



HUD 811 REFERRAL FORM CHECKLIST

Household Name: _____ Date: _____

Referring Agency: _____

- Completed Referral Form to the HUD 811 Waitlist

- Income Documentation (Submit all that apply for all household members)
 - Zero Income Form
 - SSDI/SSI Documentation
 - Employment
 - Child Support
 - Life Insurance
 - Monetary Gifts from Family Members or Friends

- Asset Documentation (Submit all that apply for all household members)
 - Checking Account
 - Savings Account
 - Life Insurance
 - Land Ownership
 - Stocks and Bonds

- Disability Documentation (Only one type of documentation needed)
 - SSDI/SSI Documentation
 - HUD Verification of Disability Form
 - Other signed documentation by a licensed professional

- Additional documentation (Submit all that apply)
 - Child Custody information
 - Live in Aid Letter
 - Additional Room for Equipment Letter
 - Reasonable Accommodation Consideration Letter

Under penalty of perjury, I certify that the information presented in this certification is true and accurate to the best of my knowledge. The undersigned further understand(s) that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in the termination of a lease agreement.

Signature of Person being Referred Printed Name of Person being Referred Date

Signature of Manager/Witness Printed Name of Manager/Witness Date

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government, HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty Provisions for misusing the social security number are contained in the Social Security Act at ** 208 (a) (6), (7) and (8). ** Violation of these provisions are cited as violations of 42 U.S.C. Section ** 408 (a) (6), (7) and (8). **