

# CIVIL RIGHTS COMPLIANCE CERTIFICATION

\_\_\_\_\_  
**Grant Recipient**

\_\_\_\_\_  
**Grant Number**

\_\_\_\_\_  
**Date**

	<u>Yes</u>	<u>No</u>	<u>N/A</u>
1. Has your government had any employment vacancies in the past three months?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. If so, did you follow equal employment opportunity guidelines in advertising the vacancies?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Do you have written employment and personnel policies available for review?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Do you have employment records available?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is your employment data detailed enough to determine your staff composition by:			
▪ Sex?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▪ Race?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▪ Disability Status?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▪ National Origin?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is your position and salary information detailed enough to assess hiring, training, promotion and compensation practices?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Does your employment data indicate any deficiencies in providing for equal employment opportunities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Have any written civil rights complaints been filed against your community? If yes, list and briefly describe below.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

