

TAX RECORD INFORMATION SHEET

THIS FORM MUST BE COMPLETED BY TITLE OFFICER, ESCROW OFFICER AND/OR CLOSING ATTORNEY AND SIGNED BY SAME.

THIS SHEET MUST BE COMPLETELY FILLED OUT OR IT WILL BE RETURNED FOR COMPLETION.

INSTRUCTIONS FOR COMPLETION OF TAX RECORDS:

1. Tax legal description must be exactly as shown on tax records.
2. Show only all taxing authority where we are escrowing for payment.
3. Tax bills & information are obtained from this sheet. Therefore, it must be completed in full. Include any Assessments, Municipal Utility Districts, Ground Rents, etc. that are escrowed for payment.
4. If **new construction**, annual taxes and escrow accounts **must** be based on at least 1.25% of the sales price.

The following information is Certified by: _____

TITLE/ESCROW/CLOSING ATTORNEY

DATE LOAN CLOSED: _____

REFINANCE () YES () NO PURCHASE () YES () NO PURCHASE PRICE: _____

ORIGINATING LENDER'S LOAN NUMBER: _____

BORROWER(S) NAME: _____

TAXES FOR CURRENT YEAR LISTED IN NAME OF: _____

PROPERTY ADDRESS: _____

CURRENT TAX ASSESSMENT BASED ON:

[] ACREAGE; [] VACANT; [] PARTIAL CONSTRUCTION; [] COMPLETE CONSTRUCTION; [] 1.25% SALES PRICE

LEGAL DESCRIPTION:

SECTION _____ BLOCK _____ LOT(S) _____ TRACT _____

MAP _____ UNIT# _____ TWNSHP _____ RANGE _____

SUBDIVISION _____

METES & BOUNDS [] YES [] NO

TYPE OF TAX _____ LAST AMOUNT PAID \$ _____

CURRENT TAXES PAID THRU DATE _____ NEXT DUE DATE: _____

NEXT AMOUNT DUE: \$ _____ THIS AMOUNT IS: [] ESTIMATE [] ACTUAL

PAYMENT FREQUENCY:

[] ANNUAL [] SEMI-ANNUAL [] QUARTERLY [] TRI-ANNUAL

TAXING AUTHORITY NAME & ADDRESS:

PARCEL/PROPERTY ID/TMS#

PARCEL/PROPERTY ID/TMS#

TYPE OF TAX _____ LAST AMOUNT PAID \$ _____

CURRENT TAXES PAID THRU DATE _____ NEXT DUE DATE: _____

NEXT AMOUNT DUE: \$ _____ THIS AMOUNT IS: [] ESTIMATE [] ACTUAL

PAYMENT FREQUENCY:

[] ANNUAL [] SEMI-ANNUAL [] QUARTERLY [] TRI-ANNUAL

TAXING AUTHORITY NAME & ADDRESS:

PARCEL/PROPERTY ID/TMS#

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SETTLEMENT AGENT

DATE SIGNED