

# Civil Rights Compliance Certification

Grant Recipient	Grant Number	Date		
		Yes	No	N/A
1. Has your government had any employment vacancies in the past three (3) months?		<input type="checkbox"/>	<input type="checkbox"/>	
2. If so, did you follow the equal employment opportunity guidelines in advertising the vacancies?		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Do you have written employment and personnel policies available for review?		<input type="checkbox"/>	<input type="checkbox"/>	
4. Do you have employment records available?		<input type="checkbox"/>	<input type="checkbox"/>	
5. Is your employment data detailed enough to determine composition by?		<input type="checkbox"/>	<input type="checkbox"/>	
a. Sex		<input type="checkbox"/>	<input type="checkbox"/>	
b. Race		<input type="checkbox"/>	<input type="checkbox"/>	
c. Disability Status		<input type="checkbox"/>	<input type="checkbox"/>	
d. National Origin		<input type="checkbox"/>	<input type="checkbox"/>	
6. Is your position and salary information detailed enough to assess hiring, training, promotion, and compensation practices?		<input type="checkbox"/>	<input type="checkbox"/>	
7. Do your employment data support efforts to provide for equal employment opportunities?		<input type="checkbox"/>	<input type="checkbox"/>	
8. Have any civil rights complaints been filed against your government (within the past five years)?		<input type="checkbox"/>	<input type="checkbox"/>	
a. If so, has the complaint been satisfied?		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. If you answered yes to #8, provide the following information in the space provided. Add additional pages if necessary.				
• Describe the complaint(s) and include the date of the complaint;				
• State if the complaint(s) has any relation to a CDBG-DR project and if so, which CDBG-DR project;				
• Describe the steps your government has taken to satisfy the complaint, and;				
• Provide complaint's current status (e.g., withdrawn, currently under Federal/State/Local review, mediation, etc.)				
9. As needed, please provide additional clarification for any of the above questions.				
<b>The undersigned hereby certifies that the information contained in this Civil Rights Compliance Certification is correct to the best of his or her knowledge.</b>				
<b>Chief Elected Official Signature</b>		<b>Title</b>		<b>Date</b>
<b>Preparer Signature</b>		<b>Title</b>		<b>Date</b>