2022 Georgia Balance of State Continuum of Care Review Team Scoring
NEW Projects Scoring Criteria – Unsheltered and Rural Homelessness
Special NOFO

Reviewer Name: _____ Date: _____

Project Name: _____

Application/Funding Type Requested:
☐ Unsheltered Homelessness Set Aside

☐ Rural Homelessness Set Aside

HUD Project Type: ☐ PSH; ☐ RRH; ☐ Joint TH-RRH; ☐ SSO Street Outreach;

☐ Standalone SSO; ☐ SSO Coordinated Entry; ☐ PSH w/Development Activities (Rural Only)

Requested Amount (General Information Question 6):   _____

Proposed Number of Individuals and/or Families to Serve
     (Total number of households, Question 4b, second chart): _____

Please read each application fully first before scoring. Each scoring section has the question from the application that applies specifically to that scoring criteria. As the individual point amounts may vary just slightly, please read each scoring criteria fully prior to assigning a score.

There is a "Comments/Scoring Rationale" box following the scoring chart in each section. It is important that reviewers are able to provide rationalization for each project scoring, therefore, please provide comments on scoring rationale.

Threshold Information

Threshold Statements	Yes/No	Score
1. Agencies submitting new projects had 13 requirements to address that may impact eligibility to be considered for this funding (Joint TH-RRH must also meet HUD minimum standards**).	All the requirements checked and/or addressed = Yes One or more of the requirements not checked or addressed = No may impact eligibility for this funding	

Project Threshold Criteria	Scoring	Reviewer Score
Applicant meets HUD's eligibility and threshold criteria.	Pass/Fail	
Applicant demonstrates adequate capacity to carry out grant (attachments required).*	Pass/Fail	
Project meets eligible costs or activities requirements.	Pass/Fail	
Project sufficiently demonstrates eligible populations will be served.	Pass/Fail	
Project shows required match & sufficient commitments for leveraging to implement project.	Pass/Fail	
Applicant does not have serious compliance or performance issues on current projects.	Pass/Fail	
Project demonstrates adequate impact or cost effectiveness.	Pass/Fail	

Project meets HUD Joint TH & PH-RRH Component Minimum Standards**	Pass/Fail	
Other, as identified by reviewers.	Pass/Fail	
Threshold Statements Comments		

Agency Capacity*	Possible Points	Score
Agency demonstrates they have the capacity to carry out and implement the project proposed. (20 possible points) New project applicants must sufficiently describe experience administering federally funded grants, and submit the most recent financial audit, IRS Form 990, and list of current board members. New projects should also adequately describe how project will reach full operational capacity. New project applications that do not demonstrate capacity to carry out project may be rejected by the review team.	Response is clear and concise; financial statements/IRS Form 990 are current (without concerns); board consists of volunteer/ diverse members; applicant has experience administering federal funds; and there are no match/ leveraging concerns for reaching capacity = 20 Excellent* Response is adequate; financial statements/IRS Form 990 are current (any concerns addressed); board consists of volunteer/ diverse members; applicant has experience administering government funds; and there are no match/leveraging concerns for reaching capacity = 15 Good Response unclear and leaves unanswered questions; financial statements and/or IRS Form 990 are not current (with concerns); board consists of local volunteer/diverse members; applicant has experience administering grant funds; and/or there are match/leveraging concerns for reaching capacity = 5 Adequate Response and required documentation does not demonstrate experience or capacity to carry out project = 0 (May be rejected by the review team) *Local government applicants (county or municipality) should receive full points for this criteria provided that match has been adequately demonstrated. Applicants with open (unresolved) monitoring findings or concerns from HUD, DCA, or any other governmental or foundation funder, that doesn't demonstrate a satisfactory corrective plan of action may lose additional points or be determined not to meet threshold.	
TOTAL (20 points maximum)		
Agency Capacity Comments		

Proposed Project Information

Agency Experience	Possible Points	Score
2. **PSH:** Homeless and Permanent Supportive Housing Experience **RRH**: Homeless and Rapid Re-housing Experience **Joint TH-RRH:** Unsheltered and Youth Homeless, Transitional Housing, and Rapid Re-housing Experience **Supportive Services: Standalone SSO, SSO Street Outreach, or SSO Coordinated Entry:** Homeless and related SSO Experience (Question 1a, 1b, & 1c) (20 possible points) *Weighed heavily due to the importance of the experience*	Response is clear and concise and gives a complete picture of the relevant experience of the applicant = 20 Response gives an adequate description of related experience, but the experience is limited = 15 Response gives an adequate description of experience, but leaves a few unanswered questions = 10 Response unclear and leaves unanswered questions about the experience = 0 Response does not describe experience working with people who are homeless and/or managing a similar program type (PSH, RRH, or TH-RRH) = 0	
3. Leasing, Rental, Support Services, and HMIS Experience (and Development as applicable) (Questions 1d & 1e) (5 possible points)	Response is clear and concise and gives a complete picture of the relevant experience of the applicant and potential subrecipients (if any), for all four aspects = 5 Response gives an adequate description of related experience, but the experience is limited for one or two aspects = 3 Response gives an adequate description of experience, but the experience is limited for three or four aspects = 2 Response unclear and leaves unanswered questions about the experience = 0 Response does not describe experience related to leasing, rental assistance, support services and/or HMIS = 0	
	TOTAL **(25 points maximum)**	

Agency Experience Comments

4. Monitoring Findings or Concerns (Questions 1f & 1g) (4 possible points)	Agency has no open (unresolved) monitoring findings or concerns, and there are no outstanding Federal debts = 4 Agency is currently working to address monitoring findings or concerns, but a response letter has not been received by applicant = 2 Agency has open findings or concerns that aren't being addressed, or findings or concerns were of a serious financial or programmatic nature that causes capacity concerns = 0	
TOTAL **(4 points maximum)**		

Program Monitoring

General Description	Possible Points	Score
5. Program Description (Question 2a and 3b) (8 possible points) (Each checked applicable box = 1 point)	Response has a clear description of how the project meets the community need for housing (or expansion if applicable) = 1	
	Response has a clear description of the target population that will be served = 1	
	Response has a clear description of a plan to address the housing and support service needs of the participants = 1	
	Response has clear proposed outcomes, and the proposed outcomes seem reasonable = 1	
	Response includes a description of planned and established partnerships = 1	
	Response is clear in describing why CoC support is necessary for the project = 1	
	Response clearly describes the plan to reach full project capacity in a timely manner = 1	
	Response clearly describes how project will target and prioritize people with higher needs and who are most vulnerable = 1	

6. Severe Service Needs (Question 2b) (5 possible points)	Response is clear and concise and gives a complete picture of how project will target and prioritize individuals and families experiencing homelessness with severe services needs = 5	
	Response gives an adequate description of how project will target and prioritize individuals and families experiencing homelessness with severe services needs = 3	
	Response is not targeting persons with severe service needs, is unclear and leaves unanswered questions about the experience = 0	
	Response does not describe how project will target and prioritize individuals and families experiencing homelessness with severe services needs = 0	
7. Leveraging Housing Resources (Question 2c) (5 possible points)	**Leveraging Housing Resources**: PSH or RRH project that will utilize housing subsidies or subsidized housing units not funded through ESG or CoC. For PSH or RRH housing projects at least 50% of the units included in project are subsidized by Non-CoC, Non-ESG source. Applicant demonstrates partnerships exist at or above 50% = 5 Applicant demonstrates partnerships exist, but 50% not demonstrated = 3 No partnerships exist = 0	
8. Leveraging Healthcare Resources (Question 2d) (5 possible points)	**Leveraging Healthcare Resources**: PSH or RRH projects that will utilize healthcare resources to help participants. Value of Healthcare services provided is equal to at least 50% of proposed funding requested. Applicant demonstrates partnerships exist at or above 50% = 5 Applicant demonstrates partnerships exist, but 50% not demonstrated = 3 No partnerships exist = 0	
9. Estimated Schedule (Question 2e) *Development projects include additional criteria (3 possible points)	Applicant provided a complete timeline showing when the project implementation milestones will occur, and they seem reasonable = 3	
	Applicant provided a timeline showing when project implementation milestones will occur, but is missing 1 or 2 milestones or some of the milestones seem unrealistic = 2	
	Implementation timeline is unclear or project has some feasibility concerns = 0	
	*PSH applicants requesting capital costs (Only PSH under Rural Set Aside) were also requested to describe the estimated schedule for proposed activities related to development, the management plan, and the method for assuring effective and timely completion of all development. For **PSH projects requesting funds for development activities**: Applicant provided a complete timeline showing when the project implementation milestones will occur, management plan, and method for assuring effective timely completion of all development activities, and they seem reasonable = 3	

	Applicant provided a timeline showing when project implementation milestones will occur, management plan, and method for assuring effective timely completion of all development activities, but is missing milestones or some of the milestones seem unrealistic = 0

Implementation timeline, management plan, and development activities are unclear or project has some feasibility concerns = 0 (**project may be rejected**) | |
| 10. Capital Costs Development Projects (PSH Only/Rural Set Aside Only)

(Questions 2e.1 (a-c) & 2b)

(3 possible points) | Applicants requesting Capital Costs were asked to describe (e1.a) proposed development activities, site control and the 15-year use period, unit location, property details; (e1.b) estimated total cost for each proposed development activity, a justification for the per unit cost, and if applicable for new construction, the builder's estimate for the total cost with demonstration these costs would be less than those associated with rehabilitation or a lack of available units; and (e1.c) how project will comply with Section 3.

Applicant provided complete detail of proposed activities, site control, property details, total activity/per unit costs, justifications, and compliance with Section 3, and they seem reasonable = 3

Applicant provided some detail of proposed activities, site control, property details, total activity/per unit costs, justifications, and compliance with Section 3, but some narratives are incomplete, or responses seem unrealistic = 0

Proposed development activities, site control, property, total activity/per unit costs, justifications, or compliance with Section 3 are unclear or project has some feasibility concerns = 0 (**project may be rejected**) | |
| 11. Housing First Model

(Question 2f)

(3 possible points) | Description of how the project will incorporate a Housing First model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions is thorough and leaves no unanswered questions = 3 points

Description is adequate but leaves some unanswered questions = 1 point

Explanation is unclear or does not align with a Housing First design = 0 points | |
| 12. Housing First

(Question 2g)

(8 possible points) | Agencies were required to check each criteria that there would NOT be a policy or practice that would prevent project entry (other than state/federal-mandated exceptions) and to provide an explanation to support other requirements based on housing readiness. Projects that did not check one or more of the four barriers that would not prohibit participants from being enrolled in the project were required to provide an explanation. If explanation or other narratives indicate barrier is not one mandated by an outside authority, award zero points for related criteria.

Award two points for each criteria that was selected for not being a barrier to project entry.
- Having to little or little income: check = 2
- Active or history of substance abuse: check = 2 | |

	• Having a criminal record with exceptions for state/federal mandated restrictions: check = 2 • History of victimization (e.g. domestic violence, sexual assault, childhood abuse): check = 2 • None of the above: check = 0 • Other requirements based on "housing readiness": if satisfactory explanation can award 1 point for relevant barrier if 2 points weren't awarded Applicants that did not select any of the above policies/practices as not being a barrier for accepting a client into the project should describe the rules that would prevent entry into a project.	
13. Housing First (Question 2h) (8 possible points)	Agencies were required to indicate which, if any, factors that there would NOT be a policy or practice that would cause a client to be terminated from the project. Projects that did not check one or more of the four items, that would not be a cause for termination, were required to provide an explanation. If explanation or other narratives do not back up answer award zero points for related criteria. Award one point for each factor that was selected and not a cause for termination. • Failure to participate in supportive services: check = 2 • Failure to make progress on a service plan: check = 2 • Loss of income or failure to improve income: check = 2 • Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area: check = 2 • None of the above (see below): check = 0 Applicants that did NOT select any of the above policies/practices for termination should describe rule violations that would cause a client to be terminated from the project and any corrective measures taken prior to termination.	
14. Determinations by Project Type **PSH:** Prioritization of Chronically Homeless **RRH and Joint TH-RRH:** Leasing and Rental Assistance Procedure **SSO-SO, Standalone SSO, or SSO-CE:** Strategy for services to those with highest needs (Question 2l)	**PSH projects:** Response clearly describes a plan for identifying and prioritizing the people with the most severe needs, and clearly explains the outreach process that will be used to engage people living on the streets and in shelter = 6 Response describes a plan for identifying and prioritizing the people with the most severe needs, and explains the outreach process that will be used to engage people living on the streets and in shelter, but leaves some unanswered questions = 4 Response describes a minimal plan for identifying and prioritizing the people with the most severe needs, and may or may not include an outreach process, and leaves unanswered questions = 1 Response unclear, incomplete, or severity of needs not considered = 0 **RRH and Joint TH-RRH projects:** Response is clear and describes a consistent plan regarding assistance = 6 Response gives an adequate description of the assistance plan, but leaves unanswered questions= 3	

(6 possible points)	Response unclear or incomplete = 0
	SSO-SO, Standalone SSO projects, or SSO Coordinated Entry: Response clearly describes a strategy for providing supportive services to those with the highest service needs, including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services = 6
	Response describes a strategy for providing supportive services to those with the highest service needs, including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services, but leaves some unanswered questions = 4
	Response describes a minimal strategy for providing supportive services to those with the highest service needs, including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services, and leaves unanswered questions = 1
	Response unclear, incomplete, or severity of needs not considered = 0
15. SSO Coordinated Entry (Only) (Question 2l last determination by project type) (10 possible points)	SSO Coordinated Entry Lead Agencies were required to describe: a) Geographic area to be covered = 1 point if fully addressed and demonstrates requirement will be met b) How the coordinated entry (CE) process will be affirmatively marketed and easily accessible by program participants seeking assistance = 2 points if fully addressed and demonstrates requirement will be met c) The advertisement strategy for the CE process and how it is designed to reach those with the highest barriers to accessing assistance = 2 points if fully addressed and demonstrates requirement will be met d) If the CE process will use a comprehensive, standardized assessment tool, describe the standardized assessment and referral process that directs individuals and families to appropriate services and housing = 2 points if fully addressed and demonstrates requirement will be met e) If the CE process includes differences in access, entry, assessment, or referral for certain subpopulations, are those differences limited to only the following five groups (adults without children, adults with children, unaccompanied youth, households fleeing DV, and persons at risk of homelessness) = 1 point if fully addressed and demonstrates requirement will be met f) Will the CE project refer program participants to projects that specifically coordinates and integrates mainstream health, social services, and employment programs for which they may be eligible = 2 points if fully addressed and demonstrates requirement will be met

16. Coordinated Entry Participation (Question 2m) Assessment, Prioritization, & Eligibility Requirements (9 possible points)	Agencies were required to explain and discuss: **a)** plans to assess clients using the appropriate VI-SPDAT, or participate in a local Coordinated Entry implementation (as it relates to assessment) = 3 points if fully addressed and demonstrates requirement will be met **b)** how the project will work to ensure they are prioritizing people with the highest needs or participate in a local Coordinated Entry implementation (as it relates to prioritization of clients **and** project acceptance of clients through the referral process) = 3 points if fully addressed and demonstrates requirement will be met **c)** participant eligibility requirements around homelessness and disability (as applicable for PSH) for homeless persons to access and be accepted into this program = 3 points if fully met and demonstrates requirement will be met Agencies *not* providing a complete response may not receive full points (A-C). Projects determined *not* willing to participate in the CoC's Coordinated Entry System or *not* targeted for eligible populations may not meet threshold. Award three points for each criteria that fully addresses and clearly demonstrates each requirement will be met. (**9 possible total points**)	
TOTAL **(73 points maximum)**		

General Description Comments

Supportive Services	**Possible Points**	**Score**
17. Educational Liaison (job title, responsibilities, and services) (Question 3a) (5 possible points)	Response identifies a job position that serves as the educational liaison, describes the roles of the position, and has a plan to ensure that children are enrolled in school, McKinney-Vento services, and other related programs = 5 Response answers some of the above, but leaves unanswered questions = 3 Response is unclear or incomplete = 0	

| 18. Permanent Housing Stability

(Question 3b)

(5 possible points) | Response is clear and concise, gives a complete picture of the plan to assist participants in remaining housed, and includes addressing the needs of the target population, through both case management and accessing outside services. Response should also clearly demonstrate proposed housing type meets the needs of participants, how project will work with landlords, assistance, and support to be provided to participants, and how project will work to help participants set goals. = 5

Response is clear and concise, gives an adequate picture of the plan to assist participants in remaining housed, and includes addressing the needs of the target population, through both case management and accessing outside services.   Response adequately demonstrates proposed housing type meets the needs of participants, how project will work with landlords, assistance and support to be provided to participants, and how project will work to help participants set goals = 4

Response gives an adequate description of proposed plan, but does not address all points above = 3

Response gives an adequate description, but leaves unanswered questions = 2

Response unclear or incomplete = 0

Projects proposed to exclusively serve victims of domestic violence should also describe safety planning to address the needs of participants. | |
| 19. Increase in Income

(Question 3c & 3c-1)

(10 possible points) | Response is clear and concise, gives a complete picture of the specific plan to assist participants in increasing their employment and/or income, and includes addressing the needs of the target population, through both case management and coordination with mainstream service programs to ensure participates are assisted in accessing mainstream services. Response also addresses how the service delivery will result in increased employment and/or mainstream benefits, leading participants towards increased financial independence. = 10

Response is clear and concise, gives an adequate picture of the specific plan to assist participants in increasing their employment and/or income, and includes addressing the needs of the target population, through both case management and coordination with mainstream service programs to ensure participates are assisted in accessing mainstream services. Response also addresses how the service delivery will result in increased employment and/or mainstream benefits, leading participants towards increased financial independence. = 7

Response unclear or incomplete = 0

Responses that do not include a specific plan to coordinate and integrate with other mainstream health, social services, and employment programs and ensure participants are assisted to obtain benefits from mainstream programs for which they may be eligible will not meet HUD threshold requirements. | |

20. Supportive Services (Question 3d & 3e) (5 possible points)	Response indicates that at least 11 of 16 services will be offered/provided for the participants in order to implement a comprehensive program, and description of services is clear, frequency is often, and leaves no unanswered questions = 5	
	Response indicates that at least 11 of 16 services will be offered/provided for the participants, but description of services is not clear, frequency is acceptable, or leaves some unanswered questions = 4	
	Response indicates that 7-10 services will be offered/provided for the participants, and description of services is clear, frequency is acceptable, and leaves no unanswered questions = 3	
	Response indicates that 7-10 services will be offered/provided for the participants, but description of services is not clear, frequency is questionable, or leaves some unanswered questions = 1	
	Response indicates that less than 7 services will be offered/provided to the participants = 0	
TOTAL **(25 points maximum)**		
Supportive Services Comments		

Project Participants	Possible Points	Score
21. Racial & Ethnic Equity (Identification of barriers to participation) (Question 4c) (10 possible points)	Response is clear and concise, gives a complete picture of the specific plan to identify barriers to participation in this project and steps that will be taken to eliminate identified barriers = 10 Response is clear and concise and adequately describes specific plan to identify barriers to participation in this project and steps that will be taken to eliminate identified barriers = 7 Response includes a plan to identify barriers to participation and steps to eliminate barriers, but leaves unanswered questions = 3 Response is unclear or incomplete = 0	
TOTAL **(10 points maximum)**		
Housing Type and Location and Project Participants Comments		

Proposed Performance Measures	Possible Points	Score
22. Housing Stability (Question 5a) (4 possible points) Standard Baseline = 85% of households	Response indicates that the project has a plan that is thorough and realistic that will help at least 85% of participants reach housing stability = 4 Response indicates that the project has a less thorough or realistic plan to help 85% of participants reach housing stability = 2 Response does address or adequately describe how project will help participants reach housing stability, or narrative notes an anticipated rate less than 85% of households = 0	
23. Income (4 possible points) Increase in Total Income (Question 5b) Standard Baseline = 54% of households	Response indicates that the project has a plan that is thorough and realistic that will help at least 54% of participant households increase income = 4 Response indicates that the project has a less thorough or realistic plan to help at least 54% of participant households increase income = 2 Response does not address or adequately describe how project will help participant households increase income = 0	
TOTAL **(8 points maximum)**		
Proposed Performance Measures Comments		

Budget	Possible Points	Score
24. Budget (Question 6) (10 possible points)	The budgets and rationale for the requested amounts are complete, accurate, and realistic, and leave no questions = 10 The budgets and rationale for the requested amounts complete, accurate, and realistic, but leave unanswered questions = 7 The budgets and rationale for the requested amounts are acceptable, but leave unanswered questions = 5 The budgets and rationale for the requested amounts are not clear, complete, accurate, or realistic, and/or leave too many unanswered questions = 0	
TOTAL **(10 points maximum)**		
Budget Comments		

Project Match and Leveraging	Possible Points	Score
25. Match (Cash or In-Kind Resources)* New projects must demonstrate required match resources equal to at least 25% of the total requested HUD funding, including project and administrative costs. *New project applicants **must attach agency commitments for match (specifically dedicated to this project)**.	Match: Well defined = 5 Acceptable = 3 Unacceptable = 0 (commitments required)	
26. Leveraging (Cash or In-Kind Resources)* The CoC goal for all leveraged resources 75% of the grant amount (above and beyond the match amount). For this section, agencies should have reported leveraged resources outside of the match resources listed above to insure no duplication. *New project applicants **must attach agency commitments for leverage (specifically dedicated to this project)**. **New PSH project applicants requesting Rural Set Aside funding that includes capital costs for acquisition, rehabilitation, or new construction)	Leveraging (outside of match): 75% or more = 9 50-74% = 6 40-49% = 3 Less than 40% = 0 (commitments required) **Leveraging criteria for PSH Rural projects requesting funding for development activities 100% or more = 9 75-99% = 4 Less than 75% = 0 (commitments required)	
TOTAL **(14 points maximum)**		
Match and Leveraging Comments		

TOTAL APPLICATION POINTS (189 maximum points): _____

Bonus Points	Possible Points	Score
Point in Time Coordinator – Bonus points available to project applications submitted by an agency that served as a homeless count coordinator for the Annual Point in Time Count conducted in February 2022.	Yes = 10 No = 0	

Structurally Disadvantaged Area – Bonus points for Rural Set Aside projects that demonstrate they will be located in geographic areas that have high levels of homelessness, housing distress, or poverty, and are located where CoC services have until now been entirely unavailable.	Yes = 10 No = 0	
Coordinated Entry Implementation – Project proposed is critical and proposed by applicant currently managing the assessment, prioritization, and referral process for a Coordinated Entry implementation area. (20 possible bonus points)	Yes = 20 No = 0	

TOTAL POSSIBLE BONUS POINTS (40 maximum points): _____

TOTAL APPLICATION POINTS (189 maximum)   _____

+

TOTAL BONUS POINTS (40 maximum)   _____

=

TOTAL POINTS (229) maximum)   _____

Overall Comments, Concerns or Recommendations