

Civil Rights Compliance Certification

Grant Recipient	Grant Number	Date		
		Yes	No	N/A
1. Has your government had any employment vacancies in the past three (3) months?		<input type="checkbox"/>	<input type="checkbox"/>	
2. If so, did you follow the equal employment opportunity guidelines in advertising the vacancies?		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Do you have written employment and personnel policies available for review?		<input type="checkbox"/>	<input type="checkbox"/>	
4. Do you have employment records available?		<input type="checkbox"/>	<input type="checkbox"/>	
5. Is your employment data detailed enough to determine composition by?		<input type="checkbox"/>	<input type="checkbox"/>	
a. Sex		<input type="checkbox"/>	<input type="checkbox"/>	
b. Race		<input type="checkbox"/>	<input type="checkbox"/>	
c. Disability Status		<input type="checkbox"/>	<input type="checkbox"/>	
d. National Origin		<input type="checkbox"/>	<input type="checkbox"/>	
6. Is your position and salary information detailed enough to assess hiring, training, promotion, and compensation practices?		<input type="checkbox"/>	<input type="checkbox"/>	
7. Do your employment data support efforts to provide for equal employment opportunities?		<input type="checkbox"/>	<input type="checkbox"/>	
8. Have any civil rights complaints been filed against your government (within the past five years)?		<input type="checkbox"/>	<input type="checkbox"/>	
a. If so, has the complaint been satisfied?		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. If you answered yes to #8, provide the following information in the space provided. Add additional pages if necessary.				
• Describe the complaint(s) and include the date of the complaint;				
• State if the complaint(s) has any relation to a CDBG project and if so, which CDBG project;				
• Describe the steps your government has taken to satisfy the complaint, and;				
• Provide complaint's current status (e.g., withdrawn, currently under Federal/State/Local review, mediation, etc.)				
9. As needed, please provide additional clarification for any of the above questions.				
The undersigned hereby certifies that the information contained in this Civil Rights Compliance Certification is correct to the best of his or her knowledge.				
Chief Elected Official Signature		Title		Date
Preparer Signature		Title		Date