



GEORGIA DEPARTMENT *of* COMMUNITY AFFAIRS

Locally Funded Survey Program Project Requirements and Application

Historic resources surveys collect and record information about extant historic resources, usually on a county-wide, community-wide, or neighborhood-wide basis. Local governments generally undertake surveys for their communities as a first step in documenting historic resources for planning purposes. In Georgia, the survey data is entered into an online database known as GNAHRGIS (Georgia's Natural, Archaeological, and Historic Resources Geographic Information System), which maps the surveyed resources.

Certified Local Governments (CLGs) are required to plan for historic preservation efforts in their communities. This process is initiated with a historic resource survey. The Locally Funded Survey program is a partnership opportunity for CLGs to complete a historic resource survey that meets CLG program requirements without the need for grant funding. If a community has internal capacity or funding to complete a survey, the CLG should apply to the Locally Funded Survey program.

For survey data to be submitted to GNAHRGIS, the survey must be completed in partnership with the Historic Preservation Division. The Locally Funded Survey Program provides CLGs an additional opportunity for survey data entry into GNAHRGIS to better assist them in fulfilling their CLG status requirements. Rather than having the survey data entered in by HPD, the CLG would be provided with credentials to GNAHRGIS to enter in the data themselves.

CLGs within the Locally Funded Survey Program are on a 2-year timeline, from the application's point of submission to the end of the project. Review periods with HPD will be held at the 9-month, 15-month, and 21-month benchmarks to ensure accuracy within the data entry and to allow HPD to offer any guidance or assistance. The final survey report is due at the end of the 2-year period.



Point of Contact: Who would be completing the survey and entering the survey data into GNAHRGIS? Please list the contact information for the project manager and surveyor(s) for this project. Include resumes for each individual with the application submission.

Methodology:

Staff will complete the survey with volunteers

Staff will complete the survey without volunteers

Consultant will be hired to complete the project

Other: _____

Estimated Cost and Funding: What is the estimated cost of the project? How will it be funded?

Estimated Timeline: Are there any conflicts or changes required to the program schedule?



Surveys are completed within a pre-defined, contiguous geographic boundary informed by the goals of the survey. Tax data must be referenced to determine all resources 40 years of age or older, which are located within the proposed geographic boundary. The total number of resources that meet this age requirement should be included in the project description as the estimated number of resources to be surveyed. Applications must also include a map with legible street names and an identified, clear cut survey area boundary that can be justified. This justification is typically based on city or county limits, neighborhoods, or physical features – such as a river or major highway. If the application proposes a different approach to survey (such as a thematic survey), please contact HPD prior to submission to discuss.

Description of Survey Area Boundaries: Provide a brief narrative description of streets, roads, or natural barriers that will define the edge of the survey area. ***For example:** The survey area is bounded by Main Street to the north, Broad Street to the south, 14th Street to the east and 1st Street to the west.*

Estimated Number of Resources to Be Surveyed: Provide the number of parcels that will be surveyed. Utilize tax assessor data and previously conducted surveys to count the number of parcels that are 40 years of age or older within the defined survey area. Proposed survey areas do not exceed 300 resources due to the project timeline. If you are proposing an area larger than 300 parcels, provide a justification below.

Map of Proposed Survey Area: A map of the survey area must be provided. The map should include the entire survey area with street names legible and the survey boundary clearly marked. Please limit the map to show only the survey area. You may provide additional maps that show other relevant areas such as local historic districts or National Register districts; however, these should not be overlaid onto your survey boundary map. Include a map with the application submission.

