TAX RECORD INFORMATION SHEET

THIS FORM MUST BE COMPLETED BY TITLE OFFICER, ESCROW OFFICER AND/OR CLOSING ATTORNEY AND SIGNED BY SAME.

THIS SHEET MUST BE COMPLETELY FILLED OUT OR IT WILL BE RETURNED FOR COMPLETION.

INSTRUCTIONS FOR COMPLETION OF TAX RECORDS:

1. Tax legal description must be exactly as shown on tax records.
2. Show only all taxing authority where we are escrowing for payment.
3. Tax bills & information are obtained from this sheet. Therefore, it must be completed in full. Include any Assessments, Municipal Utility Districts, Ground Rents, etc. that are escrowed for payment.
4. If **new construction**, annual taxes and escrow accounts **must** be based on at least 1.25% of the sales price.

The following information is Certified by: _____

TITLE/ESCROW/CLOSING ATTORNEY

Date Loan Closed: _____

Refinance ( )Yes ( )No Purchase ( )Yes ( )No Purchase Price: _____

Originating Lender's Loan Number:_____

Borrower(s) Name: _____

_____

Taxes For Current Year Listed In Name Of: _____

Property Address: _____

Current Tax Assessment Based On:

[ ]Acreage: [ ]Vacant: [ ]Partial Construction: [ ]Complete Construction: [ ]1.25% Sales Price

LEGAL DESCRIPTION:

SECTION_____BLOCK_____LOT(S)_____TRACT_____

MAP_____UNIT#_____TWNSHP_____RANGE_____

SUBDIVISION_____

METES & BOUNDS [ ]YES [ ]NO

TYPE OF TAX _____ **LAST AMOUNT PAID** $_____

Current Taxes Paid Thru Date_____ Next Due Date: _____

Next Amount Due: $ _____ This Amount Is: [ ] Estimate [ ]Actual

Payment Frequency:

[ ] Annual [ ] Semi-Annual [ ] Quarterly [ ] Tri-Annual

TAXING AUTHORITY NAME & ADDRESS: **PARCEL/PROPERTY ID/TMS#**

_____ _____

_____ **PARCEL/PROPERTY ID/TMS#**

_____ _____

TYPE OF TAX _____ **LAST AMOUNT PAID** $_____

Current Taxes Paid Thru Date_____ Next Due Date: _____

Next Amount Due: $ _____ This Amount Is: [ ] Estimate [ ]Actual

Payment Frequency:

[ ] Annual [ ] Semi-Annual [ ] Quarterly [ ] Tri-Annual

TAXING AUTHORITY NAME & ADDRESS: **PARCEL/PROPERTY ID/TMS#**

_____ _____

_____ **PARCEL/PROPERTY ID/TMS#**

_____ _____

_____ _____

SETTLEMENT AGENT SIGNATURE **DATE SIGNED**