

**Project Narrative**  
**Meadow Run II Apartments**  
**Dawson, Terrell County**

Meadow Run II Apartments is an existing 40 unit, Elderly tenancy apartment community located in Dawson, Terrell County, GA. Applicant is seeking an allocation of 2017 4% non-competitive Low Income Housing Tax Credits for the acquisition/rehabilitation of this property.

This application is a part of a portfolio of 16 affordable rural housing properties located in 13 communities throughout the state of Georgia. The portfolio, totaling 537 units, consist of properties constructed in the 1980s and 1990s using the USDA 515 loan program and Section 42 LIHTCs.

The proposed scope of work will be in accordance with the 2017 QAP requirements. The interiors will be repaired and modernized with flooring, appliances, HVAC, hot water heaters, kitchen counters and cabinets, bathroom fixtures and paint. New smoke detectors, light fixtures and GFI outlets will be included in the electrical improvements. Exterior improvements will include doors, windows, siding and roofing when needed. All accessibility and Section 504 issues will be resolved. The dwelling rehab costs shall exceed \$25,000 per unit as required by DCA with the average total hard costs of approximately \$29,800 per unit.

Construction and permanent financing includes a new USDA 538 loan (if supportable), subordination and re-amortization of the original USDA 515 loan (with payments to be deferred for 20 years), short term tax exempt bonds and equity proceeds from the sale of the 4% federal and state LIHTCs. The transactions have been underwritten to USDA-RD agency standards and rents used for pro forma purposes are those approved by USDA-RD.

During renovations, none of the tenants are expected to be displaced or temporarily relocated. The majority of the interior improvements will be completed in one day per apartment unit. The property currently has 40, USDA-RD Section 521 Rental Assistance and will continue to receive this rent subsidy after the acquisition/rehab.

The project development team for Meadow Run II Apartments consists of David A. Brown, Houston Brown, and Melanie Ferrell. David A. Brown has over 40 years' experience in rehab and new construction of apartments and meets DCA experience and capacity requirements.

**Project Narrative**  
Meadow Run II Apartments  
Dawson, Terrell County

**PART ONE - PROJECT INFORMATION - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

Please note:

- Blue-shaded cells are unlocked for your use and do not contain references/formulas.
- Green-shaded cells are unlocked for your use and do contain references/formulas that can be overwritten.
- Yellow cells - DCA Use ONLY

DCA Use ONLY - Project Nbr:  
**2017-0**

I. DCA RESOURCES	LIHTC (auto-filled from later entries) <input type="text" value="\$ 94,092"/>	DCA HOME (from Consent Form) <input type="text" value="\$ -"/>	
II. TYPE OF APPLICATION	Tax Exempt Bond / 4% credit <input type="text" value="-----&gt;"/>	<b style="color: red;">Pre-Application Number (if applicable) - use format 2017PA-###</b>	
		<input type="text" value="2017PA-545"/>	
		<input type="text" value="No"/>	

Was this project previously submitted to the Ga Department of Community Affairs?  If Yes, please provide the information requested below for the previously submitted project:

Project Name previously used:

Has the Project Team changed?  If No, what was the DCA Qualification Determination for the Team in that review?

**III. APPLICANT CONTACT FOR APPLICATION REVIEW**

Name	<input type="text" value="Melanie Ferrell"/>		Title	<input type="text" value="Member"/>
Address	<input type="text" value="3548 North Crossing Circle"/>		Direct Line	<input type="text" value=""/>
City	<input type="text" value="Valdosta"/>		Fax	<input type="text" value="(229) 245-1173"/>
State	<input type="text" value="GA"/>	Zip+4	Cellular	<input type="text" value="(229) 561-0898"/>
Office Phone	<input type="text" value="(229) 244-0644"/>	Ext.	E-mail	<input type="text" value="mferrell@invmt.com"/>

(Enter phone numbers without using hyphens, parentheses, etc - ex: 1234567890)

**IV. PROJECT LOCATION**

Project Name	<input type="text" value="Meadow Run II Apartments"/>		Phased Project?	<input type="text" value="No"/>
Site Street Address (if known)	<input type="text" value="875 Meadow Run Lane SE"/>		DCA Project Nbr of previous phase:	<input type="text" value=""/>
Nearest Physical Street Address *	<input type="text" value=""/>		Scattered Site?	<input type="text" value="No"/> Nbr of Sites <input type="text" value="1"/>
Site Geo Coordinates (##.#####)	Latitude: <input type="text" value="31.753964"/>	Longitude: <input type="text" value="-84.426270"/>	Acreage	<input type="text" value="4.0000"/>
City	<input type="text" value="Dawson"/>	9-digit Zip**	Census Tract Number	<input type="text" value="1204.00"/>
Site is predominantly located:	<input type="text" value="Within City Limits"/>	County	QCT?	<input type="text" value="No"/> DDA? <input type="text" value="No"/>
In USDA Rural Area?	<input type="text" value="Yes"/> In DCA Rural County? <input type="text" value="No"/>	Overall:	HUD SA:	<input type="text" value="MSA"/> Albany

\* If street number unknown

Congressional	State Senate	State House	** Must be verified by applicant using following websites: Zip Codes <a href="http://zip4.usps.com/zip4/welcome.jsp">http://zip4.usps.com/zip4/welcome.jsp</a> Legislative Districts: <a href="http://votesmart.org/">http://votesmart.org/</a>
<input type="text" value="2"/>	<input type="text" value="12"/>	<input type="text" value="151"/>	

Political Jurisdiction	<input type="text" value="City of Dawson"/>		Website	<input type="text" value="http://cityofdawsonga.org/"/>
Name of Chief Elected Official	<input type="text" value="Christopher Wright"/>	Title	<input type="text" value="Mayor"/>	
Address	<input type="text" value="PO Box 190"/>		City	<input type="text" value="Dawson"/>
Zip+4	<input type="text" value="39842-0190"/>	Phone	<input type="text" value="(229) 995-4444"/>	

**V. PROJECT DESCRIPTION**

A. Type of Construction:			
New Construction	<input type="text" value="0"/>	Adaptive Reuse: <i>Non-historic</i>	<input type="text" value="0"/>
Substantial Rehabilitation	<input type="text" value="0"/>	Historic Rehab	<input type="text" value="0"/>
Acquisition/Rehabilitation	<input type="text" value="40"/> ----->	For Acquisition/Rehabilitation, date of original construction:	<input type="text" value="1994"/>

**PART ONE - PROJECT INFORMATION - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**B. Mixed Use** No

**C. Unit Breakdown**

	PBRA	
Number of Low Income Units	40	40
Number of 50% Units	0	0
Number of 60% Units	40	40
Number of Unrestricted (Market) Units	0	
Total Residential Units	40	
Common Space Units	0	
Total Units	40	

**E. Buildings**

Number of Residential Buildings	7
Number of Non-Residential Buildings	1
Total Number of Buildings	8

**F. Total Residential Parking Spaces** 58

**D. Unit Area**

Total Low Income Residential Unit Square Footage	25,802
Total Unrestricted (Market) Residential Unit Square Footage	0
Total Residential Unit Square Footage	25,802
Total Common Space Unit Square Footage	0
Total Square Footage from Units	25,802
Total Common Area Square Footage from Nonresidential areas	2,098
Total Square Footage	27,900

**VI. TENANCY CHARACTERISTICS**

**A. Family or Senior** (if Senior, specify Elderly or HFOP) Elderly

**B. Mobility Impaired**

Nbr of Units Equipped:	2
Roll-In Showers	1

**C. Sight / Hearing Impaired** Nbr of Units Equipped: 1

(If no local zoning requirement: DCA minimum 1.5 spaces per unit for family projects, 1 per unit for senior projects)

If Other, specify:  

If combining Other with		Family	Elderly
Family or Sr, show # Units:		HFOP	Other
% of Total Units		5.0%	Required: 5%
% of Units for the Mobility-Impaired		50.0%	Required: 40%
% of Total Units		2.5%	Required: 2%

**VII. RENT AND INCOME ELECTIONS**

**A. Tax Credit Election** 40% of Units at 60% of AMI

**B. DCA HOME Projects Minimum Set-Aside Requirement (Rent & Income)** 20% of HOME-Assisted Units at 50% of AMI No

**VIII. SET ASIDES**

**A. LIHTC:** Nonprofit No

**B. HOME:** CHDO No (must be pre-qualified by DCA as CHDO)

**IX. COMPETITIVE POOL** N/A - 4% Bond

**X. TAX EXEMPT BOND FINANCED PROJECT**

Issuer:	Valdosta Housing Authority				Inducement Date:	March 21, 2016	
Office Street Address	610 E Ann Street				Applicable QAP:		
City	Valdosta	State	GA	Zip+4	31601-4090	T-E Bond \$ Allocated:	1,623,087
Contact Name	Mark Stalvey	Title	Executive Director		E-mail	mstalvey@valdostapha.org	
10-Digit Office Phone	(229) 242-4130	Direct line		Website			

**PART ONE - PROJECT INFORMATION - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**XI. AWARD LIMITATIONS FOR CURRENT DCA COMPETITIVE ROUND**

The following sections apply to all direct and indirect Owners, Developers and Consultants (Entity and Principal) :

A. Number of Applications Submitted:

B. Amount of Federal Tax Credits in All Applications:

C. Names of Projects in which an Owner, Developer and Consultant(s) and each of its principals has a direct or indirect Ownership interest:

Project Participant	Name of Project	Interest	Project Participant	Name of Project	Interest
1			7		
2			8		
3			9		
4			10		
5			11		
6			12		

D. Names of Projects in which the Owner, Developer and Consultant(s) and each of its principals is partnering with an inexperienced unrelated entity for purposes of meeting DCA Experience Requirements:

Project Participant	Name of Project	Project Participant	Name of Project
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

**XII. PRESERVATION**

A. Subsequent Allocation

Year of Original Allocation   
 Original GHFA/DCA Project Number   
 First Year of Credit Period   
 Expiring Tax Credit (15 Year)   
 Date all buildings will complete 15 yr Compliance pd

First Building ID Nbr in Project   
 Last Building ID Nbr in Project

B. Expiring Section 8

C. Expiring HUD

HUD funded affordable nonpublic housing project

HUD funded affordable public housing project

**PART ONE - PROJECT INFORMATION - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**XIII. ADDITIONAL PROJECT INFORMATION**

**A. PHA Units**

Is proposed project part of a local public housing replacement program?		No
Number of Public Housing Units reserved and rented to public housing tenants:		0
Nbr of Units Reserved and Rented to:	PHA Tenants w/ PBRA:	0
	Households on Waiting List:	0
		% of Total Residential Units
		0%
		% of Total Residential Units
		0%
Local PHA		
Street Address		
City	Zip+4	
Area Code / Phone	Email	
Contact		
Direct line		
Cellular		

**B. Existing properties: currently an Extension of Cancellation Option?**  If yes, expiration year:  Nbr yrs to forgo cancellation option:

New properties: to exercise an Extension of Cancellation Option?  If yes, expiration year:  Nbr yrs to forgo cancellation option:

**C. Is there a Tenant Ownership Plan?**

**D. Is the Project Currently Occupied?**  If Yes ----->:

Total Existing Units	40
Number Occupied	40
% Existing Occupied	100.00%

**E. Waivers and/or Pre-Approvals - have the following waivers and/or pre-approvals been approved by DCA?**

Amenities?	<input type="text"/>	Qualification Determination?	Yes
Architectural Standards?	<input type="text"/>	Payment and Performance Bond (HOME only)?	No
Sustainable Communities Site Analysis Packet or Feasibility study?	No	Other (specify):	Debt Coverage Ratio Yes
HOME Consent?	No	State Basis Boost (extraordinary circumstances)	No
Operating Expense?	<input type="text"/>	If Yes, new Limit is ----->:	<input type="text"/>
Credit Award Limitation (extraordinary circumstances)?	No	If Yes, new Limit is ----->:	<input type="text"/>

**F. Projected Place-In-Service Date**

Acquisition	March 15, 2018
Rehab	December 31, 2018
New Construction	<input type="text"/>

**XIV. APPLICANT COMMENTS AND CLARIFICATIONS**

**XV. DCA COMMENTS - DCA USE ONLY**

**PART TWO - DEVELOPMENT TEAM INFORMATION - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

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**I. OWNERSHIP INFORMATION**

**A. OWNERSHIP ENTITY**

Office Street Address  
City  
State  
10-Digit Office Phone / Ext.  
(Enter phone nbrs w/out using hyphens, parentheses, etc - ex: 1234567890)

Meadow Run II Dawson, LLC				Name of Principal	David Brown
3548 North Crossing Circle				Title of Principal	Manager
Valdosta		Fed Tax ID:	47-3471923	Direct line	
GA	Zip+4	31602-6408	Org Type:	For Profit	Cellular
(229) 244-0644	212	E-mail	dbrown@invmgt.com		

\* Must be verified by applicant using following website:

<http://zip4.usps.com/zip4/welcome.jsp>

**B. PROPOSED PARTNERSHIP INFORMATION**

**1. GENERAL PARTNER(S)**

a. Managing Gen'l Partner  
Office Street Address  
City  
State  
10-Digit Office Phone / Ext.

BFB General Partners, LLC				Name of Principal	David Brown
3548 North Crossing Circle				Title of Principal	Manager
Valdosta		Website	www.invmgt.com	Direct line	
GA	Zip+4	31602-6408		Cellular	(229) 292-1316
(229) 244-0644	212	E-mail	dbrown@invmgt.com		

b. Other General Partner  
Office Street Address  
City  
State  
10-Digit Office Phone / Ext.

				Name of Principal	
				Title of Principal	
		Website		Direct line	
	Zip+4			Cellular	
		E-mail			

c. Other General Partner  
Office Street Address  
City  
State  
10-Digit Office Phone / Ext.

				Name of Principal	
				Title of Principal	
		Website		Direct line	
	Zip+4			Cellular	
		E-mail			

**2. LIMITED PARTNERS (PROPOSED OR ACTUAL)**

a. Federal Limited Partner  
Office Street Address  
City  
State  
10-Digit Office Phone / Ext.

to be named Churchill Stateside Group, LLC entity				Name of Principal	Keith Gloeckl
601 W. Cleveland Street, Suite 850				Title of Principal	CEO
Clearwater		Website	www.csgfirst.com	Direct line	(727) 233-0564
FL	Zip+4	33755-4186		Cellular	(727) 480-4700
(727) 461-2200		E-mail	kgloeckl@csgfirst.com		

b. State Limited Partner  
Office Street Address  
City  
State  
10-Digit Office Phone / Ext.

to be named Churchill Stateside Group, LLC entity				Name of Principal	Keith Gloeckl
601 W. Cleveland Street, Suite 850				Title of Principal	CEO
Clearwater		Website	www.csgfirst.com	Direct line	(727) 233-0564
FL	Zip+4	33755-4186		Cellular	(727) 480-4700
(727) 461-2200		E-mail	kgloeckl@csgfirst.com		

**3. NONPROFIT SPONSOR**

Nonprofit Sponsor  
Office Street Address  
City  
State  
10-Digit Office Phone / Ext.

				Name of Principal	
				Title of Principal	
		Website		Direct line	
	Zip+4			Cellular	
		E-mail			

**PART TWO - DEVELOPMENT TEAM INFORMATION - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

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**II. DEVELOPER(S)**

**A. DEVELOPER**

Office Street Address  
City  
State  
10-Digit Office Phone / Ext.

DHM Developer, Inc.				Name of Principal	David Brown
3548 North Crossing Circle				Title of Principal	President
Valdosta		Website	www.invmgt.com	Direct line	
GA		Zip+4	31602-6408	Cellular	(229) 292-1316
(229) 244-0644	212	E-mail	dbrown@invmgt.com		

**B. CO-DEVELOPER 1**

Office Street Address  
City  
State  
10-Digit Office Phone / Ext.

				Name of Principal	
				Title of Principal	
		Website		Direct line	
		Zip+4		Cellular	
		E-mail			

**C. CO-DEVELOPER 2**

Office Street Address  
City  
State  
10-Digit Office Phone / Ext.

				Name of Principal	
				Title of Principal	
		Website		Direct line	
		Zip+4		Cellular	
		E-mail			

**D. DEVELOPMENT CONSULTANT**

Office Street Address  
City  
State  
10-Digit Office Phone / Ext.

				Name of Principal	
				Title of Principal	
		Website		Direct line	
		Zip+4		Cellular	
		E-mail			

**III. OTHER PROJECT TEAM MEMBERS**

**A. OWNERSHIP CONSULTANT**

Office Street Address  
City  
State  
10-Digit Office Phone / Ext.

				Name of Principal	
				Title of Principal	
		Website		Direct line	
		Zip+4		Cellular	
		E-mail			

**B. GENERAL CONTRACTOR**

Office Street Address  
City  
State  
10-Digit Office Phone / Ext.

McLain & Brown Construction Co., Inc.				Name of Principal	Houston Brown
3548 North Crossing Circle				Title of Principal	VP
Valdosta		Website	www.invmgt.com	Direct line	
GA		Zip+4	31602-6408	Cellular	
(229) 244-0644	213	E-mail	hbrown@invmgt.com		

**C. MANAGEMENT COMPANY**

Office Street Address  
City  
State  
10-Digit Office Phone / Ext.

Investors Management Company				Name of Principal	Becky Watson
3548 North Crossing Circle				Title of Principal	CFO
Valdosta		Website	www.invmgt.com	Direct line	
GA		Zip+4	31602-6408	Cellular	
(229) 244-0644	223	E-mail	bwatson@invmgt.com		



**PART TWO - DEVELOPMENT TEAM INFORMATION - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

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<b>D. ATTORNEY</b>		Coleman Talley, LLP		Name of Principal	Gregory Clark
Office Street Address	910 North Patterson Street			Title of Principal	
City	Valdosta	Website	www.colemantalley.com	Direct line	(229) 671-8260
State	GA	Zip+4	31601-4531	Cellular	(229) 834-9704
10-Digit Office Phone / Ext.	(229) 671-8260	E-mail	greg.clark@colemantalley.com		

<b>E. ACCOUNTANT</b>		Habif Arogeti & Wynne, PC		Name of Principal	Frank Gudger
Office Street Address	Five Concourse Parkway, Suite 1000			Title of Principal	Partner
City	Atlanta	Website	www.hawcpa.com	Direct line	(404) 898-8244
State	GA	Zip+4	30328-6132	Cellular	
10-Digit Office Phone / Ext.	(404) 892-9651	E-mail	frank.gudger@hawcpa.com		

<b>F. ARCHITECT</b>		Studio 8 Design Architects		Name of Principal	Robert Byington Jr
Office Street Address	2722 North Oak Street			Title of Principal	Managing Partner
City	Valdosta	Website	http://www.s8darchitects.com	Direct line	(229) 244-1188
State	GA	Zip+4	31602-1770	Cellular	
10-Digit Office Phone / Ext.	(229) 244-1188	E-mail	rbyington@s8darchitects.com		

**IV. OTHER REQUIRED INFORMATION (Answer each of the questions below for each participant listed below.)**

<b>A. LAND SELLER (If applicable)</b>		Dawson Elderly LP		Principal	David A. Brown	10-Digit Phone / Ext.	2292440644
Office Street Address	3548 North Crossing Circle			City	Valdosta		
State	GA	Zip+4	31602-6408	E-mail	dbrown@invmt.com		

**B. IDENTITY OF INTEREST**

Is there an ID of interest between:	Yes/No	If Yes, explain relationship in boxes provided below, and use Comment box at bottom of this tab or attach additional pages as needed:
1. Developer and Contractor?	Yes	The Developer Shareholders are also Shareholders and/or officers of the Contractor.
2. Buyer and Seller of Land/Property?	Yes	David A. Brown is a member of the general partner entity for both the Buyer and Seller.
3. Owner and Contractor?	Yes	The members of the General Partner Entity are Stockholders and/or officers of the Contractor
4. Owner and Consultant?	No	
5. Syndicator and Developer?	No	
6. Syndicator and Contractor?	No	
7. Developer and Consultant?	No	
8. Other	Yes	The members of the General Partner Entity are Stockholders and/or officers of the Property Management Company.

**PART TWO - DEVELOPMENT TEAM INFORMATION - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

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V. OTHER REQUIRED INFORMATION - *Continued* (Answer each of the questions below for each participant listed below.)

C. ADDITIONAL INFORMATION

Participant	1. Has any person, principal, or agent for this entity ever been convicted of a felony (Yes or No)?	2. Is entity a MBE/WBE?	3. Org Type (FP, NP, CHDO)	4. Project Ownership Percentage	5. Does this entity or a member of this entity have a conflict of interest with any member, officer, or employee of an entity that partners or contracts with the Applicant? If yes, explain briefly in boxes below and use Comment box at the bottom of this tab or attach explanation.	
	<i>If yes, explain</i> briefly in boxes below and either use Comment box or attach explanation.				Yes/No	Yes/No
Managing Genrl Prtnr	BFB General Partners, LLC	No	No	For Profit	0.0090%	Yes GP, Developer, Contractor and Management Agent have related members/officers: David A. Brown, Houston Brown, and Melanie Ferrell
Other Genrl Prtnr 1						
Other Genrl Prtnr 2						
Federal Ltd Partner	to be named CSG entity	No	No	For Profit	98.9910%	No
State Ltd Partner	to be named CSG entity	No	No	For Profit	1.0000%	No
NonProfit Sponsor						
Developer	DHM Developer, Inc.	No	No	For Profit	0.0000%	Yes GP, Developer, Contractor and Management Agent have related members/officers: David A. Brown, Houston Brown, and Melanie Ferrell
Co-Developer 1						
Co-Developer 2						
Owner Consultant						
Developer Consultant						
Contractor	McLain & Brown Construction Co., Inc.	No	No	For Profit	0.0000%	Yes GP, Developer, Contractor and Management Agent have related members/officers: David A. Brown, Houston Brown, Melanie Ferrell
Management Company	Investors Management Company	No	No	For Profit	0.0000%	Yes GP, Developer, Contractor and Management Agent have related members/officers: David A. Brown, Houston Brown, Melanie Ferrell
<b>Total</b>					<b>100.0000%</b>	

VI. APPLICANT COMMENTS AND CLARIFICATIONS

VI. DCA COMMENTS - DCA USE ONLY

<p>A to-be-named CSG Special Limited Partner shall own 0.001% of the 98.991% Federal Limited Partner interest.</p>	
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**PART THREE - SOURCES OF FUNDS - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**I. GOVERNMENT FUNDING SOURCES (check all that apply)**

Yes	Tax Credits		No	FHA Risk Share	No	Georgia TCAP *
No	Historic Rehab Credits		No	FHA Insured Mortgage	Yes	USDA 515
Yes	Tax Exempt Bonds: \$	1,623,087	No	Replacement Housing Funds	Yes	USDA 538
No	Taxable Bonds		No	McKinney-Vento Homeless	Yes	USDA PBRA
No	CDBG		No	FHLB / AHP *	No	Section 8 PBRA
No	HUD 811 Rental Assistance Demonstration (RAD)		No	NAHASDA	No	Other PBRA - Source: Specify Other PBRA Source here
No	DCA HOME * -- Amt \$		No	Neighborhood Stabilization Program *	No	National Housing Trust Fund
No	Other HOME * -- Amt \$		No	HUD CHOICE Neighborhoods	No	Other <b>Type</b> of Funding - describe <i>type/program</i> here
	Other HOME - Source	Specify Other HOME Source here				Specify <b>Administrator</b> of Other Funding Type here

\*This source may possibly trigger Uniform Relocation Act and/or HUD 104(d) reqmts. Check with source. For DCA HOME, refer to Relocation Manual. DCA HOME amount from DCA Consent Ltr.

**II. CONSTRUCTION FINANCING**

Financing Type	Name of Financing Entity	Amount	Effective Interest Rate	Term (In Months)
Mortgage A	Churchill Mortgage Investment LLC	825,000	4.900%	24
Mortgage B	USDA-RD (assumed 515 loan)	1,064,260	3.250%	360
Mortgage C				
Federal Grant				
State, Local, or Private Grant				
Deferred Developer Fees		345,604		
Federal Housing Credit Equity	to be named CSG entity	469,680		
State Housing Credit Equity	to be named CSG entity	334,800		
Other Type (specify)	Other Deferred Uses during rehab period	233,866		
Other Type (specify)	Borrower Equity	257,000		
Other Type (specify)				
<b>Total Construction Financing:</b>		<b>3,530,210</b>		
Total Construction Period Costs from Development Budget:		<b>2,742,133</b>		
Surplus / (Shortage) of Construction funds to Construction costs:		<b>788,077</b>		

**PART THREE - SOURCES OF FUNDS - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**III. PERMANENT FINANCING**

Financing Type	Name of Financing Entity	Principal Amount	Effective Int Rate	Term (Years)	Amort. (Years)	Annual Debt Service in Year One	Loan Type
Mortgage A (Lien Position 1)	Churchill Mortgage Investment LLC	825,000	4.900%	38	40	47,084	Amortizing
Mortgage B (Lien Position 2)	USDA-RD (assumed 515 loan)	1,064,260	3.250%	30	50		
Mortgage C (Lien Position 3)							
Other:							
Foundation or charity funding*							
Deferred Devlpr Fee	9.67% DHM Developer	43,150					

Total Cash Flow for Years 1 - 15: 42,718  
 DDF Percent of Cash Flow (Yrs 1-15) 101.012%  
 Cash flow covers DDF P&I? Yes

Source	Amount	Equity Check	+ / -	TC Equity % of TDC
Federal Grant				
State, Local, or Private Grant				
Federal Housing Credit Equity	782,800	782,845	-45.44	% of TDC
State Housing Credit Equity	558,000	557,966	34.44	22%
Historic Credit Equity				16%
Invstmt Earnings: T-E Bonds				38%
Invstmt Earnings: Taxable Bonds				
Income from Operations				
Other: Borrower Equity	257,000			
Other:				
Other:				
<b>Total Permanent Financing:</b>	<b>3,530,210</b>			
<b>Total Development Costs from Development Budget:</b>	<b>3,530,210</b>			
<b>Surplus/(Shortage) of Permanent funds to development costs:</b>	<b>0</b>			

\*Foundation or charity funding to cover costs exceeding DCA cost limit (see Appendix I, Section II).

**IV. APPLICANT COMMENTS AND CLARIFICATIONS**

**IV. DCA COMMENTS - DCA USE ONLY**

The construction/advance loan provided by Churchill Mortgage Investment LLC shall be guaranteed on a draw by draw basis via the USDA-RD 538 program. An interest only period shall be in effect for 24 months followed by amortizing payments based on 40 year amortization factor over a 38 year term.

The debt service on the assumed USDA-RD 515 loan has been deferred for a period of 20 years. The loan will be restructured so that the UPB at time of closing will be the new principal balance and the term will be set for 30 years with 50 year amortization. At the end of the 20-year deferral period, the entire principal and accrued interest is due and payable. However, it is anticipated that USDA-RD will extend the loan for the remainder of the 515 loan period if the loan is still outstanding at that time..

**PART FOUR - USES OF FUNDS - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**I. DEVELOPMENT BUDGET**

	<b>TOTAL COST</b>	<b>New Construction Basis</b>	<b>Acquisition Basis</b>	<b>Rehabilitation Basis</b>	<b>Amortizable or Non-Depreciable Basis</b>
<b>PRE-DEVELOPMENT COSTS</b>					
Property Appraisal	5,100			5,100	
Market Study	4,400			4,400	
Environmental Report(s)	12,879			12,879	
Soil Borings					
Boundary and Topographical Survey	5,000			5,000	
Zoning/Site Plan Fees					
Other: Capital Needs Assessment	5,400			5,400	
Other:					
Other:					
<i>Subtotal</i>	<b>32,779</b>	<b>-</b>	<b>-</b>	<b>32,779</b>	<b>-</b>
<b>ACQUISITION</b>					
Land	38,000				38,000
Site Demolition					
Acquisition Legal Fees (if existing structures)			849,332		316,928
Existing Structures	1,166,260				
<i>Subtotal</i>	<b>1,204,260</b>	<b>-</b>	<b>849,332</b>	<b>-</b>	<b>354,928</b>
<b>LAND IMPROVEMENTS</b>					
Site Construction (On-site)	Per acre: 11,472	45,886		45,886	
Site Construction (Off-site)					
<i>Subtotal</i>	<b>45,886</b>	<b>-</b>	<b>-</b>	<b>45,886</b>	<b>-</b>
<b>STRUCTURES</b>					
Residential Structures - New Construction					
Residential Structures - Rehab	1,035,792			1,035,792	
Accessory Structures (ie. community bldg, maintenance bldg, etc.) - New Constr					
Accessory Structures (ie. community bldg, maintenance bldg, etc.) - Rehab	78,904			78,904	
<i>Subtotal</i>	<b>1,114,696</b>	<b>-</b>	<b>-</b>	<b>1,114,696</b>	<b>-</b>
<b>CONTRACTOR SERVICES</b>					
Builder Profit:	DCA Limit 6.000% 69,635	14.000%	Proposed Builder Profit exceeds DCA Maximum!!!	69,635	
Builder Overhead	2.000% 23,212	6.000%		23,212	
General Requirements*	6.000% 69,635	2.000%		69,635	
*See QAP: General Requirements policy	14.000% 162,481	6.000%		162,482	
<i>Subtotal</i>	<b>162,482</b>	<b>-</b>	<b>-</b>	<b>162,482</b>	<b>-</b>
<b>OTHER CONSTRUCTION HARD COSTS (Non-GC work scope items done by Owner)</b>					
Other:					
<b>Total Construction Hard Costs</b>		<b>Average TCHC:</b>			
<b>1,323,064.00</b>		33,076.60 per Res'l unit		33,076.60 per unit	
		51.28 per Res'l unit SF		51.28 per unit sq ft	
				47.42 per total sq ft	
<b>CONSTRUCTION CONTINGENCY</b>					
Construction Contingency	7.00%	92,614		92,614	

**PART FOUR - USES OF FUNDS - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**I. DEVELOPMENT BUDGET** *(cont'd)*

	TOTAL COST	New Construction Basis	Acquisition Basis	Rehabilitation Basis	Amortizable or Non-Depreciable Basis
<b>CONSTRUCTION PERIOD FINANCING</b>					
Bridge Loan Fee					
Bridge Loan Interest					
Construction Loan Fee					
Construction Loan Interest	29,163			16,846	12,317
Construction Legal Fees					
Construction Period Inspection Fees	6,000			6,000	
Construction Period Real Estate Tax					
Construction Insurance					
Title and Recording Fees	2,500			2,500	
Payment and Performance bonds	11,606			11,606	
Other: Bond Interest Carry during Rehab Period	8,200			6,150	2,050
Other: USDA-RD guarantee fee owed during rehab period	4,125			4,125	
<i>Subtotal</i>	61,594	-	-	47,227	14,367
<b>PROFESSIONAL SERVICES</b>					
Architectural Fee - Design	20,500			20,500	
Architectural Fee - Supervision	2,500			2,500	
Green Building Consultant Fee Max: 20,000					
Green Building Program Certification Fee (LEED or Earthcraft)					
Accessibility Inspections and Plan Review	6,000			6,000	
Construction Materials Testing					
Engineering					
Real Estate Attorney	20,000			20,000	
Accounting	13,000			13,000	
As-Built Survey	5,000			5,000	
Other:					
<i>Subtotal</i>	67,000	-	-	67,000	-
<b>LOCAL GOVERNMENT FEES</b> <i>Avg per unit: 220</i>					
Building Permits	8,815			8,815	
Impact Fees					
Water Tap Fees <i>waived?</i>					
Sewer Tap Fees <i>waived?</i>					
<i>Subtotal</i>	8,815	-	-	8,815	-
<b>PERMANENT FINANCING FEES</b>					
Permanent Loan Fees	32,425				32,425
Permanent Loan Legal Fees	15,000				15,000
Title and Recording Fees	2,500				2,500
Bond Issuance Premium					
Cost of Issuance / Underwriter's Discount	38,300				38,300
Other:					
<i>Subtotal</i>	88,225				88,225

**PART FOUR - USES OF FUNDS - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**I. DEVELOPMENT BUDGET** *(cont'd)*

		TOTAL COST	New Construction Basis	Acquisition Basis	Rehabilitation Basis	Amortizable or Non-Depreciable Basis
<b>DCA-RELATED COSTS</b>			<b>DCA-RELATED COSTS</b>			
DCA HOME Loan Pre-Application Fee (\$1000 FP/JV, \$500 NP)						
Tax Credit Application Fee (\$6500 ForProf/JntVent, \$5500 NonProf)		5,000				5,000
DCA Waiver and Pre-approval Fees		1,594				1,594
LIHTC Allocation Processing Fee	7,527	7,527				7,527
LIHTC Compliance Monitoring Fee	32,000	32,000				32,000
DCA HOME Front End Analysis Fee (when ID of Interest; \$3000)						
DCA Final Inspection Fee (Tax Credit only - no HOME; \$3000)		3,000				3,000
Other:						
Other:						
	<i>Subtotal</i>	49,121				49,121
<b>EQUITY COSTS</b>			<b>EQUITY COSTS</b>			
Partnership Organization Fees						
Tax Credit Legal Opinion						
Syndicator Legal Fees						
Other: Due Diligence Fee		15,000				15,000
	<i>Subtotal</i>	15,000				15,000
<b>DEVELOPER'S FEE</b>			<b>DEVELOPER'S FEE</b>			
Developer's Overhead	0.000%					
Consultant's Fee	5.600%	25,000			25,000	
Guarantor Fees	0.000%					
Developer's Profit	94.400%	421,423		174,939	246,484	
	<i>Subtotal</i>	446,423	-	174,939	271,484	-
<b>START-UP AND RESERVES</b>			<b>START-UP AND RESERVES</b>			
Marketing		2,500				2,500
Rent-Up Reserves	30,026	-				
Operating Deficit Reserve:	85,656	93,000				93,000
Replacement Reserve						
Furniture, Fixtures and Equipment	Proposed Avg Per Unit: 200	8,000			8,000	
Other:						
	<i>Subtotal</i>	103,500	-	-	8,000	95,500
<b>OTHER COSTS</b>			<b>OTHER COSTS</b>			
Relocation		37,815			37,815	
Other:						
	<i>Subtotal</i>	37,815	-	-	37,815	-
<b>TOTAL DEVELOPMENT COST (TDC)</b>		<b>3,530,210</b>	<b>-</b>	<b>1,024,271</b>	<b>1,888,798</b>	<b>617,141</b>
<i>Average TDC Per:</i>	<i>Unit:</i>	88,255.25	<i>Square Foot:</i>	126.53		

WARNING! LIHTC Allocation Fee proposed is below minimum required.

**PART FOUR - USES OF FUNDS - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**II. TAX CREDIT CALCULATION - BASIS METHOD**

	New Construction Basis	4% Acquisition Basis	Rehabilitation Basis
<b>Subtractions From Eligible Basis</b>			
Amount of federal grant(s) used to finance qualifying development costs			
Amount of nonqualified nonrecourse financing			
Costs of Nonqualifying units of higher quality			
Nonqualifying excess portion of higher quality units			
Historic Tax Credits (Residential Portion Only)			
Other			
<b>Total Subtractions From Basis:</b>	<b>0</b>		<b>0</b>
<b>Eligible Basis Calculation</b>			
Total Basis	0	1,024,271	1,888,798
Less Total Subtractions From Basis (see above)	0		0
Total Eligible Basis	0	1,024,271	1,888,798
Eligible Basis Adjustment (DDA/QCT Location or State Designated Boost) Type: <<Select>>			100.00%
Adjusted Eligible Basis	0	1,024,271	1,888,798
Multiply Adjusted Eligible Basis by Applicable Fraction	100.00%	100.00%	100.00%
Qualified Basis	0	1,024,271	1,888,798
Multiply Qualified Basis by Applicable Credit Percentage		3.23%	3.23%
Maximum Tax Credit Amount	0	33,084	61,008
<b>Total Basis Method Tax Credit Calculation</b>		<b>94,092</b>	

**III. TAX CREDIT CALCULATION - GAP METHOD**

**Equity Gap Calculation**

Project Cost Limit (PCL) - Explain in Comments if Applicant's PCL calculation > QAP PCL.

Total Development Cost (TDC, PCL, or TDC less Foundation Funding; explain in Comments if TDC > PCL)

Subtract Non-LIHTC (excluding deferred fee) Source of Funds

Equity Gap

Divide Equity Gap by 10

Annual Equity Required

Enter Final Federal and State Equity Factors (not including GP contribution)

Total Gap Method Tax Credit Calculation

5,984,258	If TDC > QAP Total PCL, provide amount of funding from foundation or charitable organization to cover the cost exceeding the PCL:	Funding Amount	0	Hist Desig	If proposed project has Historic Designation, indicate below (Y/N):
3,530,210					
2,146,260					
1,383,950					

/ 10			
138,395	Federal		State
1.4250	= 0.8320	+	0.5930
97,119			

TAX CREDIT PROJECT MAXIMUM - Lower of Basis Method, Gap Method or DCA Limit:

94,092

TAX CREDIT REQUEST - Cannot exceed Tax Credit Project Maximum, but may be lower:

94,092

**IV. TAX CREDIT ALLOCATION - Lower of Tax Credit Request and Tax Credit Project Maximum**

94,092



PART FOUR - USES OF FUNDS - 2017-0 Meadow Run II Apartments, Dawson, Terrell County

V. APPLICANT COMMENTS AND CLARIFICATIONS

VI. DCA COMMENTS - DCA USE ONLY

The ineligible portion of the acquisition cost is included to account for cash accounts transferred to the new Owner.

Construction hard cost estimated by McLain & Brown Construction based on previous experience with similar projects. The source of the construction hard costs is from the AIA contract between the Applicant and the General Contractor. There is an Identity of Interest between the two entities.

The Cost of Issuance/Underwriter's Discount includes the following costs: Bond Counsel (\$11,250); Underwriter Counsel (\$6,250); Underwriter Fee (\$10,550); Issuer Fee (\$3,125); Issuer Counsel (\$1,563); Trustee Fee (\$469); Trustee Counsel (\$313); Verification Agent (\$94); Rating Agency (\$313); Bond TEFRA/Advisor Fee (\$1,250); and other miscellaneous bond costs (\$3,125). There is only one bond issuance on the 16-property portfolio; therefore, the costs above are allocated evenly among all properties.

The Final Federal and State Equity Factors are atypical since the equity contribution is part of a larger portfolio fund investment, and credits are allocated according to the needs of each transaction in the portfolio.

There is no Rent-Up Reserve since this is an in-place rehab with minimal tenant disruption, tenants will continue to pay rent, and all tenants are expected to be income-qualified to remain as tenants.

**PART FOUR (b) - OTHER COSTS - 2017-0 - Meadow Run II Apartments - Dawson - Terrell, County**

DCA requires the Applicant provide a narrative for all "Other" development costs listed on Part IV-Uses of Funds. For any amounts shown below the Applicant needs to provide an explanation of the cost incurred by the development. The narrative should be a brief description for DCA intended to justify its inclusion as a valid development cost. Further, if the "Other" cost is included into eligible basis, a second narrative is required describing its justification into tax credit basis. Expand row size as needed to show text.

**DEVELOPMENT COST SCHEDULE**

Section Name

Section's Other Line Item

**Description/Nature of Cost**

**Basis Justification**

**PRE-DEVELOPMENT COSTS**

Capital Needs Assessment

USDA-RD requires both a pre- and post-rehab Capital Needs Assessment Report as part of the 515 transfer and 538 application approval process. The post-rehab CNA report, as reviewed, revised and approved by USDA-RD, ensures adequate coverage of capital needs over a 20-year period which exceeds DCA's requirement of 15 years.

The CNA reports are required for determining the rehab scope of work and by DCA for an award of tax credits; therefore, the cost is deemed eligible.

Total Cost  Total Basis

0

Total Cost  Total Basis

0

Total Cost  Total Basis

**DEVELOPMENT COST SCHEDULE**

Section Name

Section's Other Line Item

**Description/Nature of Cost**

**Basis Justification**

**OTHER CONSTRUCTION HARD COSTS**

0

Total Cost  Total Basis

**CONSTRUCTION PERIOD FINANCING**

Bond Interest Carry during Rehab Period

Total Cost  Total Basis

Proceeds from the issuance/sale of tax exempt bonds shall be used to fund "good costs" associated with the acquisition and rehabilitation of the subject property. The entire amount of the bond proceeds are placed in an account held by Trustee and interest is owed until the bonds are deemed after Placed in Service. The amount included here is the estimated interest carry during the rehab period on the bond proceeds.

Only the portion of bond interest incurred during the rehab period (up to date of completion) is considered eligible.

USDA-RD guarantee fee owed during rehab period

Total Cost  Total Basis

RD requires payment of their guarantee fee on the advanced 538 funds during rehab period be built into the development budget and paid from third party sources of funds. The amount is based on 50bps x the funded amount of 538 guaranteed loan proceeds as of December in the loan funding cycle.

This is deemed an eligible cost since the cost is based on the guaranteed advanced funds used for rehab.

**PROFESSIONAL SERVICES**

0

Total Cost  Total Basis

**DEVELOPMENT COST SCHEDULE**

Section Name

Section's Other Line Item

**Description/Nature of Cost**

**Basis Justification**

**PERMANENT FINANCING FEES**

0

Total Cost

[Empty description box]

**DCA-RELATED COSTS**

0

Total Cost

[Empty description box]

0

Total Cost

[Empty description box]

**EQUITY COSTS**

Due Diligence Fee

Total Cost

The equity syndicator charges the partnership a due diligence fee of \$15,000 for costs associated with reviewing and approving the investment.

**DEVELOPMENT COST SCHEDULE**

**Section Name**

Section's Other Line Item

<b>Description/Nature of Cost</b>	<b>Basis Justification</b>
<hr/>	

**DEVELOPMENT COST SCHEDULE**

Section Name

Section's Other Line Item

**Description/Nature of Cost**

**Basis Justification**

**START-UP AND RESERVES**

0

USDA-RD requires funding of a Private Rental Assistance Reserve to subsidize rent increases for tenants that are occupying units not covered by the Section 521 Rental Assistance Program.

Total Cost  Total Basis

**OTHER COSTS**

0

Total Cost  Total Basis

**PART FIVE - UTILITY ALLOWANCES - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**DCA Utility Region for project: South**

*Note: Elderly allowances cannot be used except at properties that have 100% HUD PBRA and satisfy the DCA definition of "elderly"*

**I. UTILITY ALLOWANCE SCHEDULE #1**

Source of Utility Allowances  
Date of Utility Allowances

USDA-RD Approved Allowances		
December 14, 2017	Structure	MF

Utility	Fuel	Paid By (check one)		Tenant-Paid Utility Allowances by Unit Size (# Bdrms)					
		Tenant	Owner	Efficiency	1	2	3	4	
Heat	Electric	X							
Cooking	Electric	X							
Hot Water	Electric	X							
Air Conditioning	Electric	X			76	101			
Range/Microwave	Electric	X							
Refrigerator	Electric	X							
Other Electric	Electric	X			3	3			
Water & Sewer	Submetered*? <input type="checkbox"/> No	X			23	33			
Refuse Collection		X			28	28			
<b>Total Utility Allowance by Unit Size</b>					<b>0</b>	<b>130</b>	<b>165</b>	<b>0</b>	<b>0</b>

**II. UTILITY ALLOWANCE SCHEDULE #2**

Source of Utility Allowances  
Date of Utility Allowances

	Structure	

Utility	Fuel	Paid By (check one)		Tenant-Paid Utility Allowances by Unit Size (# Bdrms)					
		Tenant	Owner	Efficiency	1	2	3	4	
Heat	<<Select Fuel >>								
Cooking	<<Select Fuel >>								
Hot Water	<<Select Fuel >>								
Air Conditioning	Electric								
Range/Microwave	Electric								
Refrigerator	Electric								
Other Electric	Electric								
Water & Sewer	Submetered*? <input type="checkbox"/> <Select>								
Refuse Collection									
<b>Total Utility Allowance by Unit Size</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*New Construction units MUST be sub-metered.

**APPLICANT COMMENTS AND CLARIFICATIONS**

The USDA-RD UA is used since the property is partially financed via the 515 loan program. The monthly utility allowance prepared by USDA-RD does not differentiate between the uses of electricity (i.e. heat, a/c, cooking, hot water and lights). As such, the entire electricity allowance is included under air conditioning since this is

**DCA COMMENTS**

--







Building Type: Detached / SemiDetached  
(for **Cost Limit** purposes)

Row House

Walkup

Elevator

Historic

Historic

Historic

Historic

0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	38	2	0	0	0	40
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0

**Unit Square Footage:**

Low Income

Unrestricted  
Total Residential  
Common Space  
Total

60% AMI  
50% AMI  
Total

0	24,206	1,596	0	0	25,802
0	0	0	0	0	0
0	24,206	1,596	0	0	25,802
0	0	0	0	0	0
0	24,206	1,596	0	0	25,802
0	0	0	0	0	0
0	24,206	1,596	0	0	25,802

**III. ANCILLARY AND OTHER INCOME (annual amounts)**

Ancillary Income

525

Laundry, vending, app fees, etc. Actual pct of PGI:

0.25%

Other Income (OI) by Year:

**Included in Mgt Fee:**

Operating Subsidy

Other:

Total OI in Mgt Fee

**NOT Included in Mgt Fee:**

Property Tax Abatement

Other:

Total OI NOT in Mgt Fee

**Included in Mgt Fee:**

Operating Subsidy

Other:

Total OI in Mgt Fee

**NOT Included in Mgt Fee:**

Property Tax Abatement

Other:

Total OI NOT in Mgt Fee

**Included in Mgt Fee:**

Operating Subsidy

Other:

Total OI in Mgt Fee

**NOT Included in Mgt Fee:**

Property Tax Abatement

Other:

Total OI NOT in Mgt Fee

**Included in Mgt Fee:**

Operating Subsidy

Other:

Total OI in Mgt Fee

**NOT Included in Mgt Fee:**

Property Tax Abatement

Other:

Total OI NOT in Mgt Fee

	1	2	3	4	5	6	7	8	9	10
Operating Subsidy										
Other:										
Total OI in Mgt Fee	-	-	-	-	-	-	-	-	-	-
Property Tax Abatement										
Other:										
Total OI NOT in Mgt Fee	-	-	-	-	-	-	-	-	-	-
Operating Subsidy										
Other:										
Total OI in Mgt Fee	-	-	-	-	-	-	-	-	-	-
Property Tax Abatement										
Other:										
Total OI NOT in Mgt Fee	-	-	-	-	-	-	-	-	-	-
Operating Subsidy										
Other:										
Total OI in Mgt Fee	-	-	-	-	-	-	-	-	-	-
Property Tax Abatement										
Other:										
Total OI NOT in Mgt Fee	-	-	-	-	-	-	-	-	-	-
Operating Subsidy										
Other:										
Total OI in Mgt Fee	-	-	-	-	-	-	-	-	-	-
Property Tax Abatement										
Other:										
Total OI NOT in Mgt Fee	-	-	-	-	-	-	-	-	-	-

**IV. ANNUAL OPERATING EXPENSE BUDGET**

**On-Site Staff Costs**

Management Salaries & Benefits	20,920
Maintenance Salaries & Benefits	16,044
Support Services Salaries & Benefits	
Other (describe here)	
<b>Subtotal</b>	<b>36,964</b>

**On-Site Office Costs**

Office Supplies & Postage	1,400
Telephone	1,300
Travel	600
Leased Furniture / Equipment	1,000
Activities Supplies / Overhead Cost	
Misc Admin	350
<b>Subtotal</b>	<b>4,650</b>

**Maintenance Expenses**

Contracted Repairs	
General Repairs	
Grounds Maintenance	9,000
Extermination	3,099
Maintenance Supplies	8,300
Elevator Maintenance	
Redecorating	500
Other Maintenance	200
<b>Subtotal</b>	<b>21,099</b>

**On-Site Security**

Contracted Guard	
Electronic Alarm System	
<b>Subtotal</b>	<b>0</b>

**Professional Services**

Legal	500
Accounting	4,000
Advertising	250
Other (describe here)	
<b>Subtotal</b>	<b>4,750</b>

**Utilities (Avg\$/mth/unit)**

Electricity	11	5,300
Natural Gas	0	200
Water&Swr	2	912
Trash Collection		1,656
Other Utilities		25
<b>Subtotal</b>		<b>8,093</b>

**Taxes and Insurance**

Real Estate Taxes (Gross)*	12,572
Insurance**	8,426
Misc Fees/Assessments	150
<b>Subtotal</b>	<b>21,148</b>

**Management Fee:**

	<b>23,400</b>
629.03	<i>Average per unit per year</i>
52.42	<i>Average per unit per month</i>
(Mgt Fee - see Pro Forma, Sect 1, Operating Assumptions)	

**WARNING!**  
OE below  
required  
minimum.

**TOTAL OPERATING EXPENSES** **120,104**

*Average per unit* 3,002.60  
*Total OE Required*

**Replacement Reserve (RR)** **14,000**

Proposed average RR/unit amount:	350
----------------------------------	-----

**Minimum Replacement Reserve Calculation**

Unit Type	Units x RR Min	Total by Type
Multifamily		
Rehab	40 units x \$350 =	14,000
New Constr	0 units x \$250 =	0
SF or Duplex	0 units x \$420 =	0
Historic Rhb	0 units x \$420 =	0
<b>Totals</b>	<b>40</b>	<b>14,000</b>

**TOTAL ANNUAL EXPENSES** **134,104**

**V. APPLICANT COMMENTS AND CLARIFICATIONS**

PBRA/USDA Subsidy - the units identified in the rent roll above have Section 521 Rental Assistance in which the tenant portion of rent is equal to 30% of Total Household Income with USDA-RD subsidizing the remaining rent payment owed. The rents used in the application are the rents approved by USDA-RD in their review of the transfer & assumption of the existing 515 debt.

Real Estate Taxes - based on current assessment and millage rate inflated by 10%

Insurance - based on prior year premium inflated by 5%.

OE BELOW REQUIRED MINIMUM WARNING - This should not be a warning since the Subject has USDA 515 financing. Per Exhibit A to Appendix I 1. a) v., the minimum is \$3,000 per unit for projects that include 515 USDA loans as a funding source.

**VI. DCA COMMENTS**

**PART SEVEN - OPERATING PRO FORMA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**I. OPERATING ASSUMPTIONS**

Revenue Growth	2.00%
Expense Growth	3.00%
Reserves Growth	3.00%
Vacancy & Collection Loss	7.00%
Ancillary Income Limit	2.00%

**Please Note:** Green-shaded cells are unlocked for your use and contain references/formulas that may be overwritten if needed.

Asset Management Fee Amount (include total charged by all lenders/investors)	2,000	Yr 1 Asset Mgt Fee Percentage of EGI:	-1.04%
Property Mgt Fee Growth Rate (choose one):		Yr 1 Prop Mgt Fee Percentage of EGI:	12.16%
Expense Growth Rate (3.00%)	Yes	--> If Yes, indicate Yr 1 Mgt Fee Amt:	23,400
Percent of Effective Gross Income	No	--> If Yes, indicate actual percentage:	

**II. OPERATING PRO FORMA**

Year	1	2	3	4	5	6	7	8	9	10
Revenues	206,400	210,528	214,739	219,033	223,414	227,882	232,440	237,089	241,830	246,667
Ancillary Income	525	536	546	557	568	580	591	603	615	627
Vacancy	(14,485)	(14,774)	(15,070)	(15,371)	(15,679)	(15,992)	(16,312)	(16,638)	(16,971)	(17,311)
Other Income (OI)	-	-	-	-	-	-	-	-	-	-
OI Not Subject to Mgt Fee	-	-	-	-	-	-	-	-	-	-
Expenses less Mgt Fee	(96,704)	(99,605)	(102,593)	(105,671)	(108,841)	(112,106)	(115,470)	(118,934)	(122,502)	(126,177)
Property Mgmt	(23,400)	(24,102)	(24,825)	(25,570)	(26,337)	(27,127)	(27,941)	(28,779)	(29,642)	(30,532)
Reserves	(14,000)	(14,420)	(14,853)	(15,298)	(15,757)	(16,230)	(16,717)	(17,218)	(17,735)	(18,267)
NOI	58,336	58,162	57,944	57,680	57,368	57,006	56,592	56,122	55,596	55,008
Mortgage A	(51,209)	(51,154)	(51,096)	(51,036)	(50,973)	(50,907)	(50,838)	(50,766)	(50,691)	(50,613)
Mortgage B	-	-	-	-	-	-	-	-	-	-
Mortgage C	-	-	-	-	-	-	-	-	-	-
D/S Other Source, not DDF	-	-	-	-	-	-	-	-	-	-
DCA HOME Cash Resrv.										
Asset Mgmt	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
Cash Flow	5,128	5,008	4,848	4,644	4,395	4,099	3,753	3,356	2,905	2,395
DCR Mortgage A	1.14	1.14	1.13	1.13	1.13	1.12	1.11	1.11	1.10	1.09
DCR Mortgage B										
DCR Mortgage C										
DCR Other Source										
Total DCR	1.14	1.14	1.13	1.13	1.13	1.12	1.11	1.11	1.10	1.09
Oper Exp Coverage Ratio	1.44	1.42	1.41	1.39	1.38	1.37	1.35	1.34	1.33	1.31
Mortgage A Balance	813,971	802,445	790,401	777,815	764,662	750,918	736,555	721,546	705,861	689,470
Mortgage B Balance	1,099,368	1,135,635	1,173,098	1,211,797	1,251,772	1,293,066	1,335,722	1,379,786	1,425,303	1,472,322
Mortgage C Balance										
Other Source Balance										

**PART SEVEN - OPERATING PRO FORMA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**I. OPERATING ASSUMPTIONS**

Revenue Growth	2.00%
Expense Growth	3.00%
Reserves Growth	3.00%
Vacancy & Collection Loss	7.00%
Ancillary Income Limit	2.00%

**Please Note:** Green-shaded cells are unlocked for your use and contain references/formulas that may be overwritten if needed.

Asset Management Fee Amount (include total charged by all lenders/investors)	2,000	Yr 1 Asset Mgt Fee Percentage of EGI:	-1.04%
Property Mgt Fee Growth Rate (choose one):		Yr 1 Prop Mgt Fee Percentage of EGI:	12.16%
Expense Growth Rate (3.00%)	Yes	--> If Yes, indicate Yr 1 Mgt Fee Amt:	23,400
Percent of Effective Gross Income	No	--> If Yes, indicate actual percentage:	

**II. OPERATING PRO FORMA**

Year	11	12	13	14	15	16	17	18	19	20
Revenues	251,600	256,632	261,765	267,000	272,340	277,787	283,343	289,010	294,790	300,686
Ancillary Income	640	653	666	679	693	707	721	735	750	765
Vacancy	(17,657)	(18,010)	(18,370)	(18,738)	(19,112)	(19,495)	(19,884)	(20,282)	(20,688)	(21,102)
Other Income (OI)	-	-	-	-	-	-	-	-	-	-
OI Not Subject to Mgt Fee	-	-	-	-	-	-	-	-	-	-
Expenses less Mgt Fee	(129,962)	(133,861)	(137,877)	(142,013)	(146,273)	(150,662)	(155,182)	(159,837)	(164,632)	(169,571)
Property Mgmt	(31,448)	(32,391)	(33,363)	(34,364)	(35,395)	(36,456)	(37,550)	(38,677)	(39,837)	(41,032)
Reserves	(18,815)	(19,379)	(19,961)	(20,559)	(21,176)	(21,812)	(22,466)	(23,140)	(23,834)	(24,549)
NOI	54,359	53,644	52,860	52,005	51,076	50,070	48,982	47,809	46,549	45,197
Mortgage A	(50,531)	(50,445)	(50,356)	(50,262)	(50,165)	(50,062)	(49,956)	(49,844)	(49,728)	(49,606)
Mortgage B	-	-	-	-	-	-	-	-	-	-
Mortgage C	-	-	-	-	-	-	-	-	-	-
D/S Other Source,not DDF	-	-	-	-	-	-	-	-	-	-
DCA HOME Cash Resrv.										
Asset Mgmt	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
Cash Flow	1,828	1,199	504	(257)	(1,089)	(1,992)	(2,974)	(4,035)	(5,179)	(6,409)
DCR Mortgage A	1.08	1.06	1.05	1.03	1.02	1.00	0.98	0.96	0.94	0.91
DCR Mortgage B										
DCR Mortgage C										
DCR Other Source										
Total DCR	1.08	1.06	1.05	1.03	1.02	1.00	0.98	0.96	0.94	0.91
Oper Exp Coverage Ratio	1.30	1.29	1.28	1.26	1.25	1.24	1.23	1.22	1.20	1.19
Mortgage A Balance	672,342	654,443	635,739	616,192	595,766	574,421	552,116	528,806	504,448	478,993
Mortgage B Balance	1,520,891	1,571,063	1,622,890	1,676,427	1,731,730	1,788,857	1,847,869	1,908,827	1,971,796	2,036,843
Mortgage C Balance										
Other Source Balance										

**PART SEVEN - OPERATING PRO FORMA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**I. OPERATING ASSUMPTIONS**

Revenue Growth	2.00%
Expense Growth	3.00%
Reserves Growth	3.00%
Vacancy & Collection Loss	7.00%
Ancillary Income Limit	2.00%

**Please Note:** Green-shaded cells are unlocked for your use and contain references/formulas that may be overwritten if needed.

Asset Management Fee Amount (include total charged by all lenders/investors)	2,000	Yr 1 Asset Mgt Fee Percentage of EGI:	-1.04%
Property Mgt Fee Growth Rate (choose one):		Yr 1 Prop Mgt Fee Percentage of EGI:	12.16%
Expense Growth Rate (3.00%)	Yes	--> If Yes, indicate Yr 1 Mgt Fee Amt:	23,400
Percent of Effective Gross Income	No	--> If Yes, indicate actual percentage:	

**II. OPERATING PRO FORMA**

Year	21	22	23	24	25	26	27	28	29	30
Revenues	306,700	312,834	319,090	325,472	331,981	338,621	345,393	352,301	359,347	366,534
Ancillary Income	780	796	812	828	844	861	879	896	914	932
Vacancy	(21,524)	(21,954)	(22,393)	(22,841)	(23,298)	(23,764)	(24,239)	(24,724)	(25,218)	(25,723)
Other Income (OI)	-	-	-	-	-	-	-	-	-	-
OI Not Subject to Mgt Fee	-	-	-	-	-	-	-	-	-	-
Expenses less Mgt Fee	(174,658)	(179,898)	(185,295)	(190,854)	(196,579)	(202,477)	(208,551)	(214,808)	(221,252)	(227,889)
Property Mgmt	(42,263)	(43,531)	(44,837)	(46,182)	(47,567)	(48,994)	(50,464)	(51,978)	(53,538)	(55,144)
Reserves	(25,286)	(26,044)	(26,825)	(27,630)	(28,459)	(29,313)	(30,192)	(31,098)	(32,031)	(32,992)
NOI	43,749	42,202	40,551	38,793	36,923	34,935	32,826	30,590	28,222	25,719
Mortgage A	(49,479)	(49,346)	(49,207)	(49,061)	(48,910)	(48,751)	(48,585)	(48,412)	(48,231)	(48,042)
Mortgage B	-	-	-	-	-	-	-	-	-	-
Mortgage C	-	-	-	-	-	-	-	-	-	-
D/S Other Source, not DDF	-	-	-	-	-	-	-	-	-	-
DCA HOME Cash Resrv.	-	-	-	-	-	-	-	-	-	-
Asset Mgmt	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
Cash Flow	(7,729)	(9,143)	(10,655)	(12,268)	(13,987)	(15,816)	(17,760)	(19,822)	(22,009)	(24,323)
DCR Mortgage A	0.88	0.86	0.82	0.79	0.75	0.72	0.68	0.63	0.59	0.54
DCR Mortgage B										
DCR Mortgage C										
DCR Other Source										
Total DCR	0.88	0.86	0.82	0.79	0.75	0.72	0.68	0.63	0.59	0.54
Oper Exp Coverage Ratio	1.18	1.17	1.16	1.15	1.14	1.12	1.11	1.10	1.09	1.08
Mortgage A Balance	452,393	424,596	395,548	365,193	333,472	300,323	265,682	229,483	191,654	152,124
Mortgage B Balance	2,104,036	2,173,445	2,245,143	2,319,207	2,395,714	2,474,745	2,556,384	2,640,715	2,727,828	2,817,815
Mortgage C Balance										
Other Source Balance										

**PART SEVEN - OPERATING PRO FORMA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**I. OPERATING ASSUMPTIONS**

Revenue Growth	2.00%
Expense Growth	3.00%
Reserves Growth	3.00%
Vacancy & Collection Loss	7.00%
Ancillary Income Limit	2.00%

**Please Note:** Green-shaded cells are unlocked for your use and contain references/formulas that may be overwritten if needed.

Asset Management Fee Amount (include total charged by all lenders/investors)	2,000	Yr 1 Asset Mgt Fee Percentage of EGI:	-1.04%
Property Mgt Fee Growth Rate (choose one):		Yr 1 Prop Mgt Fee Percentage of EGI:	12.16%
Expense Growth Rate (3.00%)	Yes	--> If Yes, indicate Yr 1 Mgt Fee Amt:	23,400
Percent of Effective Gross Income	No	--> If Yes, indicate actual percentage:	

**II. OPERATING PRO FORMA**

Year	31	32	33	34	35
Revenues	373,865	381,342	388,969	396,749	404,684
Ancillary Income	951	970	989	1,009	1,029
Vacancy	(26,237)	(26,762)	(27,297)	(27,843)	(28,400)
Other Income (OI)	-	-	-	-	-
OI Not Subject to Mgt Fee	-	-	-	-	-
Expenses less Mgt Fee	(234,726)	(241,768)	(249,021)	(256,491)	(264,186)
Property Mgmt	(56,798)	(58,502)	(60,257)	(62,065)	(63,927)
Reserves	(33,982)	(35,001)	(36,051)	(37,133)	(38,247)
NOI	23,073	20,280	17,333	14,226	10,953
Mortgage A	(47,844)	(47,638)	(47,422)	(47,196)	(46,961)
Mortgage B	-	-	-	-	-
Mortgage C	-	-	-	-	-
D/S Other Source, not DDF	-	-	-	-	-
DCA HOME Cash Resrv.					
Asset Mgmt	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
Cash Flow	(26,771)	(29,358)	(32,089)	(34,971)	(38,007)
DCR Mortgage A	0.48	0.43	0.37	0.30	0.23
DCR Mortgage B					
DCR Mortgage C					
DCR Other Source					
Total DCR	0.48	0.43	0.37	0.30	0.23
Oper Exp Coverage Ratio	1.07	1.06	1.05	1.04	1.03
Mortgage A Balance	110,814	67,645	22,534	(24,608)	(73,871)
Mortgage B Balance	2,910,771	3,006,793	3,105,982	3,208,444	3,314,286
Mortgage C Balance					
Other Source Balance					

**PART SEVEN - OPERATING PRO FORMA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**I. OPERATING ASSUMPTIONS**

Revenue Growth	2.00%
Expense Growth	3.00%
Reserves Growth	3.00%
Vacancy & Collection Loss	<input type="text" value="7.00%"/>
Ancillary Income Limit	2.00%

**Please Note:**   Green-shaded cells are unlocked for your use and contain references/formulas that may be overwritten if needed.

Asset Management Fee Amount (include total charged by all lenders/investors)	<input type="text" value="2,000"/>	Yr 1 Asset Mgt Fee Percentage of EGI:	-1.04%
Property Mgt Fee Growth Rate (choose one):		Yr 1 Prop Mgt Fee Percentage of EGI:	12.16%
Expense Growth Rate (3.00%)	<input type="text" value="Yes"/>	--> If Yes, indicate Yr 1 Mgt Fee Amt:	<input type="text" value="23,400"/>
Percent of Effective Gross Income	<input type="text" value="No"/>	--> If Yes, indicate actual percentage:	<input type="text"/>

**II. OPERATING PRO FORMA**

**III. Applicant Comments & Clarifications**

**IV. DCA Comments**

Vacancy and Collection Loss - USDA-RD allows the use of a vacancy and collection loss less than 7%. A vacancy rate of 5% was utilized for the Subject as approved by USDA-RD. As a result of applying the DCA 7% vacancy and collection loss threshold, the transaction fails to meet the DCA DSCR requirement (1.25 during entire initial compliance period) based on the Applicant's pro forma projections.

As outlined in the 2017 QAP threshold guidelines, DCA may waive its minimum debt coverage ratio for USDA 515 projects that clearly demonstrate feasibility, or reduce it to match other government program funding requirements provided that confirmation from the agency of the required DCR is included in their funding commitment. USDA-RD allows a combined DSCR on all mandatory-pay debt to be 1.15 (or higher if so required by the Lender). This is well below the DCA threshold of 1.25 per the QAP. As such, the Project does not meet the minimum DSCR requirement due to the debt being underwritten by the permanent lender at a lesser threshold. A pre-app waiver request was submitted.

The project will be feasible for all years in pro forma because USDA RD adjusts rents and expenses through an annual budget approval process to increase rents to sufficiently cover any potential increase in operating expenses. This annual USDA RD mandated budget approval process will make the project financially feasible for all the pro forma years outlined.

The Mortgage A (538) Annual Debt Service (ADS) shown above includes ADS based on the terms set forth in Part III, plus the 50bps ongoing USDA guarantee fee (UPB from prior year x 0.50%)



**PART EIGHT - THRESHOLD CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**Applicant Response** **DCA USE**

**FINAL THRESHOLD DETERMINATION (DCA Use Only)**

Disclaimer: DCA Threshold and Scoring section reviews pertain only to the corresponding funding round and have no effect on subsequent or future funding round scoring decisions.

*DCA's Overall Comments / Approval Conditions:*

1.)
2.)
3.)
4.)
5.)
6.)
7.)
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9.)
10.)
11.)
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14.)
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17.)
18.)
19.)
20.)

**1 PROJECT FEASIBILITY, VIABILITY ANALYSIS, AND CONFORMANCE WITH PLAN**

Pass?

*Threshold Justification per Applicant*

The project meets all of DCA's feasibility requirements as stated in the 2017 QAP.

*DCA's Comments:*

**PART EIGHT - THRESHOLD CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**Applicant Response** **DCA USE**

**FINAL THRESHOLD DETERMINATION (DCA Use Only)**

*Disclaimer: DCA Threshold and Scoring section reviews pertain only to the corresponding funding round and have no effect on subsequent or future funding round scoring decisions.*

**2 COST LIMITS**

*NOTE: Unit counts are linked to Rent Chart in Part VI Revenues & Expenses Tab. Cost Limit Per Unit totals by unit type are auto-calculated.*

**New Construction and Acquisition/Rehabilitation**

**Historic Rehab or Transit-Oriented Devlpmt qualifying for Historic Preservation or TOD pt(s)**

Unit type	Nbr Units	Unit Cost Limit total by Unit Type	Nbr Units	Unit Cost Limit total by Unit Type
<b>Detached/Se mi-Detached</b>				
Efficiency	0	120,264 x 0 units = 0	0	132,290 x 0 units = 0
1 BR	1	157,510 x 0 units = 0	0	173,261 x 0 units = 0
2 BR	2	191,153 x 0 units = 0	0	210,268 x 0 units = 0
3 BR	3	233,904 x 0 units = 0	0	257,294 x 0 units = 0
4 BR	4	275,297 x 0 units = 0	0	302,826 x 0 units = 0
<i>Subtotal</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<b>Row House</b>				
Efficiency	0	112,781 x 0 units = 0	0	124,059 x 0 units = 0
1 BR	38	147,999 x 38 units = 5,623,962	0	162,798 x 0 units = 0
2 BR	2	180,148 x 2 units = 360,296	0	198,162 x 0 units = 0
3 BR	3	221,709 x 0 units = 0	0	243,879 x 0 units = 0
4 BR	4	263,370 x 0 units = 0	0	289,707 x 0 units = 0
<i>Subtotal</i>	<i>40</i>	<i>5,984,258</i>	<i>0</i>	<i>0</i>
<b>Walkup</b>				
Efficiency	0	93,491 x 0 units = 0	0	102,840 x 0 units = 0
1 BR	1	129,089 x 0 units = 0	0	141,997 x 0 units = 0
2 BR	2	163,659 x 0 units = 0	0	180,024 x 0 units = 0
3 BR	3	213,583 x 0 units = 0	0	234,941 x 0 units = 0
4 BR	4	266,118 x 0 units = 0	0	292,729 x 0 units = 0
<i>Subtotal</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<b>Elevator</b>				
Efficiency	0	97,421 x 0 units = 0	0	107,163 x 0 units = 0
1 BR	1	136,390 x 0 units = 0	0	150,029 x 0 units = 0
2 BR	2	175,358 x 0 units = 0	0	192,893 x 0 units = 0
3 BR	3	233,811 x 0 units = 0	0	257,192 x 0 units = 0
4 BR	4	292,264 x 0 units = 0	0	321,490 x 0 units = 0
<i>Subtotal</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<b>Total Per Construction Type</b>	<b>40</b>	<b>5,984,258</b>	<b>0</b>	<b>0</b>

Pass?

Is this Criterion met?

MSA for Cost Limit purposes:

**Albany**

Tot Development Costs:

**3,530,210**

Cost Waiver Amount:

Historic Preservation Pts

**0**

Community Transp Opt Pts

**0**

**Project Cost Limit (PCL)**

**5,984,258**

Note: if a PUCL Waiver has been approved by DCA, that amount would supercede the amounts shown at left.

DCA's Comments:

**Total Development cost and construction cost are less than DCA's cost limits.**

**3 TENANCY CHARACTERISTICS**

This project is designated as:

**Elderly**

Pass?

DCA's Comments:

**The project will continue to operate as an elderly project.**

**4 REQUIRED SERVICES**

Pass?

A. Applicant certifies that they will designate the specific services and meet the additional policies related to services.

Does Applicant agree?

B. Specify at least 2 basic ongoing services from at least 2 categories below for Family projects, or at least 4 basic ongoing services from at least 3 categories below for Senior projects:

- 1) Social & recreational programs planned & overseen by project mgr Specify: **social, holiday and birthday parties, pot luck dinners, movie night, bingo, etc.**
- 2) On-site enrichment classes Specify: **computer training, financial training, arts and crafts**
- 3) On-site health classes Specify: **stress mgt., nutrition training, child health and development, smoking cessation, etc.**
- 4) Other services approved by DCA Specify:

C. For applications for rehabilitation of existing congregate supportive housing developments:

Name of behavioral health agency, continuum of care or service provider for which MOU is included: C.

DCA's Comments:

**Applicant agrees to identify the needs of the community and provide the required services for an elderly**

**PART EIGHT - THRESHOLD CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**Applicant Response DCA USE**

**FINAL THRESHOLD DETERMINATION (DCA Use Only)**

*Disclaimer: DCA Threshold and Scoring section reviews pertain only to the corresponding funding round and have no effect on subsequent or future funding round scoring decisions.*

**5 MARKET FEASIBILITY**

- A. Provide the name of the market study analyst used by applicant:
- B. Project absorption period to reach stabilized occupancy
- C. Overall Market Occupancy Rate
- D. Overall capture rate for tax credit units
- E. List DCA tax credit projects in close proximity to properties funded in 2014 or 2015. Include DCA project number and project name in each case.

Pass?	
A. Gill Group	
B. n/a	
C. 95.40%	
D. 2.00%	

Project Nbr	Project Name
1	None
2	

Project Nbr	Project Name
3	
4	

Project Nbr	Project Name
5	
6	

- F. Does the unit mix/rents and amenities included in the application match those provided in the market study?

F.	Yes	
----	-----	--

*Threshold Justification per Applicant*

The Project is a tenant-in-place rehabilitation of an existing apartment community. Occupancy is expected to remain near current levels during and after the rehab period.

*DCA's Comments:*

**6 APPRAISALS**

- A. Is there is an identity of interest between the buyer and seller of the project?
- B. Is an appraisal included in this application submission?  
If an appraisal is included, indicate Appraiser's Name and answer the following questions:
  - 1) Does it provide a land value?
  - 2) Does it provide a value for the improvements?
  - 3) Does the appraisal conform to USPAP standards?
  - 4) For LIHTC projects involving DCA HOME funds, does the total hard cost of the project exceed 90% of the as completed unencumbered appraised value of the property?
- C. If an identity of interest exists between the buyer and seller, did the seller purchase this property within the past three (3) years?
- D. Has the property been:
  - 1) Rezoned?
  - 2) Subdivided?
  - 3) Modified?

Pass?		
A.	Yes	
B.	Yes	
Appraiser's Name:	Gill Group	
1)	Yes	
2)	Yes	
3)	Yes	
4)		
C.	No	
D.		
1)	No	
2)	No	
3)	No	

*Threshold Justification per Applicant*

Appraisal is included in TAB 06 that meets all of DCA's requirements. Project does not include HOME funds.

*DCA's Comments:*

**PART EIGHT - THRESHOLD CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**Applicant Response DCA USE**

**FINAL THRESHOLD DETERMINATION (DCA Use Only)**

*Disclaimer: DCA Threshold and Scoring section reviews pertain only to the corresponding funding round and have no effect on subsequent or future funding round scoring decisions.*

**7 ENVIRONMENTAL REQUIREMENTS**

Pass?

A. Name of Company that prepared the Phase I Assessment in accordance with ASTM 1527-13:

A. **Gill Group/Spectrum Environmental**

B. Is a Phase II Environmental Report included?

B. **No**

C. Was a Noise Assessment performed?

C. **Yes**

- 1) If "Yes", name of company that prepared the noise assessment?
- 2) If "Yes", provide the maximum noise level on site in decibels over the 10 year projection:
- 3) If "Yes", what are the contributing factors in decreasing order of magnitude?

1) **Gill Group/Spectrum Environmental**  
2) **54.6**

The target property is not located within 5,000 feet of a railroad source or 15 miles of a military airport. However, the property is located within 1,000 feet of U.S. Highway 62 and within 5 miles of the Dawson Municipal Airport (16-I). The data collected from the records sources reference above were input into the HUD DNL Calculator. The resultant combined DNL for the site was calculated.

D. Is the subject property located in a:

D.

- 1) Brownfield?
- 2) 100 year flood plain / floodway?  
If "Yes":  
a) Percentage of site that is within a floodplain:  
b) Will any development occur in the floodplain?  
c) Is documentation provided as per Threshold criteria?

1) **No**  
2) **No**  
a)   
b)   
c)   
3) **No**

- 3) Wetlands?  
If "Yes":  
a) Enter the percentage of the site that is a wetlands:  
b) Will any development occur in the wetlands?  
c) Is documentation provided as per Threshold criteria?

a)   
b)   
c)   
4) **No**

4) State Waters/Streams/Buffers and Setbacks area?

E. Has the Environmental Professional identified any of the following on the subject property:

- 1) Lead-based paint? **No**
- 2) Noise? **No**
- 3) Water leaks? **No**
- 4) Lead in water? **No**
- 5) Endangered species? **No**
- 6) Historic designation? **No**
- 7) Vapor intrusion? **No**
- 8) Asbestos-containing materials? **No**

- 9) Mold? **No**
- 10) PCB's? **No**
- 11) Radon? **Yes**

12) Other (e.g., Native American burial grounds, etc.) - describe in box below:

**None**

F. Is all additional environmental documentation required for a HOME application included, such as:

- 1) Eight-Step Process for Wetlands and/or Floodplains required and included?
- 2) Has Applicant/PE completed the HOME and HUD Environmental Questionnaire?
- 3) Owner agrees that they must refrain from undertaking any activities that could have an adverse effect on the subject property?

1)   
2)   
3)   
G.

G. If HUD approval has been previously granted, has the HUD Form 4128 been included?

**Projects involving HOME funds must also meet the following Site and Neighborhood Standards:**

H. The Census Tract for the property is characterized as [Choose either *Minority concentration* (50% or more minority), *Racially mixed* (25% - 49% minority), or *Non-minority* (less than 25% minority)]:

H. **<<Select>>** **<<Select>>**

I. List all contiguous Census Tracts:

I.

J. Is Contract Addendum included in Application?

J.

*Threshold Justification per Applicant*

**RADON - 2 of the 14 short term test results came back with readings above the 4.0 pCi/L threshold. Long term testing is being completed to confirm the short term test results in those two units. Remediation**

*DCA's Comments:*

**PART EIGHT - THRESHOLD CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**Applicant Response** **DCA USE**

**FINAL THRESHOLD DETERMINATION (DCA Use Only)**

*Disclaimer: DCA Threshold and Scoring section reviews pertain only to the corresponding funding round and have no effect on subsequent or future funding round scoring decisions.*

**8 SITE CONTROL**

- A. Is site control provided through **November 30, 2017?** Expiration Date:
- B. Form of site control:
- C. Name of Entity with site control:
- D. Is there any Identity of Interest between the entity with site control and the applicant?

Pass?	Yes	
A.	Yes	
B.	<<Select>>	
C.		
D.	Yes	

*Threshold Justification per Applicant*

Applicant has site control through purchase and sales agreement. Identity of Interest has been disclosed.

*DCA's Comments:*

**9 SITE ACCESS**

- A. Does this site provide a specified entrance that is legally accessible by paved roads and are the appropriate drawings, surveys, photographs and other documentation reflecting such paved roads included in the electronic application binder?
- B. If access roads are not in place, does the application contain documentation evidencing local government approval to pave the road, a commitment for funding, and the timetable for completion of such paved roads?
- C. If the road is going to be paved by the applicant, are these costs documented in the submitted electronic application binder and reflected in the development budget provided in the core application?
- D. If use of private drive proposed, is site control of private drive documented by proof of ownership or by a properly executed easement on private drive, and are the plans for paving private drive, including associated development costs, adequately addressed in Application?

Pass?	Yes	
A.	Yes	
B.		
C.		
D.		

*Threshold Justification per Applicant*

Site is an existing apartment property legally accessible by an existing paved public road.

*DCA's Comments:*

**10 SITE ZONING**

- A. Is Zoning in place at the time of this application submission?
- B. Does zoning of the development site conform to the site development plan?
- C. Is the zoning confirmed, in writing, by the authorized Local Government official?
  - If "Yes":
    - 1) Is this written confirmation included in the Application?
    - 2) Does the letter include the zoning *and* land use classification of the property?
    - 3) Is the letter accompanied by a clear explanation of the requirements (include a copy of the applicable sections of the zoning ordinance highlighted for the stated classification)?
    - 4) Is the letter accompanied by all conditions of these zoning and land use classifications?
    - 5) If project is requesting HOME or HUD funds, does Local Government official also comment on whether project will include development of prime or unique farmland?
- D. Is documentation provided (on the Architectural Site Conceptual Development Plan either graphically or in written form) that demonstrates that the site layout conforms to any moratoriums, density, setbacks or other requirements?
- E. Are all issues and questions surrounding the zoning and land use classification clearly defined prior to this application submission?

Pass?	Yes	
A.	Yes	
B.	Yes	
C.	Yes	
1)	Yes	
2)	Yes	
3)	Yes	
4)	Yes	
5)		
D.	Yes	
E.	Yes	

*Threshold Justification per Applicant*

The proposed project is an acquisition and rehabilitation of an existing multi-family property. No new construction involved. Zoning letter is included in TAB 10.

*DCA's Comments:*

**PART EIGHT - THRESHOLD CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**Applicant Response DCA USE**

**FINAL THRESHOLD DETERMINATION (DCA Use Only)**

*Disclaimer: DCA Threshold and Scoring section reviews pertain only to the corresponding funding round and have no effect on subsequent or future funding round scoring decisions.*

**11 OPERATING UTILITIES**

A. Check applicable utilities and enter provider name:

1) Gas

n/a

*Threshold Justification per Applicant*

2) Electric

Georgia Power

Pass?

1) No

2) Yes

Georgia Power currently provides electricity to site and will continue to provide electricity to site after rehab.

*DCA's Comments:*

**12 PUBLIC WATER/SANITARY SEWER/STORM SEWER**

A. 1) Is there a Waiver Approval Letter From DCA included in this application for this criterion as it pertains to single-family detached Rural projects?

A1) No

2) If Yes, is the waiver request accompanied by an engineering report confirming the availability of water and the percolation of the soil?

2) Yes

B. Check all that are available to the site and enter provider name:

1) Public water

City of Dawson

B1) Yes

2) Public sewer

City of Dawson

2) Yes

*Threshold Justification per Applicant*

City of Dawson currently provides water and sewer to site and will continue to provide water and sewer to site after rehab.

*DCA's Comments:*

**13 REQUIRED AMENITIES**

Is there a Pre-Approval Form from DCA included in this application for this criterion?

Pass?

Yes

A. Applicant agrees to provide following required Standard Site Amenities in conformance with DCA Amenities Guidebook (select one in each category):

A. Agree

1) Community area (select either community room or community building):

A1) Room

2) Exterior gathering area (if "Other", explain in box provided at right):

A2) <<Select>> Waived

3) On site laundry type:

A3) On-site laundry

B. Applicant agrees to provide the following required Additional Site Amenities to conform with the DCA Amenities Guidebook.

B. Agree

The nbr of additional amenities required depends on the total unit count: **1-125 units = 2 amenities, 126+ units = 4 amenities**

Additional Amenities

Additional Amenities (describe in space provided below)

Guidebook Met? DCA Pre-approved?

Additional Amenities (describe below)

Guidebook Met? DCA Pre-approve

1) Covered Pavilion with Picnic/ BBQ facilities

3) [Empty]

2) Waived

4) [Empty]

C. Applicant agrees to provide the following required Unit Amenities:

C. Agree

1) HVAC systems

1) Yes

2) Energy Star refrigerators

2) Yes

3) Energy Star dishwashers (not required in senior USDA or HUD properties)

3) No

4) Stoves

4) Yes

5) Microwave ovens

5) No

6) a. Powder-based stovetop fire suppression canisters installed above the range cook top, OR

6a) Yes

b. Electronically controlled solid cover plates over stove top burners

6b) No

D. If proposing a Senior project or Special Needs project, Applicant agrees to provide the following additional required Amenities:

D. Agree

1) Elevators are installed for access to all units above the ground floor.

1) Yes

2) Buildings more than two story construction have interior furnished gathering areas in several locations in the lobbies and/or corridors

2) Yes

3) a. 100% of the units are accessible and adaptable, as defined by the Fair Housing Amendments Act of 1988

3a) Yes

b. If No, was a DCA Architectural Standards waiver granted?

3b) [Empty]

*Threshold Justification per Applicant*

This is USDA elderly development so dishwashers not required. Exterior gathering area and second additional amenity have received DCA waiver approval.

*DCA's Comments:*

**PART EIGHT - THRESHOLD CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**Applicant Response** **DCA USE**

**FINAL THRESHOLD DETERMINATION (DCA Use Only)**

*Disclaimer: DCA Threshold and Scoring section reviews pertain only to the corresponding funding round and have no effect on subsequent or future funding round scoring decisions.*

**14 REHABILITATION STANDARDS (REHABILITATION PROJECTS ONLY)**

- A. Type of rehab (choose one):
- B. Date of Physical Needs Assessment (PNA):  
Name of consultant preparing PNA:  
Is 20-year replacement reserve study included?
- C. Performance Rpt indicates energy audit completed by qualified BPI Building Analyst?  
Name of qualified BPI Building Analyst or equivalent professional:
- D. DCA's Rehabilitation Work Scope form is completed, included in PNA tab, and clearly indicates percentages of each item to be either "demoed" or replaced:  
DCA Rehabilitation Work Scope form referenced above clearly addresses:
  1. All immediate needs identified in the PNA.
  2. All application threshold and scoring requirements
  3. All applicable architectural and accessibility standards.
  4. All remediation issues identified in the Phase I Environmental Site Assessment.
- E. Applicant understands that in addition to proposed work scope, the project must meet state and local building codes, DCA architectural requirements as set forth in the QAP and Manuals, and health and safety codes and requirements. **Applicant agrees?**

Pass?		
A.	Pre-Application Waiver	<<Select>>
B.	November 30, 2017	
	Gill Group	
C.		Yes
	Southern Home Energy Solutions, LLC	Yes
D.		Yes
1)		Yes
2)		Yes
3)		Yes
4)		Yes
E.		Agree

*Threshold Justification per Applicant*

All required rehabilitation reports are included.

*DCA's Comments:*

**15 SITE INFORMATION AND CONCEPTUAL SITE DEVELOPMENT PLAN**

- A. Is Conceptual Site Development Plan included in application and has it been prepared in accordance with all instructions set forth in the DCA Architectural Manual?  
Are all interior and exterior site related amenities required and selected in this application indicated on the Conceptual Site Development Plan?
- B. Location/Vicinity map delineates location point of proposed property (site geo coordinates) & shows entire municipality area (city limits, etc.)?
- C. Ground level color photos of proposed property & adjacent surrounding properties & structures are included, numbered, dated & have brief descriptions?  
Site Map delineates the approximate location point of each photo?
- D. Aerial color photos are current, have high enough resolution to clearly identify existing property & adjacent land uses, and delineate property boundaries?

Pass?		
A.	Yes	
	Yes	
B.	Yes	
C.	Yes	
	Yes	
D.	Yes	

*Threshold Justification per Applicant*

Our site plan conforms to all DCA requirements and all required photos and maps are in our application.

*DCA's Comments:*

**16 BUILDING SUSTAINABILITY**

- A. Applicant agrees that this proposed property must achieve a minimum standard for energy efficiency and sustainable building practices upon construction completion as set forth in the QAP and DCA Architectural Manual?
- B. Applicant agrees that the final construction documents must clearly indicate all components of the building envelope and all materials and equipment that meet the requirements set forth in the QAP and DCA Architectural Manual?

Pass?		
A.	Agree	
B.	Agree	

*Threshold Justification per Applicant*

Applicant will meet and exceed threshold sustainability requirements.

*DCA's Comments:*



**PART EIGHT - THRESHOLD CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**Applicant Response** **DCA USE**

**FINAL THRESHOLD DETERMINATION (DCA Use Only)**

*Disclaimer: DCA Threshold and Scoring section reviews pertain only to the corresponding funding round and have no effect on subsequent or future funding round scoring decisions.*

**17 ACCESSIBILITY STANDARDS**

- A. 1) Upon completion, will this project comply with all applicable Federal and State accessibility laws including but not limited to: The Fair Housing Amendments Act of 1988, Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, Georgia Fair Housing Law and Georgia Access Law as set forth in the 2015 Accessibility Manual? (When two or more accessibility standards apply, the applicant is required to follow and apply both standards so that a maximum accessibility is obtained.)
- 2) Owner understands that **DCA requires** the **Section 504** accessibility requirements to be incorporated into the design and construction of **ALL** new construction and/or rehabilitation projects selected under the 2017 Qualified Allocation Plan, regardless of whether or not the project will receive federal debt financing assistance (e.g., HOME). This constitutes a **higher standard of accessibility** than what may be required under federal laws. This means that all projects, including those financed with tax exempt bonds which receive an allocation of **4% tax credits** and **9% tax credits**-only projects, must incorporate at a minimum the requirements of the **Uniform Federal Accessibility Standards** into the design and construction of the project.
- 3) Owner claims that property is eligible for any of the stated statutory exemptions for any applicable federal, state, and local accessibility law? If so, support the claim with a legal opinion placed where indicated in Tabs Checklist.
- 4) Does this project comply with applicable DCA accessibility requirements detailed in the 2016 Architectural and Accessibility Manuals?
- B. 1) a. Will at least **5%** of the total units (but no less than one unit) be equipped for the mobility disabled, including wheelchair restricted residents?
- b. Roll-in showers will be incorporated into **40%** of the mobility equipped units (but no fewer than one unit)?
- 2) Will least an additional **2%** of the total units (but no less than one unit) be equipped for hearing and sight-impaired residents?
- C. Applicant will retain a DCA qualified consultant to monitor the project for accessibility compliance who will not be a member of the proposed Project Team nor have an Identify of Interest with any member of the proposed Project Team?

	Nbr of Units Equipped:	Minimum Required:	
		Nbr of Units	Percentage
1) a. Mobility Impaired	2	2	5%
1) b. Roll-In Showers	1	1	40%
2) Sight / Hearing Impaired	1	1	2%

Pass?		
A1).	Yes	
2)	Yes	
3)	No	
4)	Yes	
B1)a.	Yes	
b.	Yes	
2)	Yes	
C.	Yes	
C1).	Yes	
2).	Yes	
3).	Yes	
4).	Yes	

The DCA qualified consultant will perform the following: Name of Accessibility Consultant **Zeffert and Associates**

- 1) A pre-construction plan and specification review to determine that the proposed property will meet all required accessibility requirements. The Consultant report must be included with the Step 2 construction documents submitted to DCA. At a minimum, the report will include the initial comments from the consultant, all documents related to resolution of identified accessibility issues and a certification from the consultant that the plans appear to meet all accessibility requirements.
- 2) At least two training sessions for General Contractor and Subcontractors regarding accessibility requirements. One training must be on site.
- 3) An inspection of the construction site after framing is completed to determine that the property is following the approved plans and specifications as to accessibility. DCA must receive a copy of the report issued by the consultant as well as documentation that all issues, if any, have been resolved.
- 4) A final inspection of the property after completion of construction to determine that the property has been constructed in accordance with all accessibility requirements. DCA must receive a copy of the report issued by the consultant as well as documentation that all issues, if any, have been resolved prior to submission of the project cost certification.

*Threshold Justification per Applicant*

Applicant will comply with all DCA accessibility requirements.

DCA's Comments:



**PART EIGHT - THRESHOLD CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**Applicant Response**   **DCA USE**

**FINAL THRESHOLD DETERMINATION (DCA Use Only)**

Disclaimer: DCA Threshold and Scoring section reviews pertain only to the corresponding funding round and have no effect on subsequent or future funding round scoring decisions.

**18 ARCHITECTURAL DESIGN & QUALITY STANDARDS**

Is there a Waiver Approval Letter From DCA included in this application for this criterion?  
Does this application meet the Architectural Standards contained in the Application Manual for quality and longevity?

<b>Pass?</b>		
	<b>No</b>	
	<b>Yes</b>	

**A. Constructed and Rehabilitation Construction Hard Costs** - are the following minimum review standards for rehabilitation projects met or exceeded by this project?  
Rehabilitation projects will be considered for funding only if the per unit rehabilitation hard costs exceed \$25,000. The costs of furniture, fixtures, construction or rehabilitation of community buildings and common area amenities are not included in these amounts.

A.	<b>Yes</b>	
----	------------	--

**B. Standard Design Options for All Projects**

- 1) Exterior Wall Finishes (select one) Exterior wall faces will have an excess of 40% brick or stone on each total wall surface
  
- 2) Major Bldg Component Materials & Upgrades (select one) Upgraded roofing shingles, or roofing materials (warranty 30 years or greater)

B.		
1)	<b>Yes</b>	
2)	<b>Yes</b>	

**C. Additional Design Options** - not listed above, proposed by Applicant prior to Application Submittal in accordance with Exhibit A DCA Pre-application and Pre-Award Deadlines and Fee Schedule, and subsequently approved by DCA.

- 1)
- 2)

C.		
1)	<b>No</b>	
2)	<b>No</b>	

*Threshold Justification per Applicant*

Applicant will comply with all DCA architectural design and quality requirements.

*DCA's Comments:*

**19 QUALIFICATIONS FOR PROJECT TEAM (PERFORMANCE)**

- A. Did the Certifying Entity meet the experience requirement in 2016?
- B. Is there a pre-application Qualification of Project Team Determination from DCA included in this application for this criterion?
- C. Has there been any change in the Project Team since the initial pre-application submission?
- D. Did the project team request a waiver or waiver renewal of a Significant Adverse Event at pre-application?
- E. DCA's pre-application Qualification of Project's Team Determination indicated a status of (select one):

<b>Pass?</b>		
A.	<b>Yes</b>	
B.	<b>Yes</b>	
C.	<b>No</b>	
D.	<b>No</b>	

**F. DCA Final Determination**

- E. Certifying GP/Developer
- F. << Select Designation >>

*Threshold Justification per Applicant*

All required information submitted at pre-application. No changes in project team or adverse events since pre-application.

*DCA's Comments:*

**20 COMPLIANCE HISTORY SUMMARY**

- A. Was a pre-application submitted for this Determination at the Pre-Application Stage?
- B. If "Yes", has there been any change in the status of any project included in the CHS form?
- C. Has the Certifying Entity and all other project team members completed all required documents as listed in QAP Threshold Section XIX Qualifications for Project Participants?

<b>Pass?</b>		
A.	<b>Yes</b>	
B.	<b>No</b>	
C.	<b>Yes</b>	

*Threshold Justification per Applicant*

All required information submitted at pre-application. No changes in project team or adverse events since pre-application.

*DCA's Comments:*

**PART EIGHT - THRESHOLD CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**Applicant Response** **DCA USE**

**FINAL THRESHOLD DETERMINATION (DCA Use Only)**

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**21 ELIGIBILITY FOR CREDIT UNDER THE NON-PROFIT SET-ASIDE**

- A. Name of Qualified non-profit:
- B. Non-profit's Website:
- C. Is the organization a qualified non-profit, defined as a 501(c)(3) or 501(c)(4) organization, which is not affiliated with or controlled by a for-profit organization and has included the fostering of low income housing as one of its tax-exempt purposes?
- D. Will the qualified non-profit materially participate in the development and operation of the project as described in IRC Section 469(h) throughout the compliance period?
- E. Does the qualified non-profit own at least 51% of the GP's interest in the project and is the managing general partner of the ownership entity?
- F. Is this entity a corporation with 100 percent of the stock of such corporation held by one or more qualified non-profit organizations at all times during the period such corporation is in existence?
- G. **All Applicants:** Does the non-profit receive a percentage of the developer fee greater than or equal to its percentage of its ownership interest?  
 1) **CHDOS Only:** If the nonprofit entity is also a CHDO, is it a DCA-certified CHDO which must own 100% of the General Partnership entity?
- H. Is a copy of the GP joint venture agreement or GP operating agreement that provides the non-profit's GP interest and the Developer Fee amount included in the application?
- I. Is an opinion of a third party attorney who specializes in tax law on the non-profit's current federal tax exempt qualification status included in the Application? If such an opinion has been previously obtained, this requirement may be satisfied by submitting the opinion with documentation demonstrating that the non-profit's bylaws have not changed since the legal opinion was issued.

Pass?		

*Threshold Justification per Applicant*

N/A

*DCA's Comments:*

**22 ELIGIBILITY FOR HOME LOANS UNDER THE CHDO SET-ASIDE**

- A. Name of CHDO:  Name of CHDO Managing GP:
- B. Is a copy of the CHDO pre-qualification letter from DCA included in the Application?
- C. Is the CHDO either the sole general partner of the ownership entity or the managing member of the LLC general partner of the ownership entity (the CHDO must also exercise effective control of the project)?
- D. CHDO has been granted a DCA HOME consent?  DCA HOME Consent amount:

Pass?		

*Threshold Justification per Applicant*

N/A

*DCA's Comments:*

**23 REQUIRED LEGAL OPINIONS**

State legal opinions included in application using boxes provided.

- A. Credit Eligibility for Acquisition
- B. Credit Eligibility for Assisted Living Facility
- C. Non-profit Federal Tax Exempt Qualification Status
- D. Scattered Site Developments [as defined in Section 42(g)(7) of the Code and this QAP]
- E. Other (If Yes, then also describe):

Pass?		
	Yes	
	No	
	No	
	No	
	No	

*Threshold Justification per Applicant*

Legal opinion regarding acquisition credit included in application.

*DCA's Comments:*

**PART EIGHT - THRESHOLD CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

**Applicant Response**   **DCA USE**

**FINAL THRESHOLD DETERMINATION (DCA Use Only)**

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**24 RELOCATION AND DISPLACEMENT OF TENANTS**

<b>Pass?</b>		
A.	<b>No</b>	
B1)	<b>No</b>	
2)	<b>No</b>	
3)	<b>No</b>	
C.	<b>Yes</b>	

A. Does the Applicant anticipate displacing or relocating any tenants?

B. 1) Are any of the other sources (not DCA HOME) considered to be Federal Funding?

If Yes, applicant will need to check with the source of these funds to determine if this project will trigger the Uniform Relocation Act or 104(d).

2) If tenants will be displaced, has Applicant received DCA written approval and placed a copy where indicated in the Tabs Checklist?

3) Will any funding source used trigger the Uniform Relocation Act or HUD 104 (d) requirements?

C. Is sufficient comparable replacement housing identified in the relocation plan according to DCA relocation requirements?

D. Provide summary data collected from DCA Relocation Displacement Spreadsheet:

1) Number of Over Income Tenants

<b>0</b>	
----------	--

4) Number of Down units

<b>0</b>	
----------	--

2) Number of Rent Burdened Tenants

<b>2</b>	
----------	--

5) Number of Displaced Tenants

<b>0</b>	
----------	--

3) Number of Vacancies

<b>1</b>	
----------	--

E. Indicate Proposed Advisory Services to be used (see Relocation Manual for further explanation):

1) Individual interviews

<b>Yes</b>	
------------	--

3) Written Notifications

<b>Yes</b>	
------------	--

2) Meetings

<b>Yes</b>	
------------	--

4) Other - describe in box provided:

Threshold Justification per Applicant

Tenants will not have to be relocated. All interior work will be completed with tenants in-place. Rent burdened tenants will not have rent increased as a result of the rehab.

DCA's Comments:

**25 AFFIRMATIVELY FURTHERING FAIR HOUSING (AFFH)**

**Pass?**

If selected, does the Applicant agree to prepare and submit an AFFH Marketing plan that:

A. Incorporates outreach efforts to each service provider, homeless shelter or local disability advocacy organization in the county in which the project is located?

A.	<b>Agree</b>	
----	--------------	--

B. Has a strategy that affirmatively markets to persons with disabilities and the homeless?

B.	<b>Agree</b>	
----	--------------	--

C. Has a strategy that establishes and maintains relationships between the management agent and community service providers?

C.	<b>Agree</b>	
----	--------------	--

D. Includes a referral and screening process that will be used to refer tenants to the projects, the screening criteria that will be used, and makes reasonable accommodations to facilitate the admittance of persons with disabilities or the homeless into the project?

D.	<b>Agree</b>	
----	--------------	--

E. Includes marketing of properties to underserved populations 2-4 months prior to occupancy?

E.	<b>Agree</b>	
----	--------------	--

F. Includes making applications for affordable units available to public locations including at least one that has night hours?

F.	<b>Agree</b>	
----	--------------	--

G. Includes outreach to Limited English Proficiency groups for languages identified as being prevalent in the surrounding market area?

G.	<b>Agree</b>	
----	--------------	--

H. If selected, does the Applicant agree to provide reasonable accommodation for these tenants in the Property Management's tenant application? Leasing criteria must clearly facilitate admission and inclusion of targeted population tenants and must not violate federal or state fair housing laws.

H.	<b>Agree</b>	
----	--------------	--

Threshold Justification per Applicant

Applicant agrees to submit required AFFH plan and implement all required AFFH procedures.

DCA's Comments:

**26 OPTIMAL UTILIZATION OF RESOURCES**

**Pass?**

Threshold Justification per Applicant

Application is an optimal utilization of resources because it meets all the goals and policies set forth in the QAP providing safe, decent and affordable housing that is also viable

DCA's Comments:

**PART NINE - SCORING CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

REMINDER: Applicants must include comments in sections where points are claimed.

Disclaimer: DCA Threshold and Scoring section reviews pertain only to the corresponding funding round and have no effect on subsequent or future funding round scoring decisions.

Failure to do so will result in a one (1) point "Application Completeness" deduction.

<b>Score Value</b>	<b>Self Score</b>	<b>DCA Score</b>
	92	20
<b>TOTALS:</b>	10	10
A.	0	0
B.	0	0

**1. APPLICATION COMPLETENESS**

(Applicants start with 10 pts. Any points entered will be subtracted from score value)

- A. Missing or Incomplete Documents Organization** Number: 0
- B. Financial and Other Adjustments** Number: 0

For each missing or incomplete document, one (1) point will be deducted  
 One (1) pt deducted if not organized as set out in the Tab checklist and the Application Instructions  
 2-4 adjustments/revisions = one (1) pt deduction total; then (1) pt deducted for each add'l adjustment.

DCA's Comments:

Enter "1" for each item listed below.

	A. Missing or Illegible or Inaccurate Documents or Application Not Organized Correctly	Nbr	INCOMPLETE Documents:	Nbr	B. Financial adjustments/revisions:	Nbr
1		0		n/a		n/a
2						
3				included in 2		included in 2
4						included in 2
5				included in 4		
6						
7				included in 6		
8						
9				included in 8		
10						
11				included in 10		
12						

**PART NINE - SCORING CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

REMINDER: Applicants must include comments in sections where points are claimed.

Disclaimer: DCA Threshold and Scoring section reviews pertain only to the corresponding funding round and have no effect on subsequent or future funding round scoring decisions.

Failure to do so will result in a one (1) point "Application Completeness" deduction.

Score Value	Self Score	DCA Score
<b>TOTALS:</b>	92	20
	3	0

**2. DEEPER TARGETING / RENT / INCOME RESTRICTIONS**

Choose A or B.

**A. Deeper Targeting through Rent Restrictions**

Total Residential Units: **40**

Applicant agrees to set income limits at 50% AMI and gross rents at or below 30% of the 50% income limit for at least:

- 1. 15% of total residential units
- or 2. 20% of total residential units

Per Applicant	Per DCA
Nbr of Restricted Residential Units:	

Actual Percent of Residential Units:

Per Applicant	Per DCA
0.00%	0.00%
0.00%	0.00%

2	A.	0	0
1	1.	0	0
2	2.	0	0
3	B.	0	0
2	1.	0	0
1	2.	0	0

**B. Deeper Targeting through New PBRA Contracts**

Nbr of PBRA Residential Units:

- 1. 15% (at least) of residential units to have PBRA for 10+ yrs:
- 2. Application receives at least **3** points under Section VII. Stable Communities.

--	--

0.00%	0.00%
0	0

DCA's Comments:

**3. DESIRABLE AND UNDESIRABLE CHARACTERISTICS**

See QAP Scoring for requirements.

Is the completed and executed DCA Desirable/Undesirable Certification form included in the appropriate application tab, in both the original Excel version and signed PDF?

**A. Desirable Activities**

(1 or 2 pts each - see QAP)

**B. Bonus Desirable**

(1 pt - see QAP)

**C. Undesirable/Inefficient Site Activities/Characteristics**

(1 pt subtracted each)

Complete this section using results from completed current DCA Desirable/Undesirable Certification form. Submit this completed form in both Excel and signed PDF, where indicated in Tabs Checklist..

12	A.		
1	B.		
various	C.		

Scoring Justification per Applicant

DCA's Comments:

**4. COMMUNITY TRANSPORTATION OPTIONS**

See scoring criteria for further requirements and information

Evaluation Criteria

Competitive Pool chosen: **N/A - 4% Bond**

- 1. All community transportation services are accessible to tenants by Paved Pedestrian Walkways.
- 2. DCA has measured all required distances between a pedestrian site entrance and the transit stop along Paved Pedestrian Walkways.
- 3. Each residential building is accessible to the pedestrian site entrance via an on-site Paved Pedestrian Walkway.
- 4. Paved Pedestrian Walkway is in existence by Application Submission. If not, but is immediately adjacent to Applicant site, Applicant has submitted documents showing a construction timeline, commitment of funds, and approval from ownership entity of the land on which the Walkway will be built.
- 5. The Applicant has clearly marked the routes being used to claim points on the site map submitted for this section.
- 6. Transportation service is being publicized to the general public.

6	0	0
	Applicant Agrees?	DCA Agrees?

**PART NINE - SCORING CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

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<b>Score Value</b>	<b>Self Score</b>	<b>DCA Score</b>
<b>TOTALS: 92</b>	<b>20</b>	<b>20</b>

**Flexible Pool**

Choose **A or B.**

**A. Transit-Oriented Development**

Choose either option 1 or 2 under A.

1. Site is **owned** by local transit agency & is strategically targeted by agency to create housing with **on site or adjacent** access to public transportation
- OR 2. Site is **within one (1) mile\*** of a transit hub
3. Applicant in A1 or A2 above serves Family tenancy.

**B. Access to Public Transportation**

Choose only **one** option in B.

1. Site is **within 1/4 mile\*** of an established public transportation stop
- OR 2. Site is **within 1/2 mile\*** of an established public transportation stop
- OR 3. Site is **within one (1) mile\*** of an established public transportation stop

**Rural Pool**

4. **Publicly operated/sponsored and established transit service** (including on-call service onsite or fixed-route service within 1/2 mile of site entrance\*)

\*As measured from an entrance to the site that is accessible to pedestrians and connected by sidewalks or established pedestrian walkways to the transportation hub/stop.

Scoring Justification per Applicant

**For ALL options under this scoring criterion, regardless of Competitive Pool chosen, provide the information below for the transit agency/service:**

<< Enter transit agency/service name here >>	<Enter phone here>
<< Enter specific URL/webpage showing established <u>schedule</u> from transit agency website here >>	
<< Enter specific URL/webpage showing established <u>routes</u> from transit agency website (if different) here >>	

<b>6</b>	A.	0	0
<b>5</b>	1.		
<b>4</b>	2.		
<b>1</b>	3.		
<b>3</b>	B.	0	0
<b>3</b>	1.		
<b>2</b>	2.		
<b>1</b>	3.		
<b>2</b>	4.		

DCA's Comments:

**5. BROWNFIELD**

(With EPA/EPD Documentation)

See scoring criteria for further requirements and information

<b>2</b>		
	Yes/No	Yes/No
<b>C.</b>		

- Environmental regulatory agency which has designated site as a Brownfield and determined cleanup guidelines:
- Source of opinion ltr stating that property appears to meet requiremts for issuance of EPD No Further Action or Limitation of Liability ltr
- Has the estimated cost of the Environmental Engineer monitoring been included in the development budget?

DCA's Comments:

**6. SUSTAINABLE DEVELOPMENTS**

Choose only one. See scoring criteria for further requirements.

Competitive Pool chosen:

<Select a Sust Devlpmnt Certification>

N/A - 4% Bond

DCA's Green Building for Affordable Housing Training Course - Participation Certificate obtained?	Date of Course		<<Enter Participant's Name here>>	<<Enter Participant's Company Name here>>
	Date of Course		<<Enter Participant's Name here>>	<<Enter Participant's Company Name here>>

An active current version of draft scoring worksheet for development, illustrating compliance w/ minimum score required under program selected, is included in application?

- X** For Rehab developments - required Energy Audit Report submitted per current QAP? Date of Audit:  Date of Report:

**A. Sustainable Communities Certification**

Project seeks to obtain a sustainable community certification from the program chosen above?

**1. EarthCraft Communities**

Date that EarthCraft Communities Memorandum of Participation was executed for the development where the project is located:

**2. Leadership in Energy and Environmental Design for Neighborhood Development (LEED-ND v4)**

a) Date of project's Feasibility Study prepared by a nonrelated third party LEED AP:

<b>3</b>		0	0
<b>X</b>			
<b>2</b>	A.	Yes/No	Yes/No

**PART NINE - SCORING CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

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Score Value	Self Score	DCA Score
<b>TOTALS: 92</b>	<b>20</b>	<b>20</b>

b) Name of nonrelated third party LEED AP that prepared Feasibility Study:

**Commitments for Building Certification:**

- |   |    |                      |                      |
|---|----|----------------------|----------------------|
| 1. Project will comply with the program version in effect at the time that the drawings are prepared for permit review?             | 1. | <input type="text"/> | <input type="text"/> |
| 2. Project will meet program threshold requirements for Building Sustainability?  | 2. | <input type="text"/> | <input type="text"/> |
| 3. Owner will engage in tenant and building manager education in compliance with the point requirements of the respective programs? | 3. | <input type="text"/> | <input type="text"/> |

**B. Sustainable Building Certification** Project commits to obtaining a sustainable building certification from the program chosen above? 1 B.

**C. Exceptional Sustainable Building Certification** 3 C.  Yes/No  Yes/No

1. Project commits to obtaining a sustainable building certificate from certifying body demonstrating that project achieved highest level of certification chosen above? 1.

**D. High Performance Building Design** The proposed building design demonstrates: 1 D.  0  0

- |   |    |                      |                      |
|---|----|----------------------|----------------------|
| 1. A worst case HERS Index that is at least 15% lower than the ENERGY STAR Target Index?  | 1. | <input type="text"/> | <input type="text"/> |
| 2. A 10% improvement over the baseline building performance rating? The energy savings will be established following the Performance Rating Method outlined in ASHRAE 90.1-2010 Appendix G with additional guidance from the ENERGY STAR Multifamily High-Rise Simulation Guidelines.   | 2. | <input type="text"/> | <input type="text"/> |
| 3. For minor, moderate, or substantial rehabilitations, a projected reduction in energy consumption ≥ 30%, documented by a RESNET-approved HERS Rating software or ENERGY STAR compliant whole building energy model? Baseline performance should be modeled using existing conditions. | 3. | <input type="text"/> | <input type="text"/> |

Scoring Justification per Applicant

DCA's Comments:

**7. STABLE COMMUNITIES** (Must use data from the most current FFIEC census report, published as of January 1, 2016) 7  0  0

**A. Census Tract Demographics** 3  0

& Competitive Pool chosen: **N/A - 4% Bond** Yes/No  Yes/No

**B. 1.** Project is located in a census tract that meets the following demographics according to the most recent FFIEC Census Report (www.ffiec.gov/Census/):

2. Less than  below Poverty level (see Income) Actual Percent

3. Designated Middle or Upper Income level (see Demographics) Designation:

4. (Flexible Pool) Project is **NOT** located in a census tract that meets the above demographics according to the most recent FFIEC Census Report

(www.ffiec.gov/Census/), but **IS** located within 1/4 mile of such a census tract. (Applicant answer to Question 1 above cannot be "Yes".)

**C. Georgia Department of Public Health Stable Communities** 2  0  0

Sub-cluster in which project is located, according to the most recent GDPH data hosted on the DCA "Multi-Family Affordable  Per Applicant  Per DCA

Housing Properties" map:

**D. Mixed-Income Developments in Stable Communities** Market units:  Total Units:  Mkt Pct of Total:  2  0  0

DCA's Comments:



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Score Value	Self Score	DCA Score
92	20	20
10		

**TOTALS:**

**8. TRANSFORMATIONAL COMMUNITIES (choose A or B)**

Is this application eligible for two or more points under 2017 Scoring Section 7 Stable Communities, regardless of whether the points are requested?  
 If applying for sub-section A, is the completed and executed DCA Neighborhood Redevelopment Certification included in the appropriate tab of the application?  
 If applying for sub-section B, is the completed and executed DCA Community Transformation Plan Certificate included in the appropriate tab of the application?

**Eligibility - The Plan** (if Transformation Plan builds on existing Revitalization Plan meeting DCA standards, fill out both Revitalization Plan and Transformation Plan columns):

- a) Clearly delineates targeted area that includes proposed project site, but does not encompass entire surrounding city / municipality / county?
- b) Includes public input and engagement during the planning stages?
- c) Calls for the rehabilitation or production of affordable rental housing as a policy goal for the community?
- d) Designates implementation measures along w/specific time frames for achievement of policies & housing activities?  
 The specific time frames and implementation measures are current and ongoing?
- e) Discusses resources that will be utilized to implement the plan?
- f) Is included *in full* in the appropriate tab of the application binder?

	Revitalization Plan		Transformation Plan	
	Yes/No	Yes/No	Yes/No	Yes/No
a)	<Enter page nbr(s) from Plan>		<Enter page nbr(s) from Plan here>	
b)	<Enter page nbr(s) from Plan>		<Enter page nbr(s) from Plan here>	
c)	<Enter page nbr(s) from Plan >		<Enter page nbr(s) from Plan here>	
d)	<Enter page nbr(s) from Plan>		<Enter page nbr(s) from Plan here>	
	<Enter page nbr(s) from Plan>		<Enter page nbr(s) from Plan here>	
e)	<Enter page nbr(s) from Plan>		<Enter page nbr(s) from Plan here>	
f)	<Enter page nbr(s) from Plan>		<Enter page nbr(s) from Plan here>	

Website address (URL) of Revitalization Plan:

Website address (URL) of Transformation Plan:

--	--

**A. Community Revitalization**

2 A. 

--	--

  
 Yes/No Yes/No

- i.) Plan details specific work efforts directly affecting project site?
- ii.) Revitalization Plan has been officially adopted (and if necessary, renewed) by the Local Govt?
- iii.) Public input and engagement during the planning stages:

Date Plan originally adopted by Local Govt:  
 Time (#yrs, #mths) from Plan Adoption to Application Submission Date:  
 Date(s) Plan reauthorized/renewed by Local Government, if applicable:

i.)	Enter page nbr(s) here
ii.)	

i.)		
ii.)		

- a) Date(s) of Public Notice to surrounding community: Publication Name(s)
- b) Type of event: Date(s) of event(s):
- c) Letters of Support from local non-government entities. Type: Entity Name:

a)		
b)	<<Select Event 1 type>>	<<Select Event 2 type>>
c)	<<Select Entity 1 type>>	<<Select Entity 2 type>>

- 1. **Community Revitalization Plan** - Application proposes to develop housing that contributes to a written Community Revitalization Plan for the specific community in which the property will be located. 1.
- 2. **Qualified Census Tract and Community Revitalization Plan** - Application proposes to develop housing that is in a Qualified Census Tract and that contributes to a written Community Revitalization Plan for the specific community in which the property will be located. 1.

1.		
2.		

Project is in a QCT? **No** Census Tract Number: **1204.00** Eligible Basis Adjustment: **<<Select>>**



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	<b>Score Value</b>	<b>Self Score</b>	<b>DCA Score</b>
<b>TOTALS:</b>	<b>92</b>	<b>20</b>	<b>20</b>

OR

**B. Community Transformation Plan**

Does the Applicant reference an existing Community Revitalization Plan meeting DCA standards?

**1. Community-Based Team**

Community-Based Developer (CBD) Select at least two out of the three options (i, ii and iii) in "a" below, or "b").

Entity Name			Website			Yes/No	Yes/No
Contact Name	Direct Line		Email				
a) i. CBD has successfully partnered with at least two (2) established <u>community-based organizations</u> (CBOs) that serve the area around the development (proposed or existing elsewhere) in the last two years and can document that these partnerships have measurably improved community or resident outcomes.						/▶	
CBO 1 Name			Purpose:			Letter of Support included?	
Community/neighborhd where partnership occurred			Website				
Contact Name	Direct Line		Email				
CBO 2 Name			Purpose:			Letter of Support included?	
Community/neighborhd where partnership occurred			Website				
Contact Name	Direct Line		Email				
ii. In the last three years, the CBD has participated or led philanthropic activities benefitting either 1) the Defined Neighborhood or 2) a targeted area surrounding their development in another Georgia community. Use comment box or attach separate explanation page in corresponding tab of Application Binder.						ii.	
iii. The CBD has been selected as a result of a community-driven initiative by the Local Government in a Request for Proposal or similar public bid process.						iii.	
b) The Project Team received a HOME consent for the proposed property and was designated as a CHDO.						b)	

**Community Quarterback (CQB)**

See QAP for requirements.

CQB 1

i. CQB is a local community-based organization or public entity and has a demonstrated record of serving the Defined Neighborhood, as delineated by the Community Transformation Plan, to increase residents' access to local resources such as employment, education, transportation, and health?						Enter page nbr(s) here	
ii. Letter from CQB confirming their partnership with Project Team to serve as CQB is included in electronic application binder where indicated by Tabs Checklist?							
iii. CQB Name							
Contact Name	Direct Line		Website				
			Email				

**2. Quality Transformation Plan**

Transformation Team has completed Community Engagement and Outreach prior to Application Submission?

4 2.

a) <i>Public and Private Engagement</i>						Tenancy: <b>Elderly</b>	
Family Applicants must engage at least <b>two</b> different Transformation Partner types, while Senior Applicants must engage at least <b>one</b> . <b>Applicant agrees?</b>							
i. Transformation Partner 1						<Select Transformation Partner type>	
Org Name			Date of Public Meeting 1 between Partners				
Website			Date(s) of publication of meeting notice				
Contact Name	Direct Line		Publication(s)				
Email			Social Media				
Role			Mtg Locatn				
						Which Partners were present at Public Mtg 1 between Partners?	

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<b>TOTALS: 92</b>	<b>20</b>	<b>20</b>

ii. Transformation Partner 2	<Select Transformation Prtnr type>	If "Other" Type, specify below:	Date of Public Meeting 2 (optional) between Partnrs	
Org Name			Date(s) of publication of meeting notice	
Website			Publication(s)	
Contact Name	Direct Line		Social Media	
Email			Mtg Locatn	
Role			Which Partners were present at Public Mtg 2 between Partners?	

b) *Citizen Outreach* Choose either "I" or "ii" below for (b).

i. Survey	Copy of blank survey and itemized summary of results included in corresponding tab in application binder?	i.	Yes/No	Yes/No
or	Nbr of Respondents			
ii. Public Meetings		ii.		

Meeting 1 Date		Dates: Mtg 2		Mtg Notice Publication	
Date(s) of publication of Meeting 1 notice		Public Mtg 2 reqmt met by req'd public mtg between Transformatn Partners?			
Publication(s)		Publication(s)			
Social Media		Social Media			
Meeting Location		Mtg Locatn			
Copy(-ies) of published notices provided in application binder?		Copy(-ies) of published notices provided in application binder?			

c) Please prioritize in the summary bullet-point format below the top 5 challenges preventing this community from accessing local resources (according to feedback from the low income population to be served), along with the corresponding goals and solutions for the Transformation Team and Partners to address:

i. Local Population Challenge 1	
Goal for increasing residents' access	
Solution and Who Implements	
Goal for catalyzing neighborhood's access	
Solution and Who Implements	
ii. Local Population Challenge 2	
Goal for increasing residents' access	
Solution and Who Implements	
Goal for catalyzing neighborhood's access	
Solution and Who Implements	
iii. Local Population Challenge 3	
Goal for increasing residents' access	
Solution and Who Implements	
Goal for catalyzing neighborhood's access	
Solution and Who Implements	
iv. Local Population Challenge 4	
Goal for increasing residents' access	
Solution and Who Implements	
Goal for catalyzing neighborhood's access	
Solution and Who Implements	
v. Local Population Challenge 5	
Goal for increasing residents' access	
Solution and Who Implements	
Goal for catalyzing neighborhood's access	

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<b>Score Value</b>	<b>Self Score</b>	<b>DCA Score</b>
<b>TOTALS: 92</b>	<b>20</b>	<b>20</b>

Solution and Who Implements

--

**C. Community Investment**

**1. Community Improvement Fund**

Source	Amount / Balance						
Contact	Direct Line		Bank Name				
Email			Account Name				
Bank Contact	Direct Line		Bank Website				
Description of Use of Funds			Contact Email				
Narrative of how the secured funds support the Community Revitalization Plan or Community Transformation Plan.							

Elderly

Applicants: Please use "Pt IX B-Community Improvmt Narr" tab provided.

**2. Long-term Ground Lease**

a) Projects receives a long-term ground lease (no less than 45-year) for nominal consideration and no other land costs for the entire property?						
b) No funds other than what is disclosed in the Application have been or will be paid for the lease either directly or indirectly?						

**3. Third-Party Capital Investment**

Unrelated Third-Party Name	Competitive Pool chosen: <b>N/A - 4% Bond</b>		
Unrelated Third-Party Type	<Select unrelated 3rd party type>	Improvement Completion Date	
Is 3rd party investment community-wide in scope or was improvement completed more than 3 yrs prior to Application Submission?			
Distance from proposed project site in miles, rounded up to the next tenth of a mile		miles	
Description of Investment or Funding Mechanism			
Description of Investment's Furtherance of Plan			
Description of how the investment will serve the tenant base for the proposed development			
Full Cost of Improvement as a Percent of TDC:	0.0000%	0.0000%	Total Development Costs (TDC): 3,530,210

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	Score Value	Self Score	DCA Score
<b>TOTALS:</b>	<b>92</b>	<b>20</b>	<b>20</b>
D.	10		
1.			
2.			

**D. Community Designations**

*(Choose only one.)*

1. HUD Choice Neighborhood Implementation (CNI) Grant
2. Purpose Built Communities

*Scoring Justification per Applicant*

*DCA's Comments:*

**9. PHASED DEVELOPMENTS / PREVIOUS PROJECTS**

*(choose A or B)*

**4**

<b>0</b>	<b>0</b>
----------	----------

**A. Phased Developments**

**Competitive Pool chosen:**

N/A - 4% Bond

**Phased Development?**

No

**0**

**3**

A.		
----	--	--

1. Application is in the Flexible Pool and the proposed project is part of a Phased Development in which one or more phases received an allocation of 9% tax credits within the past five (5) funding rounds (only the second and third phase of a project may receive these points) and at least one phase has commenced construction per that allocation by the 2017 Application Submission deadline?

If Yes, indicate DCA Project Nbr and Project Name of the first phase:

Number:

Name

If current application is for third phase, indicate for second phase:

Number:

Name

2. Was the community originally designed as one development with different phases?
3. Are any other phases for this project also submitted during the current funding round?
4. Was site control over the entire site (including all phases) in place when the initial phase was closed?

A.	1.		
	2.		
	3.		
	4.		

**B. Previous Projects (Flexible Pool)**

*(choose 1 or 2)*

**3**

<b>0</b>	<b>0</b>
----------	----------

The proposed development site is not within a 1-mile radius of a Georgia Housing Credit development that has received an award in the last

1. **Five (5)** DCA funding cycles
- OR 2. **Four (4)** DCA funding cycles

**3**

1.		
----	--	--

**C. Previous Projects (Rural Pool)**

*(choose 1 or 3)*

**4**

<b>0</b>	<b>0</b>
----------	----------

The proposed development site is within a Local Government boundary which has not received an award of 9% Credits:

1. Within the last **Five (5)** DCA funding cycles
2. Since the 2000 DCA Housing Credit Competitive Round *(additional point)*
- OR 3. Within the last **Four (4)** DCA funding cycles

**3**

1.		
----	--	--

*Scoring Justification per Applicant*

*DCA's Comments:*

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Score Value	Self Score	DCA Score
92	20	20
2	0	0
	Yes/No	Yes/No

**TOTALS:**

**10. MARKET CHARACTERISTICS**

For DCA determination:

- A. Are more than two DCA funded projects in the primary market area which have physical occupancy rates of less than 90 percent and which compete for the same tenant base as the proposed project?
- B. Has there been a significant change in economic conditions in the proposed market which could detrimentally affect the long term viability of the proposed project and the proposed tenant population?
- C. Does the proposed market area appear to be overestimated, creating the likelihood that the demand for the project is weaker than projected?
- D. Is the capture rate of a specific bedroom type and market segment over 55%?

A.		
B.		
C.		
D.		

Scoring Justification per Applicant

DCA's Comments:

**11. EXTENDED AFFORDABILITY COMMITMENT**

(choose only one)

**A. Waiver of Qualified Contract Right**

Applicant agrees to forego cancellation option for at least 5 yrs after close of Compliance period?

**B. Tenant Ownership**

Applicant commits to a plan for tenant ownership at end of compliance period (only applies to single family units).

DCA's Comments:

1	0	0
1	A.	
1	B.	

**12. EXCEPTIONAL NON-PROFIT**

0

3

Nonprofit Setaside selection from Project Information tab:

No

Is the applicant claiming these points for this project?

Is this is the only application from this non-profit requesting these points in this funding round?

Is the NonProfit Assessment form and the required documentation included in the appropriate tab of the application?

DCA's Comments:

	Yes/No	Yes/No

**13. RURAL PRIORITY**

Competitive Pool: N/A - 4% Bond

Urban or Rural: Rural

2

Each Applicant will be limited to claiming these points for one Rural project in which they have a direct or indirect interest and which involves 80 or fewer units. Failure by the Applicant to designate these points to only one qualified project will result in no points being awarded.

Unit Total 40

MGP	BFB General Partners, LLC	0.0090%	David Brown	NPSponsr	0	0.0000%	0
OGP1	0	0.0000%	0	Developer	DHM Developer, Inc.	0.0000%	David Brown
OGP2	0	0.0000%	0	Co-Developer 1	0	0.0000%	0
OwnCons	0	0.0000%	0	Co-Developer 2	0	0.0000%	0
Fed LP	to be named Churchill Stateside Groi	98.9910%	Keith Gloeckl	Developmt Consult	0	0.0000%	0
State LP	to be named Churchill Stateside Groi	1.0000%	Keith Gloeckl				

Scoring Justification per Applicant

DCA's Comments:

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Score Value	Self Score	DCA Score
<b>TOTALS:</b>	20	20
2	0	0
1		

**14. DCA COMMUNITY INITIATIVES**

**A. Georgia Initiative for Community Housing (GICH)**

Letter from an eligible Georgia Initiative for Community Housing team that clearly:

1. Identifies the project as located within their GICH community: < Select applicable GICH >
2. Is indicative of the community's affordable housing goals
3. Identifies that the project meets one of the objectives of the GICH Plan
4. Is executed by the GICH community's primary or secondary contact on record w/ University of Georgia Housing and Demographic Research Center as of 5/1/17?
5. Has not received a tax credit award in the last three years

A. Yes/No	Yes/No
1.	
2.	
3.	
4.	
5.	

**NOTE: If more than one letter is issued by a GICH community, no project in that community shall be awarded this point.**

**B. Designated Military Zones**

<http://www.dca.state.ga.us/economic/DevelopmentTools/programs/militaryZones.asp>

Project site is located within the census tract of a DCA-designated Military Zone (MZ).

City: **Dawson** County: **Terrell** QCT? **No** Census Tract #: **1204.00**

B.	
----	--

Scoring Justification per Applicant

DCA's Comments:

**15. LEVERAGING OF PUBLIC RESOURCES**

Competitive Pool chosen:

**N/A - 4% Bond**

**4**

<b>0</b>	<b>0</b>
Yes/No	Yes/No

Indicate that the following criteria are met:

- a) Funding or assistance provided below is binding and unconditional except as set forth in this section.
- b) Resources will be utilized if the project is selected for funding by DCA.
- c) Loans are for both construction and permanent financing phases.
- d) Loans are for a minimum period of ten years and reflect interest rates at or below AFR, with the exception that HUD 221(d)4 loans and USDA 538 loans must reflect interest rates at or below Bank prime loan, as posted on the Federal Reserve H. 15 Report on April 20, 2017, plus 100 basis points.
- e) Fannie Mae and Freddie Mac ensured loans are not used as consideration for points in this section. HUD 221(d)4 loans eligible for points.
- f) If 538 loans are being considered for points in this section, the funds will be obligated by USDA by September 30, 2017.

**Unmet criterion results in no points!**

a)	
b)	
c)	
d)	
e)	
f)	

**1. Qualifying Sources - New loans or new grants from the following sources:**

- a) Federal Home Loan Bank Affordable Housing Program (AHP)
- b) Replacement Housing Factor Funds or other HUD PHI fund
- c) HOME Funds
- d) Beltline Grant/Loan
- e) Historic tax credit proceeds
- f) Community Development Block Grant (CDBG) program funds
- g) National Housing Trust Fund
- h) Georgia TCAP acquisition loans passed through a Qualified CDFI revolving loan fund
- i) Foundation grants, or loans based from grant proceeds per QAP
- j) Federal Government grant funds or loans

Amount

a)	
b)	
c)	
d)	
e)	
f)	
g)	
h)	
i)	
j)	
<b>0</b>	

Amount

a)	
b)	
c)	
d)	
e)	
f)	
g)	
h)	
i)	
j)	
<b>0</b>	

Total Qualifying Sources (TQS):

**2. Point Scale**

Total Development Costs (TDC):

Scoring Justification per Applicant

TQS as a Percent of TDC:

3,530,210
0.0000%

0.0000%
---------

DCA's Comments:

**PART NINE - SCORING CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

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Score Value	Self Score	DCA Score
92	20	20

**TOTALS:**

3

**16. INNOVATIVE PROJECT CONCEPT**

Is the applicant claiming these points?

**Selection Criteria**

1. Presentation of the project concept narrative in the Application.
2. Uniqueness of innovation.
3. Demonstrated replicability of the innovation.
4. Leveraged operating funding
5. Measureable benefit to tenants
6. Collaborative solutions proposed and evidence of subject matter experts' direct involvement in the strategic concept development.

DCA's Comments:

Ranking Pts Value Range

0 - 10
0 - 10
0 - 5
0 - 5
0 - 5
0 - 5
0 - 40

Ranking Pts

1.
2.
3.
4.
5.
6.
<b>Total: 0</b>

**17. INTEGRATED SUPPORTIVE HOUSING**

**A. Integrated Supportive Housing/ Section 811 RA**

1. Applicant agrees to accept Section 811 PBRA or other DCA-offered RA for up to 10% of the units for the purpose of providing Integrated Supportive Housing (ISH) opportunities to Persons w/ Disabilities (PWD), and is prepared to accept the full utilization by DCA of 10% of the units?
2. Applicant understands the requirements of HUD's Section 811 Project Rental Assistance (PRA) program, including the 30-year use restriction for all PRA units?
3. At least 10% of the total low-income units in the proposed Application will be one bedroom units?
4. Applicant is willing to accept Assistance affordable to 50% AMI tenants?

10% of Total Units (max):  
Total Low Income Units  
Min 1 BR LI Units required  
1 BR LI Units Proposed

4
40
4
38

3

0	0
0	0

**B. Target Population Preference**

1. Applicant has a commitment of HUD Section 8 project-based rental assistance from a Public Housing Authority which has elected to offer a tenant selection preference in their Voucher programs for persons with specific disabilities identified in the Settlement Agreement (#1:10-CV-249-CAP)?  
Name of Public Housing Authority providing PBRA: \_\_\_\_\_ PBRA Expiration: \_\_\_\_\_
2. Applicant agrees to implement a minimum of 15% of the total units targeting the Settlement population? Nbr of Settlement units: 0 0.0%

3

0	0
0	0

Scoring Justification per Applicant

DCA's Comments:

**18. HISTORIC PRESERVATION**

(choose A or B)

The property is: <<Select applicable status>>

**A. Historic and Adaptive Reuse**

The proposed development includes historic tax credit proceeds and is an adaptive reuse of a certified historic structure.

<< Enter here Applicant's Narrative of how building will be reused >>

Historic Credit Equity:  
Historic adaptive reuse units:  
Total Units  
% of Total

0
0
40
0.00%

2

0	0
0	0

**B. Historic**

The property is a certified historic structure per QAP or is deemed historic via a Georgia DNR-HPD approved NPS Part 1- Evaluation of Significance to have a preliminary determination of listing on the National Register

Nbr Historic units:  
Total Units  
% of Total

0
40
0.00%

1

0	0
0	0

DCA's Comments:

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<b>TOTALS:</b>	<b>Score Value</b>	<b>Self Score</b>	<b>DCA Score</b>
	92	20	20
	3	0	0

Agree or Y/N    Agree or Y/N


**19. HEALTHY HOUSING INITIATIVES**

*(choose A or B or C)*

Pre-requisites:

1. In Application submitted, Applicant used the following needs data to more efficiently target the proposed initiative for a proposed property:
  - a) A local Community Health Needs Assessment (CHNA)
  - b) The "County Health Rankings & Reports" website: <http://www.countyhealthrankings.org/health-gaps/georgia>
  - c) The Center for Disease Control and Prevention – Community Health Status Indicators (CHSI) website
2. The Applicant identified target healthy initiatives to local community needs?
3. Explain the need for the targeted health initiative proposed in this section.

**A. Preventive Health Screening/Wellness Program for Residents**

3

0	0

1. a) Applicants agrees to provide on-site preventive health screenings and or Wellness Services at the proposed project?
- b) The services will be provided at least monthly and be offered at minimal or no cost to the residents?
- c) The preventive health initiative includes wellness and preventive health care education and information for the residents?

2. Description of Service (Enter "N/a" if necessary)

Occurrence

Cost to Resident

a)			
b)			
c)			
d)			

**B. Healthy Eating Initiative**

2

0	0

Applicant agrees to provide a Healthy Eating Initiative, as defined in the QAP, at the proposed project?

1. The community garden and edible landscape will:
  - a) Emphasize the importance of local, seasonal, and healthy food?
  - b) Have a minimum planting area of at least 400 square feet?
  - c) Provide a water source nearby for watering the garden?
  - d) Be surrounded on all sides with fence of weatherproof construction?
  - e) Meet the additional criteria outlined in DCA's Architectural Manual – Amenities Guidebook?

2. The monthly healthy eating programs will be provided free of charge to the residents and will feature related events?

Description of Monthly Healthy Eating Programs

Description of Related Event

a)		
b)		
c)		
d)		



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<b>Score Value</b>	<b>Self Score</b>	<b>DCA Score</b>
<b>TOTALS:</b>	20	20
2	0	0

**C. Healthy Activity Initiative**

Applicant agrees to provide a Healthy Activity Initiative, as defined in the QAP, at the proposed project?

<< If Agree, enter type of Healthy Activity Initiative here >>

1. The dedicated multi-purpose walking trail that is ½ mile or longer that promotes walking, jogging, or biking will:

- a) Be well illuminated?
- b) Contain an asphalt or concrete surface?
- c) Include benches or sitting areas throughout course of trail?
- d) Provide distance signage?
- e) Provide 1 piece of fitness equipment per every 1/8 mile of trail?

a)		
b)		
c)		
d)		
e)		

- f) Provide trash receptacles?
- g) Meet the additional criteria outlined in DCA's Architectural Manual – Amenities Guidebook?

f)		
g)		

Length of Trail   miles

2. The monthly educational information will be provided free of charge to the residents on related events?

2.		
----	--	--

Scoring Justification per Applicant

DCA's Comments:

**20. QUALITY EDUCATION AREAS**

Application develops a property located in the attendance zone of one or more high-performing schools as determined by the state CCRPI?

<b>3</b>	<b>0</b>	<b>0</b>
----------	----------	----------

NOTE: 2013-2016 CCRPI Data Must Be Used

District / School System - from state CCRPI website:

Tenancy: Elderly

If Charter school used, does it have a designated (not district wide) attendance zone that includes the property site?

School Level	School Name (from state CCRPI website)	Grades Served	Charter School?	CCRPI Scores from School Years Ending In:				Average CCRPI Score	CCRPI > State Average?
				2013	2014	2015	2016		
a) Primary/Elementary									
b) Middle/Junior High									
c) High									
d) Primary/Elementary									
e) Middle/Junior High									
f) High									

Scoring Justification per Applicant

DCA's Comments:

**PART NINE - SCORING CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

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**21. WORKFORCE HOUSING NEED (choose A or B)**

(Must use 2014 data from "OnTheMap" tool, but 2015 data may be used if available)

A. Minimum jobs threshold met and 60% of workers within a 2-mile radius travel over 10 miles to their place of work

OR B. Exceed the minimum jobs threshold by 50%

<b>Score Value</b>	<b>Self Score</b>	<b>DCA Score</b>
<b>92</b>	<b>20</b>	<b>20</b>
<b>2</b>	<b>0</b>	<b>0</b>

**TOTALS:**

Jobs Threshold	City of Atlanta	Atlanta Metro (Cherokee, Clayton, Cobb, DeKalb, Douglas, Fayette, Fulton, Gwinnett, Henry and Rockdale counties)	Other MSA	Rural Area
Minimum	20,000	15,000	6,000	3,000
Project Site				
Min Exceeded by:	0.00%	0.00%	0.00%	0.00%

Applicable Minimum Jobs Threshold (from chart above) -- Nbr of Jobs:

Total Nbr of Jobs w/in the 2-mile radius:

Nbr of Jobs in 2-mile radius w/ workers who travel > 10 miles to work:

Percentage of Jobs w/in the 2-mile radius w/ workers travelling over 10 miles to work:

	Per Applicant	Per DCA
Applicable Minimum Jobs Threshold		
Total Nbr of Jobs w/in the 2-mile radius		
Nbr of Jobs in 2-mile radius w/ workers who travel > 10 miles to work		
Percentage of Jobs w/in the 2-mile radius w/ workers travelling over 10 miles to work	0.00%	0.00%

Project City	Dawson
Project County	Terrell
HUD SA	Albany
MSA / Non-MSA	MSA
Urban or Rural	Rural

Scoring Justification per Applicant

DCA's Comments:

**22. COMPLIANCE / PERFORMANCE**

<b>10</b>	<b>10</b>
<b>10</b>	<b>10</b>

Base Score

Deductions

Additions

Scoring Justification per Applicant

DCA's Comments:

<b>TOTAL POSSIBLE SCORE</b>	<b>92</b>	<b>20</b>	<b>20</b>
EXCEPTIONAL NONPROFIT POINTS			0
INNOVATIVE PROJECT CONCEPT POINTS			0

<b>NET POSSIBLE SCORE WITHOUT DCA EXTRA POINTS</b>	<b>20</b>
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**PART NINE - SCORING CRITERIA - 2017-0 Meadow Run II Apartments, Dawson, Terrell County**

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**Score  
Value**

Self Score	DCA Score
---------------	--------------

**TOTALS:**

92

20

20

DCA has included the following area for Applicants to make comments in any section they claimed points but were not provided with comment section. Include the section/(s) you are referring to within this area along with any applicable comments.

**Scoring Section 8.C.1 - Transformational Communities: Community Improvement Fund Narrative**

Meadow Run II Apartments

Dawson, Terrell County

<< Enter paragraph(s) here. Press and hold Alt-Enter to start new paragraphs. >>

**Scoring Section 8.C.1 - Transformational Communities: Community Improvement Fund Narrative**

Meadow Run II Apartments  
Dawson, Terrell County

**Scoring Section 14 - DCA Community Initiatives: GICH Project Narrative**

Meadow Run II Apartments

Dawson, Terrell County

<< Enter paragraph(s) here. Press and hold Alt-Enter to start new paragraphs. >>



## Scoring Section 16 - Innovative Project Concept Narrative

Meadow Run II Apartments

Dawson, Terrell County

<< Enter paragraph(s) here. Press and hold Alt-Enter to start new paragraphs. >>



