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| GA seal**SERVICE DELIVERY STRATEGY** **FORM 1**A picture containing logo  Description automatically generated |
| **COUNTY:** **TYPE COUNTY NAME HERE** |
| **I. GENERAL INSTRUCTIONS:** |
| 1. FORM 1 is required for **ALL** SDS submittals. Only one set of these forms should be submitted per county. The completed forms shall clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below. 3. List all services provided or primarily funded by each general purpose local government and/or authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

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| **OPTION A*****Revising or Adding to the SDS*** | **OPTION B*****Extending the Existing SDS*** |
| 4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)5. For **each** service or service component listed in Section IV, complete a separate, updated *Summary of Service Delivery Arrangements* form (FORM 2)*.*6. Complete one copy of the *Certifications* form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).]  | 4. In Section IV type, “NONE.” 5. Complete one copy of the *Certifications for Extension of Existing SDS* form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).] 6. Proceed to step 7, below.***For answers to most frequently asked questions on Georgia’s Service Delivery Act, links and helpful publications, visit DCA’s website at*** [***http://www.dca.georgia.gov/community-assistance/Coordinated-planning/intergovernmental-coordination/service-delivery***](http://www.dca.georgia.gov/community-assistance/Coordinated-planning/intergovernmental-coordination/service-delivery)***,*** ***or call the Office of Planning at (404) 679-5279.*** |

 7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department’s password-protected web-server, OR email them to planning@dca.ga.gov.**Note: Any future changes to the service delivery arrangements described on these forms will require an update of the service delivery strategy and submittal of revised forms and attachments to the Georgia Department of Community Affairs under the “Option A” Process Described, Above.**Page 1 of 2 |
| **II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:**In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.  |
| List ALL Local Governments and ALL Authorities Here |
| **III. Services Included in the Existing Service Delivery Strategy that are being Extended WITHOUT CHANGE:**In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification. |
| List ALL Services Being Extended Here |
| **IV. Services that are being REVISED or ADDED in this Submittal:**In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.  |
| List ALL Services being Revised or Added Here |

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