



Office of Portfolio Management Updates

Don't miss the latest Compliance and Asset Management Updates!

Visit our Website

Compliance

Career Opportunities

We have an opening for two Compliance Officer positions. Interested candidates can apply [HERE](#).

OPM
YouTube
Page

Are you ready for a physical inspection?

All properties subject to a compliance review email notification of the physical inspection with no more than 15 calendar days' notice. the following:

- The property to be inspected
- The date and time of the inspection
- The Compliance Officer assigned to your review
- Review type (file audit and/or physical inspection)

File Audit &
Physical
Inspections

Physical Conditions Best Practices

- Schedule preventive maintenance
- Ongoing site and unit inspections
- Schedule seasonal services – HVAC, filters, smoke detectors, etc.
- Turn-key vacant units
- Follow up with your residents, and don't forget about the amenities!

Featured learning nugget: [Urgent Health & Safety Issues](#)

Asset Management

Georgia Housing Search (GHS) – Affordable Housing Listing Website

A friendly reminder to check that all DCA monitored properties in your portfolio are listed on the Georgia Housing Search. All Georgia DCA monitored properties are required to be listed on this site. It is a great resource for listing available units. You can check for them by zip code, use the link below: <https://www.georgiahousingsearch.org/>

New Management Companies

Financial Reporting

