

Prevention and Diversion Screening Tool

This should be administered as soon as a household enters a Coordinated Entry System access point to determine if they will need shelter or if they can be assisted and housed without having to enter the homeless assistance system.

Script: Hi, my name is _____ and I work for _____ which is part of the _____ Coordinated Entry System. The purpose of this conversation is to assist you/your family with finding a safe place to stay. First, let me get your contact information.

Contact information:

Name _____

Contact # _____

Script: I'll need to ask you a few questions to better understand your current housing status.

1. Are you currently homeless or do you believe that you will become homeless in the next 72 hours? **Yes** **No**

2. Are you currently residing with, leaving, or attempting to leave an intimate partner/someone you're living with that makes you feel unsafe? **Yes** **No**

(If yes, and in immediate danger, refer to law enforcement. If yes, refer to agency providing DV resources or to assessment site to complete VI-SPDAT) (If no, continue to next question)

3. Where did you stay last night?

Outside/Park/Campground	Emergency or DV Shelter
Shed/Garage or Outbuilding	Motel/Hotel paid by agency
Vehicle	Hospital or treatment facility (less than 90 days)
Public Building	Jail, Prison or Detention Center (less than 90 days)
<i>Refer to emergency shelter and/or assessment site to complete VI/SPDAT</i>	

Own apartment/house/trailer
With a family member or friend
Motel/Hotel paid by self, family, friend
Other:
<i>Continue with screening</i>

4. Are you safe in your current situation? **Yes** **No**

If no, admit or refer to emergency shelter.

5. Are you able to stay in your current situation? **Yes** **No**

If no, skip to question number 7.

6. If yes, how long are you able to stay in your current housing situation?

Can no longer stay there	Go to question #6.
2-7 days	Refer to mainstream or prevention resources
1-3 weeks	Refer to mainstream or prevention resources
Indefinite/Unknown	Refer to mainstream or prevention resources

7. If you are currently housed, why can't you stay in your current housing situation?

Late rent
3 day notice to evict
Court eviction or foreclosure
Utility shut-off
Problems with landlord
Overcrowding
Other: _____
Domestic violence/sexual violence

If checked, refer to appropriate mainstream resource to attempt prevention/diversion.

If fleeing violence, refer to DV resources or refer to assessment site to complete VI-SPDAT.

8. Is there anyone else you could stay with for the next 3-7 days? Yes No

No	Yes
<i>If no, refer to emergency shelter.</i>	<i>If yes, please list where:</i>
	What resources would you need to stay there?

Date of Birth: _____ - _____ - _____

Number of people in household (including head of household): _____

Is there another way we can contact you, besides by phone, to make follow-up referrals or obtain additional eligibility information?

Address: _____

E-mail: _____

Results of screening:

Referred to emergency shelter	Shelter Name	
Referred to assessment site to complete VI/SPDAT	Site Name	
Referred to prevention resources	What resource?	
Completed VI/SPDAT at pre-screen location	Score	
Referred to mainstream resources	What resource?	
Referred to DV resources	What resource?	
Provided mediation service(s)	Outcome?	
Provided case management	Outcome?	