

NOTIFICATION TO STOP ALL DEMOLITION, RECONSTRUCTION OR REPAIR WORK

Applicants who are seeking Housing Rehabilitation and Reconstruction Program (HRRP) assistance must not perform any demolition, repair, or reconstruction activities after they apply to the Program unless the work is temporary and is required to prevent additional damage to the home or to make the home safe to live in.

HRRP may ask applicants to stop work, because certain types of construction activities may change the condition of the property and could cause choice limiting activity that might prevent eligibility and/ or jeopardize eligible repair offset credit for Duplication of Benefits (DOB). HRRP cannot force an applicant with existing repairs in process to stop/ breach a contractor contract, but it could jeopardize program or DOB eligibility.

Performing certain types of work, such as demolition, may also make an applicant ineligible to receive assistance from the program. HUD Policy states that HRRP may not reimburse applicants for work that was completed after application unless the expenses related to the work were incurred before the date of application or _____, whichever is earlier.

TYPES OF WORK ALLOWED AFTER APPLICATION

- Applicants or volunteer organizations may perform temporary repairs to prevent further damage to the home such as temporarily patching a leaky roof.
- Applicants or volunteer organizations may perform temporary repairs to allow for safe occupancy or to meet HUD Decent, Safe, and Sanitary standards. Temporary repairs may address health and safety hazards such as fixing a broken boiler to restore heat, removing mold or repairing unsafe wiring.
- It is important to limit repairs to temporary measures until the Program can provide a permanent solution.
- Applicants should follow all applicable state and local permitting requirements when performing temporary repairs, particularly for repairs relating to electrical and plumbing work.

IMPORTANT INFORMATION ABOUT DEMOLITION

- HRRP applicants may not demolish their homes after their date of application unless the subrecipient local government ordered the demolition in writing.
- Applicants who demolish a home after application to the HRRP without prior written instructions from the subrecipient local government are not eligible to receive any CDBG-DR Program Assistance.

If you are anticipating or are currently making repairs to your home, you should provide the program with any pertinent information and cease any additional work until the program can verify eligible expenses. You must notify your case manager anytime your repair status changes.

EXPLANATION (required)

Homeowner Printed Name

Homeowner Signature

Date

Additional Homeowner Printed Name

Additional Homeowner Signature

Date

Unique Application ID: _____