

OWNER CERTIFICATION – MARKETING COMPLIANCE

Attachment C (HOME, NSP, TCAP)

Project Name: _____ Project E-mail: _____
Previous Project Name(s) _____ Owner E-mail _____
Project Address: _____ Project Phone #: _____
_____ Project Fax #: _____

Pursuant to the in house file audit recently completed on the above listed property please self certify to the following and return this form with the audit response:

- _____ Signage with the Equal Housing Opportunity is on the property sign.
- _____ TDD number is listed on the property sign.
- _____ The Equal Housing Opportunity logo poster is visible in the front office.
- _____ A master list of applicants is maintained in a bound ledger.
- _____ The HUD Ethnic Data Form (27061H) is in each initial move-in file and each recertification file completed to date this year. The summary form (27061) will be completed and turned in the Annual Owner Certification for the upcoming year.
- _____ A service animal addendum is in place and completed at move in and recertification for each unit.
- _____ A handicapped priority policy is in place. Tenants who live in a unit designated to meet the DCA accessibility set aside and who are not disabled have completed the form. The form acknowledges that the tenant is aware of possible relocation to a non-accessible unit.
- _____ Affirmative Fair Housing Marketing Plan has been reviewed and updated as required. Effective Date of Plan: _____

This certification must be signed by the Owner or General Partner

Printed Name: _____

Signature: _____
(Owner)

Date: _____

WARNING: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to willfully falsify a material fact or make a false statement in any matter within the jurisdiction of a federal agency.

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