# Government Management Indicators (GOMI) Overview Webinar



## GOMI Webinar Agenda

- Background on GOMI
- Preparing for GOMI
- GOMI Implications Funding, Program, and Designation Eligibility
- Cross-Checking Other Reports
- Checking Compliance
- Post-Hoc Corrections to GOMI Submissions
- How is GOMI information used?
- Accessing and Utilizing GOMI Data
- GOMI and Other Reporting Timelines
- Question and Answer Session

# Background on GOMI

# Government Management Indicators (GoMI) Survey

- Annual survey on service delivery, operations, and management, due from all 689 local governments by June 30
- Mandated by O.C.G.A. § 36-81-8
- Completed online through DCA reporting platform

# Government Management Indicators (GoMI) Survey

- Nine Sections
  - Management Functions
  - □ Services Provided
  - □ Public Facilities
  - □ Planning, Zoning, and Development
  - □ Financial Management
  - □ Economic Development
  - □ Public Safety
  - □ Form of Government
  - □ E-Government

# Preparing for GOMI

### Gathering Information

- Local government is dynamic and multi-faceted, and the GOMI is reflective of that
- □ Gathering the information necessary to complete the GOMI will often require many officials from a variety of departments and offices within the government
- □ A printable (PDF) version of the survey is available on the DCA website for use in gathering information and preparing for survey completion
- The GOMI is only accepted through the web-based DCA reporting platform
  - Printed copies completed and submitted as scanned documents or mailed to DCA <u>will not</u> be accepted
  - □ The PDF document should be used only for internal preparation



#### LOCAL GOVERNMENT ASSISTANCE

Research & surveys, planning, maps, volunteerism, building codes

### COMMUNITY & ECONOMIC DEVELOPMENT

Financial assistance opportunities for communities

### SAFE & AFFORDABLE HOUSING

Helping communities meet housing needs and connecting people with housing assistance

Local Government Assistance - Research & Surveys - Government Management Indicators (GOMI) Survey - GOMI Survey and Catalogs - 2019 GOMI Survey Printable Copy

#### 2019 GOMI Survey - Printable Copy

**GOMI Survey and Catalogs - Forms** 

2019 gomi printable survey.pdf



Contact

Hel g to build strong, vibrant communities.

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Q Search



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Local Government Assistance > Research & Surveys > Government Management Indicators (GOMI) Survey > GOMI Survey and Catalogs > 2019 GOMI Survey Printable Copy

#### 2019 GOMI Survey - Printable Copy

**GOMI Survey and Catalogs - Forms** 

2019 gomi printable survey.pdf



#### 2019 Government Management Indicators Survey

Georgia Department of Community Affairs P.O. Box 95068 Atlanta, Georgia 30347-0068

Government	

#### General Information and Points to Remember

The Government Management Indicators (GOMI) survey is a mandated survey and must be completed by each local government. Failure to complete and return the survey by the deadline date may affect your government's eligibility for financial assistance granted through the Department of Community Affairs (DCA). Once your survey has been reviewed, a DCA staff member may call you to make any necessary corrections, or possibly to get follow-up information to make the survey more complete.

#### PLEASE NOTE

This survey is to be completed with information from your government's most recently completed fiscal year.

#### ASK FOR ADVICE

Often, one government representative (for example, a commissioner, mayor or clerk) completes this survey. As it is unlikely that one individual knows the details of each and every government operation, consult with your colleagues in other departments for the correct answers.

#### PROVIDE COMPLETE ANSWERS

Answer each question as completely as possible. For a question that does not pertain to your government, follow instructions to either skip that question or mark the space provided "NOT APPLICABLE".

#### USE THE GLOSSARY OF TERMS

Sometimes a word or term can mean different things to different people. To ensure that you are answering the questions in the way intended by DCA, refer to the definitions that are provided for your use. Terms that appear in the glossary are **bolded**/italicized in the survey text.

#### CALL DCA FOR ASSISTANCE

DCA has a staff member dedicated to answering questions about the GOMI survey and other surveys the department administers. Instead of leaving a question blank, or answering it with uncertainty, call Norma Allen for assistance anytime at (404) 679-3132 or e-mail norma.allen@dca.ga.gov.

#### Section I: Management Functions

To answer some of the questions in Section I, you may need to consult the persons most knowledgeable about your government's administrative functions and record keeping. This may include the Clerk, Manager, Administrative Assistant or Executive Assistant, Personnel Director, Accountant and/or Appraiser.

The following list contains several management functions that may be undertaken by local governments. The key below provides the numerous ways that a local government may provide these functions. Please check or fill in the appropriate box with the answer that best describes how your government handles each function.

- A Your government directly
- B Agreement with other local government or governments which may include city governments, county governments and/or a local government authority
- C Agreement with Regional Commission (RC)
- D Agreement with private provider
- E Combination of the above methods
- F Function not provided

#### Check only one choice per function

	A B	C	D	E	F
Accounts Payable/Receivable					
Archiving & historical data					
Collecting and maintaining land use data					
Geographic information systems					
Issuing occupation tax					
certificates  Law enforcement records					
Maintaining court records					
Payroll preparation					
Tax assessment					
Tax billing					

### First Time Respondents

- Oftentimes, jurisdictions will have the same officer/individual responding for many years
- When there is a transition, it is important for the new respondent to become familiar and comfortable with the many facets of the GOMI survey
- While it is a wholly local decision, we strongly encourage new users or respondents to complete the GOMI from "scratch," rather than relying on prepopulated data for a quick submission

### **CICOID** and Password

- Web-based Survey
- DCA-issued CICOID (City-County ID Number) and Password required to access survey
  - □ County governments begin with "1"
  - Municipal governments begin with "2"
  - Consolidated governments begin with "3"
- Used across DCA platforms
  - Wage and Salary Survey
  - □ Hotel-Motel Excise Tax
  - Annexation Reporting
- Requests for CICOID/Password should be sent to DCA.Research@dca.ga.gov



## Additional Resources - Glossary

- Glossary provides
   definition to common
   and critical terms used
   throughout the GOMI
   survey
- Available in PDF format for download after logging in to platform
- Accessible from the main menu

You can log out after completing any section (with the exception of the Certification Section) and return at a later time to complete or modify other sections. Please note that if you do not save each survey section, you will NOT be able to "submit" the responses on the Certification page. Also, you must provide a working email address to receive a confirmation email that DCA has received your survey responses.

#### Suggestions:

- Before you begin, download/print the PDF version of the 2019 GOMI survey form (see the *Printable Survey* link below). This blank form can be used as a worksheet for distribution to other departments or staff members that might be completing part(s) of the survey.
- Use the glossary of terms. Terms that appear in the glossary are bolded/italicized in the survey text. Also, see the link to the Glossary below
- We strongly recommend that you keep a printed copy of this survey for your files. After signing the Certification section, log back in to the GOMI web page to view and/or print each completed section. You will receive a confirmation email when the survey has been successfully submitted (to the email address you entered on the Certification page).
- Contact <u>DCA.Research@dca.ga.gov</u> with any questions.

#### ALL of the sections must be completed and/or updated before the survey can be submitted.

Section I	Management Functions
Section II	Services Provided
Section III	Public Facilities
Section IV	Planning, Zoning, and Development Procedures
Section V	Financial Management Practices
Section VI	Economic Development Activities
Section VII	Public Safety
Section VIII	Form of Government
Section IX	E-Government
Certification	Certification
Log Out	

= Section Saved

Printable Survey (PDF)
Glossary (PDF)

### Additional Resources

GOVERNMENT MANAGEMENT INDICATORS GLOSSARY OF TERMS				
Term	Definition			
Ad Valorem Tax	A tax based on value (e.g. a property tax); tax levied on the following types of property: 1) real – land, buildings, permanent fixtures, and improvements 2) tangible personal – boats, cars, machinery, and inventoried goods 3) intangible personal – money, stock shares, bonds, and notes.			
Authority	A body created by a local government for a specific public purpose and authorized to incur debt for that purpose. Does not pay state and local taxes or assessments.			
Budget Officer	Person responsible for the day-to-day budget preparation may coordinate the work of a centralized budget and finance staff, as well as budget activities of the department heads and their staff. O.C.G.A § 36-81-4.			
Capital Budget/ Capital Budget Plan	A plan of proposed capital outlays and the means of financing them. Accounts for the acquisition of equipment and in the construction of facilities that may benefit residents of the government over a period of time. Capital projects have long-term benefits.			
Comprehensive Plan (Also referred to as Land- Use Plan)	A policy document that includes maps, charts, and graphs and is used to further the public good by encompassing the population, economy, natural and historic resources, community facilities, housing, land use, and any other factor considered to be important. A DCA approved plan is a pre-requisite for many state-administered financial programs. O.C.G. A § 50-8-2			

## **GOMI** Reporting Interface

- □ The GOMI survey is broken into nine sections
- After logging in with your jurisdiction's CICOID and password, select your desired year
- Each section has a hyperlink

You can log out after completing any section (with the exception of the Certification Section) and return at a later time to complete or modify other sections. Please note that if you do not save each survey section, you will NOT be able to "submit" the responses on the Certification page. Also, you must provide a working email address to receive a confirmation email that DCA has received your survey responses.

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Certification	Certification
Log Out	

= Section Saved

Printable Survey (PDF)
Glossary (PDF)

# **GOMI** Reporting Interface



2019 Government Management Indicators (GOMI)



[ Main Menu | Part I | Part II | Part III | Part IV | Part V | Part V | Part VI | Part VII | Part VIII | Part IX | Certification ]

#### Section I: Management Functions

To answer some of the questions in Section I, you may need to consult the persons most knowledgeable about your government's administrative functions and record keeping. This may include the Clerk, Manager, Administrative Assistant or Executive Assistant, Personnel Director, Accountant and/or Appraiser.

1. The following list contains several management functions that may be undertaken by local governments. The key below provides the numerous ways that a local government may provide these functions. Please check or fill in the appropriate box with the answer choice that best describes how your government handles each function.

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- Agreement with Regional Commission (RC)

Agreement with private provider

Combination of the above methods

F - Function not provided

Check only one choice per function

	Α	В	C	D	E	F	
Accounts Payable/Receivable	0	0	0	0	0	0	(101)
Archiving & historical data	0	0	0	0	0	0	(102)
Collecting & maintaining land use data	0	0	0	0	0	0	(103)
Geographic information systems	0	0	0	0	0	0	(104)
Issuing occupation tax certificates	0	0	0	0	0	0	(105)
Law enforcement records	0	0	0	0	0	0	(106)
Maintaining court records	0	0	0	0	0	0	(107)
Payroll preparation	0	0	0	0	0	0	(108)
Tax assessment	0	0	0	0	0	0	(109)
Tax billing	0	0	0	0	0	0	(110)
Tax digest	0	0	0	0	0	0	(111)
Utility bill preparation	0	0	0	0	0	0	(112)
Voter registration	0	0	0	0	0	0	(113)
Elections (how held)	0	0	0	0	0	0	(114)

[Note: After clicking SAVE, you will be returned to the Main Menu. If you are not returned to that Menu, scroll back up this page to look for any ed messages that may be preventing your page from saving.]

Save Section 1

Undo Changes

Please complete your survey by June 30, 2019.

Print This Page

# **GOMI** Reporting Interface

- □ As sections are completed, a will appear on the main menu indicating that the section has been saved.
- When the ✓ indicator appears on the "Certification" section, the GOMI has been completed and submitted to DCA



2019 Government Management Indicators (GOMI) Survey

County Commission

Thank you for taking the time to complete the 2019 GOMI survey. If your Government has any other GOMI Surveys outstanding, you will have the option to complete those surveys from this log-in as well.

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#### ALL of the sections must be completed and/or updated before the survey can be submitted.

~	Section I	Management Functions
Section II		Services Provided
~	Section III	Public Facilities
$\checkmark$	Section IV	Planning, Zoning, and Development Procedures
<b>V</b>	Section V	Financial Management Practices
<b>/</b>	Section VI	Economic Development Activities
<b>/</b>	Section VII	Public Safety
<b>/</b>	Section VIII	Form of Government
<b>V</b>	Section IX	E-Government
V	Certification	Certification
	Log Out	

= Section Saved

Printable Survey (PDF)
Glossary (PDF)

# Importance of GOMI Submissions

# DCA Funding, Program, and Designation Eligibility

- All local governments are required to have submissions for the most recent three (3) years
  - Without the three most recent GOMI submissions, a local government is ineligible for state or federal grant/loan funding administered by DCA
  - □ Also required to have RLGF for three most recent FY
- □ Funding Opportunities
  - □ i.e. CDBG, DDRLF
- □ Program Designations
  - □ i.e. PlanFirst, Rural Zone

# Cross-Checking Other Reports

### Cross-Referencing Resources

- □ The variety of reports and submissions required of local governments can be used to your advantage
- Oftentimes, aspects of one report will indicate certain practices or functions needed for another report

### RLGF - Part I, Section B

38	1 311 1 300	Total Section 1A	\$11,567,216
39	GOOD B - GENERAL SALES AND USE TAXES		
40	Local Option Sales Tax (LOST)	3 3100	\$1,850,395
ખ	Special Purpose Local Option Sales Tax (SPLOST) - (For County Use C	3 ,200	\$2,870,003
42	Local Cales Tax - Homestead (HOST)	31.3300	φU
43	Special Purpose Local Option Sales Tax (TSPLOST) - (Regional)	31.3400	\$0
44	Special Purpose Local Option Sales Tax (TSPLOST2, Single County)	31.3900A	\$1,346,307
45	Municipal Option Sales Tax (MOST) - (Atlanta City Only)	31.3900B	\$0
46	Local Option Sales Tax (O-LOST) - (Columbus/Muscogee Only)	31.3900C	\$0
47	MARTA Sales Tax (DeKalb/Fulton/Clayton)	31.3900D	\$0
48		Total Section 1B	\$6,066,705
49	Section C - EXCISE OR SELECTIVE SALES AND USE TAXES OR FE	ES	
50	Intangible - Real Estate Transfer Tax	31.1600	\$96,961
	F 11 F F1 11	04 4740	

### GOMI - Part V

8	Does your government receive revenues for in a local option sales tax (LOST) a horized in
٥.	state faw (Ö.C.G.A. § 48-8-82)?
	(ns. (527)
	○ No
	IF NO, skip to Question 9.
	IF YES:
8a.	How was your government's share of the local option sales tax (LOST) determined? (Check all that apply)
	<ul> <li>Service delivery responsibilities to resident population (528)</li> </ul>
	☐ Intergovernmental agreements (529)
	Use of revenue as a subsidy (530)
	Any coordinated agreement of county and city service delivery and financing (531)
	Point of Sale (532)
	Population (532A)
	Other (please specify) (533)
	(533A)
9.	Does your government receive revenues f n a special purpose local option sales tax (SPLOST) uthorized in state law (O.C.G.A. § 48-8-110)?
	Ves (534)
	O No.
	IF YES:
9a.	In what year was the most recent special purpose local option sales tax (SPLOST) imposed?
	Year: (535)
Ob	What are the authorized uses for your government's special purpose local option sales tax (SPLOST)? (Check all that apply)
80.	Airport facilities and equipment (538)
	Business improvement (357)
	Civic center or coliseum (538)
	Courthouse or administrative building (539)
	Courtnouse or administrative building (558)

### RLGF - Part I, Section C

	ו ווטומו ספטוטוו וט	913,234,10
9 Section C - EXCISE OR SELECTIVE SALES AND USE TAXES	S OR FEES	
Intangible - Real Estate Transfer Tax	31.1600	\$741,32
Franchise Taxes - Electric	31.1710	\$
Franchise Taxes - Water	31.1720	\$
3 Franchise Taxes - Gas	31.1730	\$
Franchise Taxes - Sewage	31.1740	\$
Franchise Taxes - Cable Television	31.1750	\$147,61
Franchise Taxes - Telephone	31.1760	\$
Franchise Taxes - Other (Attach List on "Attachments" Page)	31.1790	\$40,26
Hotel/Motel Tax	31.4100	\$471,61
Alcoholic Beverage Excise Taxes - Beer & Wine	31.4200A	\$237,62
Alcoholic Beverage Excise Tax22¢ Distilled Spirits - Wholesale	31.4200B	\$237,62
Alcoholic Beverage Excise 3% Taxes - Mixed Drinks - Private Clubs	31.4300A	\$
Alcoholic Beverage Excise 3% Taxes - Mixed Drinks - Other	31.4300B	\$
Excise Tay on B	31.4400	\$
Excise Tax on Energy Used in Manufacturing	31.4500	3
Business and Occupation Taxes	31.6100	\$401,52
Premiums Tax	31.6200	,24
Financial Institutions Taxes		\$213,77
Other Selective Sales and Use Taxes (Attach List)	31.4900	\$
Other Taxes (Attach List)	31.8000	\$
	Total Section 1C	\$5,649,61

### GOMI - Part V

10.	Does your government collect a busine s or occupation tax authorized in state law (O.C.G.A. § 48-13-6)?
	(552) Yes (552)
	No
	IF NO, skip to Question 11.
	IF YES:
10a	. Which method is used to assess your occupation tax? (Check all that apply)
	☐ Flat fee (553)
	Number of employees (554)
	Gross receipts (555)
	Profitability ratios (556)
10b	. What was the year of your last amended occupation tax ordinance?

# **Checking Compliance**



#### LOCAL GOVERNMENT ASSISTANCE

Research & surveys, planning, maps, volunteerism, building codes

### COMMUNITY & ECONOMIC DEVELOPMENT

Financial assistance opportunities for communities

#### SAFE & AFFORDABLE HOUSING

Helping communities meet housing needs and connecting people with housing assistance

Local Government Assistance - Research & Surveys - Compliance

#### Compliance

View Edit

- + Add Announcement + Add Document + Add Event + Add FAQ + Add Group Page + Add Icon Link + Add Image Gallery
- + Add Resource + Add Video Embed + Manage Group Content + Order Resources

Basic Info

Local governments and authorities in Georgia have a series of annual reporting requirements, with information about financial, service delivery, and administrative practices. This includes the Government Management Indicators (GOMI) survey and Report of Local Government Finance (RLGF) for all local governments, Hotel-Motel Tax Reports for jurisdictions with this excise tax, and the Annual Authority Registration and Financial Report (AARF) for local authorities.

This section includes a listing of all cities, counties, consolidated governments, and local authorities with reporting requirements that are overdue.

Any questions about a particular jurisdiction's reporting compliance should be emailed to <u>DCA.Research@dca.ga.gov</u>.



CONTACT DCA.Research@dca.ga.gov

#### Documents

Related Links:





Local governments – cities, counties, and consolidated governments – listed on this document are not in compliance with state reporting requirements and are barred from receiving state-appropriated funds from the Department of Community Affairs until the specified report is received. Local governments are required to have the three most recently years' Government Management Indicators Survey (GOMI) and Report of Local Government Finance (RLGF) submitted to the Department of Community Affairs.

Jurisdictions on the following list have not submitted one or more of these six requirements. This list is sorted alphabetically by jurisdiction, and color-coded such that:

			Due within six months of the
	Green	Report of Local Government Finance (RLGF)	conclusion of government's fiscal year
1	Blue	Government Management Indicators (GOMI)	Due June 30 for all jurisdictions

This PDF document is updated on a weekly basis. If you have any immediate questions regarding a jurisdiction's status or respective compliance requirements please e-mail DCA.Research@dca.ga.gov.

#### List Prepared and Accurate as of November 15, 2019

Year	Survey	Government	FYE Month	Region	Due Date
2018	GOMI	City	December 31	09	6/30/2018
2019	GOMI	City	December 31	09	6/30/2019
FY17	RLGF	City	December 31	09	6/30
FY18	RLGF	City	December 31	09	6/30
2019	GOMI	Town	December 31	09	6/30/2019
FY16	RLGF	Town	October 31	11	4/30
FY17	RLGF	Town	October 31	11	4/30
FY18	RLGF	Town	October 31	11	4/30
FY16	RLGF	Town	December 31	02	6/30
FY17	RLGF	Town	December 31	02	6/30
FY18	RLGF	Town	December 31	02	6/30
FY16	RLGF	City	June 30	08	12/30
FY17	RLGF	City	June 30	08	12/30
E)/10	DICE	Andrews wills City	1,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	00	12/20

# Post-Hoc Corrections to GOMI Submissions

### Correcting Information after Certification

- GOMI is complete and the survey has been submitted to DCA when...
  - □ The ☑ icon appears on the "Certification" of the main menu page, and
  - The icon supplants the radial button on the individual section pages
- Once you see these, responses cannot be changed.
- □ To change any information, email a request to unlock your jurisdiction's GOMI (specify government and year) to <a href="mailto:DCA.Research@dca.ga.gov">DCA.Research@dca.ga.gov</a>



2019 Government Management Indicators (GOMI) Survey



County Commission (

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Certi ation	Certification
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= Section Saved

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  - Combination of the above methods
- Function not provided

	AIL	D	EF	
Accounts Payable/Receivable	<b>Ø</b>		$\vdash$	(101)
Archiving & historical data	0		$\vdash$	(102)
Collecting & maintaining land use data	Ø		$\sqcap$	(103)
Geographic information systems	Ø		$\sqcap$	(104)
Issuing occupation tax certificates			$\vdash$	(105)
Law enforcement records	Ø		$\sqcap$	(106)
Maintaining court records	<b>Ø</b>	$\vdash$	$\sqcap$	(107)
Payroll preparation	Ø	$\Box$	П	(108)
Tax assessment	13	$\vdash$	$\vdash$	(109)
Tax billing		Ø	$\vdash$	(110)
Tax digest	10		$\sqcap$	(111)
Utility bill preparation	$\neg$	Ø	$\sqcap$	(112)
Voter registration	<b>Ø</b>		$\sqcap$	(113)
Elections (how held)	Ø	$\Box$	$\sqcap$	(114)

# How is GOMI Information Used?

### Legislative Fiscal Notes

- □ DCA is regularly asked to provide fiscal notes analysis of the anticipated fiscal impact of proposed legislation on bills impacting local governments in the state
- GOMI data are used to better inform the forecasted impacts of legislation
- □ For example, a bill was introduced that would have required the installation, training, maintenance, and file storage for body cameras on Georgia law enforcement officers





Bill # LC 33 5754

Author: Rep. Billy Mitchell Bill Title: Unspecified

_	A	В	С	D	E
LINE		Ali GEORGIA COUNTIES WITH SHERIFF OFFICES - GOMI SURVEY	ALL GEORGIA COUNTIES WITH POLICE OFFICES - GOMI Survey	ALL GEORGIA MUNICIPALITIES WITH OWN POLICE OFFICES - GOMI Survey	AGGREGATE FIRST YEA LOCAL GOV RNMENT C ATEWIDE
1A	Est No. of Officers Certified for Patrol Statewick	9,114	288	6,912	16,314
1B	Est. No. of Body Cameras Now in Use by Law Enforcement Officers		44	.,000	3,454
1C	Est. Number of Body Camera Purchases Required	6,740	6,740 244		12,860
_					
2A	Est Purchase Cost Per Unit- Body Cameras	No.	\$ 650	\$ 650	
2B	Est Total Purchase Cost - Body Cameras	.,,	\$ 158,600	\$ 3,819,400	\$ 8,359,000
2C	Est. File Storage/Handling Cost Per Year /Unit- Body Cameras		\$ 750	\$ 750	
2D	Est. Total File Storage/Handling Cost Per Year- NEW Body Cameras	\$ 5,055,000	\$ 183,000	\$ 4,407,000	\$ 9,645,000
3A	Aggregate Statewide Costs	\$ 9,436,000	\$ 341,600	\$ 8,226,400	\$ 18,004,000

#### **Primary Assumptions**

From DCA research and knowledge, there is no central source in Georgia with specific tracking information on the number of active certified law enforcement officers employed or assigned with arresting powers by any local government at any given time.
DCA has extrapolated estimated counts of officers from it's most reliable sources: specific responses to mandated local government report of services within the 2013 annual "GOMI" Survey and counts of law enforcement employees submitted in the annual 2013"Wage and Salary" survey. Reasonable extrapolations as deemed logically applicable to non-reporting local governments have been made. Data pulled from those local government survey responses is not guaranteed, but provides the most reasonable data for calculations of fiscal impact of the bill as currently stated.
Prices of camera equipment, plus digital file storage and handling costs, have been gathered from (1) a recent 2014 survey by the Georgia Sheriff's Association reflecting actual costs by counties, and (2) by inquiries of major camera suppliers. The extrapolations of survey data and estimates utilized have been established in anticipation of conservative purchases by all local governments.
Storage of each audio and video file from each camera will be required to be maintained by local governments for a minimum of three years.  Information gathered reveals that camera "training" of officers is minimal, usually accomplished by video or PowerPoint instruction, and
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#### LOCAL GOVERNMENT FISCAL NOTE

#### GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS

LC/Bill # 33 5754

By Representative Billy Mitchell

Bill Title Unspecified

Bill Description: This proposed legislation would require installation, training, maintenance and file storage for Body

Cameras for all Law Enforcement Officers in all Georgia Local Government Law Enforcement Agencies

where such cameras are not currently in use.

First Year Costs:

Body Cameras Related Costs

#### Estimated Aggregate Local Government Costs:

	Fiscal Year 1	Fiscal Year 2	Fiscal Year 3	3 YR Total
County Sheriffs	\$9,436,000	\$5,274,050	\$5,274,050	\$19,984,100
Cnty/City Police	\$8,568,000	\$4,788,900	\$4,788,900	\$18,145,800
Statewide Totals	\$18,004,000	\$10,062,950	\$10,062,950	\$38,129,900

Please refer to page 2 for a detailed analysis, assumptions, and additional information used in completing this fiscal note.

### Other Users of GOMI Data

- State Agency Staff
  - Departments of Economic Development, Natural Resources,
     Transportation, and Revenue, among many others
- ACCG and GMA
- General Assembly
  - Senate Research Office
  - Legislative Counsel
  - State Representatives and Senators
- Colleges and Universities
  - Academic Researchers
  - Carl Vinson Institute of Government (UGA), Andrew Young School of Policy Studies (GSU)
- Research Organizations

# Accessing and Utilizing GOMI Data

### **Electronic Dataset Access**





Home

Hoout

ics

Resources

Financial Data

Initiatives

https://georgiadata.org/financialdata

#### **Local Government Financial Portal**

The Local Government Financial Portal provides access to local government revenue and expenditure data, budget documents, asset forfeiture reports from local law enforcement agencies, audited financial statements, and data from a variety of state agencies. These resources provide financial data and information to the public as part of the Georgia General Assembly's effort to make government more transparent. The data shad are used by budglied ficials and researches to involve agreemant enables and audit explicit decisions.



#### Tax and Expenditure Database (TED)

Provides searchable financial data collected from cities and counties annually by the Department of Community Affairs (DCA) in the Report of Local Government Finances (RLGF) survey. Users can view trend data and do comparisons (O.C.G.A. § 38-80.1).



#### **Local Government Financial Documents**

Access county, municipal, and school system adopted budget documents and annual finance reports. Documents are available in PDF for download (O.C.G.A. § 38-80



#### Asset Forfeiture Reports

Asset and forfeiture data submitted by local law enforcement agencies

(O.C.G.A. § 9-16-19 and 36-80-21)



#### Local Education Agency Financial Data

Access a database of city and county public school system (K-12) financial data. Users can view trend data and do comparison



#### Department of Revenue Tax Digest Data

Download



#### Government Management Indicators Survey (GOMI)

Survey data collected by DCA on local government operations, including financial management practices, service delivery arrangements, public facilities provided, and planning effor (O.C.G.A. § 36 61-8).



#### E-Verny No.

A catalog of each county, city, and school system's proof of registration and e-venify number (O.C.G.A § 13-10-91).









Home About Topics Resources Financial Data Initiatives

### **Government Management Indicators Survey (GOMI)**

The Government Management Indicators Survey (GOMI) data files contain information on staffing levels and the array of services provided by Georgia's cities and counties. Collected annually by the Georgia Department of Community Affairs (DCA), the data files, used together, provide a historical record of changes to services delivered by each government. All data in these files are reported by the local governments to DCA via a survey instrument. No attempt has been made by DCA or the Carl Vinson Institute of Government to audit the GOMI data. Questions concerning any irregularities in the data should be addressed to the local government.

#### **Support Documents**

2015 GOMI Survey

#### Government Management Indicators Survey Data 2000-2018

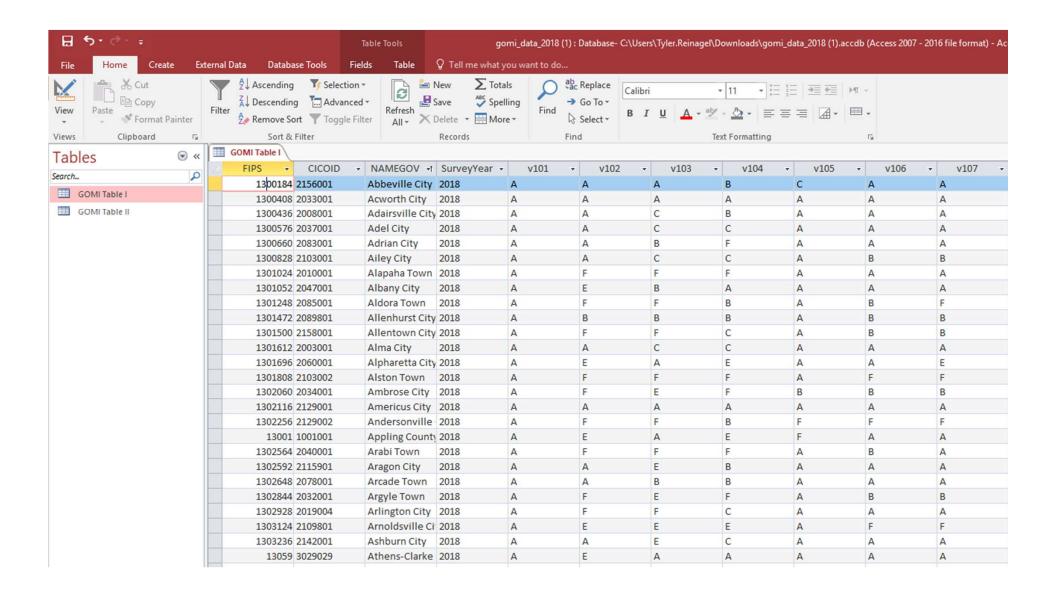
- Government Indicator Data 2000
- Government Indicator Data 2001
- Government Indicator Data 2002
- Government Indicator Data 2003
- Government Indicator Data 2004
- Government Indicator Data 2005
- Government Indicator Data 2006
- Government Indicator Data 2007
   Government Indicator Data 2008
- Government Indicator Data 2008
- Government Indicator Data 2009
   Government Indicator Data 2010
- Government Indicator Data 2010
   Government Indicator Data 2011
- Government Indicator Data 2011
   Government Indicator Data 2012
- Government Indicator Data 2012
   Government Indicator Data 2013
- Government Indicator Data 2014
- Government Indicator Data 2015
- Government Indicator Data 2016
- Government Indicator Data 2017
- Government Indicator Data 2018

gomi\_data\_2018.accdb

©2013 Carl Vinson Institute of Government

S://georgiadata.org/sites/default/files/gov\_cdata\_2018.accdb

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#### 2019 Government Management Indicators Survey Georgia Department of Community Affairs

P.O. Box 95068 Atlanta, Georgia 30347-0068

Government	<del></del>
	<del></del>

#### General Information and Points to Remember

The Government Management Indicators (GOMI) survey is a mandated survey and must be completed by each local government. Failure to complete and return the survey by the deadline date may affect your government's eligibility for financial assistance granted through the Department of Community Affairs (DCA). Once your survey has been reviewed, a DCA staff member may call you to make any necessary corrections, or possibly to get follow-up information to make the survey more complete.

#### PLEASE NOTE

This survey is to be completed with information from your government's most recently completed fiscal year.

#### ASK FOR ADVICE

Often, one government representative (for example, a commissioner, mayor or clerk) completes this survey. As it is unlikely that one individual knows the details of each and every government operation, consult with your colleagues in other departments for the correct answers.

#### PROVIDE COMPLETE ANSWERS

Answer each question as completely as possible. For a question that does not pertain to your government, follow instructions to either skip that question or mark the space provided "NOT APPLICABLE".

#### USE THE GLOSSARY OF TERMS

Sometimes a word or term can mean different things to different people. To ensure that you are answring the questions in the way intended by DCA, refer to the definitions that are provided for your use. Terms that appear in the glossary are **bolded**/*italicized* in the survey text.

#### CALL DCA FOR ASSISTANCE

DCA has a staff member dedicated to answering questions about the GOMI survey and other surveys the department administers. Instead of leaving a question blank, or answering it with uncertainty, call Norma Allen for assistance anytime at (404) 679-3132 or e-mail norma allen@dca.ga.gov.

Section	I:	Management	F	unctions
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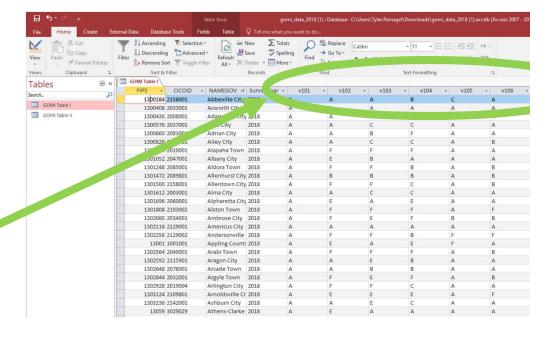
To answer some of the questions in Section I, you may need to consult the persons most knowledgeable about your government's administrative functions and record keeping. This may include the Clerk, Manager, Administrative Assistant or Executive Assistant, Personnel Director, Accountant and/or Appraiser.

The following list contains several management functions that may be undertaken by local governments. The key below provides the numerous ways that a local government may provide these functions. Please check or fill in the appropriate box with the answer that best describes how your government handles each function.

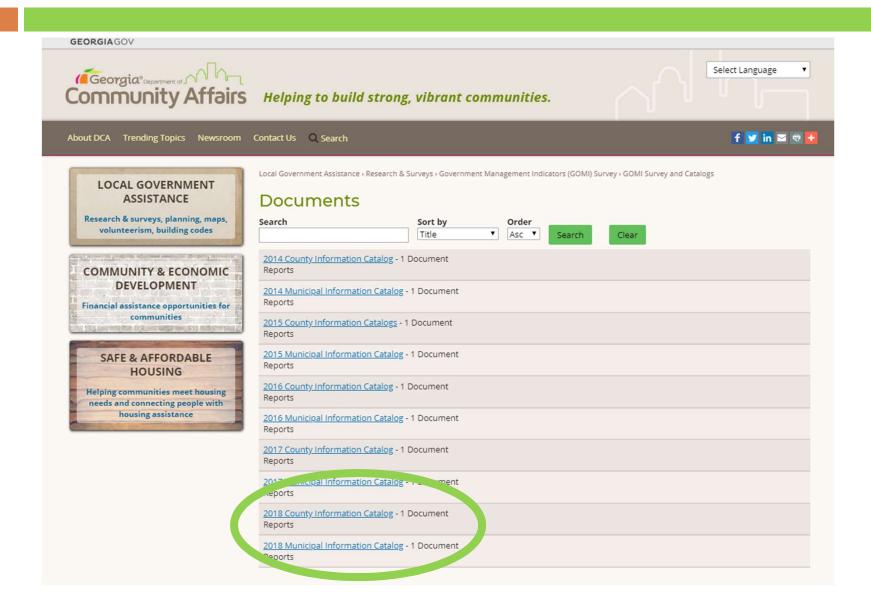
- A Your government directly
- B Agreement with other local government or governments which may include city governments, county governments and/or a local government authority
- C Agreement with Regional Commission (RC)
- D Agreement with private provider
- E Combination of the above methods
- F Function not provided

Check	only	one	choice	per	function

	A	В	C	D	E	1 I	
Accounts Payable/Receivable						(101)	
Archiving & historical data						(102)	
Collecting and maintaining land use data						(103)	
eographic information systems						(104)	
Issuing occupation tax					[	(105)	
Law enforcement records					[	(106)	
Maintaining court records						(107)	
Payroll preparation						(108)	
Tax assessment						(109)	
Tax billing						(110)	
						ann	



# Printed/PDF Data



Section 1: Management Functions - Summary of Data

#### Number performing management functions in-house

		pa	eivable		ving and	Collecti mainta land us	ining	info	ographic ermation estems	occup	susing pation tax ificates	enfo	Law reement cords		ntaining court cords
Group	Number reporting	#	%	#	%	#	%	#	%	#	%	u	%	#	%
A	25	25	100.0%	20	80.0%	20	80.0%	20	80.0%	22	88.0%	24	96.0%	25	100.0%
В	14	14	100.0%	10	71.4%	7	50.0%	10	71.4%	11	78.6%	14	100.0%	13	92.9%
C	32	32	100.0%	15	46.9%	18	56.3%	16	50.0%	19	59.4%	32	100.0%	30	93.8%
D	35	34	97.1%	19	54.3%	17	48.6%	9	25.7%	22	62.9%	34	97.1%	33	94.3%
E	18	18	100.0%	9	50.0%	8	44.4%	2	11.1%	10	55.6%	18	100.0%	15	83.3%
F	33	32	97.0%	23	69.7%	13	39.4%	4	12.1%	14	42.4%	33	100.0%	32	97.0%
Total	157	155	98.7%	96	61.1%	83	52.9%	61	38.9%	98	62.4%	155	98.7%	148	94.3%

#### Number performing management functions in-house

	N	Payroll preparation		Tax assessment		Tax billing		Tax digest		Utility bill preparation		Voter registration		(how held)	
Group	Number reporting	#	%	#	%	#	%	#	%	ø	%	#	%	u	%
A	25	23	92.0%	23	92.0%	19	76.0%	24	96.0%	8	32.0%	25	100.0%	23	92.0%
В	14	13	92.9%	13	92.9%	10	71.4%	14	100.0%	3	21.4%	14	100.0%	12	85.7%
C	32	28	87.5%	28	87.5%	12	37.5%	26	81.3%	6	18.8%	32	100.0%	29	90.6%
D	35	31	88.6%	31	88.6%	17	48.6%	30	85.7%	5	14.3%	35	100.0%	30	85.7%
E	18	16	88.9%	16	88.9%	10	55.6%	13	72.2%	6	33.3%	17	94.4%	16	88.9%
F	33	30	90.9%	26	78.8%	20	60.6%	27	81.8%	13	39.4%	33	100.0%	27	81.8%
Total	157	141	89.8%	137	87.3%	88	56.1%	134	85.4%	41	26.1%	156	99.4%	137	87.3%

Section 1: Management Functions

How does the government manage the following functions?

			- Indiana	g										
County	Accounts payable/ receivable	Archiving and historical data	Collecting/ maintaining land use data	Geographic information system	Issuing occupation tax cerificates	Law enforcement records	Maintaining court records	Payroll preparation	Tax assessment	Tax billing	Tax digest	Utility bill preparation	Voter registration	Elect- ions
Population Group A														
Athens-Clarke CG	Own go	vt. Comb.	Own govt.	Own govt.	Own govt.	Own govt.	Own govL	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt
Augusta/Richmond CG	i Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Private	Own govt.	Own govt
Bartow County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Private	Own govt.	Private	Own govt.	Own govt
Carroll County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Private	Own govt.	NP	Own govt.	Own govt
Chatham County	Own go	vt. Own govt.	Other govt.	Comb.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Private	Own govt.	Own govi
Cherokee County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	NP	Own govt.	Own gov
Clayton County	Own go	vt. Own govt.	Own govt.	Other govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	NP	Own govt.	Own gov
Cobb County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt
Columbia County	Own go	vt. Comb.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Private	Own govt.	Private	Own govt.	Own govt
Columbus/Muscogee C	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	NP	Own govt.	Own govt
Coweta County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Private	Own govt.	NP	Own govt.	Own gov
DeKalb County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Other gov
Douglas County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Other govt.	Own govt.	Own gov
ayette County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own gov
Forsyth County	Own go	vt. Comb.	Own govt.	Own govt.	NP	Own govL	Own govt.	Comb.	Own govt.	Own govt.	Own govt.	Private	Own govt.	Own gov
Fulton County	Own go	vt. Own govt.	NP	Own govt.	NP	NP	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own gov
Gwinnett County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Comb.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt
Hall County	Own go	vt. Private	Own govt.	Other govt.	Own govt.	Own govt.	Own govt.	Private	Own govt.	Private	Own govt.	NP	Own govt.	Own gov
Henry County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Other govt.	Own govt.	Own govt
Houston County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt
Lowndes County	Own go	vt. Comb.	Comb.	Comb.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt
Macon-Bibb County	Own go	vt. Own govt.	Comb.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Comb.	Own govt.	Own govt
Newton County	Own go	vt. Own govt.	Other govt.	Other govt.	Own govt.	Own govt.	Own govt.	Own govt.	Comb.	Comb.	Comb.	NP	Own govt.	Own govt
Paulding County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Private	Own govt.	Other gov
Whitfield County	Own go	vt. Own govt.	Own govt.	Own govt.	NP	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Private	Own govt.	Own govt
Population Group B														
Barrow County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Comb.	Own govt.	Comb.	Own govt.	Comb.
Bulloch County	Own go	vt. Private	Other govt.	Own govt.	Own govt.	Own govt.	Comb.	Own govt.	Own govt.	Private	Own govt.	NP	Own govt.	Own govi
Camden County	Own go	vt. Own govt.	Comb.	RDC	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Other gov
Catoosa County	Own go	vt. Own govt.	RDC	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	NP	Own govt.	Own govi
Dougherty County	Own go	vt. Private	Other govt.	Other govt.	Other govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	NP	Own govt.	Own gov
Effingham County	Own go	vt. Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own gov
Floyd County	Own go	vt. Other govt.	Other govt.	Other govt.	NP	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Own govt.	Private	Own govt.	Own gov

## GOMI and Other Reporting Timelines

### GOMI Release and Submission

- □ The 2020 version of the GOMI will be launched and available through the DCA website in late March 2020
- The reporting platform is available at
  - https://apps.dca.ga.gov/secured/dcasurveys/gomisurvey/login.aspx, Or
  - □ Direct links from the DCA Office of Research website or 2020 Office of Research Reporting Calendar (released December 2019)
- CICOID and password credentials remain the same
- □ The 2020 GOMI due date for all local governments in Georgia is June 30, 2020



#### Office of Research 2019 Schedule of Surveys & Reports

If you need assistance or have any questions/concerns about DCA local government and authority reporting requirements, please email DCA.Research@dca.ga.gov

#### Local Governments

Municipal, County, and Consolidated Governments

Report/Survey	O.C.G.A. Reference	Primary DCA Contact Person*	Date Due to DCA  As-Needed – Available year-round, to be updated as changes occur		
Local Government Contact Information Link to DCA Local Government Officials Contact Undate	N/A	Norma Allen (404) 679-3132 norma.allen@dca.ga.gov			
Government Management Indicators Survey (GOMI) <u>Link to GOMI Survey</u>	§ 36-81-8	Norma Allen (404) 679-3132 norma allen@dca.ga.gov	June 30, 2019		
Wage & Salary Survey Link to Wage & Salary Report	N/A (voluntary)	Norma Allen (404) 679-3132 norma.allen@dca.ga.gov	June 30, 2019		
Hotel/Motel Tax Report (FY18/FY19) Only required for Local Governments imposing a Local Hotel-Motel Excise Tax Link to Hotel-Motel Tax Report	§ 48-13-56	Jackson Lilly (404) 679-3105 jackson.lilly@dea.ga.gov	Within six (6) months of local government's fiscal year end		
Report of Local Government Finances (FY18/FY19) <u>Link to RLGF Documents</u>	§ 36-81-8	Jackson Lilly (404) 679-3105 jackson.lilly@dea.ga.gov	Within six (6) months of local government's fiscal year end		
Debt Issuance Report  Link to Debt Issuance Documents	§ 36-82-10	Jackson Lilly (404) 679-3105 jackson.lilly@dca.ga.gov	Within 60 days of debt issuance (Applies to all debt issues >\$1M)		

<sup>\*</sup>Officials needing a local government's CICOID & Password to access reports should email DCA.Research@dca.ga.gov

<u>Local Authorities</u>
As a result of HB257, Authority Registration and Financial Reporting are combined as of FY18

Report/Survey	O.C.G.A. Reference	Primary DCA Contact Person*	Date Due to DCA		
Authority Registration  **Only for Authorities with FYE July-December** <u>Link to Authority Registration</u>	§ 36-80-16	Norma Allen (404) 679-3132 norma allen@dca.ga.gov	January 1, 2019		
Annual Authority Registration and Financial Report (AARF) (FY18/FY19) Link to Annual Authority Registration and Financial Report	§ 36-81-8	Tyler Reinagel (404) 679-4996 tyler.reinagel@dca.ga.gov	Within six (6) months of authority's fiscal year end		
Debt Issuance Report  Link to Debt Issuance Documents	§ 36-82-10	Jackson Lilly (404) 679-3105 jackson.lilly@dca.ga.gov	Within 60 days of debt issuance (Applies to all debt issues >\$1M)		

<sup>\*</sup>Authority officials needing User ID & Password to access reports should email DCA Research@dca.ga.gov

## Questions and Answers about GOMI

### Additional Questions and Assistance

■ For additional GOMI and local government reporting details, background information on the GOMI, and other information regarding local government reporting in Georgia, visit:

https://www.dca.ga.gov/local-government-assistance/officeresearch/government-management-indicators-gomi-survey/gomi-survey

DCA cannot provide legal interpretations or opinions, but if you have a question specific to your jurisdiction, or something not addressed on the DCA website, please contact:

DCA.Research@DCA.GA.GOV

