if your project is designed to serve that population and at least three-fourths (75%) of the clients served by the project fits that target population description.

Domestic Violence Victims

Veterans

Persons living with HIV/AIDS

Unsure

None of these

- ❖ If your project serves more than 75% of a particular target population, select the corresponding option.
- ❖ If your project does not serve more than 75% of any specific target population, select "No of these". Select Unsure if you are not sure about target population.

Is this project funded through McKinney-Vento Homeless programs? (ESG, CoC, YHDP, or Special NOFO)?

Is this project funded through McKinney-Vento Homeless programs? (ESG, CoC, YHDP, or Special NOFO)?*

Yes No

- ❖ If your project is funded through McKinney Vento like ESG, CoC, YHDP or Special NOFO select "Yes."
- ❖ Once you select "Yes," you will be prompted with a question to choose the specific McKinney Vento program that funds your project. Select the appropriate as shown in the image below:

Is this project funded through McKinney-Vento Homeless programs? (ESG, CoC, YHDP, or Special NOFO)?*

Yes No

Which of the following HUD programs is this project funded?*

Check all that apply

HUD: ESG - Emergency Shelter

HUD: ESG - Rapid Re-Housing

HUD: ESG-CV

HUD: ESG Rapid Unsheltered Survivor Housing (RUSH)

HUD: CoC - Safe Haven

HUD: CoC - Transitional Housing

HUD: CoC - Permanent Supportive Housing

HUD: CoC - Rapid Re-Housing

HUD: CoC - Single Room Occupancy

HUD: CoC - Joint Component TH/RRH

HUD: CoC - Youth Homeless Demonstration Program (YHDP) renewals

HUD: YHDP

HUD: Unsheltered Special NOFO (CoC)

HUD: Rural Special NOFO (CoC)

You could select Multiple only if your project is funded through multiple sources like ESG and CoC.

- ❖ If your project is not funded through McKinney Vento, select "No."

Is this project funded through other federal funding sources?

Is this project funded through other federal funding sources?*

Yes No

- ❖ If your project is funded through sources other than the federal programs mentioned, select "Yes."
- ❖ If you select "Yes," you will be prompted to choose the specific funding source from the list provided. If you can't find your funding source in the list, select **"Other,"** and type in the name of your funding source.

Is this project funded through other federal funding sources?*

Yes No

Which of the following federal programs is this project funded?*

Check all that apply

HUD: HUD/VA Supportive Housing (HUD/VASH)

VA: Supportive Services for Veteran Families Program (SSVF)

VA: Grant and Per Diem Program (GPD) - Bridge Housing

VA: Grant and Per Diem Program (GPD) - Low Demand

VA: Grant and Per Diem Program (GPD) - Hospital to Housing

HUD: HOPWA - Transitional Housing (facility-based or TBRA)

HUD: HOPWA - CV

HUD Public and Indian Housing (PIH) programs (non-VASH), including public housing and housing choice voucher inventory that is dedicated to persons experiencing homelessness

HUD: PIH (Emergency Housing Voucher)

HUD: HOME

HUD: HOME (ARP)

Other:

- ❖ If your project is not funded through any of the federal programs or other sources, select "No."

What type of project is this?

- ❖ For this important question, select the project type based on the details you've provided above:

What type of project is this?*

Refer to the above question response: Project Name

*Remember to complete a separate survey for EACH housing project your agency implements

<input type="radio"/> Emergency Shelter (up to 90 days)	<input type="radio"/> Hotel/Motel Vouchers	<input type="radio"/> Permanent Supportive Housing
<input type="radio"/> Rapid ReHousing	<input type="radio"/> Seasonal/Winter Shelter (open several months a year)	<input type="radio"/> Transitional Housing (90 days to 2 years)

Choose the project type that best aligns with the nature and duration of your project. This selection will determine the specific set of questions you'll encounter in **Part 3** of the survey. Once you've made your selection, proceed to the next question in the survey.

From this point this guide works only for the following four types of projects.

- 1. Emergency Shelter – Up to 90 days.**
- 2. Hotel/Motel Vouchers.**
- 3. Seasonal/Winter Shelter - Open Several Months a Year.**
- 4. Transitional Housing – 90 Days to 2 years.**

For Rapid Rehousing and Permanent Supportive Housing projects, separate manuals are available. Please refer to the specific manual corresponding to your project type for detailed instructions and guidance during the survey.

Before we begin Part 3 of the survey you will encounter one different question based on the type of project you select.

What type of project is this?*

Refer to the above question response: Project Name

*Remember to complete a separate survey for EACH housing project your agency implements

<input checked="" type="radio"/> Emergency Shelter (up to 90 days)	<input type="radio"/> Hotel/Motel Vouchers	<input type="radio"/> Permanent Supportive Housing
<input type="radio"/> Rapid ReHousing	<input type="radio"/> Seasonal/Winter Shelter (open several months a year)	<input type="radio"/> Transitional Housing (90 days to 2 years)

❖ If you select:

Emergency Shelter, Hotel/Motel Vouchers and Seasonal/Winter Shelter the survey will prompt you with specific question:

The beds in this emergency shelter are...

The beds in this emergency shelter are...*

Select one

<input type="checkbox"/> Located in a hotel/motel and made available through vouchers or other forms of payment
<input type="checkbox"/> Located in a residential homeless assistance facility dedicated for use by persons who are homeless
<input type="checkbox"/> Located in a church or other facility that is not dedicated for use by persons who are homeless

Choose one of the options that best describes where your project's beds are located and whether they are dedicated for homeless individuals or not.

❖ If you select **Transitional Housing Project**, you get one specific question as below:

The units in this transitional housing are...

What type of project is this?*

Refer to the above question response: Project Name

*Remember to complete a separate survey for EACH housing project your agency implements

<input type="radio"/> Emergency Shelter (up to 90 days)	<input type="radio"/> Hotel/Motel Vouchers	<input type="radio"/> Permanent Supportive Housing
<input type="radio"/> Rapid ReHousing	<input type="radio"/> Seasonal/Winter Shelter (open several months a year)	<input checked="" type="radio"/> Transitional Housing (90 days to 2 years)

The units in this transitional housing is...*

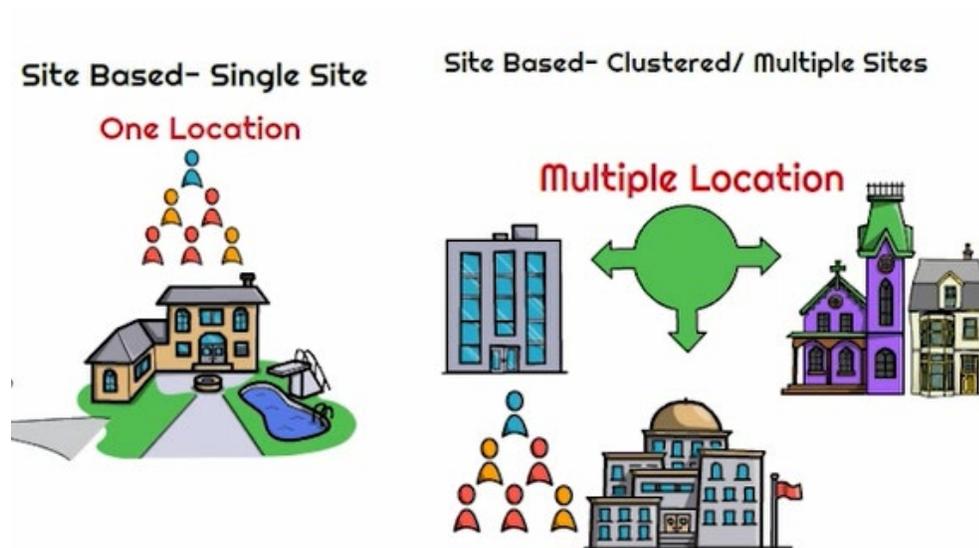
<input type="radio"/> Site Based- Multiple sites (i.e. scattered site or clustered)	<input type="radio"/> Site Based- Single site (i.e. congregate or project-based)	<input type="radio"/> Tenant-Based
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Choose the most appropriate housing type for your Transitional Housing Project:

❖ **Site-Based - Single Site:** If your project includes a single facility to serve clients.

- ❖ **Site-Based - Clustered/Multiple Sites:** If your project includes more than one facility in multiple locations, but more than one client is housed in each project facility. The facility location is owned, operated, or sponsored by the project.
- ❖ **Tenant-Based - Scattered Site:** If the clients served by the project have leases or other occupancy agreements and are housed in residences that are not owned by the project.

The image below shows different Housing Types for Transitional Housing.



Tenant Based- Scattered site



Part 3: Inventory & Point in Time information.

In this section, we will collect Inventory and Point in Time information about your project and the people you are serving.

- ❖ If you are not filling out the survey for any of these specified project types listed below. Please refer to the specific manual corresponding to your project type for detailed instructions and guidance during the survey.

- **Emergency Shelter – Up to 90 days.**
- **Hotel/Motel Vouchers.**
- **Seasonal/Winter Shelter - Open Several Months a Year.**
- **Transitional Housing – 90 Days to 2 years**

How many TOTAL beds does this project have?

- ❖ This question is crucial, and it's important to clarify that you should provide the total number of beds allocated specifically for the project, not the overall agency beds. This ensures accurate reporting and avoids confusion where individuals might mistakenly input the total number of beds for the entire agency instead of the beds designated for the specific project.

Part 3 of 4: Inventory & Point In Time

The following questions are related to project bed inventory:

How many TOTAL beds does this project have?*

What is your facility's bed capacity?

Of the TOTAL beds, how many beds are available all year round?

- ❖ Specify how many beds are available year-round, meaning they are accessible throughout the entire year out of the total beds.

Bed Availability ▼

Of the TOTAL beds, how many beds are available all year round?*

Of the TOTAL beds, how many beds are available seasonally?

- ❖ Specify the number of beds available seasonally year out of the total beds. When demand exceeds the year-round bed capacity these beds are used. These beds are accessible only for a few months of the year. If your project has any beds seasonal beds available for occupancy on the night of the inventory count you can add those count of beds here.

Of the TOTAL beds, how many beds are available seasonally?*

Seasonally- during planned part of the year such as the winter months

Of the TOTAL beds, how many beds are available as overflow?

- ❖ Indicate the number of overflow beds year out of the total beds. These beds are temporary and become available on demand when the demand surpasses the planned bed capacity. They are utilized when other shelters are at full capacity.

Of the TOTAL beds, how many beds are available as overflow?

Overflow- available on a temporary basis in response to demand that exceeds planned bed capacity; only available when all other shelters are at capacity

All three types of bed availability (year-round, seasonally, and overflow) should equal the TOTAL number of beds, does the bed availability given equal the number of TOTAL beds?

- ❖ This step ensures accuracy. Check if the total beds entered above match the sum of beds. If they match, please select "Yes." If there are any differences, correct the numbers and select Yes.

All three types of bed availability (year round, seasonally, and overflow) should equal the TOTAL number of beds, does the bed availability given equal the number of TOTAL beds?*

Yes No

Example:

How many TOTAL beds does this project have?*

What is your facility's bed capacity?

Bed Availability ▼

Of the TOTAL beds, how many beds are available all year round?*

Of the TOTAL beds, how many beds are available seasonally?*

Seasonally- during planned part of the year such as the winter months

Of the TOTAL beds, how many beds are available as overflow?

Overflow- available on a temporary basis in response to demand that exceeds planned bed capacity; only available when all other shelters are at capacity

All three types of bed availability (year round, seasonally, and overflow) should equal the TOTAL number of beds, does the bed availability given equal the number of TOTAL beds?*

Yes No

For Example, Project XYZ from ABC agency has 25 beds where 25 beds are available all year round, no beds are available seasonally and the project doesn't have overflow beds.

The total bed for the project is 25 which equals the sum of Year-round (25), Seasonal (0) and Overflow (0).

Note:

- ❖ **Year-Round beds:** These beds are available throughout the year.
- ❖ **Seasonal Beds:** These beds are available seasonally (only for a few months of the year). They must have specific start and end dates.
- ❖ **Overflow beds:** Specify the number of overflow beds, which are temporary beds available on demand and exceed the planned bed capacity.

Before proceeding with the rest of the survey questions, it's essential to understand the following concepts, as these questions are closely related to the provided information. This understanding will contribute to accurate and informed responses throughout the survey.

In general, there are three types of households we serve in the projects which are:

- ❖ **Households with at least one child:** This type of household is commonly referred to as a Family Household or Adult Child Household. It is characterized by the presence of at least one adult aged 18 or above and one child under the age of 18. While there can be multiple individuals in the household, it is essential that at least one member is under the age of 18.



- ❖ **Households without children:** This type of household is commonly known as an Adult Only Household. In this household configuration, there cannot be anyone under the age of 18. The key

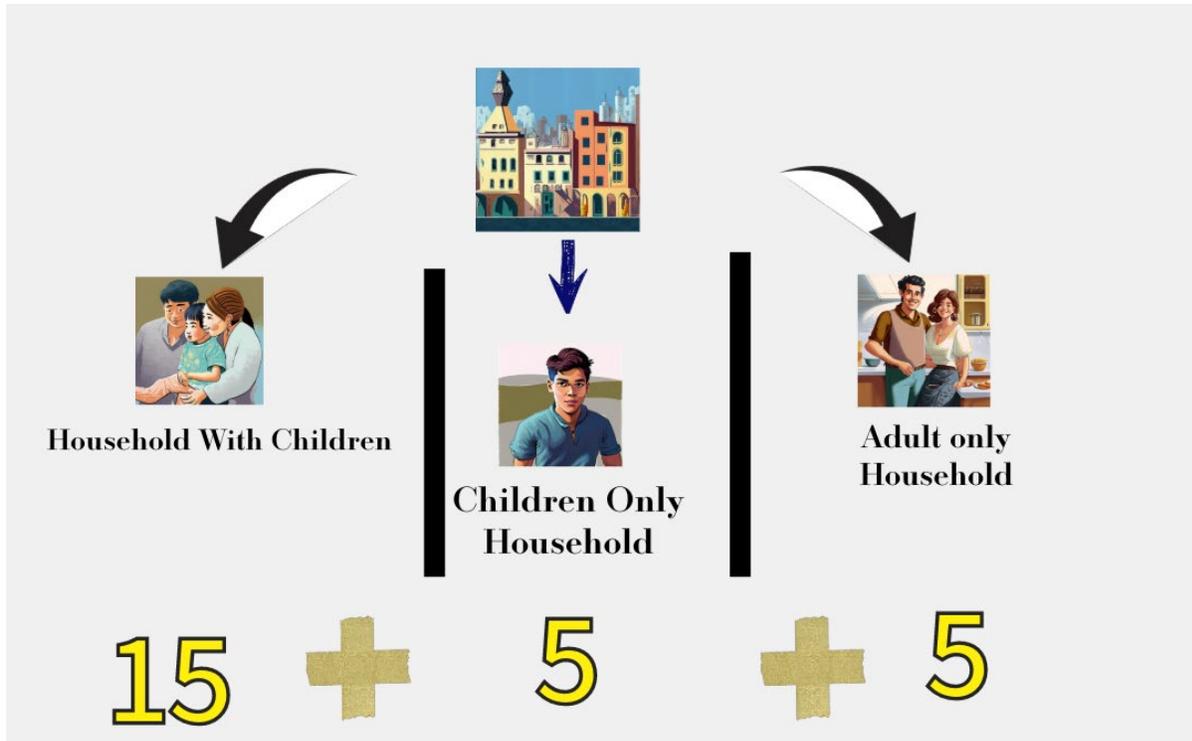
criterion is that all members must be 18 years of age or older. While there can be multiple individuals in the household, none of them should be below the age of 18.



- ❖ **Households with only children:** This type of household is characterized by the absence of individuals aged 18 or over. All members of the household must be under the age of 18. This includes various configurations such as unaccompanied children, adolescent parents with their children, adolescent siblings, and any other household compositions exclusively comprised of children. The definition ensures a clear understanding that no member in this household should be 18 years of age or older.



For example, project XYZ from ABC Agency serves three different households. There are 25 beds in the projects where 15 beds are dedicated to Household with at least one child, 5 beds are dedicated for household without child and 5 beds are for household with only children.



We will fill out these numbers to help you understand how to fill out the following question.

Of the TOTAL beds, how many beds typically serve people in households with at least one child?

- ❖ In this question, specify the number of beds allocated for households with at least one child.

Of the TOTAL beds, how many beds typically serve people in households without children?

- ❖ Now, indicate how many beds are allocated for households without children, referred to as Adult Only Household.

Of the TOTAL beds, how many beds typically serve people in households with only children?

- ❖ Provide the number of beds allocated for households with only children, known as Children Only Household.

All three household types (with children, without children, and child only) should equal the TOTAL number of beds, does households given, above, equal the number of TOTAL beds?

- ❖ Check the accuracy of your allocations. Confirm that the total beds are equal to the sum of beds allocated for Adult Child, Adult Only, and Children Only Households or not If the numbers match, select "Yes." If there are discrepancies, adjust the numbers.

Example:

Household Beds ▼

Of the TOTAL beds, how many beds typically serve people in households with at least one child?*

Households with children are also referred to "Family" household

Of the TOTAL beds, how many beds typically serve people in households without children?*

Households without children are also referred to "Adult Only" household or "Individual" household

Of the TOTAL beds, how many beds typically serve people in households with only children?*

All three household types (with children, without children, and child only) should equal the TOTAL number of beds, does households given, above, equal the number of TOTAL beds?*

Yes No

For example, for project XYZ has 15 allocated beds for Adult Child Household, 5 beds for Adult Only Household, and 5 beds for Children Only Household out of the total 25 beds, make sure this adds up.

If your project has dedicated beds for Youth and Veterans out of a total of 25 beds, please provide the specific numbers for each household type. This includes detailing the number of beds allocated for Youth households and the number dedicated for Veterans households. Accurate reporting of these dedicated beds helps in understanding the specialized accommodations offered for these specific populations within your project.

How many of the TOTAL beds are dedicated to serve youth (24 years old and under)?

- ❖ The number of beds that are dedicated to house youth experiencing homelessness, including parenting youth and unaccompanied youth and their household members (if applicable) for households with at least one adult and one child and households without children (all inventory reported for households with only children are assumed to be youth beds). This category should be used for any beds that are dedicated to youth without regard for their chronic homelessness or veteran status.

Youth and Veteran Beds

How many of the TOTAL beds are dedicated to serve youth (24 years old and under)?*

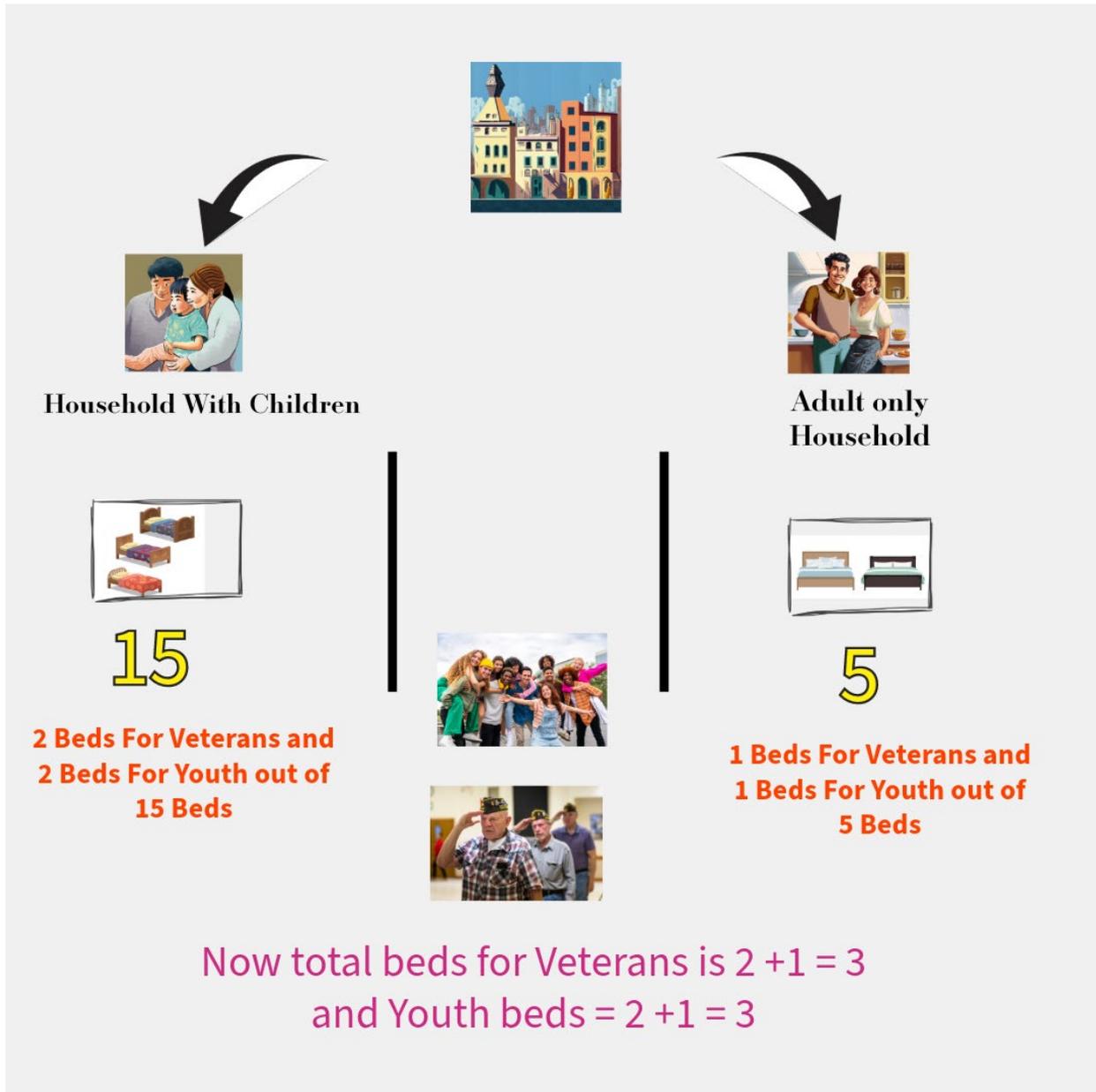
How many of the TOTAL beds are dedicated to serve veterans?*

How many of the TOTAL beds are dedicated to serve veterans?

- ❖ The number of beds that are dedicated to house veterans experiencing homelessness and their household members (if applicable) for households with at least one adult and one child and

households without children. This category should be used for any beds that are dedicated to veterans without regard for their chronic homeless status or age.

This image will help to understand the dedicated beds in each household type and how to calculate it.



Example

In the example provided, the project XYZ has dedicated beds in both household types. Specifically, out of the total 15 beds in family households, 2 beds are dedicated to Veterans and 2 beds are dedicated to

Youth. Additionally, for Adult households, there is 1 bed dedicated to Veterans and 1 bed dedicated to Youth.

To calculate the total number of dedicated beds:

- ❖ Total Veterans Beds = 2 (Family Household) + 1 (Adult Household) = 3
- ❖ Total Youth Beds = 2 (Family Household) + 1 (Adult Household) = 3

This demonstrates the process of adding the dedicated beds from each category to determine the overall count for Veterans and Youth beds within your project.

For this case in the project XYZ has 3 beds for Youth and 3 Beds for Veterans, below is example of how to fill out the numbers.

The screenshot shows a form with a title "Youth and Veteran Beds" and a dropdown arrow. Below the title are two questions, each followed by an input field containing the number "3".

Youth and Veteran Beds ▼

How many of the TOTAL beds are dedicated to serve youth (24 years old and under)?*

How many of the TOTAL beds are dedicated to serve veterans?*

Youth beds and Veterans beds are typically not applicable to Child-Only households. This is because individuals under the age of 18 cannot be considered Veterans, and Youth are generally defined as individuals aged 18 to 24. Therefore, dedicated beds for Veterans and Youth are commonly associated with adult households or Family households but not Child-Only households. If your project includes Child-Only households, you would typically not allocate dedicated beds for Veterans or Youth within this specific household type.

Operation Beds:

How many of the TOTAL beds are currently in operation?

Enter the total number of beds that are active or operational during the night of the count. This means these beds are currently active during the night of the count.

How many of the TOTAL beds are under development?

Beds and units that were fully funded but not yet available for occupancy on the night of the CoC's PIT count. For inventory identified as under development, CoCs must also identify whether the bed/unit inventory is expected to be available for occupancy 12 months from the night of the CoC's count. For example, in the 2024 HIC, if a CoC has a count date of January 22, 2024, CoCs must identify whether the bed/unit inventory is expected to be available for occupancy by January 22, 2025. Note that only inventory that has not yet been in operation should be listed as "under development." Inventory that had previously been in operation but was not available or in operation on the night of the count should not be included in the HIC.

For example:

"In our case, we have 25 operational beds and 0 beds under development."

These questions help capture information about the current operational status of your beds and any planned beds that are not yet active during the night of the count. Once you've provided the necessary details, proceed to the next set of questions.

Operational Beds

How many of the TOTAL beds are currently in operation?*
current (i.e. all inventory that was in operation on the night of the point in time count)

How many of the TOTAL beds are under development?*
under development (i.e. all inventory that is projected, but not in operation during the night of the point in time count)

These are for unit inventory information.

Units for Household with Children:

Specify the number of units dedicated to households with children.

Units for Adult Only Household:

Specify the number of units dedicated to adult-only households.

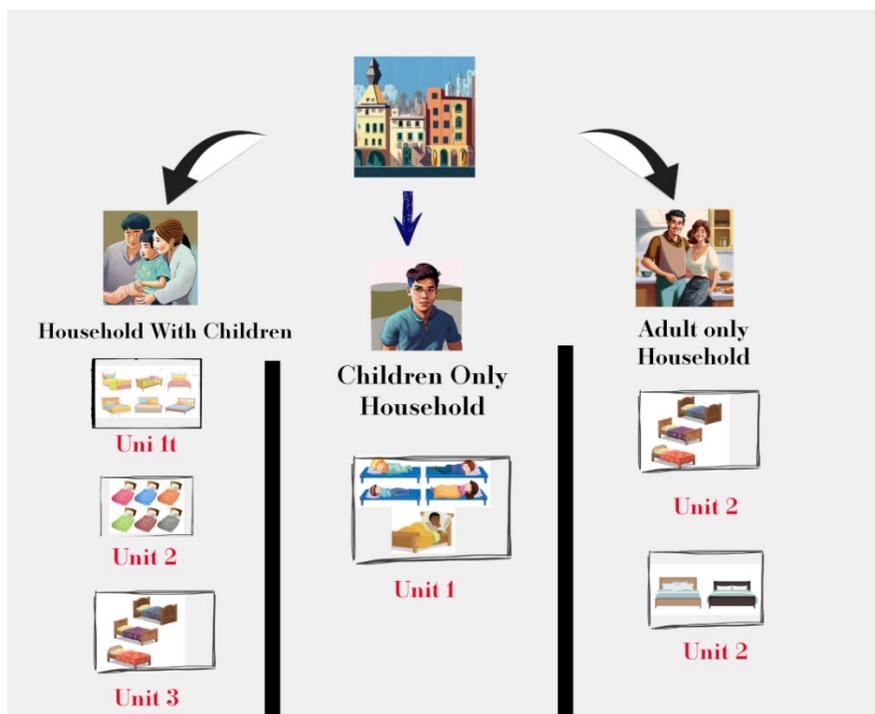
Units for Children Only Household:

Specify the number of units dedicated to households with only children. mentioned in Q28.

Note: Ensure that the total beds do not exceed the total number of Units. Please refer to the following example with an image which will help you to understand units.

For example:

In our case, for households with children, we have a total of 15 beds divided into 3 units. One unit has 6 beds, another unit has 6 beds, and the third unit has 3 beds. Similarly, for households with children only, we have only one unit with 5 beds. For adult households, we have two units – one with 3 beds and another with 2 beds, totaling 5 beds.



In this case the total number of units is the sum of the following:

- ❖ 3 units from Household with Children
- ❖ 2 units from Adult Only households
- ❖ 1 unit from Children Only household

This totals 6 units (3+2+1).

Understanding the distribution of units across different household types helps provide an accurate picture of your project's housing configuration.

We will fill out in the following way:

How many TOTAL units does this project have?*
What is your facility's unit capacity?

Household Units ▼

Of the TOTAL units, how many units typically serve people in households with at least one child?*
Households with children are also referred to "Family" household

Of the TOTAL units, how many units typically serve people in households without children?*
Households without children are also referred to "Adult Only" household or "Individual" household

Of the TOTAL units, how many units typically serve people in households with only children?*

The following questions are related to the project.

Point In Time Count.

How many **TOTAL** people were staying in this project on the night of the count, Monday January 22nd, 2024?

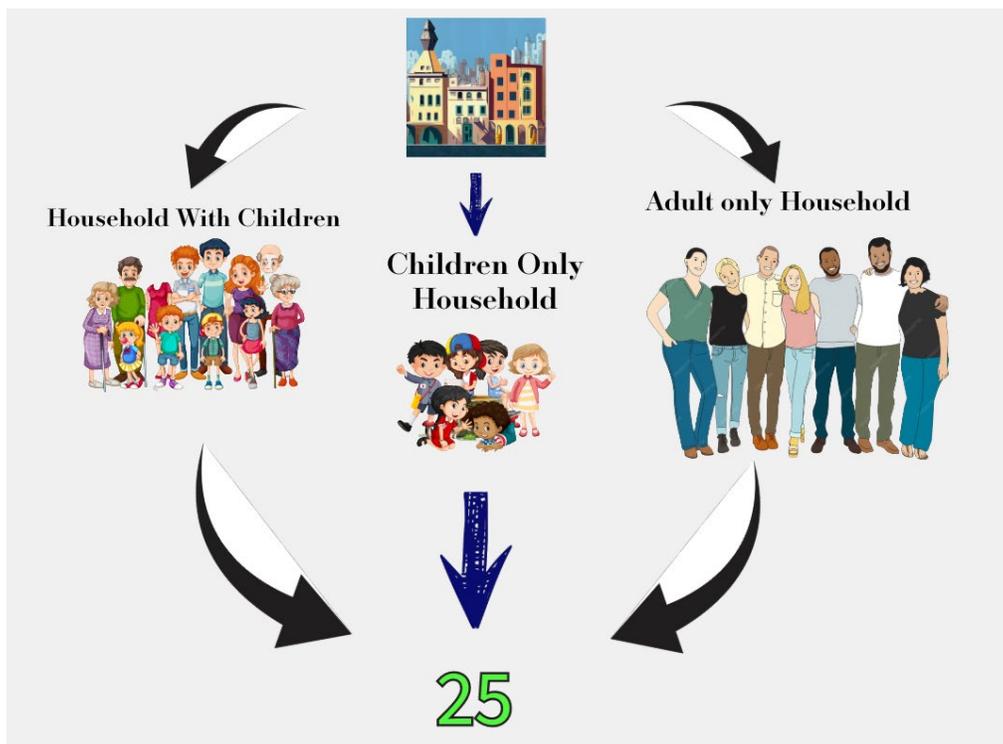
- ❖ For this question you need to include all the people that were staying in the project on the night of the count. They must also include all the children and Adults.

How many **TOTAL** people were staying in this project on the night of the count, Monday January 22nd, 2024?*

Total should include both adults and children

25

For illustrative purposes, the total number of people staying in Project XYZ on the night of the count is reported as 25. This count encompasses individuals from Family households, Child-Only households, and Adult-Only households. It's important to ensure that every individual within the project is counted and the corresponding details are accurately filled out in this question.



The PIT subpopulation Question

Of the TOTAL people staying in this project on the night of the count, how many adults presented with a serious mental illness?

- ❖ From the total PIT count number, specify how many adults are present with a serious mental illness.

Of the TOTAL people staying in this project on the night of the count, how many adults presented with a substance abuse disorder?

- ❖ From the total PIT count number, specify how many adults are present with substance abuse disorder.

Of the TOTAL people staying in this project on the night of the count, how many adults presented with HIV/AIDS?

- ❖ From the total PIT count number, specify how many adults are present with adults with HIV/AIDS.

Of the TOTAL people staying in this project on the night of the count, how many adults were presented as actively fleeing victims of domestic violence?

- ❖ From the total PIT count number input the count of adults actively fleeing victims of domestic violence.

For Example:

In our case out of 25 people:

- ❖ **Serious Mental Illness = 1**
- ❖ **Substance Abuse Disorder = 1**
- ❖ **HIV/AIDS = 1**
- ❖ **Actively Fleeing Victims of DV = 0**

This is how we are going to fill in the numbers.

PIT Subpopulation

Of the TOTAL people staying in this project on the night of the count, how many adults presented with a serious mental illness?*

Homeless subpopulation

Of the TOTAL people staying in this project on the night of the count, how many adults presented with a substance abuse disorder?*

Homeless subpopulation

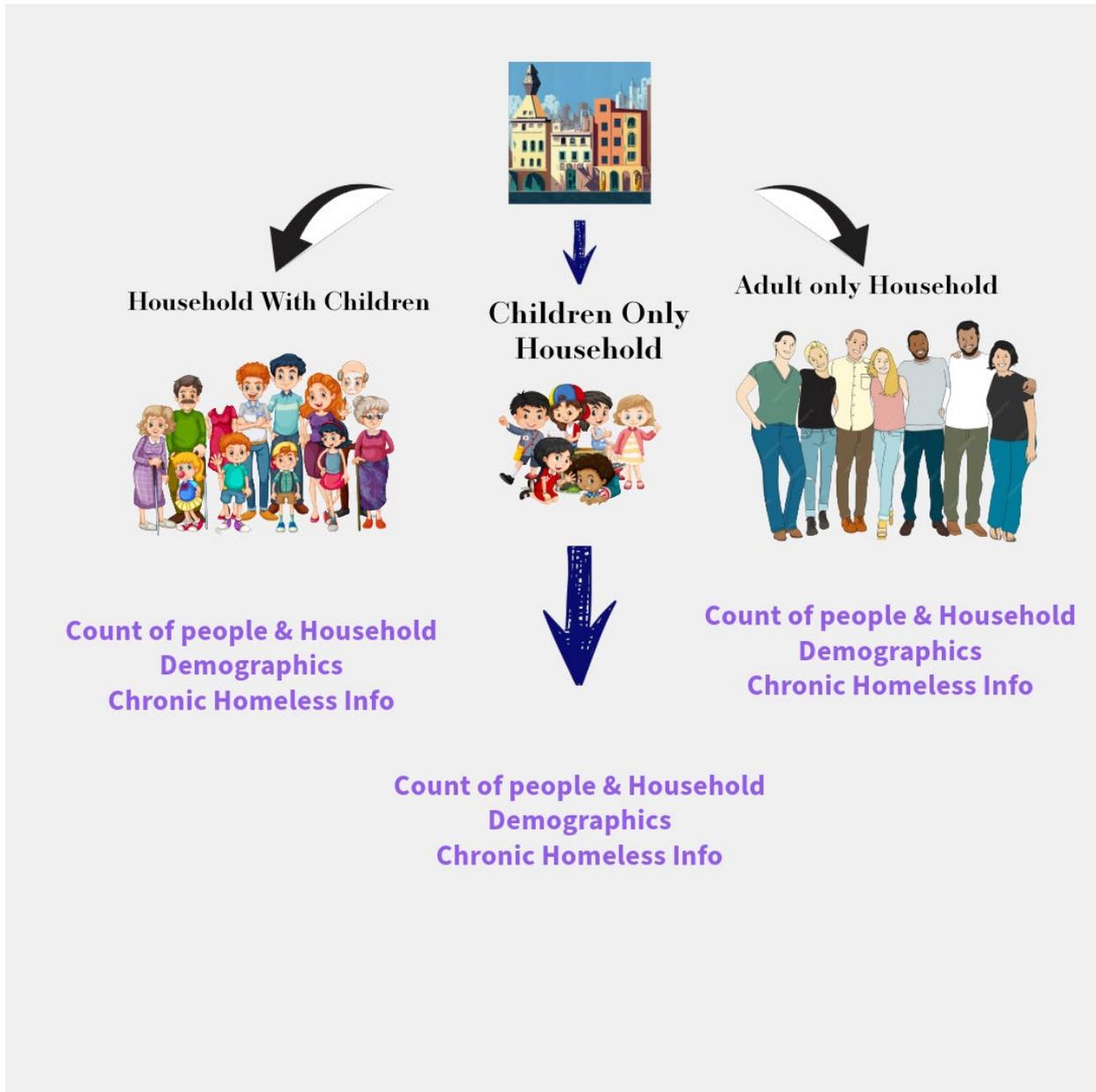
Of the TOTAL people staying in this project on the night of the count, how many adults presented with HIV/AIDS?*

Homeless subpopulation

Of the TOTAL people staying in this project on the night of the count, how many adults presented as actively fleeing victims of domestic violence?*

Homeless subpopulation

Now we need to report the count of people in each household type (Family Household, Child Only Household, Adult Only Household). Additionally, for each household type, we should include the total number of people served, along with their demographics and chronic homeless information. The provided image serves as a visual guide to understand the flow of this information.



If you select "Yes," you'll be required to provide information for the selected household type. This includes the total number of households, the total number of people in each household, and demographic information for individuals within that household type as shown in image above.

If you select "No," the survey will prompt you for the next household type, and you'll continue the process for each household type as applicable to your project.

On the night of the count, did you provide shelter to any households with at least one adult and one child?

- ❖ Select "Yes" if you have provided shelter to any household with at least one adult and one child, which is known as a family household. Select "No" if you have not.

On the night of the count, did you provide shelter to any households with at least one adult and one child?*

Households with children are also referred to "Family" household

Yes No

Total Number of Family Households

- ❖ Specify the total number of family households served in this project.

Total Number of People in Family Households

- ❖ Provide the total number of people in the family households served in this project.

For Example

Total Number of Family Households

- ❖ In this example, there are 5 family households.

Total Number of People in Family Households

- ❖ In this example, there are 15 people in all households of family households.

Demographics of Family Households

Total number of family households:*

12³ 5

Total number of people in family households*

Total number of persons (adult and children)

Note: The sum of persons per household type should equal the TOTAL number of persons reported staying in this project on the night of the count.

12³ 15

The following questions are related to only Age, Gender, Race Ethnicity and Chronic Homeless information.

| Age 

| Gender 

| Race and Ethnicity 

| Chronically Homeless 

As in this example there are 15 people in the family household, we will provide their information. In the age section you need to provide a count of people in each age category.

For Example:

As we have 15 people in family household, we will fill count of people on each age category as below:

Age ▼

Number of persons under age 18 in family households*

Number of persons age 18 to 24 in family households*

Number of persons age 25 to 34 in family households*

Number of persons age 35 to 44 in family households*

Number of persons age 45 to 54 in family households*

Number of persons age 55 to 64 in family households*

Number of persons over age 65 in family households*

Do the seven age breakdowns (under 18, 18 to 24, 25 to 34, 35 to 44, 45 to 54, 55 to 64, and over 65) match the total number of persons in family household?

- ❖ If your number and count of people for age category match the total number of people in the Family Household in this select "Yes." If not correct the numbers, then select Yes.

Do the seven age breakdowns (under 18, 18 to 24, 25 to 34, 35 to 44, 45 to 54, 55 to 64, and over 65) match the total number of persons in family household?*

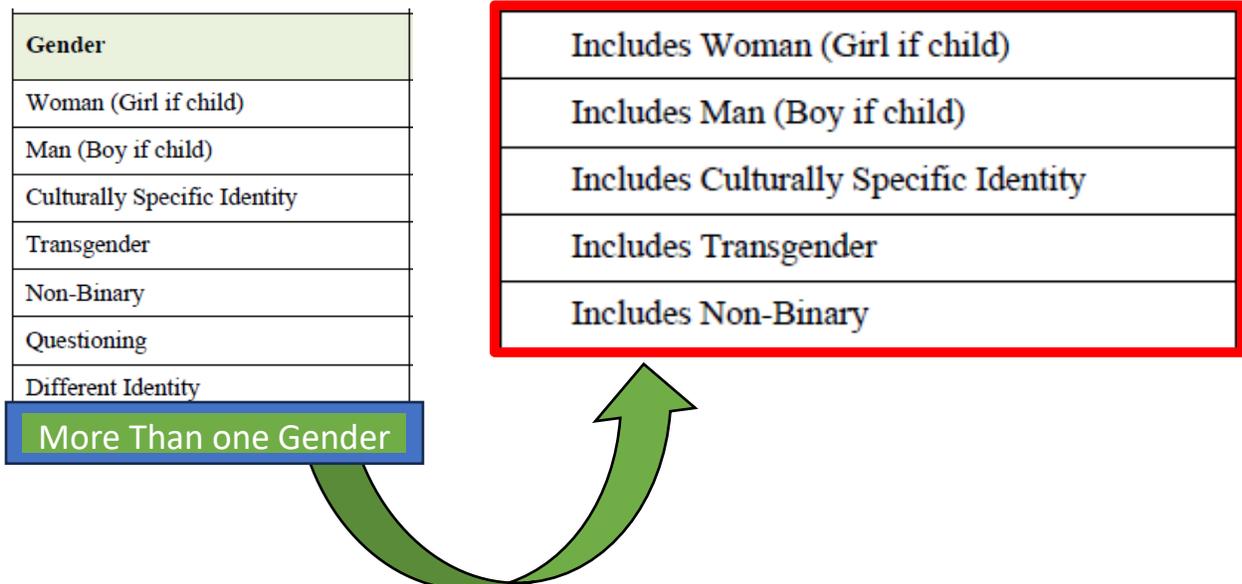
Refer to above stated total number of persons (adult and children)

*Check calculations

Yes

Gender

In the Gender section, there are new updates for this year (2024). You might get confused on how to fill up those numbers. The gender will have the following options. You can fill out those numbers if they have selected one gender. The important thing is, if you have clients who have more than one gender, you need to select "More than one gender." Once you select that option, it will give you the option to fill out which of the gender categories has clients selected as multiple genders. After that, you can fill in those numbers.



Gender ▼

Number of persons identified as Woman (Girl if Child) in family households*

Include adults and children

Number of persons identified as Man (Boy if Child) in family households*

Include adults and children

Number of persons identified as a culturally specific identity (e.g., Two-Spirit) in family households*

Include adults and children

Number of persons identified as transgender in family households*

Include adults and children

Number of persons identified as non-binary in family households*

Include adults and children

Number of persons identified as questioning in family households*

Include adults and children

Number of persons identified as a different identity in family households*

Include adults and children

Number of persons identified as more than one gender in family households*

Include adults and children

In the above screenshot, you will see "Family household" mentioned in each question. Do not get confused with it. It will be the same in all the other fields where you have to provide gender information.

Are there any persons that identify as More than one Gender?

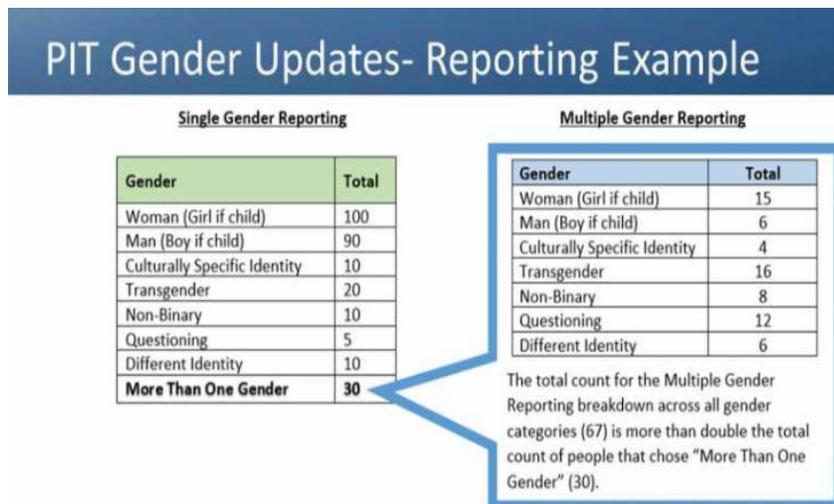
- ❖ Select Yes If you have clients who identified as multiple Gender.

Are there any persons that identify as More Than One Gender? *

Include adults and children

- Yes
 No

Once you select yes you will be asked about the same field with gender. You will see the option to fill those numbers who selected more than one gender option. The image below helps to understand more on the numbers and how to fill those numbers.



The total count of people experiencing homelessness is 275. This is reflected in the Single Gender Reporting table. The total count of all genders reported is 312 (when accounting for multiple gender identities selected).

As illustrated, out of the total 275 people surveyed, 30 individuals selected the 'More Than One Gender' option, contributing to a total count of 67. It's important to note that when selecting multiple gender options, some clients chose more than two options, leading to a count exceeding double the initial count of individuals who chose 'More Than One Gender'.

For example, we will fill out that table shown above in the survey.

First Single Gender: The total number below makes a total of 275. That's distinct clients.

Gender ▼

Number of persons identified as Woman (Girl if Child) in family households*

Include adults and children

12³ 100

Number of persons identified as Man (Boy if Child) in family households*

Include adults and children

12³ 90

Number of persons identified as a culturally specific identity (e.g., Two-Spirit) in family households*

Include adults and children

12³ 10

Number of persons identified as transgender in family households*

Include adults and children

12³ 20

Number of persons identified as non-binary in family households*

Include adults and children

12³ 10

Number of persons identified as questioning in family households*

Include adults and children

12³ 5

Number of persons identified as a different identity in family households*

Include adults and children

12³ 10

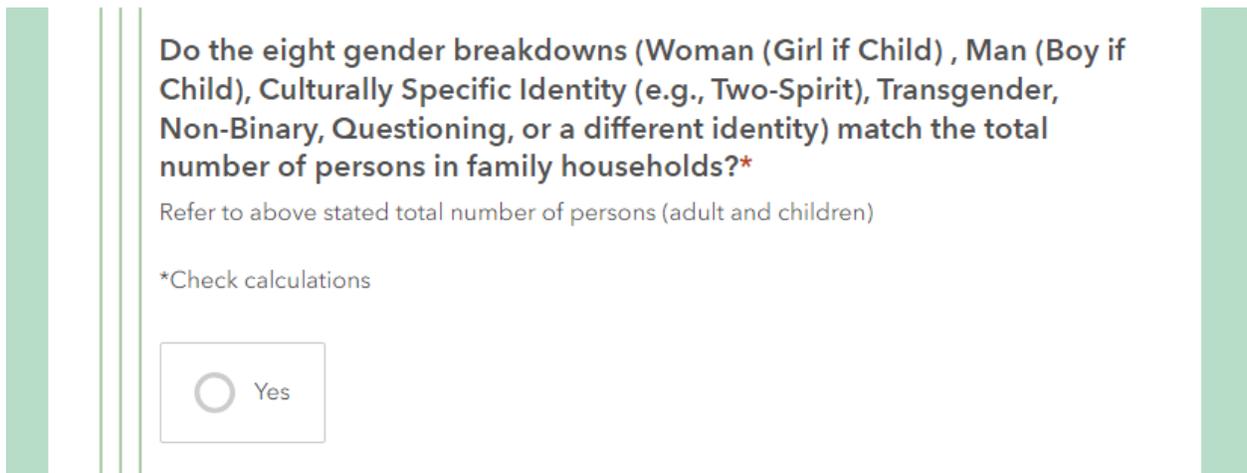
Number of persons identified as more than one gender in family households*

Include adults and children

12³ 30

Do the eight gender breakdowns (Woman (Girl if Child), Man (Boy if Child), Culturally Specific Identity (e.g., Two-Spirit), Transgender, Non-Binary, Questioning, or a different identity) match the total number of persons in family households?

- ❖ This question is verifying whether the total number served by the project matches the sum of breakdowns from all the gender categories. From the example in the table, the sum of numbers in each breakdown should be 275.



Do the eight gender breakdowns (Woman (Girl if Child) , Man (Boy if Child), Culturally Specific Identity (e.g., Two-Spirit), Transgender, Non-Binary, Questioning, or a different identity) match the total number of persons in family households?*

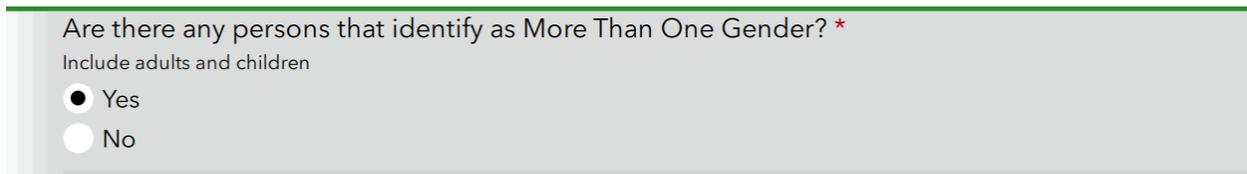
Refer to above stated total number of persons (adult and children)

*Check calculations

Yes

- ❖ Select “Yes” if it’s matching. If not, correct the numbers.

Now we need to fill in the numbers for the 30 people who selected multiple gender options. In the image on the next page, you can see how we filled out those numbers for the 30 people. Don’t get confused about how 30 people can have 67 different counts. It’s because they selected more than one or two options for multiple Gender.



Are there any persons that identify as More Than One Gender? *

Include adults and children

Yes

No

We need to select yes as we have 30 clients who identified as multiple Gender.

Once you select yes, the survey will give you field to fill out those numbers for 30 people who selected more than one gender as shown in the image below:

Gender ▾

Number of persons identified as Woman (Girl if Child) in family households*
Include adults and children

Number of persons identified as Man (Boy if Child) in family households*
Include adults and children

Number of persons identified as a culturally specific identity (e.g., Two-Spirit) in family households*
Include adults and children

Number of persons identified as transgender in family households*
Include adults and children

Number of persons identified as non-binary in family households*
Include adults and children

Number of persons identified as questioning in family households*
Include adults and children

Number of persons identified as a different identity in family households*
Include adults and children

Race & Ethnicity

The Race & Ethnicity category is now consolidated into a single field. When providing demographic information, please include the relevant details in the consolidated field, ensuring accuracy in reporting the race and ethnicity of individuals within each household type.

You will see the following new options in the survey question.

Race and Ethnicity
American Indian, Alaska Native, or Indigenous
American Indian, Alaska Native, or Indigenous & Hispanic/Latina/e/o
Asian or Asian American
Asian or Asian American & Hispanic/Latina/e/o
Black, African American, or African
Black, African American, or African & Hispanic/Latina/e/o
Hispanic/Latina/e/o
Middle Eastern or North African
Middle Eastern or North African & Hispanic/Latina/e/o
Native Hawaiian or Pacific Islander
Native Hawaiian or Pacific Islander & Hispanic/Latina/e/o
White
White & Hispanic/Latina/e/o
Multi-Racial & Hispanic/Latina/e/o
Multi-Racial (not Hispanic/Latina/e/o)

Race and Ethnicity

Number of persons identified as American Indian, Alaska Native, or Indigenous in family households*

Include adults and children

Number of persons identified as American Indian, Alaska Native, or Indigenous & Hispanic/Latina/e/o in family households*

Include adults and children

Number of persons identified as Asian or Asian American in family households*

Include adults and children

Number of persons identified as Asian or Asian American & Hispanic/Latina/e/o in family households*

Include adults and children

Number of persons identified as Black, African American, or African in family households*

Include adults and children

Number of persons identified as Black, African American, or African & Hispanic/Latina/e/o in family households*

Include adults and children

Do the fifteen race and Ethnicity breakdowns match the total number of persons in family households?

- ❖ This question serves as a verification step to ensure that the count of people in each racial breakdown matches the total number of people served in those households. If the numbers match, you should select "Yes." However, if there is a discrepancy indicating that the numbers don't align, you should correct the numbers before proceeding.

Do the fifteen race and Ethnicity breakdowns match the total number of persons in family households?*

Refer to above stated total number of persons (adult and children)

*Check calculations

Yes

Chronically Homeless

Note:

Person Experiencing Chronic Homelessness - A person who:

- Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and
- Has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least four separate occasions in the last 3 years where the combined length of time homeless in those occasions is at least 12 months; and
- Has a disability.

Note: For purposes of PIT reporting:

- (1) When a household with one or more members includes an adult or minor head of household who qualifies as chronically homeless, then all members of that household should be counted as a

person experiencing chronic homelessness in the applicable household type table. For example, if one adult in a two adult household is identified as chronically homeless, both adults should be counted as a person experiencing chronic homelessness in the households without children category of the PIT count.

Did you have any family households present as chronically homeless?

- ❖ Select "Yes" if you have chronic family households served in this project; otherwise, select "No."
- ❖ If you select "Yes," you will need to provide additional information:

Total number of chronically homeless family households

- ❖ Specify the total number of chronically homeless family households served in this project.

Total number of persons in chronically homeless family households

- ❖ Provide the total number of people in the chronically homeless family households served in this project.

For Example:

In our case we have 1 out of 5 Family households that is chronically homeless, and that family has 3 members. So, we need to fill 1 Family Household Chronically homeless and total 3 people.

The screenshot shows a form with three sections. The first section is a radio button question: "Did you have any family households present as chronically homeless?*" with "Yes" selected. The second section is a text input field for "Total number of chronically homeless family households*" containing the value "1". The third section is a text input field for "Total number of persons in chronically homeless family households*" with the instruction "Include adults and children" below it, containing the value "3".

Adult Only Household

- ❖ If your project is serving any household with adults only on the night of the count, please select "Yes." Subsequently, you will need to provide the total number of Adult Only Households and the total number of people in those Adult Only households.
- ❖ Select No if your project doesn't have any Adult only households on the night of the count.

Total Number of Adult Only Households

- ❖ Specify the total number of adult-only households served in this project.

Total Number of People in Adult Only Households

- ❖ Provide the total number of people in the adult-only households served in this project.

For example

In our case we have 5 people in 5 different households. So, we will fill as below:

On the night of the count, did you provide shelter to any households without children?*

Households without children are also referred to Adult only household or "Individual" household

Note: The sum of persons per household type should equal the TOTAL number of persons reported staying in this project on the night of the count.

Yes No

The following questions refer to the age, gender, ethnicity, race, and chronically homeless status of the Adult only (Individual) households:

Demographics of Adult Only Households ▼

Total number of Adult Only households:*

Total number of people in Adult Only households*

Total number of persons

For the household type with adults only, you also need to provide Age, Gender, Race Ethnicity, and Chronic Homeless information. You can refer to the guidance provided for the family household example above if you have any confusion on how to fill out these fields.

| Age ▶

| Gender ▶

| Race and Ethnicity ▶

| Chronically Homeless ▶

Child Only Household

- ❖ Select "Yes" if your project is serving households with children only; otherwise, select "No."
- ❖ If you select "Yes," you will need to provide demographic information for those people, as well as information on chronically homeless child-only households.

Total Number of Child Only Households

- ❖ Specify the total number of households with children only served in this project.

Total number of children (under age 18)

- ❖ Provide the total number of people in the households with children only served in this project.

For example:

In our example project XYZ is serving 2 households with children only and a total of 5 people in child-only households.

On the night of the count, did you provide shelter to any households with children only?*

The night of the count- Monday, January 22nd, 2024

Yes No

The following questions refer to the age, gender, ethnicity, race, and chronically homeless status of the Child Only households:

No adult age 18 and over accompany child (under age 18) within the household

Demographics of Child Only Households ▾

Total number of Child Only households:*

12³ 2

Total number of children (under age 18)*

Note: The sum of persons per household type should equal the TOTAL number of persons reported staying in this project on the night of the count.

12³ 5

You will also need to fill out the Demographics and Chronic information. You can refer to the guidance provided for the family household example above if you have any confusion on how to fill out these fields.

- Age ▶
- Gender ▶
- Race and Ethnicity ▶
- Chronically Homeless ▶

Persons in the three household types on the night of the count should equal the TOTAL number of persons staying in this project on the night of the count, does the number of persons in each household type collectively equal the number of TOTAL people staying in this project on the night of the count?

Persons in the three household types on the night of the count should equal the TOTAL number of persons staying in this project on the night of the count, does the number of persons in each household type collectively equal the number of TOTAL people staying in this project on the night of the count?*

*Check calculations

i.e. if you reported 18 persons on the night of the count:
Adult and Child + Adult only + Child Only = 18 Persons

 Yes

- ❖ This question is crucial for verifying whether the total number of people served in the project matches the sum of the total number of people in each household type (Family Household + Adult Only Household + Children Only Household).

This question helps in confirming the accuracy of the data provided for different household types.

For example:

"In the image below, Project XYZ from ABC agency served a total of 25 people. This consisted of 15 people in 5 Family Households, 5 adults in 2 Adult Only Households, and 5 children in 5 Children Only Households. The demographics and chronic homeless information for each household type were provided separately, contributing to the total of 25 people."

In your case, ensure that the total number of people served aligns with the sum of people in each household type.

This image below shows us just how we filled the above information.



The following questions refer to the households of sub-populations of interest (Veterans status, Unaccompanied Youth status, and Parenting Youth status)

Did any of the TOTAL people staying on the night of the count, January 22nd, identify as veteran?

- ❖ Select "Yes" if your project is serving veterans during the night of the count. This includes all veterans regardless of household type. If your project is not serving any veterans, select "No."

For example:

- ❖ If your project is serving veterans during the night of the count, select 'Yes.' This includes veterans in all household types (Family and Adult Only Household).
- ❖ If your project is not serving any veterans, select 'No.'

Total number of veterans

- ❖ If you select Yes, please provide the total number of Veterans present on the night of the count on this project.
- ❖ This question helps in identifying whether your project is providing services to veterans during the night of the count. Specify the total number of veterans in family households who served in this project.

Did any of the TOTAL persons staying on the night of the count, January 22nd, identify as veteran?*

Yes No

Veteran Status Households ▼

Total number of veterans

123

Did you provide shelter to any veteran households with at least one adult and one child?

- ❖ Select Yes if your project is serving any veterans in household with at least one adult and at least one child which is also known as family household.

Did you provide shelter to any veteran households with at least one adult and one child?*

Households with children are also referred to as "Family" households

Yes No

Total Number of Veterans Family Households

- ❖ Provide the total number of family households that include veterans.

Total number of veterans in veteran family households

- ❖ Specify the total number of veterans in family households who served in this project.

Total number of people in Veterans Family Households

- ❖ Provide the total number of people in family households that include veterans.

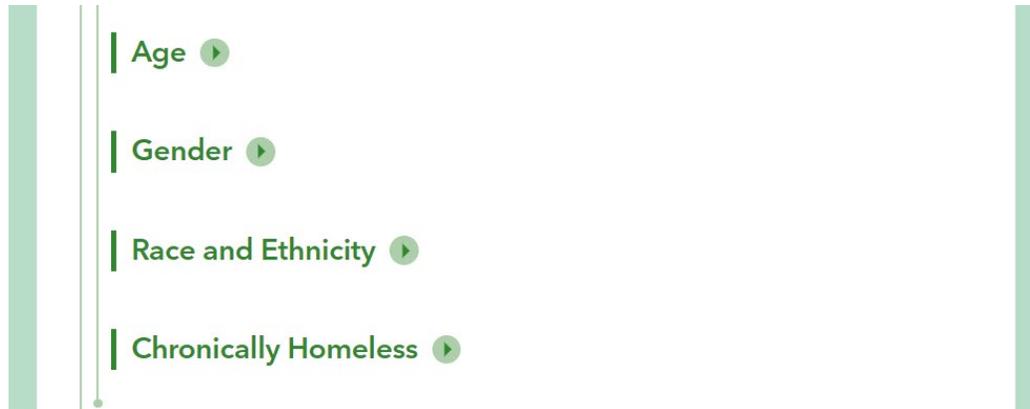
Total number of veteran family households:*

Total number of veterans in veteran family households:*

Veteran only information

Total number of persons in veteran family households:*

- ❖ For those family Household veterans and people served on the night of count you need to provide the demographic information and Chronic Homeless Information.



Did you provide shelter to any Adult Only veteran households?

- ❖ Select Yes if your project is serving any veterans in household with at adult Only.

Total Number of Veterans Adult Only Households

- ❖ Provide the total number of Adult Only households that include veterans.

Total number of persons in Adult Only veteran households

- ❖ Specify the total number of veterans in Adult Only households who served in this project.

Total number of veterans in Adult Only veteran households

- ❖ Provide the total number of people in Adult Only households that include veterans.

For those Adult Only Household veterans and people served on the night of count you need to provide the demographic information and Chronic Homeless Information.

Did you provide shelter to any Adult Only veteran households?*

Adult Only households are also referred to as "Individuals" or households "without children".

Yes No

Demographics of Veteran Adult Only Households ▼

Total number of Adult Only veteran households:*

12³

Total number of persons in Adult Only veteran households:*

12³

Total number of veterans in Adult Only veteran households:*

12³

Age ▶

Gender ▶

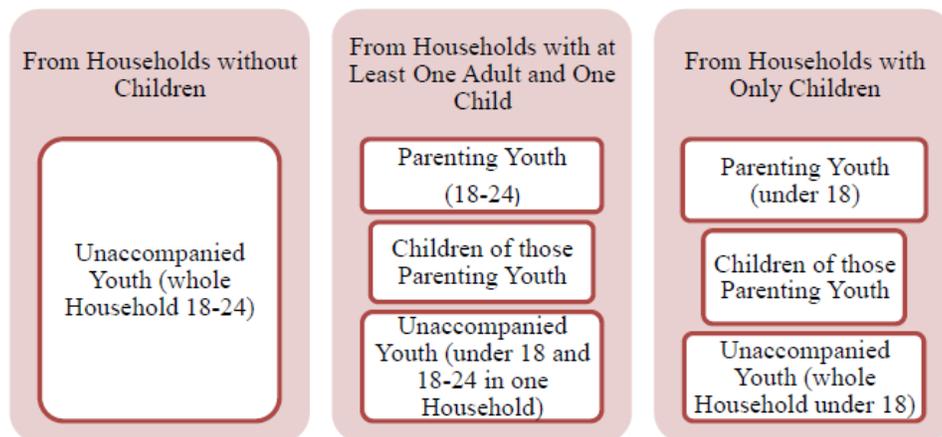
Race and Ethnicity ▶

Chronically Homeless ▶

On the night of the count, January 22nd, did you provide shelter to any persons identified as Unaccompanied Youth?

- ❖ On the night of the count, if your project has any households of Unaccompanied Youth, please select "Yes." If your project does not have any Unaccompanied Youth households, select "No."

Note: Unaccompanied Youth – Unaccompanied youth are persons under 25 who are not accompanied by a parent or guardian, or any other household member age 25 or older, and who are not a parent presenting with or sleeping in the same place as his/her child(ren). Unaccompanied youth are single youth, youth couples, and groups of youth presenting together as a household.



The image above shows how youth information can be categorized into unaccompanied, and parenting youth.

As you can see from the household without children also known as adult household there can be

- ❖ Unaccompanied youth of only age 18 to 24.

In households with at least one adult and one child which is also known as family household there can be:

- ❖ Parenting youth of age 18 – 24 ages.
- ❖ Children of those parenting youth.
- ❖ Unaccompanied youth of age under 18-24.

In the household with only children there can be:

- ❖ Parenting youth of age under 18.
- ❖ Children of those parenting youth.
- ❖ Unaccompanied youth of age under 18.

On the night of the count, January 22nd, did you provide shelter to any persons identified as Unaccompanied Youth?*

Unaccompanied Youth is defined as persons age 24 and younger that meet HUD definition of homelessness AND are not in the physical custody of a parent or guardian.

Yes No

Demographics of Unaccompanied Youth Households ▼

Total number of Unaccompanied Youth households*

Unaccompanied youth is a sub-population and should also be represented in the total persons (and one of the three household types, above)

12³

Total number of Unaccompanied Youth persons*

Unaccompanied youth is a sub-population and should also be represented in the total persons (and one of the three household types, above)

12³

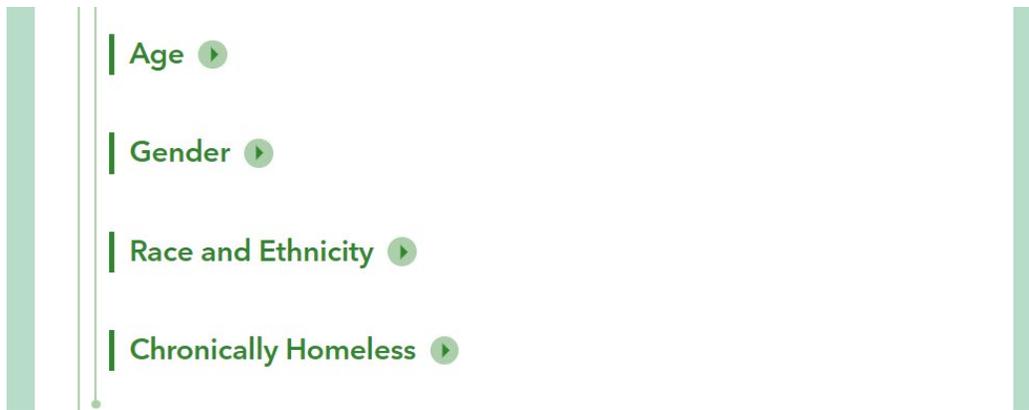
Total number of Unaccompanied Youth households

- ❖ Fill out the total number of Youth unaccompanied Households.

Total number of Unaccompanied Youth persons

- ❖ Fill out the total number of Person in Unaccompanied Youth Household.

Once you fill out those numbers you also need to provide the demographic and chronic homeless information of those individuals.



Parenting youth.

Note: Parenting Youth – A youth who identifies as the parent or legal guardian of one or more children who are present with or sleeping in the same place as that youth parent, where there is no person age 25 or older in the household.

On the night of the count, January 22nd, did you provide shelter to any persons identified as Parenting Youth?

- ❖ On the night of the count, if your project has any households of Unaccompanied Youth, please select "Yes." If your project does not have any Unaccompanied Youth households, select "No."

Total number of Parenting Youth households

- ❖ Fill out the total number of Parenting Youth Households.

Total number of Parenting Youth

- ❖ Fill out the total number of Parenting Youth.

Total number of children in Parenting Youth households

- ❖ Fill out the total number of children in Parenting Youth Households.

On the night of the count, January 22nd, did you provide shelter to any persons identified as Parenting Youth?*

Parenting Youth are defined by HUD as a youth who identifies as the parent or legal guardian of one or more children who are present with or sleeping in the same place as that youth parent, where there is no person over age 24 in the household.

Yes No

Demographics of Parenting Youth Households ▾

Total number of Parenting Youth households*

12³

Total number of Parenting Youth*

(youth parents only)

12³

Total number of children in Parenting Youth households*

12³

❖ You also need to fill out their demographic and Chronic Homeless Information.

| Age ▶

| Gender ▶

| Race and Ethnicity ▶

| Chronically Homeless ▶

Part 4: Sign and Submit

Read the agreement and check the box.

Part 4 of 4: Sign and Submit

Agreement*

Thank you for completing the above information. Thank you for taking the time to partner with the Georgia Balance of State CoC by completing this survey as we strive to measure the prevalence of homelessness, identify resources that are currently available to address homelessness, and address the needs gap within our communities.

Review the agreement below, select the box below indicating your agreement prior to survey submission.

If you have any questions regarding the survey, please contact DCA staff at PITcount@dca.ga.gov

I have provided the most accurate information available at the time this survey was completed on behalf of my agency and did not falsify data given within this survey to the best of my knowledge. I agree to any and all follow up correspondence from DCA staff if questions arise related to mathematical discrepancies within this survey. I agree to respond to questions from DCA staff promptly.

❖ Person who is submitting the survey need to fill out this information below:

Contributor Name*

The person responsible for submitting survey on behalf of agency

Contributor- Contact Information

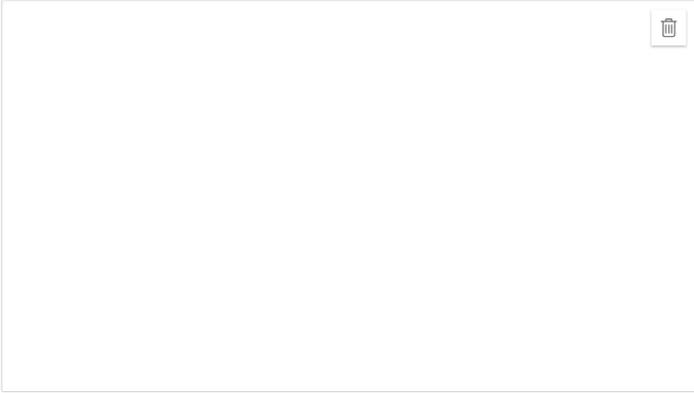
Enter email address below

Contributor- Contact Information*

Enter phone number below: (XXX) XXX-XXXX

- ❖ Finally, sign in the provided box. Do not alter the date and time of submission, as the system will automatically generate this information. Once you've completed the necessary sections and signing, click the "Submit" button to conclude the survey submission process.

Signature
Press and hold down your mouse/ clicker to draw your signature here:



Submission Date/ Time*
Do NOT change the generated submission date/time

1/22/2024 03:32 PM

Submit

If your agency operated multiple projects, make sure submit the survey for all the projects separately.

Key Terms

These definitions do not fully correspond to the program requirements of HUD funding streams and must only be used for the purposes of the HIC and PIT.

Adults – Persons age 18 and older.

Child – Persons under age 18.

Person Experiencing Chronic Homelessness - A person who:

- A. Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and
- B. Has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least four separate occasions in the last 3 years where the combined length of time homeless in those occasions is at least 12 months; and
- C. Has a disability.

Note: For purposes of PIT reporting:

- (1) When a household with one or more members includes an adult or minor head of household who qualifies as chronically homeless, then all members of that household should be counted as a person experiencing chronic homelessness in the applicable household type table. For example, if one adult in a two adult household is identified as chronically homeless, both adults should be counted as a person experiencing chronic homelessness in the households without children category of the PIT count.

Disability – An individual with one or more of the following conditions:

- A. A physical, mental, or emotional impairment, including an impairment caused by alcohol or drug abuse, post-traumatic stress disorder, or brain injury that: (1) Is expected to be long-continuing or of indefinite duration.

1. Is expected to be long-continuing or of indefinite duration;
 2. Substantially impedes the individual's ability to live independently; and
 3. Could be improved by the provision of more suitable housing conditions.
- B. A developmental disability, as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002); or
- C. The disease of Acquired Immunodeficiency Syndrome (AIDS) or any condition arising from the etiologic agency for Acquired Immunodeficiency Syndrome.

Adults with HIV/AIDS – This population category of the PIT includes adults who have been diagnosed with AIDS and/or have tested positive for HIV.

Adults with a Serious Mental Illness (SMI) – This population category of the PIT includes adults with a severe and persistent mental illness or emotional impairment that seriously limits a person's ability to live independently. Adults with SMI must also meet the qualifications identified in the term for “disability” (e.g., “is expected to be long-continuing or indefinite duration”).

Adults with a substance use disorder–This population category of the PIT includes adults with a substance abuse problem (alcohol abuse, drug abuse, or both). Adults with a substance use disorder must also meet the qualifications identified in the term for “disability” (e.g., “is expected to be long-continuing or indefinite duration”).

Survivors of Domestic Violence–This population category of the PIT includes adults who are currently experiencing homelessness because they are fleeing domestic violence, dating violence, sexual assault, or stalking.

Veteran–This population category of the PIT includes adults who have served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Victim Service Provider – A private nonprofit organization whose primary mission is to provide services to survivors of domestic violence, dating violence, sexual assault, or stalking. This term includes rape

crisis centers, battered women's shelters, domestic violence transitional housing programs, and other programs.

Youth – Persons under age 25. HUD collects and reports youth data based on persons under 18 and persons between ages 18 and 24.

Parenting Youth – A youth who identifies as the parent or legal guardian of one or more children who are present with or sleeping in the same place as that youth parent, where there is no person age 25 or older in the household.

Unaccompanied Youth – Unaccompanied youth are persons under age 25 who are not accompanied by a parent or guardian or any other household member age 25 or older, and who are not a parent presenting with or sleeping in the same place as his/her child(ren). Unaccompanied youth are single youth, youth couples, and groups of youth presenting together as a household.