

Balance of State Continuum of Care 2024 NOFO Competition Renewal Applicant Meeting

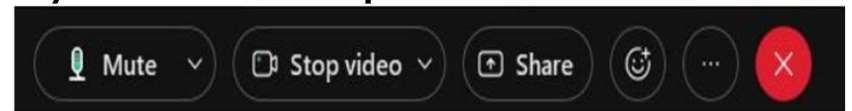
Webinar #1 August 29, 2024, 12:00 pm
Webinar #2 September 3, 2024, 10:00 am

#1 <https://gadca.webex.com/weblink/register/rd484d0a79c3db66511483f5c2dccd0b5>
#2 <https://gadca.webex.com/weblink/register/rf9e85e8e0179bf08de09cba3c82548bd>

(upon registration, you will receive call-in & login information)

WebEx Introduction

- Notice the menu options at the bottom of your screen.
- Please remember to mute yourself unless you have a question.
- You are muted if the microphone is red.

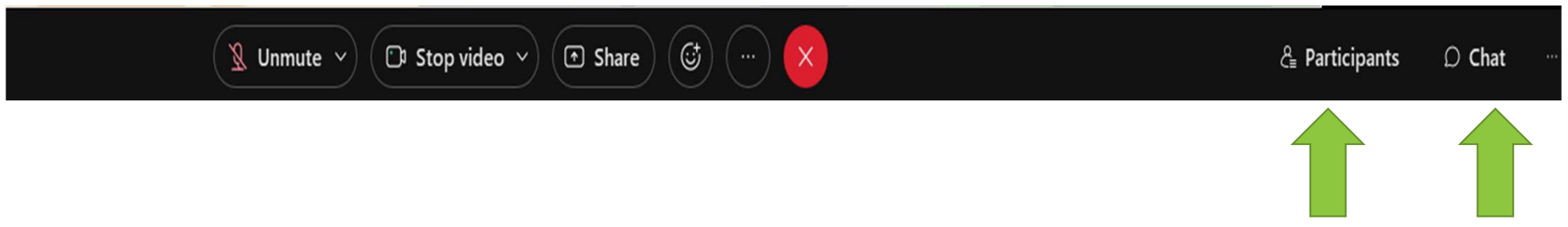


- You can toggle the mute button off and on by clicking the microphone.



WebEx Introduction

- To view the participants, click on the Participant button
- To view the chat, click on the button with the chat bubble
- Please make sure chat is set to “Everyone” for discussion



DISCLAIMER

- This is a GENERAL overview of the CoC Program and Application (for eligible renewal projects to be scored and ranked under Georgia's BoS CoC competition).
- Applicants are responsible for reading the NOFO, regulations, and other related information as it is released on HUD's CoC web pages to see program and eligibility requirements.
 - **NOFO at Grants.gov:** <https://grants.gov/search-results-detail/355762>
 - **2024 CoC Competition at HUD.gov:**
https://www.hud.gov/program_offices/comm_planning/coc
https://www.hud.gov/program_offices/comm_planning/coc/competition
https://www.hud.gov/press/press_releases_media_advisories/HUD_No_23_134
 - **HUD Exchange e-snaps resources:** <https://www.hudexchange.info/programs/e-snaps/>

2024 HUD Continuum of Care Competition (2-Year NOFO) - **NEW**

NEW this year:

- The Consolidated Appropriation Act, 2024 authorizes HUD to issue a single 2-year NOFO for fiscal years 2024 and 2025.
- HUD's application and selection process for FY 2024 funds will proceed much like prior-year competitions.
- CoCs and Projects applying for FY 2024 funding are only required to submit one application that will be applicable to both FY 2024 and FY 2025.
- If new competitive funding becomes available for FY 2025, HUD may amend NOFO, and HUD will use the FY 2024-2025 CoC Application score for the FY 2025 application selection process.

While the HUD NOFO addresses both the FY 2024 and FY 2025 CoC Program Competition, the BoS CoC policy document only pertains to CoC and YHDP Renewal grants that meet the renewal eligibility requirements for FY 2024 funding, and for applicants seeking new projects under the FY 2024 competition. CoC and YHDP renewal grants eligible to be renewed with FY 2025 funding will be addressed in a forthcoming policy.

2024 HUD Continuum of Care Competition (Notice of Funding Opportunity/NOFO)

- As in past years, this is a two-step process
 - Review Application (CoC Review Team), Addendums, & Supplemental Documents for project ranking
 - Emailed to DCA (with all required attachments)
 - PSH and RRH – Review Applications, Certification Policy Addendum, Coordinated Entry Policy Addendum, NOI, eLOCCS report, HUD APR from Sage, HUD Data Quality Report from HMIS, Most recent monitoring, and other supplemental documents due no later than 3:00pm, September 10, 2024
 - Applications will be scored and ranked by an application review subcommittee (funding may be limited and some projects may fall into Tier 2)
 - Projects heavily scored on performance
 - HUD Application in *E-SNAPS*
 - This is required for all project applications
 - Must be complete, with all required attachments, no later than 5:00pm, September 27, 2024

2024 Balance of State CoC Process

- HUD released the Notice of Funding Opportunity (NOFO) on July 31, 2024
- The Standards, Rating & Project Review Committee (on 8/21/28) established and the Balance of State CoC Board (on 8/28/24) approved:
 - The 2024 Georgia BoS CoC NOFO Competition Policy, Process, Application Documents, Certification Policy Addendum, Coordinated Entry Policy Addendum, and Other Materials for the NOFO including:
 - Program priorities according to type (Permanent Supportive Housing) and according to population served
 - Reallocation process
 - Scoring Criteria for the project application reviews
- Competition opened and all materials released on 8/28/24

Policy Priorities from the HUD NOFO and Proposed Responses

1. Ending Homelessness for All Persons (taking into account challenges faced by Veterans, Youth, Families, Chronically Homeless, and People with Disabilities)
2. Using a Housing First Approach
3. Reducing Unsheltered Homelessness
4. Improving System Performance
5. Partnering with Housing, Health, and Service Agencies
6. Racial Equity
7. Improving Assistance to LGBTQ+ Individuals
8. Persons with Lived Experience
9. Building an Effective Workforce (**NEW**)
10. Increasing Affordable Housing Supply

Policy Priorities from the HUD NOFO and CoC Responses

1. Ending Homelessness for All Persons (taking into account challenges faced by Veterans, Youth, Families, Chronically Homeless, & People with Disabilities)

- Prioritization of 90% of non-dedicated PSH beds for people who are chronically homeless at turnover; Bonus points for projects currently providing PSH; Bonus points for projects serving chronically homeless; Bonus points for projects serving or dedicated to Veterans/Youth-headed households; & Participation in Coordinated Entry

2. Using a Housing First Approach

- Points for projects that utilize the HF Model and commit to low-barriers models; points for projects that have policies to reflect individuals are rapidly placed and stabilized in permanent housing without preconditions regarding income, work effort, sobriety, or other; & applications scored through a HF/low-barrier lens

Policy Priorities from the HUD NOFO and CoC Responses (continued)

3. Reducing Unsheltered Homelessness

- Housing first scoring criteria
- Criteria largely performance-based for renewals
 - Measure rate of positive housing outcomes
 - Measure returns to homelessness
- Project performance emphasis in reducing homelessness
- Project performance in serving most vulnerable

Policy Priorities from the HUD NOFO and CoC Responses (continued)

4. Improving System Performance

- Criteria to measure system performance
- Underspending projects (returning \$10,000 or more) may be subject to reduction or reallocation (with exception of projects 2021 or later)
- Underperforming PSH and RRH projects may be reduced, reallocated, placed in a lower grouping in Tier 2, and/or at the bottom of the ranking.
- The four lowest scoring renewal RRH and PSH projects determined to be significantly underperforming, operating under capacity, or operating significantly out of compliance may be subject to replacement by new projects, provided the applications pass the threshold review and score highly enough.
 - Project level performance will be further assessed to determine impact on CoC System Performance Measures as part of decisions to reallocate.

Policy Priorities from the HUD NOFO and CoC Responses (continued)

5. Partnering with Housing, Health, and Social Service Agencies

- Bonus points for New PSH or RRH projects that will:
 - Utilize Housing Subsidies/Subsidized Housing Units not funded through CoC or Emergency Solutions Grants (ESG)
 - Utilize Healthcare Resources to help participants
 - Requires proper documentation

6. Racial Equity

- Assessment of whether people of different races or ethnicities are less likely to receive assistance or positive outcomes (systemwide and project level)
 - DCA to provide projects with relevant racial equity data on population served and permanent housing exits
 - Renewal Applicants will need to provide relevant census data on counties where units are located
- Scoring on project identification of barriers and steps taken/will take to eliminate barriers
- Scoring on tracking progress and evaluating racial and ethnic equity (**New last year**)
- Scoring on experience working with BIPOC, LGBTQ populations, and people living with disabilities (**New last year**)

Policy Priorities from the HUD NOFO and CoC Responses (continued)

7. Improving Assistance to LGBTQ+ Individuals

- Membership training on inclusivity and creating safe spaces
- Leveraging work being done in YHDP implementation
- Scoring on experience working with BIPOC, LGBTQ populations, and people living with disabilities

8. Persons with Lived Expertise

- CoC goal to create an advisory group comprised of people with various lived experience of homelessness
- Projects scored on description of how they will partner with people with lived expertise and involve their input into the design. Implementation, and evaluation of their project (**New**)

Policy Priorities from the HUD NOFO and CoC Responses (continued)

9. Building an Effective Workforce (**New**)

- HUD will apply cost of living adjustments (COLA) to supportive service activities and other staff-focused budget line items to projects awarded (as applicable)
- HUD encourages CoCs to work with their funders and other community stakeholders to improve pay and support for people who work in the homelessness sector.

10. Increase Affordable Housing Supply

- Scoring criteria around leveraging housing
- CoC leadership has presented at the GICH retreat and DCA fall conference to encourage affordable housing development
- Partnerships with Home ARP and other housing partners

HUD Strategic Goals

Applicable Goals and Objectives from HUD's Strategic Plan

Strategic Goal 1: Support Underserved Communities

Fortify support for underserved communities and support equitable community development for all people.

Strategic Goal 2: Ensure Access to and Increase the Production of Affordable Housing

Ensure housing demand is matched by adequate production of new homes and equitable access to housing opportunities for all people.

Strategic Goal 3: Promote Homeownership

Promote homeownership opportunities, equitable access to credit for purchase and improvements, and wealth-building in underserved communities.

Strategic Goal 4: Advance Sustainable Communities

Advance sustainable communities by strengthening climate resilience and energy efficiency, promoting environmental justice, and recognizing housing's role as essential to health.

- HUD expects alignment in applications to the applicable strategic goals and objectives. Use the information in this section to describe in your application the specific goals, objectives, and measures that your project is expected to help accomplish. If your project is selected for funding, you are also expected to establish a plan to track progress related to those goals, objectives, and measures. HUD will monitor compliance with the goals, objectives, and measures in your project

Other Important Highlights of the HUD NOFO and CoC Responses

- Allowed Project Types/Classifications:
 - Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH) continue to be the focus of this funding source.
 - New PSH projects for Chronic or DedicatedPLUS
 - HUD is allowing Joint TH and PH-RRH Component projects
 - HUD is allowing Domestic Violence (DV) Bonus RRH, Joint TH & PH-RRH Component, and Supportive Services Only Coordinated Entry (SSO-CE)
 - Project Expansion allowed under New
 - Grant Consolidations allowed for Renewals
 - YHDP Renewal projects (non-competitive) (**New**)

Participant Eligibility (NOFO page 32)

Projects funded through the 2024 NOFO must have the following eligibility criteria for project participants:

- All projects must participate in coordinated entry, and selection of program participants must be consistent with the CoC's Coordinated Entry process.
- As provided by the Consolidated Appropriations Act, 2024, youth aged 24 and under must not be required to provide third-party documentation that they meet the homeless definition in 24 CFR 578.3 as a condition for receiving services funded under this NOFO.
- Additionally, any youth-serving provider funded under this NOFO may serve unaccompanied youth aged 24 and under (or families headed by youth aged 24 and under) who are living in unsafe situations.
 - HUD interprets “youth-serving provider” as a private nonprofit organization whose primary mission is to provide services to youth aged 24 and under and families headed by youth aged 24 and under.
 - HUD interprets “living in unsafe situations” as having an unsafe primary nighttime residence and no safe alternative to that residence. These youth-related requirements supersede any conflicting requirements

Participant Eligibility (cont'd.) (NOFO page 33)

Renewing CoC, DV, and YHDP projects funded through the 2024 NOFO must serve the same population of individuals or families as indicated in the expiring grant agreement.

Generally:

- PSH renewal projects must serve one of the following:
 - Should continue to serve current program participants who are enrolled under project's current grant agreement (page 33);
 - Persons with a disability who are literally homeless;
 - Some programs serve persons eligible to be served by DedicatedPLUS projects or who are experiencing chronic homelessness at the time they initially enrolled in project (new enrollments)
- RRH and Joint TH-RRH Component renewal projects recently funded may serve persons who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3.

Participant Eligibility (cont'd.)

Projects funded through the 2024 NOFO must have the following eligibility criteria for project participants (cont'd.):

- **Renewal Projects**
 - Originally awarded under the DV Bonus must continue to serve survivors of domestic violence, dating violence sexual assault, or stalking (even if reallocated)
 - YHDP renewal projects must continue to serve youth

Other Important Highlights of the HUD NOFO and CoC Responses (continued)

- 2 Tiered Approach - All projects permanent housing (PSH, RRH, and possibly Joint TH & PH-RRH Component):
 - Tier 1 = top 90% of funding available to CoC (Renewal Amount minus YHDP)
 - Tier 2 = difference between Tier 1 and the maximum amount of CoC renewal (& DV renewal), CoC reallocation, DV Bonus, DV Reallocation, and CoC bonus funds that a CoC can apply for
- Estimated Funding Available:
 - Estimated ARD = \$28,623,782
 - Tier 1 = \$20,496,753 (90%(ARD - YHDP))
 - Tier 2 = up to \$11,116,164
 - 10% of ARD = \$2,277,417
 - CoC Bonus (12% PPRN) = \$3,928,332
 - DV Bonus (15% PPRN) = \$4,910,415
 - Estimated Total Available = \$37,462,528
 - YHDP Renewal Non-Competitive \$5,849,612
- BoS CoC will apply for bonus project funding, provided appropriate high-scoring new project applications are submitted

Other Important Highlights of the HUD NOFO and CoC Responses (continued)

- In response
 - BoS CoC may reduce or reallocate projects currently providing PSH or RRH for underperformance, underutilization or significant capacity issues
 - Grant utilization
 - Operating Under Capacity
 - Performance
 - Operating significantly out of Compliance
 - System Performance
 - Performance Based Criteria
 - Special populations
 - Project effectiveness
 - Alignment with CoC and HUD priorities
 - Consideration of Returns to Homelessness (prioritize PSH for people with disabilities)
 - Consideration of maintaining or increasing units for chronically homeless
- CoCs cannot receive bonus projects unless they competitively rank projects based on how they improve system performance.
- HUD prioritizes funding for CoCs that demonstrate ability to reallocate lower performing projects to higher performing projects.

Other Important Highlights of the HUD NOFO and CoC Responses (continued)

- YHDP renewal Projects are non-competitive and must not be ranked by CoCs. HUD will select YHDP projects for funding if they pass project eligibility and project quality threshold.
 - Reallocation is not allowed for first-time renewal YHDP projects
- The Youth Action Board (YAB) will review the YHDP Renewal project applications and provide feedback to YHDP recipients.
- YHDP Renewal Applicant Meeting held separately to discuss YHDP Renewal requirements to request funding.

Other Important Highlights of the HUD NOFO and CoC Responses (continued)

- Balance of State CoC Ranking 2024 Priorities (**non-YHDP**)
 1. Renewal PSH and RRH projects that have been operational for over a year w/out significant capacity, compliance, or performance issues, operational projects transferred in the last 12-months or pending transfer, HMIS and Coordinated Assessment renewal projects
 2. New RRH and PSH projects awarded in the 2022 or 2023 competition (not operational for a year)
 3. New PSH, RRH, & Joint TH-RRH Component projects designated to utilize reallocated funds, if available
 4. Renewal PSH & RRH projects determined to be significantly underperforming, significantly operating under capacity, or significantly operating out of compliance
 5. New PH Bonus PSH, RRH and Joint TH & TH-RRH projects
 6. New DV Bonus RRH and Joint TH & TH-RRH projects
 7. New DV Bonus SSO-CE project

Additional CoC Policy Highlights

- All applications must pass a threshold review to move forward to the scoring portion. Threshold factors include:
 - Organizational and financial capacity
 - Ineligible populations, activities, location, etc.
 - Past performance or compliance issues (if applicable)
 - Lack of match or leverage dollars
 - Use of HMIS (or HMIS compatible system, if a DV provider)
 - Incomplete or late (for new projects) applications
 - Application outside of Balance of State's 152 counties
 - New Projects must provide a plan to coordinate mainstream resources
 - Project does not demonstrate how applicant will carry out proposed activities in a manner that affirmatively furthers fair housing in compliance with the Fair Housing Act and demonstrate Equal Access to Housing.
- Applicants must demonstrate project will meet key federal requirements, fair housing, equal access, etc.
- Applicants must comply with following Written Standards, VAWA Policy, and utilizing Coordinated Entry System (New projects must commit to following policies)

Additional CoC Policy Highlights (continued)

- Projects awarded for the first time under 2022 competition and later (not operational for a year) will receive median performance points for like applications. Those points will then be averaged with that project's original application score to account for project design and other factors related to implementation of that project.
- Fully operational projects providing permanent housing that were transferred in the last year, or have a transfer pending, will be held harmless and automatically included in Tier 1.
- PSH projects that were awarded as DedicatedPLUS in a previous competition are required to continue to include households with children to qualify as a DedicatedPLUS project in the FY 2024 CoC Program Competition.

Additional CoC Policy Highlights (continued)

- Project evaluation of renewal project applications submitted by victim service providers will be completed utilizing data from a comparable database where the CoC can review performance on housing stability and other factors to determine the level projects improve safety for the population they serve. Where complete performance data is not provided, the CoC will assign median points of like projects for that criteria.

Additional CoC Policy Highlights (continued)

- Bonus Points for New projects that exclusively dedicate units/beds for prioritizing Homeless Veteran & Youth households
- Bonus Points for applicants actively serving as lead agency in a Coordinated Entry implementation and for renewal projects critical to current Implementation communities for Coordinated Entry
 - Actively serving as a lead agency is defined as managing the local assessment, prioritization, and referral process for Coordinated Entry
- Bonus Points for PSH designated to serve people with disabilities
- Bonus Points for designated 2024 Homeless Count coordinators
- Points for Housing First and Low Barrier commitments
- Points for policies and procedures that support commitment to placement into housing without preconditions (other than mandated)

Additional CoC Policy Highlights (continued)

- Renewals that committed to Housing First approach and/or to operating as a low barrier program in previous competitions, and were reviewed, approved, and ranked by the CoC and awarded CoC Program funds, are required to operate as a Housing First and/or low barrier project.
 - Project previously committed to 100% where applicant indicates project will not continue as such on the Policy Addendum will not receive related points and may be placed at the bottom of Tier 2.

Additional CoC Policy Highlights (continued)

- New projects 1-yr term for DV Bonus RRH, Joint TH-RRH, SSO-CE, or reallocated funds (unless additional funding available for CoC Bonus):
 - RRH
 - PSH (100% Chronic or 100% DedicatedPLUS)
 - No capital costs in this competition
 - Joint TH and PH-RRH Component
 - Operating/Leasing and Rental Assistance
 - No capital costs in this competition
 - SSO-CE under DV Bonus
 - Applicant must focus on DV across entire 152-county geographical area
- Reallocated funds used first if available (PSH, RRH, Joint TH-RRH only)

Additional CoC Policy Highlights (continued)

- Late renewal application package submissions will lose points
- If you are also submitting a New application, please note the New applications are asked to submit a proposal outline (“notice of intent”), and there are separate webinars
- No late new applications will be accepted
- Review Applications will be sent for review by a review team subcommittee (of the Standards and Rating Committee)
- Renewal projects heavily scored on project performance
- All renewal and new applications will also need to submit the HUD *e-snaps* application

Questions on Policy?

Overall System Performance

FY2024 NOFO - Increased Emphasis on Performance

Continuums Reporting System Performance (as compared to last year):

- Length of Time Homeless
- Returns to Homelessness
- Reduction in Number of Homeless Individuals and Families (PIT)
 - And Progress Ending Veteran, Family, Youth, Chronic Homelessness
- Employment and income growth
- Reduction in Number of First Time Homeless
- Successful Permanent Housing Placement or Retention
- Thoroughness of Outreach

- HMIS Data
 - Annual data should come directly out of HMIS (**clean data for application**)
 - Point-in-Time data should come directly out of HMIS
 - Project performance measured in HMIS (and data quality)
 - CoC System Performance measured in HMIS

Overall HUD Scoring

As in past years, HUD looks not only at the individual project applications but at the CoC, as a whole.

- CoC Coordination and Engagement - 84 points (from 85)
- Project Ranking, Review and Capacity - 28 points (from 27)
- Homeless Management Information Systems - 9 points (same)
- Point-in-Time Count - 5 points (same)
- System Performance - 60 points (same)
- Coordination with Housing and Healthcare – 14 points (same)

Total Available = 200 (same)

Other Highlights of HUD CoC Scoring

- Housing First & Low Barrier Projects
- Prioritization of Chronically Homeless for PSH
- Dedicated PSH beds for Chronically Homeless
- Prioritization of Families and Unaccompanied Youth
- Ending Veteran & Chronic Homelessness
- Severity of Needs in project review, ranking and selection
- Racial Equity
- Performance Monitoring
 - Utilization
 - Housing Stability
 - Participant Eligibility
 - Length of time homeless
 - Timely draw downs
 - Mainstream benefits

Renewal Project Application Scoring

- There are two scoring criteria documents for Renewal Projects. The scores from these two documents will make up the total score for each renewal project application.
 - 2024 BoS CoC Renewal Review Team Scoring Form
 - 2024 GA BoS CoC Renewal Performance Priority Scoring Criteria

Review Application Updates

- For full functionality, please open review application in Word desktop app for full functionality (should see formatting & checkboxes)
- APR data requested for 7/1/2023 - 6/30/2024
- Grant Utilization question updated
 - Table & added Total Grant Award (for relevant Amount Unexpended)
- Partnering with people with Lived Experience/Expertise (**New**)
 - How will project partner to involve input into design, implementation, and evaluation of project?
- **Removed** Average Daily Utilization Question
- Dates updated throughout
- **Removed** Leveraging question

Review Application Updates (**Rural Updated**)

- Violence Against Women Act Reauthorization Act of 2022
 - New CoC Program activities
 - Ability to utilize new Category 4 definition of homelessness (as allowed by CoC Written Standards)
- New Eligible CoC Activities
 - VAWA Costs Budget Line Item (New, Renewals through Expansion, or Budget adjustments)
 - Emergency Transfer Facilitation
 - Monitoring Compliance with VAWA
 - Rural Costs Budget Line Item (New, Renewals through Expansion, OR **shift up to 10% of an existing BLI**)
 - See pages 48-49 of the NOFO (“rural as defined in Section I.B.2.b.(26) of the HUD NOFO) and page 5 of the Detailed Instructions

VAWA Costs Budget Line Item (pages 47-48)

(a) CoC grant funds may be used for Emergency Transfer Facilitation –

(Examples of eligible costs include the costs of assessing, coordinating, approving, denying and implementing a survivor's emergency transfer which includes the items listed below.) Please check the costs that this project will be requesting within the budgets (check all that apply). Not a scored question

- Assistance with moving costs. Reasonable moving costs to move survivors for an emergency transfer.
- Assistance with travel costs. Reasonable travel costs for survivors and their families to travel for an emergency transfer.
- Security Deposits. Grant funds can be used to pay for security deposits of the safe units the survivor is transferring to via an emergency transfer.
- Utilities. Grant funds can be used to pay for costs of establishing utility assistance in the safe unit the survivor is transferring to.
- Housing Fees. Fees associated with getting survivor into a safe unit via emergency transfer, includes but not limited to application fees, broker fees, holding fees, trash fees, pet fees where the person believes they need their pet to be safe, etc.
- Case management. Grant funds can be used to pay staff time necessary to assess, coordinate and implement emergency transfers.
- Housing navigation. Grant funds can be used to pay staff time necessary to identify safe units and facilitate moves into housing for survivors through emergency transfers.
- Technology to make an available unit safe. Grant funds can be used to pay for technology that the individual believes is needed to make the unit safe, including but not limited to doorbell cameras, security systems, phone and internet service when necessary to support security systems for the unit, etc.
- Applicant is not requesting to move CoC funds for these activities.

VAWA Costs Budget Line Item (page 48)

(b) CoC grant funds may be used for Monitoring Compliance with the VAWA Confidentiality Requirements

(Examples of eligible costs include the costs of ensuring compliance with the VAWA confidentiality requirements which includes items listed below.) Please check the costs that this project will be requesting within the budgets (check all that apply). Not a scored question

- Monitoring and evaluating compliance with VAWA confidentiality requirements.
- Developing and implementing strategies for corrective actions and remedies.
- Program evaluation of confidentiality policies, practices and procedures.
- Training on compliance with VAWA confidentiality requirements.
- Reporting to Collaborative Applicant, HUD and other interested parties on compliance with VAWA confidentiality requirements
- Costs for establishing methodology to protect survivor information.
- Staff time associated with maintaining adherence to confidentiality requirements.
- Applicant is not requesting to move CoC funds for these activities.

Eligible Costs Associated with Rural Areas (pages 48-49)

Eligible Costs Associated with Rural Areas: Section 5707 of the James M. Inhofe National Defense Authorization Act for Fiscal Year 2023 (PL 117-263, December 23, 2022, 136 Stat 2395) amends section 423(a) of the McKinney-Vento Homeless Assistance Act to allow projects in rural areas [as defined in section I.B.2.b.(26) of this NOFO] to use Continuum of Care Program funds to pay for the following eligible activities (listed below). Please check the costs that this project will be requesting within the budgets (check all that apply). Not a scored question

- Payment of short-term emergency lodging, including in motels or shelters, directly or through vouchers.
- Repairs to units in which homeless individuals and families will be housed; or are currently not fit for human habitation.
- Staff training, professional development, skill development, and staff retention activities.
- Applicant is not requesting CoC funds for these activities.

HUD has determined that this new eligible Rural cost category may be included in new project applications or added to eligible renewal projects through expansion. HUD will publish a list of CoCs located in rural areas as defined in section I.B.2.b.(26) of the HUD NOFO.

Expansion (pages 16, 39, 43-45, 56, etc. of NOFO)

- *Expansion.* The process by which a renewal project applicant submits a new project application to expand its current operations by adding **units, beds, persons served, or services provided** to existing program participants, or in the case of HMIS, increase the current HMIS activities within the CoC's geographic area.
 - Expanding CoC Program Projects
 - Must have satisfactory capacity, drawdowns, and performance for existing project
 - Current project must receive an award to receive funding
 - DV Bonus funds can only be used to expand where the expansion is dedicated to survivors of DV
 - Renewal Applicants must submit the renewal project application and a new project application with the expanded information
 - Applicants must submit a NEW Project Application, and describe the part of the project being expanded, and demonstrate the project is not replacing other funding sources (separate webinar for New Applicants).

2023 Census Data & Equity Data

- Racial Diversity in Housing (report racial demographics for each)
 - Chart updated: Applicant should provide relevant census data for county with most units for project (DCA sent a link to HMIS data for Applicants to complete the chart)
 - Identify barriers to project participation, how identified, and steps taken/will be taken to eliminate barriers
 - NEW Question- Please describe the measure in place to track progress and evaluate the effectiveness of efforts to advance racial equity.
- 2023 Census Data (column #1):
 - <https://www.census.gov/quickfacts/fact/dashboard/GA/PST045219>
 - Type in the name of your county in the search bar (you will need to click on “County Name, Georgia” when it appears)
- Racial and Ethnic Data for Table (column #s 2-5) found at:
 - Total people served columns #2 & #3 (HMIS data from test APR from Sage)
 - People exiting to Permanent Destination columns # 4 & #5 (**Racial Equity Dashboard Excel link to HMIS data emailed to renewal applicants**)

Review Application

Q10 - Racial Diversity in Housing

Race	2023 Census Data %	Total Number of People Served 7/1/2023-6/30/2024 (Q12a & Q12b)	Total Percentage of People Served 7/1/2023-6/30/2024	People Exiting to Permanent Destination 7/1/2023-6/30/2024 (Active Client List)	Percentage People Exiting to Permanent Destination 7/1/2023-6/30/2024
Black or African American					
Asian					
American Indian or Alaska Native					
Native Hawaiian or Other Pacific Islander					
White					
Multiple Races					
Client Doesn't Know/Client Refused					
Data Not Collected					
Total					

Review Application

Q10 - Racial Diversity in Housing

Ethnicity	2023 Census Data %	Total Number of People Served 7/1/2023-6/30/2024 (Q12a & Q12b)	Total Percentage of People Served 7/1/2023-6/30/2024	People Exiting to Permanent Destination 7/1/2023-6/30/2024 (Active Client List)	Percentage People Exiting to Permanent Destination 7/1/2023-6/30/2024
Hispanic/Latino					
Non-Hispanic/Non-Latino					
Total					

Review Applications for Consolidated Projects

- For renewal projects that were consolidated under a previous competition, the consolidated project replaces the individual projects.
- Review Application and ALL materials submitted for each consolidated project should represent the combined projects.
- Applicants should be able to run an APR covering the required period of 7/1/2023-6/30/2024 in HMIS for the combined projects, so that when the CSV-APR is uploaded into Sage, it will produce an APR with the combined data) (<https://www.sagehmis.info/>) .
- Applicants who need technical assistance with this should contact BoSHMIS@dca.ga.gov and tina.moore@dca.ga.gov.

2024 BoS CoC Renewal Review Team Scoring (81 Possible Points)

❑ BoS CoC Priority Points

- PSH– 10 points
- RRH – 5 points

❑ Project Overview and Priority Alignment

- Project Summary – 3 points
- Objective 1: Increase Progress Ending Chronic Homelessness
 - 1-A Assessment, Prioritization, Acceptance Highest Needs - 9 points
 - 1-B Housing First and Low Barrier – 10 points
- Objective 2: Increase Housing Stability – 6 points
- Objective 3: Increase Participant Income – 12 points
- Objective 4: Increase # Participants Obtaining Mainstream Benefits – 6 points
- Racial & Ethnic Equity:
 - Identification of barriers and steps taken/will be taken to eliminate identified barriers – 15 points
 - Tracking progress and evaluating) – 5 points
- Partnering with people w/Lived Experience/Expertise – 5 points (NEW)

2024 Renewal Performance & CoC Priority Scoring (224 Possible Points)

- Demonstration of capacity to carry out and implement project - Threshold
- Utilization of grant funds – 5 points
- Quarterly Draw Downs from eLOCCS (12 months data) – 3 points (-2)
- Project Utilization Units/Clients – 5 points
- Housing Stability – 20 points
- Length of Time between Project Start Date & Move-in Date – 15 points
- Returns to Homelessness – 15 points
- Project has dedicated beds for people who are chronically homeless – 5 points (-5)
- Project serves chronically homeless* - 10 points
- Project targets/serves Veterans – 5 points (-5)
- Project targets/serves Youth-headed Households – 5 points (-5)
- Project serves persons with special needs or high barriers to housing – 10 points
- Project priority (street or shelter previous residence) – 8 points (or -8 if <75%) (-2)
- Earned Income Increase – 10 points
- Increased Income (all sources) – 10 points

2024 Renewal Performance & CoC Priority Scoring (224 Possible Points) (cont'd.)

- Participants with Non-Cash Mainstream Benefits – 10 points (-2)
- Exits to streets, shelter, or unknown – 11 points (adjusted to homelessness and unknown & added mid-tier score)
- Coordinated Entry Participation - 10 points
- Acceptance of Participants without Income – 5 points
- Variance in Length of Stay – 5 points
- Housing First – 5 points (Previous Commitment) (-5)
- Low Barrier – 5 points (Previous Commitment) (-5)
- Policies & Procedures reflect rapid placement (HF & LB) – 10 points
- HUD monitoring (non-S+C projects) – 4 points OR
- DCA monitoring (S+C projects) – 4 points
- CoC participation – 10 points
- HMIS data quality – 10 points
- Timeliness of Data Entry – 10 points
- Match – 5 points
- Leveraging – N/A (removed Leveraging requirement for renewal projects)

2024 Renewal Project Bonus Scoring (60 Possible Points)

- CoC Priority
 - PSH – 30 points
- Coordinated Entry Implementation – 20 points (CES Actively Serving as Lead Agency ONLY)
- 2024 Homeless Count Coordinator (preparation & planning) – 10 points

**Timeliness of meeting deadline – -5% total points for each working day application OR Supplemental Documents are late AND if 3 days late, application may not be sent to review team for ranking (required for funding)

Combined Balance of State CoC Scoring - (Total Points Available Renewal Projects)

224 possible points - *2024 GA BoS CoC Renewal Performance Priority Scoring Criteria* document

81 possible points - *2024 BoS CoC Renewal Project Review Team Scoring Form*

305 total possible points

In addition:

- ****Deduction – Timeliness of Review Application Submission**
 - - 5% points available each day application is late
- Bonus – 30 points for CoC defined priority projects
- Bonus – 20 points Coordinated Entry Active Lead
- Bonus – 10 points 2024 Homeless Count Coordination

Match

- Match
 - The recipient or sub-recipient must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources for eligible costs.
- Leveraging NOT requested for renewal projects this year

Match Requirements

- The recipient or subrecipient must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources for eligible costs.
- Match must be for activities that would be eligible under the CoC Program (if it's eligible as a CoC cost, it's eligible as match)
- Examples of Eligible Sources of Cash Match include:
 - Applicant/Project Sponsor's own cash
 - Federal government grants/contracts (excluding McKinney-Vento funds)
 - State and local government grants/contracts
 - Private grants or contributions
 - Program Income (see NOFO)
- Examples of Eligible Sources of Non-cash Match include:
 - In-kind donations
 - Volunteer time
 - Donated services
 - Donated Property
- For the project application in *E-Snaps*, there are questions concerning program income. Agencies should list type of match and source. FORMAL documentation required at technical submission and MAY be a required attachment.
- Review application are scored on amount of match listed with a goal of 25 percent match (for maximum points.)

Match Documentation

- While match can be either cash or in-kind, please note that listing only in-kind sources may call into question the strength and fiscal capacity to administer the project.
- Designated match cannot be duplicated across applications.
- Review NOFO and HUD's Renewal Project Detailed Instructions to determine if applications are required to have match documentation.
- **Note:** If a third-party is listed in application, a separate attachment screen will appear that should be used to attach MOU(s) documentation that confirms the in-kind match commitment.

Other Requirements

2024 NOFO Educational Assurances

- Project Applicants must demonstrate that project has established policies and practices consistent with the laws related to the provision of educational and related services to individuals & families experiencing homelessness; and
- Projects serving families must demonstrate in application that a staff person has been designated to ensure that children are enrolled in school and receiving educational services, as appropriate (can include early childhood programs such as Head Start, Part C of the Individuals with Disabilities Education Act, and McKinney-Vento education services); and
- Must address non-compliance (if applicable).
- Formal BoS CoC Educational Policy issued in 2015 for CoC and ESG funded projects.

2024 Compliance with Violence Against Women Act (VAWA) Rule

- The Violence Against Women Act (“VAWA”) is a federal law that, in part, provides housing protections for people applying for or living in units subsidized by the federal government who have experienced domestic violence, dating violence, sexual assault, and stalking, to keep them safe and reduce the likelihood of experiencing homelessness.
- The *Violence Against Women Act Reauthorization Act of 2022: Overview of Applicability to HUD Programs* notice can be found at: <https://www.govinfo.gov/content/pkg/FR-2023-01-04/pdf/2022-28073.pdf>.
- All CoC-funded projects must follow the *Georgia Balance of State CoC Violence Against Women Act (VAWA) Policies and Procedures* established on 6/20/17 (<https://www.dca.ga.gov/housing/homeless-special-needs-housing/georgia-balance-state-continuum-care/policies>) and be fully compliant.
- New and first-time renewal projects should be fully compliant by the time the local CPD Field Office issues the FY 2024 grant agreement for a project in the CoC’s geographic area.

Certification of Consistency with Consolidated Plan

- Each project must have a Certification of Consistency from jurisdiction(s) where projects are located
- CoCs must submit Certificate for all grantees in a jurisdiction combined in **one** form (and submit certifications in CoC Application)
- Renewal projects providing housing in a different county than last year need to let DCA know
- **DCA staff will email local Consolidated Plan representatives and cc Renewal Project Applicants**
- In order to go forward in the application process and be included in the CoC application to HUD, local jurisdictions need to review/approve all projects
- **Applicants MUST follow-up with respective jurisdictions!**

Certification of Consistency with Consolidated Plan (continued)

- Local Consolidated Planning Jurisdiction will need to review project application to determine if proposed project is consistent with their Consolidated Plan . Con Plan jurisdictions within the BoS CoC are:
 - Albany
 - Brunswick
 - Dalton
 - Gainesville
 - Hinesville
 - Macon-Bibb County
 - Rome
 - Valdosta
 - Warner Robins
 - Cherokee County
 - Clayton County
 - Gwinnett County
 - Henry County
- All other cities and counties fall under the State's Consolidated Planning jurisdiction.

Certification of Consistency with Consolidated Plan (cont'd.)

- Applicants that propose to claim a reservation or trust land geographic area and to locate a project on a reservation or trust land must include a tribal resolution from the tribe authorizing the applicant to do so (NOFO pages 65-66)
- Tribes do not need to include a tribal resolution to claim their own reservation or trust land or to a site a project on their own reservation or trust land.
- A tribal resolution is the formal manner in which the tribal government expresses its legislative will in accordance with its organic documents.
- In the absence of such organic documents, a written expression adopted pursuant to tribal practices will be acceptable.

Executive Order 12372 (Screen 1E. SF-424 in e-snaps)

- The State of GA does not participate in the intergovernmental review process.
- On Screen 1E, select “b” if your organization is located within a state that has chosen not to participate in EO 12372...”
- Applicants wanting to verify can find Georgia’s notice located at: <http://opb.georgia.gov/state-clearinghouse>

HUD’s detailed instructions on addressing the ‘Executive Order 12372’ requirements within the Project Application is located within the project applicant detailed instructions guide on page 12.

HMIS Participation

- Mandated by HUD through Continuum of Care Process
- All non-DV agencies participating in the Balance of State CoC must actively participate in Homeless Management Information Systems (HMIS) through use of CoC Designated HMIS
 - DV agencies required to use a comparable system (***ClientTrack required**)
- HMIS Data is reported to HUD on an annual basis through the Longitudinal System Analysis (LSA)
 - LSA data is used by HUD to prepare the Annual Homeless Assessment Report (AHAR), which Congress uses to determine future funding levels
- Data used by Continuum and Statewide for planning
- System Performance Data HUD's HDX system (Submitted March 12th)

Georgia BoS CoC HMIS Policy

- Enter all clients into HMIS
 - Unless otherwise stated, persons applying for/receiving services from an HMIS participating agency agrees to allow users of HMIS to collect and share information.
- ENROLL and DISCHARGE clients in a timely manner
- Complete Annual Assessments in a timely manner
- Comply with current privacy and security standards
- DCA staff monitor compliance with policy through:
 - Site Visits
 - System Utilization Reports
- Family Violence Providers are to use and submit HUD APRs from a comparable system* (***ClientTrack required**)
- The most recent HMIS Policy, Forms, Training resources and other information/resources are on DCA Website:
 - <https://www.dca.ga.gov/safe-affordable-housing/homeless-special-needs-housing/homeless-management-information-system-hmis>

2024 Balance of State CoC Process – Going Forward (Renewal Projects)

- August 28, 2024 - CoC Board meeting to approve process recommended by the Standards, Ratings, and Review Committee held.
- August 28, 2024 - Competition Policy, Process, Timeline, Review Applications, Scoring Criteria, and other competition materials released.
- August 29th & September 3rd, 2024 - Informational Webinars for BoS CoC Competition Policy, Renewal RRH and PSH applicants held by DCA (and materials from the webinar posted).
- September 3, 2024 - Proposal Outlines for new PSH, RRH, Joint TH and PH-RRH Component or SSO-CE projects due.
- August 30th & September 3rd, 2024 - Informational Webinars for New PSH, RRH, Joint Component, and SSO-CE applicants (and materials from the webinar posted).
- August 30th & September 4th, 2024 - Informational Webinars for Renewal YHDP applicants (webinar materials posted).
- **September 10, 2024 – Review Applications & supplemental documents for Renewing PSH and RRH projects due by 3:00 pm.**
- September 10, 2024 – Review Applications & supplemental documents for Renewing YHDP projects due by **3:00 pm**.
- September 11, 2024 – Review Applications for NEW PSH, RRH, and Joint Component projects, & DV SSO-CE, as well as all supplemental documents, due by **3:00 pm**.
- **September 27, 2024** - ALL Renewal and New project applications and certifications must be entered into *e-snaps* by 5:00 pm.
- October 7, 2024 - Standards, Rating, and Review Committee meeting to approve and recommend ranking of projects.
- October 15th, 2024 - CoC Board meeting to approve ranking recommended by the Standards, Ratings, and Review Committee.
- **October 15th, 2024** - Notification given to applicants of placement in scoring and ranking for all projects (due 10/15/24).
- **October 16, 2024** - **Correction and resubmission of application in e-snaps by 2:00 pm.**
- October 28, 2024 – Public Posting (due 10/28/24)
- October 29, 2024 – CoC application submission to HUD (due 10/30/24)

2024 BoS CoC Review Application Submission (Scoring & Ranking)

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2024 Balance of State CoC Process: Submission to CoC and to HUD

- Two Steps / Two Application documents (per project)
 - Review Application (CoC Review Team) for project ranking
 - HUD Application in E-SNAPS
- Review Applications – emailed to DCA (with attachments)
- Renewals must be scored and ranked by an application review subcommittee
- Submission of Review Applications:
 - **September 10, 2024: 1 complete copy of application package due for each project Grantees/Recipients**

Review Application Packet

- Review Application, Supplemental Docs, and HMIS data used for scoring and ranking projects.
- One full set of materials should include:
 - 2024 Renewal Project Review Application
 - Certification Policy Addendum
 - Coordinated Entry Policy Addendum
 - HUD APR from Sage
 - HUD Data Quality Report
 - Monitoring documents
 - Supportive documents showing timely draw downs (eLOCCS or internal database reports (**for most recent 12-month period**))
 - NOI of Grant Consolidation (if applicable)
 - Project Policies & Procedures
 - Proof of SAM Registration (**New this year**)
 - Written agreements with educational supports and services for children ages 0-5 (as applicable)
 - Written narrative describing how project works with local employment agencies and employers to prioritize training and employment opportunities for participant (OR how project will do so) – **Standalone Word document**

Review Application Packet

- HUD APR from Sage
 - Applicants need to pull data from HMIS and then upload CSV-APR into Sage using the Test Run function to create the required report (for 7/1/23 – 6/30/24) (<https://www.sagehmis.info/>)
- HUD Data Quality Report (data for 7/1/23 – 6/30/24)
- *RRH and PSH Projects awarded for first time in 2022 or later (not operational for a year) will receive median performance points for like applications (to be averaged with original application score).
- Where complete performance data is not provided from DV comparable database for data quality and system performance related criteria, CoC will assign median points of like projects for that criteria.

Sage: Test run a report

Sage HMIS REPORTING REPOSITORY

Log in:

User Name (email address)

Password

Go

[Forgot my password](#)

New User?

[Create an account](#)

Test your report output

[Upload the CSV output from an APR, CAPER/ESG-CV, or YHDP Supplemental Reporting Tool to check and view the results](#)

Need Help with Sage?

[Sage User Manual](#)

- [Account Creation](#)
- [Account Login Issues](#)
- [Managing Other Users' Accounts](#)

HMIS Reporting Repository is to be used only by persons authorized to report on a HUD Continuum of Care for the Homeless (CoC) or Emergency Solutions Grant (ESG) Program. The information collected here have been submitted to the Office of Management and Budget for review under the Paperwork Reduction Act of 1995 (44U.S.C. 3501-3520) The

Developed under contract with the U.S. Department Of Housing And Urban Development Technical Assistance.

Sage: CSV-APR 2024 Instructions



Test a CSV-APR FY2024

Sage requires a CSV-APR FY2024 generated by your HMIS (or comparable data base for DV providers) in a .zip file, to be uploaded to the system. Follow the steps below to test your CSV-APR file and/or to create a printable version of your CSV-APR FY2023.

1. Download the CSV-APR from your HMIS or comparable database and save it to your computer. Remember where you place it – so you can find it.
2. Click the browse button below. Your computer's file directory will appear. Find the CSV-APR Report you saved and double click on it.
3. Check the box next to "I am not a Robot" and complete the verification steps if necessary.
4. Click on "Upload and Test" button to upload the file from your computer to Sage.
5. A results message will show:

If there are no errors in the file Sage will tell you the CSV passed. Click the "View your upload" button and Sage will produce a printable version of your APR.

If there are errors, you will need to fix the problem(s) in your HMIS or comparable database and download a new CSV-APR.

You can enter your email address and click "Go" if you want a copy of the errors sent to you. Refer to the Sage guidebook in the Resources tab for additional instructions.

6. If you want to test another CSV, repeat the process outlined above.

Choose File No file chosen

I'm not a robot



Upload and Test

Sage: CSV-APR 2024 Instructions

Test a CSV-APR FY2024

Sage requires a CSV-APR FY2024 generated by your HMIS (or comparable data base for DV providers) in a .zip file, to be uploaded to the system. Follow the steps below to test your CSV-APR file and/or to create a printable version of your CSV-APR FY2023.

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4. *Click on "Upload and Test" button to upload the file from your computer to Sage.*
5. *A results message will show:*
 - *If there are no errors in the file Sage will tell you the CSV passed. Click the "View your upload" button and Sage will produce a printable version of your APR.*
 - *If there are errors, you will need to fix the problem(s) in your HMIS or comparable database and download a new CSV-APR.*
 - *You can enter your email address and click "Go" if you want a copy of the errors sent to you. Refer to the Sage guidebook in the Resources tab for additional instructions.*
6. *If you want to test another CSV, repeat the process outlined above.*

Application Packet

- ❑ Review Application and Supplemental Documents due **September 10, 2024 at 3:00 PM**. All submissions and HMIS data used for scoring and ranking projects.
- ❑ The complete packet needs to be **emailed** to Tina Moore (BoSMonitoring@dca.ga.gov)
- ❑ The packet needs to be received by DCA BoS CoC staff no later than **3:00 pm on September 10, 2024**.
 - Please remember, project sponsors and sub-recipients have an earlier deadline to submit documents to direct grant recipients.

Application Packet

Emailed to DCA at: BoSMonitoring@dca.ga.gov

Please remember, project sponsors and sub-recipients have an earlier deadline to submit documents to direct grant recipients.

Certification Policy Addendum (due 9/10/24 in package)

- Bed Prioritization for Chronically Homeless Policy
- Low Barriers to Entry
- Housing First
- BoS Written Standards Policy
- BoS Violence Against Women Act (VAWA) Policy
- Projects Classified as DedicatedPLUS
- Application Submission Assurances
 - Any certifications fully complete and submitted in the Application or Applicant Profile in e-snaps as required
 - Code of Conduct submitted in Applicant Profile as required in E-snaps (IF not on HUD's list)
 - Certification of Consistency (follow up with providing project information to local government following DCA's email)

Coordinated Entry Policy Addendum (due 9/10/24 in package)

- Application Submission Assurances
 - Coordinated Entry System Participation Defined
 - Participation requirements in implementation communities
 - Participation requirements outside of implementation communities
 - Certifications and Assurances

NOI - Grant Consolidations

Eligible renewal project applications may consolidate 2-10 eligible renewal projects into one project application during the application process (NOFO).

- Projects must have same recipient and be for same component
- If eligible, **must submit separate renewal projects for each grant being proposed to consolidate (to CoC for scoring & ranking, AND in e-snaps)**
- **Each project application should identify the grant number that will survive after the competition, which must be the grant number with the earliest start date.** (NO combined application required this year)
- Project applications for grants proposed to be consolidated will be ranked (individually), and if all those grants are selected, HUD will award the single consolidated grant based on its ranked position to include the amount of funding of all grants included (those included will be removed from ranking).
- If one of the grants proposed to be consolidated is found to be ineligible for consolidation or is not selected, HUD will award all grants eligible for renewal and selected as separate grants.

NOI - Non-Renewal of Project

- Applicants that will not be submitting an application for the renewal of a project currently funded through the CoC is requested to submit a letter with a completed *GA BoS CoC Notice of Intent – Non-Renewal of Project* form to Tina Moore at BoSMonitoring@dca.ga.gov as soon as possible.

Policies & Procedures Review*

- As previously noted, the CoC will be reviewing renewal applicant Policies & Procedures (P&P) to see that they support commitment to placement into housing without preconditions (other than mandated).
- P&P from renewal projects should be submitted **with review application packages**.

2024 HUD CoC Application Process

e-snaps

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2024 Balance of State CoC Process: Submission to HUD

- HUD Application in E-SNAPS (**short turnaround time**)
 - Electronic (required) – project applications must be submitted to CoC in *e-snaps* (direct grant recipients ONLY/sub-recipients or project sponsors must submit information to grantee)
- At application setup in e-snaps, Renewal Applicants can pull information from last year's renewal application (not available for first-time renewals)
- DCA submits the CoC Application &/or Competition documents and all Project Applications electronically to HUD

E-SNAPS Submission

- In addition to the review application (and supporting materials) that need to be completed for each project, agencies **MUST** complete and submit CoC Project Application(s) electronically in E-SNAPS
 - <https://www.hudexchange.info/programs/e-snaps/>
- This must be submitted by **September 27, 2024 (5:00 PM)**
- There will be a general review of the submissions for completeness and accuracy and agencies will be expected to make any required corrections no later than **October 16, 2024 (2:00 PM)**
- Failure to complete the *e-snaps* portion of the application process and/or failure to respond and make the necessary corrections may result in a project not being included in the BoS CoC application to HUD
- ****Applicant Profiles should have current Code of Conduct, if not on HUD listing)**

Grant Consolidations (e-snaps)

Eligible renewal project applications may consolidate 2-10 eligible renewal projects into one project application during the application process (NOFO).

- Submit separate renewal projects for each grant being proposed to consolidate (review apps and in *e-snaps*)
- NO combined application required this year

***E-SNAPS* Submission (continued)**

- Project Application Detailed Instructions, Navigational Guides (e-snaps instructions), and FAQs
https://www.hud.gov/program_offices/comm_planning/coc/competition
- Technical issues with e-snaps should be emailed to HUD at e-snaps@hud.gov
- Project Applicants that require information and technical support concerning the HUD NOFO and the application in e-snaps may submit a question to HUD at CoCNOFO@hud.gov
- Please remember that online systems can freeze up and slow down with excessive traffic
 - Do not wait until the last minute

CoC Project Review in E-snaps

- CoC to implement a thorough review and oversight process at the local level for both new and renewal project applications submitted to HUD
- CoCs are expected to closely review information provided in each project application in order to ensure:
 - Eligibility of participants
 - Eligibility of activities
 - Data consistent in application
 - Narratives are fully responsive to question and that it meets all criteria for that question as required by NOFO and included in detailed instructions
 - Renewal Project Detailed Instructions:
<https://www.hud.gov/sites/dfiles/CPD/documents/CoC/FY-2024-CoC-RENEWAL-Application-Detailed-Instructions.pdf> **AND**
https://www.hud.gov/program_offices/comm_planning/coc/competition

E-snaps 4B (PSH Projects) Renewal Project Application Detailed Instructions

- **How many beds of the total beds in "2b. Beds" are dedicated to the chronically homeless?** Required. If you select "100%" Dedicated to question #8 on Screen 3B. Project Description, you must enter all beds as dedicated for individuals and families experiencing chronic homelessness. If you selected "DedicatedPLUS" you can enter the number of beds that will be dedicated CH; but this is not required so long as all program participants who enter the project meet the "DedicatedPLUS" requirements in Section III.B.2.g of the NOFO. If your project has dedicated CH beds to serve families experiencing chronic homelessness, you will enter all beds for the households as CH beds. See [HUD Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing](#) for additional information.
- **PSH Applicants should include beds in this calculation that serve persons with CH designation and those that do not serve but will be dedicated serve persons with CH designation as soon as the beds turnover.**

4B. Housing Type and Location Detail

* 1. Housing Type:

2. Indicate the maximum number of units and beds available for program participants at the selected housing site.

* a. Units:

* b. Beds:

Total beds in "2b. Beds" are dedicated to the chronically homeless?

This includes both the "dedicated" and "prioritized" beds from previous competitions.

E-SNAPS Attachments

- The following HUD required forms are built into e-snaps and must be fully completed and electronically signed before project applicants have access to the project application:
 - Project application charts, narratives, and attachments
 - SF-424 Application for Federal Assistance 1A-1F
 - Assurances HUD 424-B
 - Form HUD-2880, Applicant/Recipient Disclosure/Update Report (for each project)
 - HUD-50070 – Certification of a Drug-free Workplace
 - Certification Regarding Lobbying,
 - Applicant Certifications
 - SF-LLL – Disclosure of Lobbying Activities (if applicable)
 - Documentation of Applicant AND Subrecipient Eligibility
- Within Applicant Profile
 - Applicant Code of Conduct

Nonprofit Documentation

- Documentation of Applicant and Subrecipient Eligibility. Project applicants must attach appropriate documentation for each private nonprofit recipient and subrecipient organization identified as a nonprofit.
- Private nonprofit status is documented by submitting either:
 - IRS 501(c)(3) form or equivalent nonprofit documentation
 - Certification from licensed CPA that the organization meets each component of the definition of a private nonprofit organization as defined by 24 CFR 578.3

TDHE Documentation

- Documentation of Applicant and Subrecipient Eligibility. Project applicants must attach appropriate documentation for each Indian Tribe or Tribally Designated Housing Entities (TDHEs) recipient and subrecipient organization identified in the application.
 - TDHEs status documentation
- Applicants that propose to locate a project on a reservation or trust land must include a Tribal Resolution to locate a project on a reservation (NOFO page 35)
 - Tribes do not need to include for a project on their own reservation or trust land

HUD Eligibility Requirements for Applicants of HUD's Grants Programs Includes (pages 36+ in NOFO)

- Resolution of Civil Rights Matters
- Advancing Racial Equity
- Participative Planning and Implementation
- Renewal Project Requirements
- Universal Identifier and System for Award Management (SAM.gov) Requirements
- Outstanding Delinquent Federal Debts
- Debarments or Suspensions, or both
- Mandatory Disclosure Requirement
- Pre-selection Review of Performance
- Sufficiency of Financial Management System
- False Statements
- Failure to conducting Business in Accordance with Ethical Standards/Code of Conduct
- Prohibition Against Lobbying Activities

Administrative, National, & Departmental Policy Requirements and Terms for HUD Applicants and Recipients of Financial Assistance Awards Includes Compliance with... (see full listing on pages 115-117 in NOFO)

1. The Fair Housing Act
2. Title VI of the Civil Rights Act of 1964
3. The Age Discrimination Act of 1975
4. Section 504 of the Rehabilitation Act of 1973
5. The Americans with Disabilities Act
6. Affirmatively Furthering Fair Housing (AFFH) requirements
7. Improving Access to Services for Persons with Limited English Proficiency (LEP) requirements,
8. Accessible Technology requirements,
9. Equal Access Requirements
10. Participation in HUD-Sponsored Program Evaluation
11. OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
12. Drug-Free Workplace requirements
13. The requirements related to safeguarding resident/client files
14. The Federal Funding Accountability and Transparency Act of 2006
15. Accessibility for Persons with Disabilities requirements
16. Conducting Business in Accordance with Ethical Standards/Code of Conduct
17. System for Award Management and Universal Identifier Requirements
18. [section 106\(g\) of the Trafficking Victims Protection Act of 2000 \(TVPA\), as amended \(22 USC 7104\(g\)\)](#)
19. Eliminating Barriers That May Unnecessarily Prevent Individuals with Criminal Histories from Participation in HUD Programs
20. Equity requirements, which include compliance with racial equity and underserved communities and LGBTQ+ requirements

RESOURCES

HUD 2024 Continuum of Care NOFO, Competition, & Program pages:

- **NOFO at Grants.gov:** <https://grants.gov/search-results-detail/355762>
- **2024 CoC Competition at HUD.gov:**
https://www.hud.gov/program_offices/comm_planning/coc
https://www.hud.gov/program_offices/comm_planning/coc/competition
- **HUD Exchange e-snaps resources:** <https://www.hudexchange.info/programs/e-snaps/>
- **HUD Exchange CoC Program:** <https://www.hudexchange.info/programs/coc/>

CoC Regulations

<https://www.hudexchange.info/programs/coc/toolkit/introduction-to-the-coc-program/#coc-program-laws-regulations-and-notices>

HUD Notices

- **HUD Mailing List Notifications (click on title for link)**
 - [SNAPS Competitions](#)
The SNAPS Competitions listserv provides notification from HUD about important information related to the annual Continuum of Care (CoC) competitive funding process.
 - [SNAPS Program Information](#)
The SNAPS Program information listserv provides information from HUD about program content authored by SNAPS.
- **All Questions sent to HUD related to the CoC Competition (Annual Competition) MUST be sent to:**
 - CoCNOFO@hud.gov - questions regarding the FY 2024 CoC Program Competition process; or
 - e-snaps@hud.gov - questions related to *e-snaps* functionality (e.g., password lockout, access to user's application account, updating Applicant Profile).

Resources

- Balance of State CoC

<https://www.dca.ga.gov/safe-affordable-housing/homeless-special-needs-housing/georgia-balance-state-continuum-care>

- Balance of State CoC 2024 Competition page

<https://www.dca.ga.gov/safe-affordable-housing/homeless-special-needs-housing/georgia-balance-state-continuum-care/2024-coc>

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