

WHAT'S NEW

DCA HOUSING DIVISION DIRECTOR ANNOUNCED

DCA is pleased to announce Jill Cromartie's new position as the Director of Housing Finance and Development Division. Jill comes to this new role with vast experience in all parts of the real estate life cycle, including, acquisition, underwriting, asset management and disposition. Jill possesses strong technical knowledge of government funding programs, including, the Low-Income Housing Tax Credit Program, the HOME Partnership Investment Program and FDIC funding. Equally important, Jill has a penchant for problem-solving, process development, and change implementation.

In her prior role as the Director of Office of Portfolio Management, Jill made significant strides toward improved culture and increased efficiencies and stewardship within the Office of Portfolio Management. Jill has a strong understanding of allocations, underwriting and the need to work collaboratively with our industry partners. Please join us in congratulating Jill on new her role with our agency.

COMPLIANCE CORNER

MANAGEMENT COMPANIES: TIME TO START UPDATING DCA

DCA would like for you to complete this [form](#) found on our [Updates](#) page, and let us know the following updates:

1. **Preferred contact number** (to be contacted if you are on the published Approved Management Company List)
2. **Geographic region** that your organization is able to operate in
3. Your company's **Management Specialty**(if any)

Please complete and return the form to Compliance@dca.ga.gov, when you are available.

RENT AND INCOME LIMITS RELEASED

The 2019 HOME Rents and Income Limits have been published by HUD on the HUD Exchange website. The Rent and Income Limits are effective as of June 28, 2019. HOME grantees may not use 2019 Rent and Income Limits prior to the effective date. Use the following links to find the posted limits:

[Rent Limits](#)
[Income Limits](#)

The July 1st Blast will announce the deadline for the HOME Rent Review submission.

ASSET MANAGEMENT

NEWLY FUNDED 4% AND 9% PROPERTIES

Owners are required to email DCA a copy of the Final 8609s once the forms have been filed with the IRS. A Final 8609 should have both Part I and PART II completed and signed, including all owner elections in Part II. Once you have prepared a Final 8609, email the form to Review.Submissions@dca.ga.gov with the property name and Georgia ID number in the subject line.

811

HUD 811 ONLINE TRAINING

HUD 811's 8-session 811 Basics Training starts next week for Properties and Provider/Referral Agents. Join us for a 3-week training to review and discuss all of Georgia's HUD 811 Program. Register [HERE](#) to attend.

GO-TO WEBINAR SESSIONS:

- What is HUD 811? - **June 18 @ 2pm**
- Referrals to the 811 Waitlist and Income Calculations - **June 19 @ 2pm**
- Vacant Unit to Move In Process - **June 20 @ 2pm**
- Tenancy Supports and Challenges - **June 25 @ 3pm**
- Unit Transfers and Move Outs - **June 26 @ 3pm**
- Lease in Place and Property Waitlist to 811 Processes - **June 27 @ 3pm**
- HUD 811 Forms - **July 9 @ 2pm**
- Program and Tenant Selection Plans - **July 10 @ 2pm**

A HELPING HAND

HOW TO SAVE YOUR ONLINE FORM BEFORE SUBMISSION

DCA uses an online company 'JotForm' to electronically receive information for requests such as *Casualty Loss* reporting and the *Annual Owner Certification*. Once a JotForm is submitted, a receipt email is sent out by DCA. Many people have asked DCA how a JotForm can be saved prior to submitting the form to DCA. **Here's how:**

At the end of the form, you have the option to print. Click 'print' and in the print dialogue box you have an option of printers or devices to choose, from that selection you can choose "Adobe PDF". You will be prompted to choose a file name. The JotForm that appears on your screen will be saved in the folder you chose.

DON'T FORGET TO REMEMBER. . .

CLOSED 4th OF JULY

DCA Offices will be closed in observation of the July 4th Holiday.

Georgia Housing Search

Listing on GeorgiaHousingSearch.org is completely free and can be done online at

Previous Notifications

Placed In Service Notification to DCA

To sign up for this **DCA Compliance Blast**, click [here](#) and join our email group for updates!

DCA should be notified using the **Placed In Service Notification** no later than 30 days after the first building in your development is placed in service. The required notification form can be found on the [Compliance Monitoring](#) site, select the "Form" icon.

The form includes instructions for setting the development up in MITAS and obtaining initial access to MITAS for the property. For questions about the form or set up, send your email to compliance@dca.ga.gov.

The Georgia Department of Community Affairs is committed to providing all persons with equal access to its services, programs, activities, education and employment regardless of race, color, national origin, religion, sex, familial status, or disability.

For reasonable accommodations or alternate format information please contact compliance@dca.ga.gov



 [DCA Fair Housing Statement](#)

 [DCA Compliance Website](#)

 [Mitás](#)

 [MTSP Income Limits](#)

 [HOME Income Limits](#)

 [HOME Rent Limits](#)

 [Georgia Housing Search](#)

 [DCA Allocation Documents by Year](#)

 [Applicants & Funded Projects](#)

Quick Links

[GA Affordable Housing Coalition](#)

[2013 HOME Final Rule](#)

 [Violence Against Women Act \(VAWA\)](#)

 [Fair Housing Limited English Proficiency \(LEP\)](#)

Georgia Department of
Community Affairs
Housing Finance and
Development Division
60 Executive Park South, NE
Atlanta, GA 30329
404-679-4840
www.dca.ga.gov

