2023 Georgia Balance of State Continuum of Care Review Team Scoring
NEW Projects (Joint TH-RRH, RRH, SSO, PSH)
Youth Homelessness Demonstration Program

Reviewer Name: _____ Date: _____

Project Name: _____

HUD Project Type: ☐ Joint TH-RRH; ☐ RRH; ☐ SSO; or ☐ PSH

Requested Amount (General Information Question 6):   _____

Proposed Number of Individuals and/or Families to Serve
  (Total number of households, Question 5b, second chart): _____

Please read each application fully first before scoring. Each scoring section has the question from the application that applies specifically to that scoring criteria. As the individual point amounts may vary just slightly, please read each scoring criteria fully prior to assigning a score.

There is a "Comments/Scoring Rationale" box following the scoring chart in each section. It is important that reviewers are able to provide rationalization for each project scoring, therefore, please provide comments on scoring rationale.

Threshold Information

Threshold Statements	Yes/No	Score
1. Agencies submitting new projects had 12 requirements to meet in order to be considered for this funding (Joint TH-RRH must also meet HUD minimum standards**).	All the requirements checked and/or addressed = Yes One or more of the requirements not checked or addressed = No	

Project Threshold Criteria	Scoring	Reviewer Score
Applicant meets HUD's eligibility and threshold criteria.	Pass/Fail	
Applicant demonstrates adequate capacity to carry out grant (attachments required).*	Pass/Fail	
Project meets eligible costs or activities requirements.	Pass/Fail	
Project sufficiently demonstrates eligible populations will be served.	Pass/Fail	
Project aligns with Coordinated Community Plan.	Pass/Fail	
Applicant does not have serious compliance or performance issues on current projects.	Pass/Fail	
Project demonstrates adequate impact or cost effectiveness.	Pass/Fail	
Project meets HUD Joint TH & PH-RRH Component Minimum Standards**	Pass/Fail	
Other, as identified by reviewers.	Pass/Fail	
Threshold Statements Comments		

Agency Capacity*	Possible Points	Score
Agency demonstrates they have the capacity to carry out and implement the project proposed. (20 possible points) New project applicants must sufficiently describe experience administering federally funded grants, and submit the most recent financial audit, IRS Form 990, and list of current board members. New projects should also adequately describe how project will reach full operational capacity. New project applications that do not demonstrate capacity to carry out project may be rejected by the review team.	Response is clear and concise; financial statements/IRS Form 990 are current (without concerns); board consists of volunteer/ diverse members; applicant has experience administering federal funds; and there are no match/ leveraging concerns for reaching capacity = 20 Excellent* Response is adequate; financial statements/IRS Form 990 are current (any concerns addressed); board consists of volunteer/ diverse members; applicant has experience administering government funds; and there are no match/leveraging concerns for reaching capacity = 15 Good Response unclear and leaves unanswered questions; financial statements and/or IRS Form 990 are not current (with concerns); board consists of local volunteer/diverse members; applicant has experience administering grant funds; and/or there are match/leveraging concerns for reaching capacity = 5 Adequate Response and required documentation does not demonstrate experience or capacity to carry out project = 0 (May be rejected by the review team) *Local government applicants (county or municipality) should receive full points for this criteria provided that match has been adequately demonstrated. Applicants with open (unresolved) monitoring findings or concerns from HUD, DCA, or any other governmental or foundation funder, that doesn't demonstrate a satisfactory corrective plan of action may lose additional points or be determined not to meet threshold.	
TOTAL (20 points maximum)		
Agency Capacity Comments		

Proposed Project Information

Agency Experience	Possible Points	Score
2. Agency Experience (Question 1a, 1b, 1c & 1d) (20 possible points) *Weighed heavily due to the importance of the experience*	Response is clear and concise and gives a complete picture of the relevant experience of the applicant = 20 Response gives an adequate description of related experience, but the experience is limited = 15 Response gives an adequate description of experience, but leaves a few unanswered questions = 10 Response unclear and leaves unanswered questions about the experience = 0 Response does not describe experience working with people who are homeless and/or managing a similar program type (PSH, RRH, or TH-RRH) = 0	
3. Youth & Young Adult Experience (Question 1e) (10 possible points)	Response is clear and concise and gives a complete picture of the relevant experience of the applicant and potential subrecipients (if any), for both aspects including concrete examples = 10 Response gives an adequate description of related experience, but the experience concrete examples are limited to 1 aspect = 6 Response gives an adequate description of experience, but there are no concrete examples = 3 Response unclear and leaves unanswered questions about the experience = 0 Response does not describe experience related to youth & young adults or developing and implementing programming = 0	
4. Leasing, Rental, Support Services, and HMIS Experience (Question 1f) (5 possible points)	Response is clear and concise and gives a complete picture of the relevant experience of the applicant and potential subrecipients (if any), for all four aspects = 5 Response gives an adequate description of related experience, but the experience is limited for one or two aspects = 3 Response gives an adequate description of experience, but the experience is limited for three or four aspects = 2 Response unclear and leaves unanswered questions about the experience = 0 Response does not describe experience related to leasing, rental assistance, support services and/or HMIS = 0	
TOTAL **(35 points maximum)**		
Agency Experience Comments		

5. Monitoring Findings or Concerns (Questions 1g & 1h) (4 possible points)	Agency has no open (unresolved) monitoring findings or concerns, and there are no outstanding Federal debts = 4 Agency is currently working to address monitoring findings or concerns, but a response letter has not been received by applicant = 2 Agency has open findings or concerns that aren't being addressed, or findings or concerns were of a serious financial or programmatic nature that causes capacity concerns = 0	
TOTAL **(4 points maximum)**		
Program Monitoring		

General Description	Possible Points	Score
6. Program Description (Question 2a) (10 possible points)	Response has a clear description of how youth and young adults will be served = 2	
	Response has a clear description of a plan to address the housing and support service needs of the participants = 2	
	Response has clear proposed outcomes, and the proposed outcomes seem reasonable = 2	
	Response includes a description of planned and established partnerships = 2	
	Response has a clear description of YHDP funds will be used = 2	
7. PYD and TIC (Question 2b, 2c) (10 possible points)	Applicant provided a clear description of how it will incorporate PYD and TIC = 10 Response gives an adequate description of PYD or TIC but not both = 5 It is unclear from the response how either PYD or TIC will be incorporated = 0	
8. CCP alignment (Question 2d) (5 possible points)	Applicant provided a clear description of how it is aligned with CCP = 5 Response gives an adequate description of how it is aligned with CCP = 3 Project is not in alignment with the CCP = 0	
9. Estimated Schedule (Question 2e) (3 possible points)	Applicant provided a complete timeline showing when the project implementation milestones will occur, and they seem reasonable = 3 Applicant provided a timeline showing when project implementation milestones will occur, but is missing 1 or 2 milestones or some of the milestones seem unrealistic = 2 Implementation timeline is unclear or project has some feasibility concerns = 0	

10. Housing First Model (Question 2f) (3 possible points)	Description of how the project will incorporate a Housing First model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions is thorough and leaves no unanswered questions = 3 points Description is adequate but leaves some unanswered questions = 1 point Explanation is unclear or does not align with a Housing First design = 0 points	

11.   Housing First
 	
(Question 2g)
 	
(8 possible points)
	Agencies were required to check each criteria that there would NOT be a policy or practice that would prevent project entry (other than state/federal-mandated exceptions) <u>and</u> to provide an explanation to support other requirements based on housing readiness. Projects that did not check one or more of the four barriers that would not prohibit participants from being enrolled in the project were required to provide an explanation. If explanation or other narratives indicate barrier is not one mandated by an outside authority, award zero points for related criteria.
	
	Award two points for each criteria that was selected for not being a barrier to project entry.
	  • Having to little or little income: check = 2
	  • Active or history of substance abuse: check = 2
	  • Having a criminal record with exceptions for state/federal mandated restrictions: check = 2
	  • History of victimization (e.g. domestic violence, sexual assault, childhood abuse): check = 2
	  • None of the above: check = 0
	  • Other requirements based on "housing readiness": if satisfactory explanation can award 1 point for relevant barrier if 2 points weren't awarded
	
	Applicants that did not select any of the above policies/practices as not being a barrier for accepting a client into the project should describe the rules that would prevent entry into a project.	

12.   Housing First
 	
(Question 2h)
 	
(8 possible points)
	Agencies were required to indicate which, if any, factors that there would NOT be a policy or practice that would cause a client to be terminated from the project. Projects that did not check one or more of the four items, that would not be a cause for termination, were required to provide an explanation. If explanation or other narratives do not back up answer award zero points for related criteria.
	
	Award one point for each factor that was selected and not a cause for termination.
	  • Failure to participate in supportive services: check = 2
	  • Failure to make progress on a service plan: check = 2
	  • Loss of income or failure to improve income: check = 2
	  • Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area: check = 2
	  • None of the above (see below): check = 0	

	Applicants that did NOT select any of the above policies/practices for termination should describe rule violations that would cause a client to be terminated from the project and any corrective measures taken prior to termination.
13. Determinations by Project Type **PSH:** Prioritization of Homeless **RRH and Joint TH-RRH:** Leasing and Rental Assistance Procedure (Question 2k) (6 possible points)	**PSH projects:** Response clearly describes a plan for identifying and prioritizing the people with the most severe needs, <u>and</u> clearly explains the outreach process that will be used to engage people living on the streets and in shelter = 6 Response describes a plan for identifying and prioritizing the people with the most severe needs, and explains the outreach process that will be used to engage people living on the streets and in shelter, but leaves some unanswered questions = 4 Response describes a minimal plan for identifying and prioritizing the people with the most severe needs, and may or may not include an outreach process, and leaves unanswered questions = 1 Response unclear, incomplete, or severity of needs not considered = 0 **RRH and Joint TH-RRH projects:** Response is clear and describes a consistent plan regarding assistance = 6 Response gives an adequate description of the assistance plan, but leaves unanswered questions= 3 Response unclear or incomplete = 0 **SSO projects:** Response is clear and describes a consistent plan regarding assistance = 6 Response gives an adequate description of the assistance plan, but leaves unanswered questions= 3 Response unclear or incomplete = 0
14. Coordinated Entry Participation (Question 2l) Assessment, Prioritization, & Eligibility Requirements (9 possible points)	Agencies were required to explain and discuss: **a)** plans to assess clients using the appropriate VI-SPDAT, or participate in a local Coordinated Entry implementation (as it relates to assessment) = 3 points if fully addressed and demonstrates requirement will be met **b)** how the project will work to ensure they are prioritizing people with the highest needs or participate in a local Coordinated Entry implementation (as it relates to prioritization of clients **and** project acceptance of clients through the referral process) = 3 points if fully addressed and demonstrates requirement will be met **c)** participant eligibility requirements around homelessness and disability (as applicable for PSH) for homeless persons to access and be accepted into this program = 3 points if fully met and demonstrates requirement will be met

	Agencies *not* providing a complete response may not receive full points (A-C). Projects determined *not* willing to participate in the CoC's Coordinated Entry System or *not* targeted for eligible populations may not meet threshold. Award three points for each criteria that fully addresses and clearly demonstrates each requirement will be met. (**9 possible total points**)	

TOTAL (62 points maximum)	

General Description Comments

YHDP	Possible Points	Score
15. Problem Solving and Diversion (Question 3a-3b) (5 points possible)	3a is yes and Response fully demonstrates intervention strategies and partnerships incorporated= 5 3a is yes and Response fully demonstrates intervention strategies but lacks integrated partnerships= 3 3a is no or Response indicates no intervention strategy and no integrated partnership = 0	
16. YAB involvement (Question 3e) (6 possible points)	Response is clear and concise, gives a complete picture of YAB involvement in the development and implementation of the project = 6 Response provides some insight into continued YAB involvement but not a clear plan or picture = 3 Response is unclear or incomplete does not demonstrate any YAB involvement moving forward = 0	

17. Experience working with BIPOC, LGBTQ populations, people living with disabilities (Question 3j) (10 possible points)	Response is clear and concise and gives a complete picture of the relevant experience of the applicant and potential subrecipients (if any), for all three populations = 10 Response gives an adequate description of related experience, but the experience is limited for two populations = 7 Response gives an adequate description of experience, but the experience is limited to 1 population group = 5 Response is clear and strategies are viable but experience with the populations Is limited or not present = 3 Response does not describe experience nor strategy to working with any of these populations= 0	
TOTAL (20 points maximum)		
YHDP portion commments		

Supportive Services	Possible Points	Score
15. Permanent Housing Stability (Question 4a) (10 possible points)	Response is clear and concise, gives a complete picture of the plan to assist participants in remaining housed, and includes addressing the needs of the target population, through both case management and accessing outside services. Response should also clearly demonstrate proposed housing type meets the needs of participants, how project will work with landlords, assistance, and support to be provided to participants, and how project will work to help participants set goals. = 10 Response is clear and concise, gives an adequate picture of the plan to assist participants in remaining housed, and includes addressing the needs of the target population, through both case management and accessing outside services. Response adequately demonstrates proposed housing type meets the needs of participants, how project will work with landlords, assistance and support to be provided to participants, and how project will work to help participants set goals = 7 Response gives an adequate description of proposed plan, but does not address all points above = 5 Response gives an adequate description, but leaves unanswered questions = 2 Response unclear or incomplete = 0 Projects proposed to exclusively serve victims of domestic violence should also describe safety planning to address the needs of participants.	

16. Increase in Income (Question 4b and 4b-1) (10 possible points)	Response is clear and concise, gives a complete picture of the specific plan to assist participants in increasing their employment and/or income, and includes addressing the needs of the target population, through both case management and coordination with mainstream service programs to ensure participates are assisted in accessing mainstream services. Response also addresses how the service delivery will result in increased employment and/or mainstream benefits, leading participants towards increased financial independence. = 10 Response is clear and concise, gives an adequate picture of the specific plan to assist participants in increasing their employment and/or income, and includes addressing the needs of the target population, through both case management and coordination with mainstream service programs to ensure participates are assisted in accessing mainstream services. Response also addresses how the service delivery will result in increased employment and/or mainstream benefits, leading participants towards increased financial independence. = 7 Response unclear or incomplete = 0 Responses that do not include a specific plan to coordinate and integrate with other mainstream health, social services, and employment programs and ensure participants are assisted to obtain benefits from mainstream programs for which they may be eligible will not meet HUD threshold requirements.	
17. Obtain Educational Goals (Question 4b-2) (5 possible points)	Response is clear and concise, identifies active Youth choice in strategies and flexibility to obtain educational goals = 5 Response includes demonstration of youth choice in educational goals but limited strategies in obtaining them = 3 Response is unclear or incomplete = 0	
18. Youth Choice and flexibility (Question 4c & 4d) (5 possible points)	Response is clear and concise, identifies active Youth choice in the interventions and providers that fits their needs as well as flexibility to supports offered = 5 Response includes demonstration of youth choice in interventions and providers but limited flexibility in the supports offered = 3 Response is unclear or incomplete = 0	

19. Supportive Services (Question 4e) (5 possible points)	Response indicates that at least 11 of 16 services will be offered/provided for the participants in order to implement a comprehensive program, and description of services is clear, frequency is often, and leaves no unanswered questions = 5 Response indicates that at least 11 of 16 services will be offered/provided for the participants, but description of services is not clear, frequency is acceptable, or leaves some unanswered questions = 4	

	Response indicates that 7-10 services will be offered/provided for the participants, and description of services is clear, frequency is acceptable, and leaves no unanswered questions = 3	
	Response indicates that 7-10 services will be offered/provided for the participants, but description of services is not clear, frequency is questionable, or leaves some unanswered questions = 1	
	Response indicates that less than 7 services will be offered/provided to the participants = 0	
TOTAL (35 points maximum)		
Supportive Services Comments		

Housing Type and Location and Project Participants	Possible Points	Score
16. Prioritization (Question 5b) (5 points possible)	Response fully demonstrates need and will dedicate units/beds for serving people who are unaccompanied youth or parenting youth at 100% = 5 Response does not indicate 100% of beds are dedicated to youth households = 0	
17. Racial & Ethnic Equity (Identification of barriers to participation) (Question 5c) (10 possible points)	Response is clear and concise, gives a complete picture of the specific plan to identify barriers to participation in this project and steps that will be taken to eliminate identified barriers = 10 Response is clear and concise and adequately describes specific plan to identify barriers to participation in this project and steps that will be taken to eliminate identified barriers = 7 Response includes a plan to identify barriers to participation and steps to eliminate barriers, but leaves unanswered questions = 3 Response is unclear or incomplete = 0	
TOTAL (15 points maximum)		
Housing Type and Location and Project Participants Comments		

Proposed Performance Measures	Possible Points	Score
18. Housing Stability (Question 6a) (4 possible points) Standard Baseline = 85% of households	Response indicates that the project has a plan that is thorough and realistic that will help at least 85% of participants reach housing stability = 4 Response indicates that the project has a less thorough or realistic plan to help 85% of participants reach housing stability = 2 Response does address or adequately describe how project will help participants reach housing stability, or narrative notes an anticipated rate less than 85% of households = 0	
19. Income (4 possible points) Increase in Total Income (Question 6b) Standard Baseline = 54% of households	Response indicates that the project has a plan that is thorough and realistic that will help at least 54% of participant households increase income = 4 Response indicates that the project has a less thorough or realistic plan to help at least 54% of participant households increase income = 2 Response does not address or adequately describe how project will help participant households increase income = 0	
TOTAL **(8 points maximum)**		
Proposed Performance Measures Comments		

Budget	Possible Points	Score
20. Budget (Question 8) (10 possible points)	The budgets and rationale for the requested amounts are complete, accurate, and realistic, and leave no questions = 10 The budgets and rationale for the requested amounts complete, accurate, and realistic, but leave unanswered questions = 7 The budgets and rationale for the requested amounts are acceptable, but leave unanswered questions = 5 The budgets and rationale for the requested amounts are not clear, complete, accurate, or realistic, and/or leave too many unanswered questions = 0	
TOTAL **(10 points maximum)**		
Budget Comments		
Project Match and Leveraging	**Possible Points**	**Score**

21. Match (Cash or In-Kind Resources)* New projects must demonstrate required match resources equal to at least 25% of the total requested HUD funding, including project and administrative costs. *New project applicants **must attach agency commitments for match (specifically dedicated to this project)**.	Match: Well defined = 5 Acceptable = 3 Unacceptable = 0 (commitments required)	
TOTAL **(5 points maximum)**		
Match and Leveraging Comments		

TOTAL APPLICATION POINTS (215 maximum points): _____

Bonus Points	Possible Points	Score
Applicant as a YAB - Bonus points available to project applications that have an active YAB integrated into the work of the agency. (Question 1i) (5 possible points)	Yes = 5 No = 0 ** Application**	
Core Planning Team Member - Bonus points available applicants the participated as a core planning team member in the CCP development process. (3 possible points)	Yes = 3 No = 0 ** Application**	

TOTAL POSSIBLE BONUS POINTS (8 maximum points): _____

TOTAL APPLICATION POINTS (215 maximum) _____

+

TOTAL BONUS POINTS (8 maximum) _____

=

TOTAL POINTS (223) maximum) _____

Overall Comments, Concerns or Recommendations